



Monterey County

168 West Alisal Street,
1st Floor
Salinas, CA 93901
831.755.5066

Board Report

Legistar File Number: A 15-125

June 09, 2015

Introduced: 5/14/2015

Version: 1

Current Status: Agenda Ready

Matter Type: BoS Agreement

Approve and authorize the Contracts/Purchasing Officer to sign Amendment # 5 to the Professional Services Agreement with Bickmore in order to provide a combined annual master agreement for actuarial analysis of workers' compensation and general liability self-insurance programs, safety consulting, claims consulting and enterprise risk management consulting services by extending the term to June 30, 2016 and increasing the not to exceed amount by \$100,000 to a total of \$590,000.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

Approve and authorize the Contracts/Purchasing Officer to sign Amendment # 5 to the Professional Services Agreement with Bickmore in order to provide a combined annual master agreement for actuarial analysis of workers' compensation and general liability self-insurance programs, safety consulting, claims consulting and enterprise risk management consulting services by extending the term to June 30, 2016 and increasing the not to exceed amount by \$100,000 to a total of \$590,000.

SUMMARY/DISCUSSION:

Bickmore and Associates, Inc. dba Bickmore Risk Services, Inc. ("Bickmore") operates as a risk management and actuarial consulting company. The County has contracted with Bickmore for the past four years. Under the existing contract, Bickmore Risk Services firm has provided assistance in actuarial analysis of workers' compensation and self-insurance programs, including estimation of outstanding liabilities, projected aggregate costs, departmental cost allocations, and related actuarial projects.

Bickmore was founded in 1984, and is privately held with 11 principals and 110 employees. It is headquartered in Sacramento, California and has offices in Long Beach, California and Portland, Oregon. Bickmore is ranked as the largest independent risk consulting firm in the western United States and is the second largest independent JPA management firm in the nation. Bickmore currently provides actuarial services to 35 individual counties (e.g. including the County of Monterey). Bickmore also provides professional actuarial services to CSAC, a self-insured public entity pool which provides primary and excess insurance overages to over 200 counties, cities, and other public entities in the State of California. The company's services include non-brokerage risk management administration, litigation management, health and benefits actuarial, employment practice liability and human resources consulting and training, ergonomic training and consulting, workers' compensation programs, return-to-work programs, risk control and safety, finance management and accounting, and feasibility studies.

On April 5, 2013, Bickmore and Associates, Inc. dba Bickmore Risk Services, Inc. formally changed their name with the Secretary of State to "Bickmore." No other changes to the legal entity were done.

The proposed terms of Amendment #5, extend the contract for a one year period and increase the total dollar amount by \$100,000 for a total sum not to exceed \$590,000, is based upon the historical needs of the County, yet provides flexibility to address unanticipated spikes in the County's need for services.

Risk Management anticipates going out for RFP for these services in FY 2015-16.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved as to form; Contracts/Purchasing and the Office of the Auditor-Controller has reviewed and concurs with this action.

FINANCING:

This amendment will be funded from the General Liability - Internal Service Fund (475-1210-COU003-8408) and the Workers' Compensation - Internal Service Fund (476-1210-COU004-8409).

Prepared by:

Steve Mauck, Risk Manager, x. 3006

Approved by:

Charles McKee, County Counsel, x. 5045

Attachments:

Bickmore Amendment #5