

Attachment A

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**COUNTY OF MONTEREY
CONTRACTS/PURCHASING DIVISION
1488 SCHILLING PLACE
SALINAS, CA 93901
(831) 755-4990**

**REQUEST FOR PROPOSALS
RFP 10704**

**Sanitation Units and Service for WeatherTech Raceway
Laguna Seca**

Proposals are due by 3:00 pm (PST) on February 15, 2019

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SOLICITATION DETAILS SECTION

1.0 INTENT

- 1.1 It is the intent of this Request for Proposal (RFP) to solicit proposals from qualified CONTRACTOR(s) to provide Sanitation Units and Services for WeatherTech Raceway Laguna Seca Recreation Area located within the County of Monterey. The agreement will be part of the County’s Master Agreement List that is utilized by all County departments.
- 1.2 This solicitation is intended to create an exclusive service AGREEMENT. County retains the ability, at its sole discretion, to add qualified CONTRACTORS at any time

2.0 BACKGROUND

- 2.1 The County of Monterey is located on the Central Coast of California, approximately 120 miles south of San Francisco. The County is approximately 3,350 square miles. What is known today as “WeatherTech Raceway Laguna Seca”, originally part of the former Fort Ord Military Base, was turned over to the County of Monterey in 1974.
- 2.2 WeatherTech Raceway Laguna Seca (WRLS) is a world-class motorsports facility in the Laguna Seca Recreation Area nestled in the rolling hills of the Monterey Peninsula and owned by County of Monterey. WRLS plays host to annual events such as the Rolex Monterey Motorsports Reunion, INDYCAR Grand Prix of Monterey and IMSA WeatherTech SportsCar Championship on the 11-turn, 2.238-mile road course with the famed Corkscrew turn that descends nearly six stories in 450 feet of asphalt. The 2019 Event Schedule is identified in Exhibit A. This schedule may be changed as additional events are scheduled.
- 2.3 At the Laguna Seca Recreation Area, visitors can camp on the surrounding hillsides for a serene view of the Salinas Valley. Both RV and tent camping are available in a clean, friendly environment. The park is just a short drive from the Monterey Peninsula, Salinas Valley, Carmel Valley, and Big Sur.
- 2.4 The events held at the facility are accompanied with live entertainment and interactive sponsorships. The County has a desire to create a more robust spectator and fan experience through the creation of an area to be referred to as “Main-Street Laguna Seca”, a comprehensive hospitality environment, offering our guests an experience at a world class level.
- 2.5 Request for Proposal #10704 will establish Sanitation Units and Service, along with service to existing County owned Sanitation Units and cleaning brick and mortar buildings on site during WeatherTech Raceway Laguna Seca events. The County seeks a CONTRACTOR who will abide by all local, state, and federal regulations and who are also capable of providing all labor, materials, tools, equipment and supervision in the course of providing Sanitation Units and Services.

3.0 CALENDAR OF EVENTS

- | | | |
|-----|---|-----------------------------------|
| 3.1 | Issue RFP | Thursday, January 24, 2019 |
| 3.2 | Mandatory Pre-Proposal Meeting
Hospitality Pavillion WeatherTech
Raceway, 1021 Hwy 68, Salinas, CA
93908 (See 3.7) | 9:00 AM, PST, February 5, 2019 |
| 3.3 | Deadline for Written Questions | 3:00 p.m., PST, February 7, 2019 |
| 3.4 | Proposal Submittal Deadline | 3:00 p.m., PST, February 15, 2019 |
| 3.5 | Estimated Notification of Selection | February 2019 |
| 3.6 | Estimated AGREEMENT Date | March 2019 |

This schedule is subject to change as necessary.

- 3.7 **MANDATORY PRE-PROPOSAL MEETING:** Only CONTRACTOR(s) who attend the mandatory pre-proposal meeting in person will be eligible to submit proposals for this RFP. The pre-proposal meeting will be held on **Tuesday, February 5, 2019 at 9:00 a.m. (PST), at WeatherTech Raceway Laguna Seca, 1021 Hwy 68, Salinas. CA. 93908, and follow the signs to the Hospitality Pavilion. Those interested in submitting a proposal are required to attend this meeting.** The purpose of this meeting is to answer questions and clarify any portion of the RFP the potential bidder(s) may question. No presentations are required or permitted at this meeting.
- 3.7.1 Proposals received from CONTRACTOR(s) who do not attend the mandatory pre-proposal meeting listed above will be deemed non-responsive and not opened.
- 3.7.2 Please indicate your intent to attend this meeting by sending a response to the County’s Primary Contact person designated within section 4.1 herein.
- 3.7.3 Attendance will be limited to not more than three (3) representatives from each CONTRACTOR.
- 3.8 **FUTURE ADDENDA:** CONTRACTORS, who received notification of this solicitation by means other than through a County of Monterey mailing, shall contact the person designated in the COUNTY POINTS OF CONTACT herein to request to be added to the mailing list. Inclusion on the mailing list is the only way to ensure timely notification of any addenda and/or information that may be issued prior to the solicitation submittal date. **IT IS THE CONTRACTORS’ SOLE RESPONSIBILITY TO ENSURE THAT THEY RECEIVE ANY AND ALL ADDENDA FOR THIS RFP** by either informing the County of their mailing information or by regularly checking the County’s Solicitation Center web page at www.co.monterey.ca.us/admin/solicitcenter.htm. Addenda will be posted on the website the day they are released.

4.0 COUNTY POINTS OF CONTACT

4.1 Questions and correspondence regarding this solicitation shall be directed to:

Primary Contact for the County	<p>Gina Encallado Management Analyst 1488 Schilling Place Salinas, CA 93901 PHONE: (831) 796-1336 FAX: (831) 755-4969 Email: EncalladoGL@co.monterey.ca.us</p>
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4.2 All questions regarding this solicitation shall be submitted in writing (E-mail or FAX is acceptable). The questions will be researched and the answers will be communicated to all known interested CONTRACTOR after the deadline for receipt of questions.

4.3 The deadline for submitting written questions regarding this solicitation is indicated in the **CALENDAR OF EVENTS herein**. Questions submitted after the deadline will not be answered.

4.4 Only answers to questions communicated by formal written addenda will be binding.

4.5 Prospective CONTRACTOR shall not contact County officers or employees with questions or suggestions regarding this solicitation except through the primary contact person listed above. **Any unauthorized contact may be considered undue pressure and cause for disqualification of the CONTRACTOR.**

5.0 SCOPE OF WORK

5.1 Contractor Minimum Work Performance Percentage: CONTRACTOR shall perform with his own organization contract work amounting to not less than 50 percent of the original total contract price, except that any designated 'Specialty Items' may be performed by subcontract and the amount of any such 'Specialty Items' so performed may be deducted from the original total AGREEMENT price before computing the amount of work required to be performed by CONTRACTOR with its organization.

5.2 The Scope of Work includes but is not limited to the items set forth in sections 5.3 through 5.8, below:

5.3 CONTRACTOR shall provide the following unit(s) and/or service as requested by the COUNTY. Depending upon the circumstances, both County-owned and CONTRACTOR-owned units may be required. In all situations, the Scope of Work will include the provision of portable toilet services as outlined in 5.3.4, below.

