

Grant T. Leonard

Education

- **Masters of Urban Planning**, San Jose State University, December 2014.
Magna Cum Laude
- **Bachelor of Arts, Human Communications**, California State University Monterey Bay, December 2011.
Magna Cum Laude
- **Associate Degree, Transfer Studies Emphasis Political Science**, Hartnell College, June 2009.
Summa Cum Laude

Professional

City of Monterey, Housing Programs Office, 2019-Present

The City's Housing Programs Office provides a variety of housing programs and projects with an annual budget of approximately \$1.2 - \$2 million. As Housing Analyst, my responsibility is to manage the delivery of the projects and programs, while managing a staff of two and contracted consultants. On-going programs includes:

- Administration of the Community Development Block Grant (CDBG) programs for
 - Public service grants to nonprofits
 - Home repair grants and loans to low-income homeowners
 - Public infrastructure grants to repair City parks and non-profit owned public facilities
- Administration of the Purchase and Resale Program for affordable home ownership
 - First-time Home Buyer Program
 - Down Payment Assistance Program
- Administration of the City's Affordable Rental Housing Program
- Management of the HOME funded Casa De Estrella Apartments

In addition to the regular housing programs, the Housing Programs Office has undertaken several special projects including:

- Administration of a COVID-19 Emergency Rental Assistance Program
- Updating the City's Housing Element
- Working with non-profit developers to redevelop four City-owned properties to provide 150 new affordable units within Downtown Monterey.

The City's Housing Office also coordinates with local jurisdictions and regional partner agencies on issues of regional importance, such as homelessness, the Regional Housing Needs Allocation, encouraging development of Accessory Dwelling Units, and pursuing water allocations for housing development.

Associate Transportation Planner, Transportation Agency For Monterey County (TAMC), Dec. 2012-2018.

This dynamic position involves transportation planning, public outreach, program management, environmental document review, and other office duties as assigned. TAMC is the designated Regional Transportation Planning Agency, Local Transportation Commission, Congestion Management Agency, Regional Development Impact Fee Agency, and Service Authority for Freeways and Expressways for the Monterey County region. TAMC is responsible for allocating monies from the Local Transportation Fund and State Transit Assistance Fund made available under the Transportation Development Act to eligible claimants.

Planning:

I led or assisted with several significant planning efforts for TAMC including:

- SR 68 Scenic Highway Plan - Lead
- 2018 Regional Transportation Plan – Lead
- Pajaro to Prunedale Corridor Study – Lead
- Marina-Salinas Multimodal Corridor - Assisted
- Complete Streets Guidebook - Assisted
- SR 156 Widening Project and Toll Studies - Assisted

Program Management:

I was the staff member for multiple long-term agency programs, including:

- Monterey County Call Box Program
- Monterey County Freeway Service Patrol
- Bicycle Secure Grant Program

Environmental Review:

I was the staff member of reviewing and providing comments on projects in Monterey County that impact the regional transportation network, such as:

- City of Monterey Parks and Recreation Master Plan
- City of Seaside Monterey Downs and Horse Park
- City of Salinas Northridge Mall Expansion
- County of Monterey Davis Road Bridge Replacement and Road Widening
- City of Soledad Main Street Middle School Reconstruction

Interagency Liaison:

I served as the agency liaison with local agencies on major planning efforts that impact the regional transportation system, including:

- Monterey Regional Airport Master Plan Update
- Marina Airport Master Plan Update

- City of Seaside General Plan Update
- Moss Landing Community Plan Update
- CHISPA Castroville Oaks Development (planned subdivision)
- City of Salinas Western Area Specific Plan, Central Area Specific Plan, and Economic Development Element (planned future grow areas)

Public Outreach:

I was the Agency's lead Public Information Officer for construction activities, including major projects like:

- The Holman Highway Roundabout
- The San Juan Road Interchange Project
- The Prunedale Improvement Project

In addition to major construction outreach programs, I managed TAMC's weekly construction update, the Cone Zone Report, assisted other local agencies with construction outreach, and participated in the Monterey County Special Events Task Force.

Grant Writing:

I've wrote two successful applications for Caltrans Sustainable Planning Grants that funded the SR 68 Scenic Highway Plan (\$270,970 grant amount) and the Parajo to Prunedale Corridor Study (\$282,942 grant amount).

Intern, Housing Choices Coalition, Oct. 2012-Jan. 2013.

This was an office position with a non-profit affordable housing agency. The agency provides support and advocacy services for people with developmental disabilities who are in need of affordable housing. My primary tasks involved updating our database of open affordable housing in Santa Cruz County, updating our client files, both digital and paper, and assisting with the intake of new clients.

Security Professional, Universal Protection Services, 2009-2012.

This was a security guard position with a contract security corporation. It gave me work experience at Hartnell College, the Superior Courts of Monterey County, and the Moss Landing Power Plant. Duties included report writing, telephone answering and directing, informing the public about laws and site specific rules, enforcing laws and site specific rules, patrolling, conflict intervention and prevention, assisting in emergencies (medical, building, etc.), monitoring entrances and exits, screening the general public for entrance into buildings, monitoring video cameras, opening and securing rooms, preventing theft and vandalism, writing traffic citations, and training of new officers. In 2011, I also began instructing CPR/First Aid classes.

Volunteer Boards and Commissions

- North Monterey County Recreation and Park District Board of Directors, 2014-present
- North Monterey County Chamber of Commerce Board of Directors, 2017-present
- Castroville Land Use Advisory Committee, 2017-present
- Castroville Coalition Board of Directors, 2017-present
- Salinas Valley Solid Waste Authority Citizen Advisory Group, 2017-present
- Hartnell College Measure T Citizen Oversight Committee, 2017-present
- Castroville Cemetery District Board of Directors, 2019-present
- Transportation Agency for Monterey County Bicycle and Pedestrian Advisory Committee, 2020-present
- Salinas Valley Basin Groundwater Sustainability Agency, 2020-present
 - Langley Sub-Basin Committee
 - Board of Directors – Alternate
 - Advisory Committee – Alternate
 - 180-400 Foot Aquifer Sub-Basin Committee

Computer Skills

Use of Microsoft Office Outlook, Excel, Word, PowerPoint, Publisher, and Access; Google Earth and Sketch Up; Adobe Acrobat, Dreamweaver, and Photoshop; ArcGIS 10 and browser-based Esri GIS applications; Traffic Injury Mapping System (TIMS); Mail Chimp.

Certifications

AICP, American Planning Association.

“The American Institute of Certified Planners is APA's professional institute and provides the only nationwide, independent verification of planners' qualifications. Certified planners pledge to uphold high standards of practice, ethics, and professional conduct, and to keep their skills sharp and up-to-date by continuously pursuing advanced professional education.” (Planning.org)

Awards

Young Professional of the Year 2017, American Public Works Association Monterey Bay Chapter.

This award honors an employee from a public agency, consulting firm, construction company or an individual who makes contributions to the local public works community. It recognizes and encourages young professionals who have demonstrated an initial commitment to the profession and show potential for future growth.

References

Professional

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