

County of Monterey

Government Center - Board Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901



Meeting Agenda - Final

Tuesday, November 28, 2023

10:30 AM

**Join via Zoom at <https://montereycty.zoom.us/j/224397747> or in person at the
address listed above**

East Garrison Community Services District

Chair Director Luis A. Alejo - District 1

Vice Chair Director Glenn Church - District 2

Director Chris Lopez - District 3

Director Wendy Root Askew - District 4

Director Mary L. Adams - District 5

Participation in meetings

While the Board chambers remain open, members of the public may participate in Board meetings in 2 ways:

1. You may attend the meeting in person; or,
2. You may observe the live stream of the Board of Supervisors meetings at <https://monterey.legistar.com/Calendar.aspx>, <http://www.mgtvonline.com/>, www.youtube.com/c/MontereyCountyTV or <https://www.facebook.com/MontereyCoInfo/>

If you choose not to attend the Board of Supervisors meeting but desire to make general public comment, or comment on a specific item on the agenda, you may do so in 2 ways:

a. submit your comment via email by 5:00 p.m. on the Monday prior to the Board meeting. Please submit your comment to the Clerk of the Board at cob@co.monterey.ca.us. In an effort to assist the Clerk in identifying the agenda item relating to your public comment please indicate in the Subject Line, the meeting body (i.e. Board of Supervisors Agenda) and item number (i.e. Item No. 10). Your comment will be placed into the record at the Board meeting.

b. you may participate through ZOOM. For ZOOM participation please join by computer audio at: <https://montereycty.zoom.us/j/224397747>

OR to participate by phone call any of these numbers below:

+1 669 900 6833 US (San Jose)
+1 346 248 7799 US (Houston)
+1 312 626 6799 US (Chicago)
+1 929 205 6099 US (New York)
+1 253 215 8782 US
+1 301 715 8592 US

Enter this Meeting ID number: 224397747 when prompted. Please note there is no Participant Code, you will just hit # again after the recording prompts you.

You will be placed in the meeting as an attendee; when you are ready to make a public comment if joined by computer audio please Raise your Hand; and by phone please push *9 on your keypad.

PLEASE NOTE: IF ALL BOARD MEMBERS ARE PRESENT IN PERSON, PUBLIC PARTICIPATION BY ZOOM IS FOR CONVENIENCE ONLY AND IS NOT REQUIRED BY LAW. IF THE ZOOM FEED IS LOST FOR ANY REASON, THE MEETING MAY BE PAUSED WHILE A FIX IS ATTEMPTED BUT THE MEETING MAY CONTINUE AT THE DISCRETION OF THE CHAIRPERSON.

Participación en reuniones

Mientras las cámaras de la Junta permanezcan abiertas, los miembros del público pueden participar en las reuniones de la Junta de 2 maneras:

1. Podrá asistir personalmente a la reunión; o,

2. Puede observar la transmisión en vivo de las reuniones de la Junta de Supervisores en <https://monterey.legistar.com/Calendar.aspx>, <http://www.mgtvonline.com/>, www.youtube.com/c/MontereyCountyTV o <https://www.facebook.com/MontereyCoInfo/>

Si elige no asistir a la reunión de la Junta de Supervisores pero desea hacer comentarios del público en general o comentar un tema específico de la agenda, puede hacerlo de 2 maneras:

a. envíe su comentario por correo electrónico antes de las 5:00 p.m. el lunes anterior a la reunión de la Junta. Envíe su comentario al Secretario de la Junta a cob@co.monterey.ca.us. En un esfuerzo por ayudar al secretario a identificar el tema de la agenda relacionado con su comentario público, indique en la línea de asunto el cuerpo de la reunión (es decir, la agenda de la Junta de Supervisores) y el número de artículo (es decir, el artículo n.º 10). Su comentario se colocará en el registro en la reunión de la Junta.

b. puedes participar a través de ZOOM. Para participar en ZOOM, únase por audio de computadora en: <https://montereycty.zoom.us/j/224397747>

O para participar por teléfono llame a cualquiera de estos números a continuación:

+1 669 900 6833 EE. UU. (San José)
+1 346 248 7799 EE. UU. (Houston)
+1 312 626 6799 EE. UU. (Chicago)
+1 929 205 6099 EE. UU. (Nueva York)
+1 253 215 8782 EE. UU.
+1 301 715 8592 EE. UU.