- 5.3.1 CONTRACTOR shall provide all materials, equipment, and manpower necessary to perform work as requested by the COUNTY.
- 5.3.2 CONTRACTOR shall provide portable toilet unit(s) as requested by the COUNTY, to be delivered in the following condition:
 - 5.3.2.1 Unit must be made of a polyethylene or plastic like material.
 - 5.3.2.1 Unit must be clean and undamaged.
 - 5.3.2.2 Unit must be charged with fresh chemical.
 - 5.3.2.3 Unit tissue paper dispensers must be stocked
 - 5.3.2.4 CONTRACTOR shall deliver units to location determined by COUNTY. Location may be address or GPS coordinates.
 - 5.3.2.5 CONTRACTOR shall provide all material, equipment, and manpower required for removal.
 - 5.3.2.6 CONTRACTOR shall remove provided units by end of the rental period as specified by the County.
- 5.3.3 CONTRACTOR shall provide portable toilet relocation services as directed, to include the following work:
 - 5.3.3.1 CONTRACTOR shall move portable toilet and hand wash units as requested by COUNTY.
 - 5.3.3.2 Units must be moved to location provided by COUNTY.
 - 5.3.3.3 CONTRACTOR must level units in new location as requested by COUNTY.
- 5.3.4 CONTRACTOR shall provide portable toilet service as requested by COUNTY. Service shall include:
 - 5.3.4.1 Sanitize unit(s).
 - 5.3.4.2 Remove dirt and grime from unit(s).
 - 5.3.4.3 Rinse tank and urinal with fresh chemical.
 - 5.3.4.4 Pump out, dry, and recharge tank with fresh chemical.
 - 5.3.4.5 Stock tissue paper dispensers.
 - 5.3.4.6 Leave verification of service within unit(s).
 - 5.3.4.7 Service shall be provided on a one-time or a scheduled basis, as requested by the COUNTY.
- 5.3.5 CONTRACTOR shall provide continual on-site event service as requested, that meets the following specifications.
 - 5.3.5.1 A minimum of two vacuum service trucks for holding waste must be available for any given event at any time.
 - 5.3.5.2 Additional trucks must be available on an emergency basis when the need arises.
 - 5.3.5.3 Trucks must have a minimum of one thousand (1,000) gallon capacity.
 - 5.3.5.4 Trucks must be staffed by a driver and helper.
 - 5.3.5.5 Crew(s) shall keep designated portable toilet units pumped, clean, odor free, and stocked with supplies for duration of the event.

- 5.3.5.6 CONTRACTOR shall pump gray water holding tanks and septic tanks as requested by the department.
 - 5.3.5.7 One (1) truck must remain on site at all times during service period.
 - 5.3.5.8 Truck(s) must be in the required area at the time scheduled by the COUNTY.
- 5.5 CONTRACTOR(s) shall submit a Portable Toilet Sanitation Plan for the rental units, and also the permanent restroom facilities which would cover all events.
- 5.5.1 The sanitation plan must include the following:
 - 5.5.1.1 The number of portable toilets that will be required for the event.
 - 5.5.1.2 A listing or map of the placement locations of the units.
 - 5.5.1.2.1 Contractor shall provide GPS coordinates for locations if requested by County.
 - 5.5.1.3 Pumping capabilities the CONTRACTOR will provide.
 - 5.5.1.4 Provisions for cleaning units during the event.
 - 5.5.1.5 Facility layout.
 - 5.5.1.6 Location of chemical toilet units.
 - 5.5.1.7 Scheduling requirements, days and times of service.
 - 5.5.1.8 Service routine and maintenance standards.
 - 5.5.2 Contractor shall train its staff (i.e. dispatchers, drivers, etc.) regarding the above plan items after the sanitation plan is approved.
- 5.6 CONTRACTOR shall, upon request by COUNTY, provide a manifest detailing the amount of waste removed in the performance of work done on behalf of the COUNTY.
- 5.7 All materials and methods of service are subject to the standards set forth by the County of Monterey Health Department, and the Monterey Regional Water Pollution Control Agency, where applicable.
- 5.8 CONTRACTOR shall submit upon request by COUNTY a copy of the material safety data sheet (MSDS) for all materials used by the CONTRACTOR(s) with regard to performing the tasks required within this proposal.

6.0 CONTRACT TERM

- 6.1 The term of the AGREEMENT will be for a period of Five (5) years.
- 6.2 The AGREEMENT shall contain a clause that provides that County reserves the right to cancel the AGREEMENT, or any extension of the AGREEMENT, without cause, with a thirty day (30) written notice, or immediately with cause.

7.0 LICENSING/SECURITY REQUIREMENTS

- 7.1 CONTRACTOR is required to ensure that all services, costs, and materials must, at minimum, meet the specifications for State of California and CAL/OSHA regulations, as applicable.
- 7.2 CONTRACTOR is to ensure that the insurance and required licenses under both state and local jurisdictions are current during the full term of the AGREEMENT.
- 7.3 CONTRACTOR shall be required to submit appropriate State level criminal background clearance(s) for all personnel required to work within County facilities that are deemed restricted or high security.

8.0 PROPOSAL/QUALIFICATIONS PACKAGE REQUIREMENTS

8.1 CONTENT AND LAYOUT:

- 8.1.1 CONTRACTOR should provide the information as requested and as applicable to the proposed goods and services. The proposal package shall be organized as per the table below; headings and section numbering utilized in the proposal or qualification package shall be the same as those identified in the table. Proposal packages shall include at a minimum, but not limited to, the following information in the format indicated:

<u>Proposal Package Layout;</u> Organize and Number Sections as Follows:	
Section 1	COVER LETTER (INCLUDING CONTACT INFO)
	SIGNATURE PAGE
	RECEIPT OF SIGNED ADDENDA (IF ANY)
	TABLE OF CONTENTS
Section 2	PROPOSED APPROACH FOR MEETING THE SERVICES REQUESTED
Section 3	PRE-QUALIFICATIONS/LICENSING
Section 4	PROJECT EXPERIENCE AND REFERENCES
Section 5	ENVIRONMENTALLY FRIENDLY PRACTICES
Section 6	PRICING (ATTACHMENT A)
Section 7	EXCEPTIONS
Section 8	APPENDIX

Section 1 Requirements:

Cover Letter: All proposals must be accompanied by a cover letter not exceeding two pages and should provide firm information and Contact information as follows:

Contact Info: The name, address, telephone number, and fax number of CONTRACTOR’s primary contact person during the solicitation process through to potential contract award.

Firm Info: Description of the type of organization (e.g. corporation, partnership, including joint venture teams and subcontractors) and how many years it’s been in existence.

Signed Signature Page and Signed Addenda: (if any addenda were released for this solicitation). Proposal packages submitted without this page will be deemed non-responsive. All signatures must be manual and in BLUE ink. All prices and notations must be typed or written in BLUE ink. Errors may be crossed out and corrections printed in ink or typed adjacent, and must be initialed in BLUE ink by the person signing the proposal.

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Section 2, Proposed Approach for Meeting the Services Requested by the County as Described in Section 5.0 Scope of Work:

(Two page maximum)

Describe your proposed approach for providing the services described in Section 5.0 Scope of Work. Relevant considerations include the quality and feasibility of your approach to providing these services, the manner in which you intend to provide adequate staffing, and equipment or other resources to be provided by you.

