

Attachment B-1  
Fee Waiver Policy  
(Resolution 2000-342)

This page intentionally left blank.

*Before the Board of Supervisors in and for the  
County of Monterey, State of California*

*Resolution 2000- 342*

Resolution Amending the Monterey )  
County Master Fee Resolution to )  
Clarify the Fee for Appeals on )  
Land Use Issues and Establish )  
Criteria for the Waiver of Fees in )  
Specific Circumstances. )

Whereas: Chapter 1.40 of the Monterey County Code establishes the Monterey County Master Fee Resolution (the Resolution) as the vehicle for setting and amending fees; and,

Whereas: The Board wishes to clarify the appeal fee for land use issues and to establish criteria and authority for the Director of Planning and Building Inspection to waive fees in specific cases; and,

Whereas: The Board has received a report and recommendations from the County Administrative Office and Planning and Building Inspection; and,

Whereas: The Board has held a public hearing as required by law and heard from all interested parties;

NOW, therefore, be it resolved that the Board clarifies that the appeal fee for appeals to the Planning Commission or Board of Supervisors on land use issues is \$671.00.

Be it further resolved that the Director of Planning and Building Inspection may waive application and appeal fees for discretionary permit and building permit applications for:

1. Small day care centers (less than twelve children).
2. Inclusionary portions of proposed residential developments.
  - a. Special Handling affordable housing projects, as detailed in the adopted Special Handling criteria (25% affordable housing). Amount of fees waived is based on the percentage of affordable housing provided, and may include additional fees beyond the original application fees.
  - b. Persons age 62 or over on a fixed, very low income as defined by Housing and Urban Development.

- c. Reclassification applications to bring property into consistency with existing General Plan land use designations.
  - d. County or other government agencies.
  - e. Permit fees for the repair or reconstruction of property and structures damaged or destroyed by an act or event that has been declared a disaster by the Board of Supervisors where insurance is inadequate to pay the applicable fees.
8. Development, enhancement, expansion or modification of needed community facilities by non-profit organizations and community groups meeting the following criteria:
    - a. The proposed project is available for use by the general public; and
    - b. Provides a scope of benefit beyond the residents of the immediate vicinity; and,
    - c. Is of obvious public benefit. Evidence of public benefit includes, but is not limited to, projects that:
      - i. Meet a public need previously identified or recognized by the Board of Supervisors;
      - ii. Provide a public facility not presently available in the community;
      - iii. Have generated obvious, substantial community support; or,
      - iv. Would either reduce County costs or increase County revenue.
  9. General Plan amendments for parcels with inappropriate or inaccurate land use designations provided the property has been field checked and verified that it is inaccurately or inappropriately designated.

Requests Not Conforming to Policy:

The Planning Commission shall consider all requests for fee waivers not meeting the above criteria.

Appeal of Director's Decision:

The Planning Commission shall consider all appeals of decisions of the Director on fee waiver requests.

Payment of Fees:

All fees shall be paid at the time of the filing an application or an appeal. Should the fees subsequently be waived, the fees shall be refunded.

On motion of Supervisor PENNYCOOK, seconded by Supervisor SALINAS, and carried by those members present, the Board hereby adopts this resolution amending the Monterey County Master Fee Resolution to clarify the fee for appeals on land use issues and establish criteria for the waiver of fees in specific circumstances.

**PASSED AND ADOPTED** this 29<sup>th</sup> day of August, 2000, by the following vote, to-wit:

**AYES:** Supervisors Salinas, Pennycook and Calcagno.

**NOES:** None.

**ABSENT:** Supervisors Johnsen and Potter.

I, SALLY R. REED, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof at page -- of Minute Book 70, on August 29, 2000.

DATED: August 29, 2000

SALLY R. REED, Clerk of the Board  
of Supervisors, County of Monterey, State of  
California

By:  Deputy

This page intentionally left blank.