



Monterey County

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Board Report

Legistar File Number: 17-0599

July 11, 2017

Introduced: 6/6/2017

Current Status: Agenda Ready

Version: 1

Matter Type: General Agenda Item

- a. Approve and authorize the Contracts/Purchasing Officer to execute the Amendment No. 3 to the Standard Parking Lot Lease Agreement with the International Church of the Foursquare Gospel, dba Harvestlands Foursquare Church, for an additional fifteen (15) parking spaces located at 327 Pajaro Street, in Salinas, California, for use by the Probation Department;
- b. Authorize the Auditor-Controller to make lease payments of \$1,350 per month and in accordance with the terms of the Agreement; and
- c. Authorize the extension of the Lease Agreement for one additional one-year period under the same terms and conditions, including minor revisions to the Lease Agreement if deemed by the Contracts/Purchasing Officer to be in the best interests of the County.

RECOMMENDATIONS:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Contracts/Purchasing Officer to execute the Amendment No. 3 to the Standard Parking Lot Lease Agreement with the International Church of the Foursquare Gospel, dba Harvestlands Foursquare Church, for an additional fifteen (15) parking spaces located at 327 Pajaro Street, in Salinas, California, for use by the Probation Department;
- b. Authorize the Auditor-Controller to make lease payments of \$1,350 per month and in accordance with the terms of the Agreement; and
- c. Authorize the extension of the Lease Agreement for one additional one-year period under the same terms and conditions, including minor revisions to the Lease Agreement if deemed by the Contracts/Purchasing Officer to be in the best interests of the County.

SUMMARY:

Approval of Amendment No. 3 to the Lease Agreement will provide fifteen (15) additional parking spaces to be used by County employees, in addition to the thirty (30) currently under lease, for a total of forty-five (45) parking spaces, and extend the term of the lease through March 31, 2019.

DISCUSSION:

The Probation Department, together with other County staff and partner agencies, occupies a facility located at 20 E. Alisal Street in Salinas, where on-site parking is limited.

In 2013, the County negotiated the lease of thirty (30) parking spaces from the nearby Harvestlands Foursquare Church at the monthly cost of \$30 per space. Originally adequate, the leased parking no longer fulfills needs that have increased with the addition of staff in the

building; and some occupants are left to park in metered street locations with two-hour time limits.

After the execution of the current lease term, fifteen (15) more spaces have been made available by Harvestlands Foursquare Church. The additional spaces will help alleviate the continued parking issues challenging the facility occupants. Monthly rent for the forty-five (45) spaces will increase from \$900 to \$1,350.

The Lease Agreement provides for the final, one-year extension option under the same terms and conditions and any minor revisions, including annual rental adjustments.

OTHER AGENCY INVOLVEMENT:

The Office of the County Counsel has reviewed and approved Amendment No. 3 to the Lease Agreement as to form and legality and the Auditor Controllers Office has approved it for fiscal provisions.

FINANCING:

There is no financial impact to General Fund Contributions with the recommended action. Funding for the lease in the amount of \$16,200 is included in the Probation Department's Recommended Budget for FY 2017-18.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This recommendation supports key objectives of Infrastructure and Administration by providing adequate parking at County Facilities, and by improving efficiency and effectiveness of County services.

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety

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Approved by: Marcia Parsons, Chief Probation Officer, ext. 3913

Attachments:

- Attachment A: Standard Parking Lot Lease Agreement
- Attachment B: First Extension to Standard Parking Lot Lease Agreement
- Attachment C: Second Extension to Standard Parking Lot Lease Agreement
- Attachment D: Amendment No. 3 to Parking Lot Lease Agreement