CONTRACTOR shall acknowledge in writing that it meets all professional qualifications necessary to provide the services as set forth in Section 5.0 Scope of Work above.

Section 3, Pre-Qualifications/Licensing:

Pre-Qualifications/Licensing: CONTRACTOR must acknowledge in writing that it meets all of the pre-qualifications and licensing requirements as set forth in Section 7.0 herein.

Section 4, Project Experience & References:

Key Staff Persons: CONTRACTOR shall identify key staff and their qualifications and experience proposed for the service identified herein.

Experience & References: CONTRACTOR shall describe at least 3 similar projects for which it provided services similar to the scope of work described herein. Please include phone number and email address if possible as the County will conduct reference checks using this information.

Violations: CONTRACTOR shall submit copies of all notices of violations, corrective action notices, enforcement actions or orders, warning notices, writings, or other forms of permit violation/non-compliance documentation (such as OSHA) received by CONTRACTOR, or any business organization owned or operated by the CONTRACTOR which are its parent company and/or subsidiaries, from any public agency during 2005 up to and including the present day.

Section 5, Environmentally Friendly Practices:

CONTRACTOR shall summarize all environmentally friendly practices it adheres to in the course of doing business as relevant to County’s Climate-Friendly Purchasing Policy (*Reference: www.co.monterey.ca.us/admin/policies.htm*).

CONTRACTOR shall indicate whether or not it is a ‘Green Certified’ Business and state which governing authority administered the certification.

Section 6, Pricing & Warranty:

CONTRACTOR shall complete and submit pricing as per ATTACHMENT A – PRICING SHEET attached hereto.

Section 7, Exceptions:

Submit any and all exceptions to this solicitation on separate pages, and clearly identify the top of each page with “EXCEPTION TO MONTEREY COUNTY SOLICITATION #” (indicate the applicable solicitation number). Each Exception shall reference the page number and section number, as appropriate. CONTRACTOR should note that the submittal of an Exception does not obligate the County to revise the terms of the RFP or AGREEMENT.

Section 8, Appendix:

Appendices: CONTRACTOR may provide any additional information that it believes to be applicable to this proposal package and include such information in an Appendix section.

8.2 **ADDITIONAL REQUIREMENTS:** To be considered “responsive,” submitted proposals packages shall adhere to the following:

- 8.2.1 Four (4) sets of the proposal package (one original proposal marked “Original” plus three copies) shall be submitted in response to this solicitation. Each copy shall include a cover indicating the company name submitting, and reference to “RFP #10704”. In addition, submit one (1) electronic version of the entire proposal on a USB memory stick. Additional copies may be requested by the COUNTY at its discretion.
- 8.2.2 Proposal packages shall be prepared on 8-1/2” x 11” paper, preferably duplex printed bound with front and back covers. Fold out charts, tables, spreadsheets, brochures, pamphlets, and other pertinent information or work product examples may be included as Appendices.
- 8.2.3 Reproductions of the Monterey County Seal shall not be used in any documents submitted in response to this solicitation.
- 8.2.4 CONTRACTOR shall not use white-out or a similar correction product to make late changes to their proposal package but may instead line out and initial in BLUE ink any item which no longer is applicable or accurate.
- 8.2.5 To validate your proposal package, **submit the SIGNATURE PAGE** (contained herein) **with your proposal**. Proposal packages submitted without that page will be deemed non-responsive. Proposal signature must be manual, in BLUE ink, and included with the original copy of the proposal. Photocopies of the Signature Page may be inserted into the remaining proposal copies. All prices and notations must be typed or written in BLUE ink in the original proposal copy as well. Errors may be crossed out and corrections printed in BLUE ink or typed adjacent, and must be initialed in BLUE ink by the person signing the proposal.
- 8.3 **CONFIDENTIAL OR PROPRIETARY CONTENT:** Any page of the proposal package that is deemed by CONTRACTOR to be a trade secret by the CONTRACTOR shall be clearly marked “CONFIDENTIAL INFORMATION” or “PROPRIETARY INFORMATION” at the top of the page. CONTRACTOR acknowledges that any other method of marking documents as proprietary will be assumed to be residual, and will be disregarded.

9.0 SUBMITTAL INSTRUCTIONS & CONDITIONS

- 9.1 **Submittal Identification Requirements:** ALL SUBMITTALS MAILED OR DELIVERED CONTAINING PROPOSAL PACKAGES MUST BE SEALED AND BEAR ON THE OUTSIDE, PROMINENTLY DISPLAYED IN THE LOWER LEFT CORNER: **THE SOLICITATION NUMBER RFP #10704 and CONTRACTORS COMPANY NAME.**
- 9.2 **Mailing Address:** Proposal packages shall be mailed to County at the mailing address indicated on the **Signature Page** of this solicitation.
- 9.3 **Due Date:** Proposal packages must be received by County ON OR BEFORE the time and date specified, at the location and to the person specified on the **Signature Page** of this solicitation. It is the sole responsibility of the CONTRACTOR to ensure that the proposal

package is received at or before the specified time. Postmarks and facsimiles are not acceptable. Proposals received after the deadline shall be rejected and returned unopened.

- 9.4 **Shipping Costs:** Unless stated otherwise, the F.O.B. for receivables shall be destination. Charges for transportation, containers, packaging and other related shipping costs shall be borne by the shipper.
- 9.5 **Acceptance:** Proposals are subject to acceptance at any time within 90 days after opening. Monterey County reserves the right to reject any and all proposal packages, or part of any proposal package, to postpone the scheduled deadline date(s), to make an award in its own best interest, and to waive any informalities or technicalities that do not significantly affect or alter the substance of an otherwise responsible proposal package and that would not affect a CONTRACTOR’S ability to perform the work adequately as specified.
- 9.6 **Ownership:** All submittals in response to this solicitation become the property of the County of Monterey. If a CONTRACTOR does not wish to submit a proposal package but wishes to acknowledge the receipt of the request, the reply envelope shall be marked “No Bid”.
- 9.7 **Compliance:** Proposal packages that do not follow the format, content and submittal requirements as described herein, or fail to provide the required documentation, may receive lower evaluation scores or be deemed non-responsive.
- 9.8 **CAL-OSHA:** The items proposed shall conform to all applicable requirements of the California Occupational Safety and Health Administration Act of 1973 (CAL-OSHA).

10.0 SELECTION CRITERIA

10.1 The selection of CONTRACTOR and subsequent contract award(s) will be based on the criteria contained in this Solicitation, as demonstrated in the submitted proposal. CONTRACTOR should submit information sufficient for the County to easily evaluate proposals with respect to the selection criteria. The absence of required information may cause the Proposal to be deemed non-responsive and may be cause for rejection.

10.2 The selection criteria include the following:

SCORING CRITERIA	Max Possible Score
Experience	35
References	30
Pricing	30
LOCAL BUSINESS DECLARATION	5

TOTAL	100
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- 10.3 AGREEMENT award(s) will not be based on cost alone.
- 10.4 To the extent of personnel and equipment to be provided under this agreement, CONTRACTOR, if so requested, shall afford the County an opportunity to inspect CONTRACTOR’S equipment prior to award of the agreement.
- 10.5 The award(s) resulting from this RFP will be made to the CONTRACTOR(s) that submit a response that, in the sole opinion of the county, best serves the overall interest of the County.
- 10.6 The award made from this RFP may be subject to approval by the County Board of Supervisors.

