



Monterey County

Item No.

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: A 20-244

July 21, 2020

Introduced: 6/17/2020

Current Status: Agenda Ready

Version: 1

Matter Type: BoS Agreement

Approve and authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to execute Amendment No. 2 to the agreement between Sunlite Auto Glass, Inc. and the County of Monterey, through Monterey County Fleet Management, to add \$70,000 for a revised total not-to-exceed amount of \$170,000, in order to continue the comprehensive servicing to County vehicles.

RECOMMENDATIONS:

It is recommended that the Board of Supervisors:

Approve and authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to execute Amendment No. 2 to the agreement between Sunlite Auto Glass, Inc. and the County of Monterey, through Monterey County Fleet Management, to add \$70,000 for a revised total not-to-exceed amount of \$170,000, in order to continue the comprehensive servicing to County vehicles.

SUMMARY/DISCUSSION:

On July 1, 2018, the County of Monterey, by and through Monterey County Fleet Management ("Fleet"), entered into an agreement with Sunlite Auto Glass, Inc to provide glass installation, Advanced Driver Assist System (ADAS) calibration, rock chip repair, and headlight restoration services for County of Monterey vehicles, for a term of three (3) years from July 1, 2018 to July 31, 2021 with a total sum not to exceed \$70,000.

The parties have since amended the original participating agreement on April 13, 2020, with Amendment 1, due to the need for an increase in the same services, to service new County vehicles, with an increase of \$30,000, and a revised total sum not to exceed \$100,000.

Sunlite is currently providing services to Fleet, and Fleet needs additional funds to ensure all County vehicles that need servicing by Sunlite may be adequately serviced. This proposed amendment will increase the total by \$70,000 for a revised total not-to-exceed amount of \$170,000.

OTHER AGENCY INVOLVEMENT:

The Office of the County Counsel and the Auditor-Controller have reviewed and approved Amendment No. 2 as to form and fiscal provisions, respectively.

FINANCING:

Costs associated with the proposed Amendment No. 2 are included in the Fiscal Year 2019-20 Adopted Budget, Fund 001, Dept. 1050, Unit 8451, Appropriation Unit CAO025. The current budget includes \$170,000 for glass installation, rock chip repair and headlight restoration services, which is adequate to cover costs associated with Amendment No. 2.

Prepared by: Angelica Ruelas, Management Analyst I (831) 796-1361

Approved by: Richard W Buell, Fleet Manager (831) 755-4984

Signed by: *Richard W Buell, Fleet Manager* 7/8/2020 | 11:50
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Attachments:

Attachment A- Standard Agreement

Attachment B- Amendment No. 1

Attachment C- Amendment No. 2