Ingrese este número de ID de reunión: 224397747 cuando se le solicite. Tenga en cuenta que no hay un código de participante, simplemente presione # nuevamente después de que la grabación lo solicite.

Se le colocará en la reunión como asistente; cuando esté listo para hacer un comentario público si se une al audio de la computadora, levante la mano; y por teléfono, presione *9 en su teclado.

TENGA EN CUENTA: SI TODOS LOS MIEMBROS DE LA JUNTA ESTÁN PRESENTES EN PERSONA, LA PARTICIPACIÓN DEL PÚBLICO POR ZOOM ES ÚNICAMENTE POR CONVENIENCIA Y NO ES REQUERIDA POR LA LEY. SI LA ALIMENTACIÓN DE ZOOM SE PIERDE POR CUALQUIER MOTIVO, LA REUNIÓN PUEDE PAUSARSE MIENTRAS SE INTENTA UNA SOLUCIÓN, PERO LA REUNIÓN PUEDE CONTINUAR A DISCRECIÓN DEL PRESIDENTE.

NOTE: All agenda titles related to numbered agenda items are live web links. Click on the title to be directed to the corresponding Board Report.

PUBLIC COMMENTS: Members of the public may address comments to the Board concerning each agenda item. The timing of public comment shall be at the discretion of the Chair.

10:30 A.M. - Call to Order

Roll Call

Additions and Corrections by Clerk

The Clerk of the Board will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.

General Public Comments

This portion of the meeting is reserved for persons to address the Board on any matter not on this agenda but under the jurisdiction of the Board of Supervisors. Board members may respond briefly to the statement made or questions posed. They may ask a question for clarification; make a referral to staff for factual information or request staff to report back to the Board at a future meeting.

Consent Calendar

1. Receive a report on the meeting schedule selection by the East Garrison Community Services District Advisory Committee for the 2024 calendar year.

Attachments: [Board Report](#)
 [Attachment A - Adopted Resolution No. 17-383](#)

Adjournment



County of Monterey

Item No.1

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

Legistar File Number: EGCSD 23-002

November 28, 2023

Introduced: 10/25/2023

Current Status: Public Works, Facilities &
Parks - Consent

Version: 1

Matter Type: East Garrison CSD
General

Receive a report on the meeting schedule selection by the East Garrison Community Services District Advisory Committee for the 2024 calendar year.

RECOMMENDATION:

It is recommended that the Monterey County Board of Supervisors, acting as the Board of Directors of the East Garrison Community Services District (EGCSD), receive a report on the meeting schedule selection by the East Garrison Community Services District Advisory Committee for the 2024 calendar year.

SUMMARY/DISCUSSION:

On October 17, 2017, the Monterey County Board of Supervisors, acting as the Board of Directors of the East Garrison Community Services District (EGCSD), adopted Resolution No. 17-383 (Attachment A), establishing an Advisory Committee and By-Laws for the EGCSD. The By-laws include, in part, requirements governing the setting of meetings for the EGCSD Advisory Committee. Section 5 Meetings states:

“The Committee, at its initial meeting, shall organize by selecting a time and place to meet at least four times each calendar year. All meetings shall be open to the public. The time and place to meet that is established by the Committee at its first meeting shall be presented by the Resource Management Agency to the Monterey County Board of Supervisors, acting as the Board of Directors of East Garrison Community Services District, at a meeting of the Board following initial meeting...”

At its November 8, 2023 EGCSD Advisory Committee meeting, the Committee set the following regular meeting dates, time, and location for the calendar year 2024:

Dates: January 24, 2024
March 13, 2024
May 8, 2024
July 10, 2024
September 11, 2024
November 13, 2024

Time: 6 p.m.