11.0 PRICING

- 11.1 CONTRACTOR(s) will complete ATTACHMENT A - PRICING SCHEDULE for the provision of services as outlined within this RFP.
- 11.2 CONTRACTOR prices stated in ATTACHMENT A - PRICING SCHEDULE shall be effective from the date the proposal is submitted to the day the AGREEMENT is awarded and through the initial term of the AGREEMENT.
- 11.3 Prior to the start of each project, the County department and CONTRACTOR(s) will mutually agree upon the budget for the project.
- 11.3.1 County will provide a defined scope.
- 11.3.2 Pricing may be based upon an hourly rate or by the project, based upon the direction of the user department.
- 11.4 Prices quoted for work assignments must remain in effect for a minimum of thirty (30) days.
- 11.5 Invoicing by CONTRACTOR(s) will clearly itemize but is not limited to the following:
- 11.5.1 County Department receiving services,
- 11.5.2 Purchase order number under which the invoice is to be charged,
- 11.5.3 Services provided,
- 11.5.4 Dates of services,
- 11.6 Proposals should include any early discounts and/or incentives offered.

12.0 PREFERENCE FOR LOCAL CONTRACTORS

- 12.1 General Requirements: Each local supplier funded in whole or in part by County funds, or funds which the County expends or administers, shall be eligible for a local preference as provided in this section.
- 12.2 Rights of First Refusal: Each local supplier who is within five percent of the lowest responsible bid and who is otherwise responsive and responsible to the call for bids shall be provided the opportunity to reduce the local supplier's bid to the amount equal to the amount of the lowest responsible bid, if the lowest responsible bid is submitted by other than a local supplier. The opportunity to reduce the amount of the bid shall be provided first to the lowest eligible local supplier and, if not accepted by such local supplier within five business days of the opening of bids, who is within five percent of the lowest responsible bid. In the event an eligible local supplier reduces the bid to the amount of the lowest responsible bid, the eligible local supplier shall be deemed to have provided the lowest responsible bid and shall be awarded the contract.
- 12.3 The foregoing provisions apply only to competitive bids that require that contracts be awarded to the lowest responsible bidder. For contracts awarded to the lowest responsible bidder. For contracts awarded pursuant to requests for proposals or requests for quotations, the awarding authority may consider, as one of the factors in determining the most suitable proposal or quotation, whether or not a local supplier submits the proposal or quotation.
- 12.4 Definitions: For the purpose of this Section, the following terms have the meanings indicated:
- 12.4.1 "Area" means Monterey County, San Benito County, and Santa Cruz County.
- 12.4.2 "Bid" includes any competitive bid, whether formal or informal.
- 12.4.3 "Local Supplier" shall mean a supplier doing business in the Area for not less than the past five consecutive years.
- 12.4.4 "Supplier" shall mean a business or resident providing goods, supplies, or professional services.
- 12.5 Link to the County's Local Preference Policy:
<http://www.co.monterey.ca.us/cao/pdfs/LocalPreferencePolicy.pdf>
- 12.6 If declaring Local Business, please complete and sign Attachment

13.0 CONTRACT AWARDS

- 13.1 No Guaranteed Value: County does not guarantee a minimum or maximum dollar value for any AGREEMENT or AGREEMENTS resulting from this solicitation.
- 13.2 Board of Supervisors: The award(s) made from this solicitation may be subject to approval by the County Board of Supervisors.

- 13.3 Interview: County reserves the right to interview selected CONTRACTOR before a contract is awarded. The costs of attending any interview are the CONTRACTOR’S responsibility.
- 13.4 Incurred Costs: County is not liable for any cost incurred by CONTRACTOR in response to this solicitation.
- 13.5 Notification: All CONTRACTORS who have submitted a Proposal Package will be notified of the final decision as soon as it has been determined.
- 13.6 In County’s Best Interest: The award(s) resulting from this solicitation will be made to the CONTRACTOR that submit(s) a response that, in the sole opinion of County, best serves the overall interest of County.

14.0 PREVAILING WAGE

- 14.1 Under Labor Code sections 1720 et seq., a contract for some or all of the work contemplated by this RFP may be considered a public work. If applicable, CONTRACTOR shall comply with provisions of the Labor Code (sections 1720, et seq.) governing public works, including payment of prevailing wages, payroll records and employment of apprentices. Copies of the determination of the general prevailing rate of per diem wages are available to interested parties at:
<http://www.dir.ca.gov/public-works/prevailing-wage.html>

15.0 SEQUENTIAL CONTRACT NEGOTIATION

- 15.1 County will pursue contract negotiations with the CONTRACTOR who submit(s) the best Proposal or is deemed the most qualified in the sole opinion of County, and which is in accordance with the criteria as described within this solicitation. If the contract negotiations are unsuccessful, in the opinion of either County or CONTRACTOR, County may pursue contract negotiations with the entity that submitted a Proposal which County deems to be the next best qualified to provide the services, or County may issue a new solicitation or take any other action which it deems to be in its best interest.

16.0 AGREEMENT TO TERMS AND CONDITIONS

- 16.1 CONTRACTOR selected through the solicitation process will be expected to execute a formal AGREEMENT with County for the provision of the requested service. The AGREEMENT shall be written by County in a standard format approved by County Counsel, similar to the “**SAMPLE AGREEMENT SECTION**” herein. Submission of a signed bid/proposal and the **SIGNATURE PAGE** will be interpreted to mean CONTRACTOR HAS AGREED TO ALL THE TERMS AND CONDITIONS set forth in

the pages of this solicitation and the standard provisions included in the **SAMPLE AGREEMENT** Section herein. County may but is not required to consider including language from the CONTRACTOR’S proposed AGREEMENT, and any such submission shall be included in the EXCEPTIONS section of CONTRACTOR’S proposal.

17.0 COLLUSION

- 17.1 CONTRACTOR shall not conspire, attempt to conspire, or commit any other act of collusion with any other interested party for the purpose of secretly, or otherwise, establishing an understanding regarding rates or conditions to the solicitation that would bring about any unfair conditions.

18.0 RIGHTS TO PERTINENT MATERIALS

- 18.1 All responses, inquiries, and correspondence related to this solicitation and all reports, charts, displays, schedules, exhibits, and other documentation produced by the CONTRACTOR that are submitted as part of the submittal will become the property of the County when received by the County and may be considered public information under applicable law. Any proprietary information in the submittal must be identified as such and marked “CONFIDENTIAL INFORMATION” or “PROPRIETARY INFORMATION”, in conformance with the specific requirements set forth in section 8.3, above. The County will not disclose proprietary information to the public, unless required by law; however, the County cannot guarantee that such information will be held confidential. As a California government entity, County is subject to the California Public Records Act and other public transparency laws and, as such, cannot guarantee the confidentiality of information marked confidential or proprietary. County will respond to requests for disclosure of records related to this solicitation in accord with applicable law on disclosure requirements and exemptions to disclosure.

19.0 PIGGYBACK CLAUSE

- 19.1 CONTRACTOR shall indicate below if CONTRACTOR agrees to extend the same prices, terms and conditions of their proposal to other public agencies that have delivery locations within the State of California limits: Yes No. CONTRACTOR’S response to this question will not be considered in award of the AGREEMENT resulting from this solicitation. If and when CONTRACTOR extends the prices, terms and conditions of their proposal to other public agencies, any resulting agreement shall be between CONTRACTOR and the other public agencies and County shall bear no responsibility or liability for any agreements between CONTRACTOR and the other public agencies.

