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REGULAR MEETING MINUTES

Monday, December 5, 2016 at 9:00 a.m.

First 5 Monterey County ♦ 1125 Baldwin Street ♦ Salinas, CA

Call to Order: Chair Simon Salinas called the meeting to order at 9:03 a.m.

Pledge of Allegiance: Chair Salinas led the Pledge.

Roll Call: A legal quorum was present. Commissioners in attendance: Simón Salinas (Chair), Julie Drezner (Vice-Chair), Commissioner Josefina Silva (Secretary), Elsa Jimenez, Elliott Robinson, Chris Shannon, and Jamie Valenzuela-Mumau.

Staff present: Francine Rodd, Beth Reeves-Fortney, Kerstine Town, and Joanna Jensen (recorder).

Additions and Corrections to Agenda: None.

Public Comment Period: *Members of the audience desiring to address the Commission may do so during this time. Public comments on items not already on the agenda will be accepted.*

No comments were made.

Consent Agenda Items: *Consent agenda items are considered to be routine and non-controversial by Commission Staff. Consent items will be considered first and may be approved by one motion if no member of the Commission or audience wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Commission concerning the item before action is taken. Staff recommendations are shown in capital letters.*

1. **October 24, 2016 Regular Commission Meeting Minutes – APPROVAL**
2. **Financial Statements for July through September 2016 – APPROVAL**
3. **Cost of Living Allowance (COLA) - APPROVE** a COLA of 1.76%, effective for the payroll period beginning January 8, 2017.

ACTION: Commissioner Robinson moved for approval and Commissioner Shannon seconded. The Consent Agenda was unanimously approved as presented.

Action/Information Items:

4. **Amendment of First 5 Monterey County (F5MC) Policies, Article VIII, Section 8: Conflict of Interest Code – Elliott Robinson, Finance/Personnel Committee Chair**

ACTION:

- a. Commissioner Robinson presented the proposed amendment to the F5MC Policies, Article VIII, Section 8: Conflict of Interest Code
- b. CONDUCTED Public Hearing – Chair Salinas opened the Public Hearing. No comments were made. Chair Salinas closed the Public Hearing.
- c. ADOPTED the amendment of the F5MC Policies, Article VIII, Section 8: Conflict of Interest Code. Commissioner Robinson moved for approval and Commissioner Jimenez seconded.

5. Benefits Section Update for the F5MC Employee Handbook

ACTION: ADOPTED new Benefits Section for the F5MC Employee Handbook effective as of January 1, 2017.

6. Annual F5MC Commission Organization: POSSIBLE ACTION: Appoint Commission Officers and Committee Members – *Joanna Jensen, Administrative Manager*

ACTION: Commissioner Jimenez made the motion, and the motion was seconded by Commissioner Valenzuela-Mumau. The Commission unanimously approved maintaining the existing 2016 appointments through April 2017 as noted in capital letters below.

a. Election of Officers

- i. Chair - SIMÓN SALINAS
- ii. Vice-Chair - JULIE DREZNER
- iii. Secretary – JOSEFINA SILVA

b. Board Membership on Committees

- i. Standing Committees:
 1. Executive Committee - OFFICERS (SIMÓN SALINAS, JULIE DREZNER, JOSEFINA SILVA)
 2. Finance/Personnel Committee ELLIOTT ROBINSON (Committee Chair) ELSA JIMENEZ, and CHRIS SHANNON
 3. Evaluation Advisory Committee - COMMISSIONER JULIE DREZNER (Committee Chair, COMMISSIONER VALENZUELA-MUMAU, KRISTA HANNI (Community Member), and JULIE ALTMAN (Community Member)
- ii. Ad Hoc Committees (*as needed, none currently exist*)

7. F5MC Commission and Committee Meeting Schedule for 2017 – *Joanna Jensen, Administrative Manager* J. Jensen reviewed the proposed 2017 meeting schedule with the Commission.

ACTION: Commissioner Valenzuela-Mumau moved for approval and Commissioner Shannon seconded. The 2017 meeting schedule was unanimously approved as presented.

8. Discuss Process for Public Employee Performance Evaluation: Executive Director – *Simón Salinas, Chair*

Commissioner Robinson, Chair of the Finance/Personnel Committee, reviewed the process for the Executive Director's performance evaluation. The Finance/Personnel Committee Chair will send out the evaluation tool, gather the other Commissioners' input, and compile the information onto one sheet. The Commission will hold a closed session at the January Commission Meeting to review the compiled information.

9. Executive Director's Report - *Francine Rodd, Executive Director*

a. Legislative Updates

- Jimmy Panetta was elected to the House and Kamala Harris was elected to the Senate. Both have expressed interest in supporting early care and education.
- In the next year, the House is expected to tackle the reauthorization of the Maternal, Infant, and Early Childhood Home Visiting (MIECHV) program and the Children's Health Insurance Program (CHIP).
- President-elect Trump has expressed plans to help reduce the cost of child care through tax deductions.
- F. Rodd handed out the Legislative Wrap-up provided by the First 5 Association, which summarizes the Bills that were signed and will become law.

- b. **First 5 California Highlights**
- F. Rodd, N. Alcaraz, and T. Hamai attended the First 5 California 2016 Child Health, Education, and Care Summit
 - First 5 CA released new commercials replacing the words ‘with’ instead of ‘to’ on the commercials showing parent/child interaction. F. Rodd had spoken at a F5 meeting advocating for the change.
 - Dual Language Pilot – Esther Rubio had been on the committee representing Monterey County, but is no longer able to participate. If the committee continues, F. Rodd will look to Commissioners to suggest someone else to represent Monterey County.
- c. **First 5 Association Highlights**
- The First 5 Association is coordinating Advocacy Day in Sacramento on Tuesday, January 31, 2017. F. Rodd, N. Alcaraz and Colleen Beye from Jane Parker’s office/Children’s Council are planning on attending.
 - CCAEYC and United Way are organizing Advocacy Days in April.
- d. ***First 5 Monterey County***
- Organization – the Bright Beginnings Program Manager job announcement was released. The soft close is December 30, 2016. Please help spread the word.
 - Finance and Contracts – all regular Funded Partner’s contract are fully executed.
 - The Community Grant Making Application (CGM) for Integrated Service Collaboratives was released on November 7, 2016. Staff has begun holding individual technical assistance sessions and is working on an addendum to help clarify language of the CGM. A MAA/TCM workshop will be held on Wednesday, December 7, 2016.
 - Kindergarten Readiness Assessment. An interesting question was raised at the Children’s Council about whether the level of mastery is too high for what we are expecting incoming kindergartens to achieve. The standard used was for preschoolers exiting preschool at the 60 month timeline and there is currently no state standard of kindergarten readiness. A community dialog will likely be coordinated around this topic.
 - The Go Kids annual Family, Friends & Neighbors recognition event took place with 70 plus attendees each night over two nights.
 - Annie E. Casey – There is an opportunity for three Monterey County funders to attend a Results Based Leadership training specifically for funders of Collective Impact mid to late 2017. F. Rodd is planning on applying and inviting other interested funders to attend.

Adjournment: Chair Salinas adjourned the meeting at 10:15 a.m.