Location: Monterey County Regional Fire District, East Garrison Station
13630 Sherman Blvd, East Garrison, CA 93933

OTHER AGENCY INVOLVEMENT:

The Department of Public Works, Facilities and Parks provides administrative support for the EGCSO.

FINANCING:

Currently, funding for the EGCSO is budgeted in Fund 181, Appropriation Unit PFP006, and is derived from a special tax imposed upon residential properties within East Garrison. Staff costs supporting EGCSO, including staff time associated with preparing this report, are funded from this assessment.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Establishing the annual EGCSO Advisory Committee meeting schedule adheres to the Board of Supervisors Administration Strategic Initiative by providing governmental accountability and transparency while meeting the requirements of the EGCSO By-Laws.

- ☐ Economic Development
- ☒ Administration
- ☐ Health & Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Maribel Zendejas, Management Analyst II, (831) 755-5304

Reviewed by: Enrique M. Saavedra, PE, Chief of Public Works

Reviewed by: Lindsay Lerable, Assistant Director of Public Works, Facilities and Parks

Approved by: Randell Ishii, MS, PE, TE, PTOE, Director of Public Works, Facilities and Parks

The following attachment is on file with the Clerk of the Board:

Attachment A - Adopted Resolution No. 17-383



County of Monterey

Item No.

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

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- ☐ Public Safety

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Reviewed by: Enrique M. Saavedra, PE, Chief of Public Works

Reviewed by: Lindsay Lerable, Assistant Director of Public Works, Facilities and Parks

Approved by: Randell Ishii, MS, PE, TE, PTOE, Director of Public Works, Facilities and Parks

DocuSigned by:
Randell Ishii
C09778208FE94F3
11/13/2023 | 8:53 AM PST

The following attachment is on file with the Clerk of the Board:

Attachment A - Adopted Resolution No. 17-383

Attachment A



East Garrison Community Services District

Board Order

168 West Alisal Street,
1st Floor
Salinas, CA 93901
831.755.5066

Upon motion of Director Phillips, seconded by Supervisor Alejo and carried by those members present, the Board of Directors hereby:

- a. Adopted Resolution 17-383 to establish an Advisory Committee for the East Garrison Community Services District; and
- b. Adopted the East Garrison Community Services District Advisory Committee By-Laws.
(Board Referral: 2017.19)

PASSED AND ADOPTED this 17th day of October 2017, by the following vote, to wit:

AYES: Directors Alejo, Phillips, Salinas, Parker and Adams
NOES: None
ABSENT: None

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 80 for the meeting October 17, 2017.

Dated: October 31, 2017
File ID: RES 17-166

Gail T. Borkowski, Clerk of the Board of Supervisors
County of Monterey, State of California

By *Denise Hancock*
Deputy

**Before the Board of Directors of East Garrison Community Services District
County of Monterey, State of California**

Resolution No. 17-383

Acting as the Board of Directors of the East Garrison Community Services District adopt a Resolution to:

- a. Establish an Advisory Committee for the East Garrison Community Services District; and)
- b. Adopt the East Garrison Community Services District Committee By-Laws.....)

WHEREAS, the East Garrison Community Services District (EGCSD) has been created by the State Legislature and the Monterey County Board of Supervisors has been hereto established as the Board of Directors per the Mail Ballot Election held on August 29, 2017; and

WHEREAS, it is deemed in the public interest for East Garrison Community Services District (EGCSD) to form an East Garrison Community Services District Advisory Committee for the residents living in the EGCSD; and

WHEREAS, residents living in the East Garrison Community Services District (EGCSD) have expressed interest in serving on such an Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED that the Monterey County Board of Supervisors, acting as the Board of Directors of the East Garrison Community Services District, hereby establishes the East Garrison Community Services District Advisory Committee; and

BE IT FURTHER RESOLVED that the Monterey County Board of Supervisors, acting as the Board of Directors of the East Garrison Community Services District, hereby adopts the following EGCSD Advisory Committee By-Laws:

Section 1. CREATION OF COMMITTEE

The East Garrison Community Services District is hereby created.