SAMPLE AGREEMENT SECTION

The COUNTY OF MONTEREY STANDARD AGREEMENT \$100,000 OR MORE with all terms and conditions may be viewed at:

[XXXXXX](#)

ATTACHMENTS

ATTACHMENT A PRICING

item Description	Item Notes (i.e. unit name, capacity, number of stalls, trailer dimensions, power requirements, overtime parameters, etc.)
Relocation of Monterey County basic unit	
Relocation of Monterey County ADA unit	
Basic ground unit restroom	
Standard ground unit restroom	
ADA compliant ground unit restroom	
Flush ground unit restroom	
Hand wash station	
Grey / Waste water holding tank	
VIP Single – restroom unit	
VIP Double – restroom trailer unit	
VIP Plus – restroom trailer unit	
Vice Presidential Suite – restroom trailer unit	
Presidential Suite – restroom trailer unit	
Royal Presidential Suite – restroom trailer unit	
Pots & Pans Wash Station Trailer - “Hippo”	
25kw Generator (to go with powered unit)	
70kw Generator (to go with powered unit)	
Pumper Truck Standby (per hour)	
Restroom Attendant (per hour - weekday)	
Restroom Attendant (per hour - weekend)	
Restroom Attendant (per hour - overtime)	
RV Pumping	
END ATTACHMENT A	

ATTACHMENT B ~ LOCAL BUSINESS DECLARATION FORM

COUNTY OF MONTEREY LOCAL BUSINESS DECLARATION FORM

If a business entity is claiming to be a “Local Vendor” as defined by the “Monterey County Local Preference Policy”, adopted by the Monterey County Board of Supervisors on August 29, 2012, it must certify they meet the definition of “Local Vendor” as defined and in accordance to the adopted policy. Any business entity claiming to be a local business as defined by the policy, shall so certify in writing herein that they meet all of the criteria listed within the policy, which can be accessed online at the following link:

Policy Link: <http://www.co.monterey.ca.us/admin/pdfs/LocalPreferencePolicy082912.pdf>

County shall not be responsible or required to verify the accuracy or any such certifications, and shall have sole discretion to determine if a bidder meets the definition of “local vendor” as provided herein.

Any business which falsely claims a preference pursuant to Monterey County Local Preference Policy shall be ineligible to bid on county purchases or contracts for a period of three (3) years from the date of discovery of the false certification(s).

Any business eligible for the local preference who desires to have the preference applied during the award selection process shall return this completed Local Business Preference Declaration form with its proposal or qualifications package response. Upon request, bidder agrees to provide additional information to substantiate this certification.

Select that which is applicable to your business entity (at least one in order for a business to be considered local):

- It either owns, leases, rents or otherwise occupies a fixed office or other commercial building, or portion thereof, having a street address within the Area. Vendor possesses a valid and verifiable business license, if required, issued by a city within the Area or by one of the three counties within the Area when the address is located in an unincorporated area within one of the three counties as defined as “Area”; and

- It employs at least one full time employee within the “Area”, or if the business has no employees, the business shall be at least fifty percent (50%) owned by one or more persons whose primary residence(s) is located within the “Area”; and

- It’s business has been in existence, in its current name, within the “Area” for at least two (2) years immediately prior to the issuance of either a request for proposals or request for qualifications or request for quotations for the County; and

- It is a newly established business which is owned by an individual(s) formerly employed by a Local Business for at least two (2) years.

As per the policy: "**Area**" shall mean Monterey County, San Benito County, and Santa Cruz County.

Note; If applicable your organization must possess a valid resale license from the State Franchise Tax Board showing its local address within the “Area” and evidencing that payment of the local share of the sales tax goes to either a city within the “Area” or to one of the three counties within the defined “Area”

On behalf of my business entity (i.e.; organization) I certify under penalty of perjury that I have both read and confirm that my business entity meets the requirements as outlined within the County’s Local Preference Policy for the procurement in question.

Business Legal Name (and Dba name if any):

Business Address:

City: _____ ***State:*** _____ ***Zip Code:*** _____

Signature of Authorized Representative: _____ ***Date:*** _____

Title of Authorized Representative:

Telephone Number: (____) _____ ***E-Mail:*** _____

This form must be submitted within a bidder’s proposal or qualifications package in order for the County to apply the applicable local preference. Bidders who do not qualify as a local business as per the policy should not submit this form.

End Attachment B

EXHIBITS

EXHIBIT A: 2019 EVENT SCHEDULE

(Dates will fluctuate annually. Additional events may be scheduled.)

March 29 - 30	Intercontinental GT Challenge California 8 Hours
April 11 - 14	Sea Otter Classic
May 3 - 5	Trans Am SpeedFest
May 9 - 12	Ferrari Challenge & Corse Clienti F1
July 12 - 14	Motul FIM Superbike World Championship U.S. Round ft. MotoAmerica
August 10 - 11	Monterey Pre-Reunion Historic Races
August 15 - 18	Rolex Monterey Motorsports Reunion
September 13 - 15	IMSA WeatherTech SportsCar Championship
September 20 - 22	INDYCAR Grand Prix of Monterey

PLEASE NOTE: Above are listed “Event” Dates only. Set up and tear down of units/materials shall happen prior and after based on a schedule determined for each event by WeatherTech Raceway Laguna Seca and CONTRACTOR.

-- End of Exhibit A --

EXHIBIT B: 2019 EVENT SANITATION RENTAL NEEDS
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Intercontinental GT Challenge California 8 Hours
Approximate Population: 15,000
March 29 - 30, 2019

# of Units	Unit Type	Pumping/Serviceing
6	Handwash Stations	1x Per Day
1	Hippo Portable Sink	1x Per Day

Trans Am SpeedFest
Approximate Population: 20,000
May 3 - 5, 2019

# of Units	Unit Type	Pumping/Serviceing
12	Handwash Stations	1x Per Day
1	Hippo Portable Sink	1x Per Day

Ferrari Challenge & Corse Clienti F1
Approximate Population: 15,000
May 9 - 12, 2019

# of Units	Unit Type	Pumping/Serviceing
10	Handwash Stations	1x Per Day
1	Hippo Portable Sink	1x Per Day

Motul FIM Superbike World Championship U.S. Round Feat. MotoAmerica
Approximate Population: 45,000
July 12 - 14, 2019

# of Units	Unit Type	Pumping/Serviceing
15	Handwash Stations	1x Per Day
2	Hippo Portable Sinks	1x Per Day
4	ADA Ground Units	1x Per Day
10	Standard Ground Units	1x Per Day
1	VIP Double Trailer	1x Per Day
1	Vice Presidential Trailer	2x Per Day
1	Grey / Waste Water Tank	2x Per Day

Pre-Reunion Historic Races & Rolex Monterey Motorsports Reunion**Approximate Population: 65,000****Pre-Reunion: August 10 - 11, 2019****Rolex Reunion: August 15 - 18, 2019**

# of Units	Unit Type	Pumping/Serviceing
15	Handwash Statins	1x - 2x Per Day
2	Hippo Portable Sinks	1x Per Day
4	ADA Ground Units	1x Per Day
10	Standard Ground Units	1x Per Day
1	VIP Double Trailer	3x Per Day
1	Presidential Royal Trailer	3x Per Day
1	Vice Presidential Trailer	1x Per Day
1	Grey / Waste Water Tank	2x Per Day

IMSA WeatherTech Sports Car Championship**Approximate Population: 40,000****September 13 - 15, 2019**

# of Units	Unit Type	Pumping/Serviceing
18	Handwash Stations	1x - 2x Per Day
2	Hippo Portable Sinks	1x Per Day
4	ADA Ground Units	3x Per Day
22	Standard Ground Units	2x Per Day
1	VIP Double Trailer	2x Per Day
2	Vice Presidential Trailer	1x Per Day
4	Grey / Waste Water Tank	1x Per Day

IndyCar Grand Prix of Monterey**Approximate Population: 70,000****September 20 - 22, 2019**

# of Units	Unit Type	Pumping/Serviceing
20	Handwash Stations	1x - 2x Per Day
3	Hippo Portable Sinks	1x Per Day
6	ADA Ground Units	1x Per Day
30	Standard Ground Units	1x Per Day
1	VIP Double Trailer	3x Per Day
1	Presidential Trailer	3x Per Day
1	Presidential Royal Trailer	3x Per Day
2	Vice Presidential Trailer	1x Per Day
2	Grey / Waste Water Tank	2x Per Day

PLEASE NOTE: Unit Type and Pumping/Service quantities are estimated, and the actual totals shall depend on population and other variables of each event.

-- End of Exhibit B --

EXHIBIT C: 2019 EVENT CLEANING LABOR NEEDS

**Intercontinental GT Challenge California 8 Hours
Approximate Population: 15,000
March 29 - 30, 2019**

Location	Number of Attendants	Thursday Hours	Friday Hours	Saturday Hours	Sunday Hours	Total Labor Hours
Pit Row Suites & Garage Restrooms & Newman Building Restrooms & Hospitality Pavilion	2	8	10	10	4	64

**Trans Am SpeedFest
Approximate Population: 20,000
May 3 - 5, 2019**

Location	Number of Attendants	Thursday Hours	Friday Hours	Saturday Hours	Sunday Hours	Total Labor Hours
Pit Row Suites & Garage Restrooms	2	N/A	10	10	10	60
Newman Building Restrooms	2	N/A	10	10	10	60
Permanent Campground Restrooms	2	N/A	10	10	10	60

**Ferrari Challenge & Corse Clienti F1
Approximate Population: 15,000
May 9 - 12, 2019**

Location	Number of Attendants	Thursday Hours	Friday Hours	Saturday Hours	Sunday Hours	Total Labor Hours
Pit Row Suites & Garage Restrooms	2	10	10	10	10	80
Newman Building Restrooms	2	10	10	10	10	80

Permanent Campground Restrooms	2	10	10	10	10	80
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Motul FIM Superbike World Championship U.S. Round Feat. MotoAmerica
Approximate Population: 45,000
July 12 - 14, 2019

Location	Number of Attendants	Thursday Hours	Friday Hours	Saturday Hours	Sunday Hours	Total Labor Hours
Pit Row Suites & Garage Restrooms	2	N/A	10	10	8	56
Newman Building Restrooms	2	N/A	10	10	8	56
Permanent Campground Restrooms	2	N/A	10	10	8	56
Hospitality Pavilion	2	N/A	8	10	8	52
Lakebed Restrooms	2	N/A	8	10	8	52

Pre-Reunion Historic Races & Rolex Monterey Motorsports Reunion
Approximate Population: 65,000
Pre-Reunion: August 10 - 11, 2019 (Garage, Newman Building, and Campground Restrooms)
Rolex Reunion: August 15 - 18, 2019 (Table below)

Location	Number of Attendants	Thursday Hours	Friday Hours	Saturday Hours	Sunday Hours	Total Labor Hours
Pit Row Suites & Garage Restrooms	3	10	10	10	10	120
Newman Building Restrooms	2	10	10	10	10	80
Permanent Campground Restrooms	2	10	10	10	10	80
Hospitality Pavilion	2	8	10	10	8	72
Lakebed Restrooms	2	10	10	10	8	76

Flagroom Hospitality	2	8	10	10	8	72
Drivers Club Hospitality	2	10	10	10	8	76

IMSA WeatherTech Sports Car Championship
Approximate Population: 40,000
September 13 - 15, 2019

Location	Number of Attendants	Thursday Hours	Friday Hours	Saturday Hours	Sunday Hours	Total Labor Hours
Pit Row Suites & Garage Restrooms	3	8	10	10	10	114
Newman Building Restrooms	2	10	10	10	10	80
Permanent Campground Restrooms	2	10	10	10	10	80
Hospitality Pavilion	2	4	10	10	10	68
Lakebed Restrooms	2	4	10	10	10	68
Flagroom Hospitality	2	N/A	10	10	10	60

IndyCar Grand Prix of Monterey
Approximate Population: 70,000
September 20 - 22, 2019

Location	Number of Attendants	Thursday Hours	Friday Hours	Saturday Hours	Sunday Hours	Total Labor Hours
Pit Row Suites & Garage Restrooms	3	8	10	10	10	114
Newman Building Restrooms	2	10	10	10	10	80
Permanent Campground Restrooms	2	10	10	10	10	80
Hospitality Pavilion	2	N/A	10	10	10	60

Lakebed Restrooms	2	4	10	10	10	68
Flagroom Hospitality	2	N/A	10	10	10	60

PLEASE NOTE: Number of attendants and scheduled hours per day are estimated, and the actual totals shall depend on population and other variables of each event

-- End of Exhibit C --

SIGNATURE PAGE

COUNTY OF MONTEREY
CONTRACTS/PURCHASING DIVISION

RFP# **10704**
ISSUE DATE: January 24, 2019



RFP TITLE: 10701 LAGUNA SECA SANITATION UNITS AND RENTAL SERVICES

PROPOSALS ARE DUE IN THE OFFICE OF THE CONTRACTS/PURCHASING OFFICER BY 3:00 P.M., LOCAL TIME, ON FEBRUARY 15, 2019

MAILING ADDRESS:
COUNTY OF MONTEREY
CONTRACTS/PURCHASING OFFICE
1488 SCHILLING PLACE
SALINAS, CA 93901

QUESTIONS ABOUT THIS RFP SHOULD BE DIRECTED TO GINA ENCALLDAO AT ENCALLADOGL@CO.MONTEREY.CA.US, (831) 796-1336

CONTRACTOR MUST INCLUDE THE FOLLOWING IN EACH PROPOSAL (1 original plus 3 copies):

ALL REQUIRED CONTENT AS DEFINED PER SECTION 8.1 HEREIN

This Signature Page must be included with your submittal in order to validate your proposal.
Proposals submitted without this page will be deemed non-responsive.

CHECK HERE IF YOU HAVE ANY EXCEPTIONS TO THIS SOLICITATION.

CONTRACTOR MUST COMPLETE THE FOLLOWING TO VALIDATE PROPOSAL

I hereby agree to furnish the articles and/or services stipulated in my proposal at the price quoted, subject to the instructions and conditions in the Request for Proposal package. I further attest that I am an official officer representing my firm and authorized with signatory authority to present this proposal package.