Section 2. MEMBERSHIP

The committee shall consist of five (5) members and three (3) alternates appointed by the Monterey County Board of Supervisors, acting as the Board of Directors of the East Garrison Community Services District. These members shall be representative of the area that constitutes the East Garrison Community Services District. An alternate shall fill the position of a member when a member is unavailable for one (1) or more meetings.

Section 3. TERMS

Each member of the Committee shall have a term of three (3) years and until his or her respective successor is appointed and qualified, except that the terms of the first

members of the Committee shall be so staggered that the term of two (2) members and one (1) alternate shall expire on January 31, 2019, and the terms of three (3) members and two (2) alternates shall expire on January 31, 2020.

Section 4. VACANCIES

Any vacancy shall be filled for the remainder of the unexpired term in the same manner as the original appointment.

A vacancy shall exist:

- (a) When a member submits a written resignation to the Committee chairperson and the nominating Supervisor, or
- (b) When a member fails to attend two consecutive meetings of the Committee without good cause entered into the minutes, or
- (c) When a member's death, disability or other circumstances prevents the member from completing a term, or
- (d) When a member does not meet the qualifications for the appointment.

Section 5. MEETINGS

The Committee, at its initial meeting, shall organize by selecting a time and place to meet at least four times each calendar year. All meetings shall be open to the public. The time and place to meet that is established by the Committee at its first meeting shall be presented by the Resource Management Agency to the Monterey County Board of Supervisors, acting as the Board of Directors of East Garrison Community Services District at a meeting of the Board following initial meeting. Modification of any change in the time or place of a meeting shall be given 72 hours in advance to all members of the Committee, to the Board of Supervisors, and to all representatives of the communication media who have filed written requests therefore.

Section 6. ORGANIZATION

The Committee, at its initial meeting, shall organize by selecting from its membership a chairperson, a vice-chairperson, and a secretary. The Committee shall thereafter, at least annually, reorganize by selecting such officers. The officers selected by the Committee at its first meeting shall be presented by the Resource Management Agency to the Monterey County Board of Supervisors, acting as the Board of Directors of the East Garrison Community Services District at a meeting of the Board following initial meeting.

The Committee shall, from time to time, propose rules and regulations for the conduct of its meetings. The rules and regulations proposed by the Committee shall be presented by the Resource Management Agency to the Board of Directors and, after approval by the Board of Directors, such rules and regulations shall govern the Committee.

Section 7. DUTIES OF THE COMMITTEE

The duties of the Committee shall be to advise the Resource Management Agency and the Board of Directors on the budget and operations of the EGCSO.

Section 8. COMPENSATION

Members of the Committee shall serve without compensation.

Section 9. QUORUM

A Quorum shall consist of a majority of the members of the Committee.

Section 10. MINUTES

Minutes shall be kept for each meeting by the appropriate Resource Management Agency Staff and distributed to each member of the committee within three (3) weeks of said meeting for review and correction/addition as necessary. Revised minutes shall also be duly reviewed and approved at a subsequent meeting and forwarded to the Clerk of the Board's office.

PASSED AND ADOPTED upon motion of Director Phillips, seconded by Director Alejo and carried this 17th day of October 2017, by the following vote, to wit:

AYES: Directors Alejo, Salinas, Parker and Adams

NOES: None

ABSENT: Supervisor Phillips

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 80 for the meeting on October 17, 2017.

Dated: November 17, 2017
File Number: RES 17-166

Gail T. Borkowski, Clerk of the Board of Supervisors
County of Monterey, State of California

By Denise Hancock
Deputy



County of Monterey

Item No.

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Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
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Legistar File Number: EGCSO 23-002

November 28, 2023

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☐ Economic Development
☒ Administration
☐ Health & Human Services
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☐ Public Safety

Prepared by: Maribel Zendejas, Management Analyst II, (831) 755-5304

Reviewed by: Enrique M. Saavedra, PE, Chief of Public Works

Reviewed by: Lindsay Lerable, Assistant Director of Public Works, Facilities and Parks

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DocuSigned by:
Randell Ishii
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