Company Name: _____ Date _____

Signature: _____ Printed Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Phone: () _____ Fax: () _____ Email: _____

License No. (If applicable): _____

License Classification (If applicable): _____
END RFP 10704

MONTEREY COUNTY



Administrative Office
Contracts/Purchasing Division

ADDENDUM #1 RFP 10704 Sanitation Units and Services for WeatherTech Laguna Seca Raceway

DATE: February 7, 2019

TO: Proposers

SUBJECT: Revised Attachment A: Pricing Schedule
Written Questions and Answers submitted prior to deadline

An original signed copy of this addendum must be submitted along with your original bid proposal package to verify receipt of this Addendum #1.

Company Representative

Date

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The County omitted the first page of Attachment A in error in original RFP – please use this new Attachment A to submit with your Proposal.

ATTACHMENT A: PRICING SCHEDULE

Item Description	Rental Price	Servicing Price	Additional Fees (i.e. delivery, set up, pick up, etc.)
Relocation of Monterey County basic unit			
Relocation of Monterey County ADA unit			
Basic ground unit restroom			
Standard ground unit restroom			
ADA compliant ground unit restroom			
Flush ground unit restroom			
Hand wash station			
Grey / Waste water holding tank			
VIP Single – restroom unit			
VIP Double – restroom trailer unit			
VIP Plus – restroom trailer unit			
Vice Presidential Suite – restroom trailer unit			
Presidential Suite – restroom trailer unit			
Royal Presidential Suite – restroom trailer unit			
Pots & Pans Wash Station Trailer - “Hippo”			
25kw Generator (to go with powered unit)			
70kw Generator (to go with powered unit)			
Pumper Truck Standby Time (per hour)			
Restroom Attendant (per hour - weekday) <i>PERMANENT RESTROOMS & PORTABLE UNITS / TRAILERS</i>			
Restroom Attendant (per hour - weekend) <i>PERMANENT RESTROOMS & PORTABLE UNITS / TRAILERS</i>			
Restroom Attendant (per hour - overtime) <i>PERMANENT RESTROOMS & PORTABLE UNITS / TRAILERS</i>			

RV Pumping			
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<p>Item Description</p>	<p>Item Notes (i.e. unit name, capacity, number of stalls, trailer dimensions, power requirements, overtime parameters, etc.)</p>
Relocation of Monterey County basic unit	
Relocation of Monterey County ADA unit	
Basic ground unit restroom	
Standard ground unit restroom	
ADA compliant ground unit restroom	
Flush ground unit restroom	
Hand wash station	
Grey / Waste water holding tank	
VIP Single – restroom unit	
VIP Double – restroom trailer unit	
VIP Plus – restroom trailer unit	
Vice Presidential Suite – restroom trailer unit	
Presidential Suite – restroom trailer unit	
Royal Presidential Suite – restroom trailer unit	
Pots & Pans Wash Station Trailer - “Hippo”	
25kw Generator (to go with powered unit)	
70kw Generator (to go with powered unit)	
Pumper Truck Standby (per hour)	
Restroom Attendant (per hour - weekday) <i>PERMANENT RESTROOMS & PORTABLE UNITS / TRAILERS</i>	
Restroom Attendant (per hour - weekend) <i>PERMANENT RESTROOMS & PORTABLE UNITS / TRAILERS</i>	
Restroom Attendant (per hour - overtime) <i>PERMANENT RESTROOMS & PORTABLE UNITS / TRAILERS</i>	

RV Pumping	
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-- End of Attachment A --

MONTEREY COUNTY



Administrative Office
Contracts/Purchasing Division

ADDENDUM #2 RFP 10704 Sanitation Units and Services for WeatherTech Laguna Seca Raceway

DATE: February 11, 2019

TO: Proposers

SUBJECT: Written Questions and Answers submitted prior to deadline

An original signed copy of this addendum must be submitted along with your original bid proposal package to verify receipt of this Addendum #2.

Company Representative

Date

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The County omitted the first page of Attachment A in error in original RFP – please use this new Attachment A to submit with your Proposal.

Q1) Will STAR be invoicing the County or SCRAMP directly for services? What will the payment terms be?

A1) Contracted provider would invoice SCRAMP for services. Payment terms and conditions would be included in the agreement formed following a successful RFP process.

The rest of our questions are related to Attachment A-Page 20

Q2) I was unable to find the line item to represent service price? "Q&A 2/5/19"

A2) The proper table with the servicing column was included as Addendum #1.

Q3) Basic Ground Unit Restroom: Can you please define what Basic means? Are they to be of consistent color/manufacture? Will there be a maximum age limit. Any other requirements?

A3) A "Basic Ground Unit" is a single unit with toilet seat and urinal vessel. No maximum unit age; however, all units must be in a presentable and working condition. All units are to be of consistent color and manufacturer.

Q4) Standard Ground Unit Restroom: Can you please define what Standard means? Are they to be of consistent color/manufacture? Will there be a maximum age limit. Any other requirements?

A4) A "Standard Ground Unit" is a "Basic Unit" as listed above, but with a handwashing station included on the inside of the unit. No maximum unit age; however, all units must be in a presentable and working condition. All units are to be of consistent color and manufacturer.

Q5) Flush Ground Unit: Can you please define what Flush Ground means? Are they to be of consistent color/manufacture? Will there be a maximum age limit. Any other requirements?

A5) A "Flush Ground Unit" comes equipped with a flushable toilet along with a foot activated hand wash station. No maximum unit age; however, all units must be in a presentable and working condition. All units are to be of consistent color and manufacturer.

- Q6) Hand Wash Station: Can you please specify the minimum requirements for Hand Wash Station? Is there a specific or consistent size for Hand Wash Station? Are they to be of consistent color/manufacture? Will there be a maximum age limit. Any other requirements?
- A6) Hand wash stations must be within 200 feet of any food/beverage vendors that are not near permanent facilities. Additionally, stations will be ordered for high traffic / high volume areas. All are to be of a consistent size within the same facility location (i.e. grouping of two or more should be the same size). If multiple sizes are available, please list pricing for all options. No maximum unit age; however, all units must be in a presentable and working condition.
- Q7) Grey/Waste water holding tank: Can you please specify the holding capacity requirements for Grey/Waste water holding tank? Are they to be of consistent color? Will there be a maximum age limit. Any other requirements?
- A7) Standard rental needs would be a 240 gallon capacity tank. If multiple sizes are available, please list pricing for all options. No maximum unit age; however, all units must be in a presentable and working condition. All units are to be of consistent color and manufacturer within the same facility location (i.e. grouping of two or more should be the same OR units delivered to one client / vendor should be the same).
- Q8) VIP Single restroom unit: Can you please provide a detailed description of a VIP Single? Is this restroom unit on a trailer? What is the minimum requirement? Are they to be of consistent color? What is the maximum age limit? Any other requirements?
- A8) "VIP Single Unit" is to include fresh water flushable toilet, incandescent lighting, solar powered, carpet, sink, self-closing faucet, built-in trash receptacle, in-use light, hand towels, liquid soap with dispenser, toilet paper tissue, and toilet seat covers. Please note that this is a ground unit and not on a trailer. No maximum unit age; however, all units must be in a presentable and working condition. All units within the same facility area (i.e. grouping of two or more) are to be of consistent color and manufacturer.
- Q9) VIP Double restroom trailer: Can you please provide a detailed description of a VIP double restroom trailer? What is the minimum requirement? Are they to be of consistent color? What is the maximum age limit? Any other requirements?
- A9) "VIP Double" consists of two (2) "VIP Single Restroom" units mounted on a trailer. Fresh water flushable toilet, incandescent lighting, solar powered, carpet, sink, self-closing faucet, built-in trash receptacle, in-use light, hand towels, liquid soap with dispenser, toilet paper tissue, and toilet seat covers included. No maximum unit age; however, all units must be in a presentable and working condition. All units within the same facility area (i.e. grouping of two or more) are to be of consistent color and manufacturer.

- Q10) VIP Plus restroom trailer unit: Can you please provide a detailed description of a VIP Plus restroom trailer? What is the minimum requirement? Are they to be consistent color? What is the maximum age limit? Any other requirements?
- A10) A “VIP Plus” unit consists of two (2) deluxe restrooms on a single trailer. Flushable toilet, sink, built-in trash receptacle, soap dispenser, paper towels, and toilet paper tissue included. We imagine that exteriors and interiors will vary between bidders. Therefore, please include as many details as possible within the table(s) or attachment(s). No maximum unit age; however, all units must be in a presentable and working condition. All units within the same facility area (i.e. grouping of two or more) are to be of consistent color and manufacturer.
- Q11) Vice Presidential Suite restroom trailer unit: Can you please provide a detailed description of a Vice Presidential Suite? What is the minimum requirement? Are they to be of consistent color? What is the maximum age limit? Any other requirements?
- A11) A “Vice Presidential Suite” unit includes both a Men’s and Women’s restroom area on a single trailer. Men’s side to contain urinals, stalls, wash station including a mirror, self-closing faucet, liquid hand soap, and hand towels. Women’s side to contain individual stalls, wash station including a mirror, self-closing faucet, liquid hand soap, and hand towels. Please note if this unit requires a constant fresh water supply. Additionally, please note any power requirements. We imagine that exteriors and interiors will vary between bidders. Therefore, please include as many details as possible within the table(s) or attachment(s). No maximum unit age; however, all units must be in a presentable and working condition. All units within the same facility area (i.e. grouping of two or more) are to be of consistent color and manufacturer.
- Q12) Royal Presidential Suite restroom trailer unit: Can you please provide a detailed description of a Royale Presidential Suite? What is the minimum requirement? Are they to be of consistent color? What is the maximum age limit? Any other requirements?
- A12) A “Royal Presidential Suite” unit includes both a Men’s and Women’s restroom area on a trailer. Men’s side to contain multiple sinks, multiple urinals, multiple fully enclosed stalls, and a baby changing station. Women’s side to contain a vanity area, multiple sinks, multiple fully enclosed stalls, and a baby changing station. Please note if this unit requires a constant fresh water supply. Additionally, please note any power requirements. We imagine that exteriors and interiors will vary between bidders. Therefore, please include as many details as possible within the table(s) or attachment(s). No maximum unit age; however, all units must be in a presentable and

working condition. All units within the same facility area (i.e. grouping of two or more) are to be of consistent color and manufacturer.

Q13) Pots & Pans Wash Station Trailer “Hippo”: Can you please provide a detailed description of a Pots & Pans Trailer? What is the minimum requirement?

A13) Portable outdoor dishwashing station with two sinks for vendor or client usage. Please note if this unit requires a constant fresh water supply. Additionally, please note any power requirements. No maximum unit age; however, all units must be in a presentable and working condition. All units are to be of consistent color and manufacturer within the same facility location (i.e. grouping of two or more should be the same OR units delivered to one client / vendor should be the same).

Q14) Pumper Truck Standby: Can you please clarify if the price should include Driver & Helper or is this just for the stand by truck?

A14) The pricing given for this aspect / service shall include any labor associated. Please note what is included in the stated price with a fee breakdown.

Q15) Can you clarify the quality requirements for the restroom trailers (full partitions or partial partitions) and any year requirements (i.e. trailer must be no older than 8 years)?

A15) Contracted provider will provide restroom trailers that are in a functioning condition with top notch / “Grade A” interiors and exteriors. When filling out the included table(s) or adding attachments to your proposal, please give as many details as possible (i.e. number of sinks, number of urinals, number of stalls, number of mirrors, exterior dimensions, interior dimensions, power requirements, water requirements, hitch length, number of entrances /exits, etc.). No stated maximum unit age; however, all units must be in a presentable and working condition. All units within the same facility area (i.e. grouping of two or more) are to be of consistent color and manufacturer.

Regarding partitions, if referring to stall doors, units can contain either floor to ceiling length doors or doors with gaps at floor and ceiling. If referring to the divider between the Men’s and Women’s areas, there must be a complete division with separate entrances / exits. If not referring to stall doors or Men’s / Women’s section divider, please resubmit the question with more detail. Our apologies if misunderstood.

Addendum #2

RFP 10704

PLEASE NOTE THAT ALL RENTAL UNITS MUST BE IN A FUNCTIONING CONDITION WITH TOP NOTCH / “GRADE A” INTERIOR AND EXTERIOR CONDITION.

-- End of Addendum #2, RFP 10704 --

MONTEREY COUNTY



Administrative Office
Contracts/Purchasing Division

ADDENDUM #3 RFP 10704 Sanitation Units and Services for WeatherTech Laguna Seca Raceway

DATE: February 11, 2019
TO: Proposers
SUBJECT: Clarification of duties

An original signed copy of this addendum must be submitted along with your original bid proposal package to verify receipt of this Addendum #3.

Company Representative

Date

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In addition to event specific service, the contracted service provider will work with WeatherTech Raceway Laguna Seca on their weekly pumping needs. Weekly pumping service will be required for the sanitation units utilized during track rentals and smaller events. There are roughly twelve (12) units that will need weekly pumping service. Scheduling and access will be coordinated between service provider and WeatherTech Raceway Laguna Seca representative.

- Please note that "Exhibit C" needs some clarification. The attendant duties will include more than just restrooms for a few of the locations. The attendant listed for location coverage of the Pit Row Suites, Hospitality Pavilion, Flagroom, and Driver's Club will be responsible for the general cleaning and appearance of these hospitality areas. This will include trash receptacle service, vacuuming, glass cleaning, and additional detailing of this nature.

End Addendum #3

MONTEREY COUNTY



Administrative Office
Contracts/Purchasing Division

ADDENDUM #4 RFP 10704 Sanitation Units and Services for WeatherTech Laguna Seca Raceway

DATE: February 11, 2019
TO: Proposers
SUBJECT: Clarification of duties

An original signed copy of this addendum must be submitted along with your original bid proposal package to verify receipt of this Addendum #3.

Company Representative

Date

-
- Q) Can the County clarify the language which states that the contractor shall submit a Sanitation Plan? The verbiage contradicts what was said in the "Q&A 2/5/19" meeting that stated the track will work with contractor and the track will provide said Sanitation Plan."
- A) "The CONTRACTOR shall work with designated WeatherTech Raceway Laguna Seca staff to create a sanitation plan for each event at the facility. This plan shall be created approximately sixty (60) days prior to the start date of each event."

End Addendum #4

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