

**AMENDMENT NO. 1
TO MENTAL HEALTH SERVICES AGREEMENT A-12779
BETWEEN COUNTY OF MONTEREY AND
DOOR TO HOPE**

THIS AMENDMENT is made to the AGREEMENT A-12779 for mental health services by and between **DOOR TO HOPE**, hereinafter "CONTRACTOR", and the **County of Monterey**, a political subdivision of the State of California (hereinafter referred to as "COUNTY.")

WHEREAS, the COUNTY and CONTRACTOR wish to amend the AGREEMENT revise the EXHIBIT A: PROGRAM DESCRIPTION; the EXHIBIT B: PAYMENT AND BILLING PROVISIONS; the EXHIBIT G: BEHAVIORAL HEALTH COST REIMBURSEMENT INVOICE; and the EXHIBIT H: BUDGET AND EXPENDITURE REPORT.

NOW THEREFORE, the COUNTY and CONTRACTOR hereby agree to amend AGREEMENT in the following manner:

1. SECTION XXII. NOTICES AND DESIGNATED LIAISONS for the COUNTY OF MONTEREY is revised to replace Ray Bullick with Elsa M. Jimenez, Health Director.
2. EXHIBIT A-1: PROGRAM DESCRIPTION replaces EXHIBIT A. All references in the Agreement to EXHIBIT A shall be construed to refer to EXHIBIT A-1. This EXHIBIT A-1 modifies the total estimated Units of Service to be provided in each Program for Fiscal Year 2016-17 and Fiscal Year 2017-18.
3. EXHIBIT B-1: PAYMENT AND BILLING PROVISIONS replaces EXHIBIT B. All references in the Agreement to EXHIBIT B shall be construed to refer to EXHIBIT B-1. This Exhibit B-1 modifies the total estimated Units of Service and cost reimbursements to be provided for each Program; the estimated amounts of Funding sources for Fiscal Year 2016-17 and Fiscal Year 2017-18; and the total Agreement maximum amount for the term July 1, 2015 through June 30, 2018 is increased by \$142,582 for a new total Agreement amount of \$13,259,463.
4. EXHIBIT G-1: BEHAVIORAL HEALTH COST REIMBURSEMENT INVOICE replaces EXHIBIT G. All references in the Agreement to EXHIBIT G shall be construed to refer to EXHIBIT G-1. This EXHIBIT G-1 modifies the total estimated Units of Service and cost reimbursements to be provided for each Program for Fiscal Year 2016-17 and Fiscal Year 2017-18.
5. EXHIBIT H-1: BUDGET AND EXPENDITURE REPORT replaces EXHIBIT H. All references in the Agreement to EXHIBIT H shall be construed to refer to EXHIBIT H-1.
6. Except as provided herein, all remaining terms, conditions and provisions of the AGREEMENT are unchanged and unaffected by this AMENDMENT and shall continue in full force and effect as set forth in the AGREEMENT.
7. This Amendment No. 1 shall be effective May 1, 2017.

8. A copy of this AMENDMENT shall be attached to the original AGREEMENT executed by the COUNTY on July 9, 2015.

(The remainder of this page is intentionally left blank.)

IN WITNESS WHEREOF, COUNTY and CONTRACTOR have executed this Amendment No. 1 to Agreement A-12779 as of the day and year written below.

COUNTY OF MONTEREY

CONTRACTOR

By: *[Signature]*
Health Director Contracts/Purchasing Officer
Date: 05/04/2017

By: _____
Department Head

Date: _____

Approved as to Form ¹
By: *[Signature]*
Deputy County Counsel
Date: 4/28/17

Approved as to Fiscal Provisions ²
By: *[Signature]*
Auditor-Controller
Date: 5-1-17

Approved as to Liability Provisions ³
By: _____
Risk Management
Date: _____

DOOR TO HOPE
Contractor's Business Name*

By: *[Signature]*
(Signature of Chair, President, or Vice-President)*
SUSAN GIBBONS
Name and Title PRES

Date: 4-24-17

By: *[Signature]*
(Signature of Secretary, Asst. Secretary, CFO, Treasurer or Asst. Treasurer)*

Chris Shannon, Ex Director
Name and Title

Date: 4/24/17

*INSTRUCTIONS: If CONTRACTOR is a corporation, including limited liability and non-profit corporations, the full legal name of the corporation shall be set forth above together with the signatures of two specified officers. If CONTRACTOR is a partnership, the name of the partnership shall be set forth above together with the signature of a partner who has authority to execute this Agreement on behalf of the partnership. If CONTRACTOR is contracting in an individual capacity, the individual shall set forth the name of the business, if any, and shall personally sign the Agreement.

¹ Approval by County Counsel is required.
² Approval by Auditor-Controller is required
³ Approval by Risk Management is necessary only if changes are made in Sections XI or XII.

**EXHIBIT A-1:
PROGRAM 1 DESCRIPTION**

I. IDENTIFICATION OF PROVIDER

Door to Hope
130 W. Gabilan St.
Salinas, CA 93901
831 758-0181

**II. SERVICE DESCRIPTION: FAMILIES FIRST AND FOREMOST (FFF)
PROGRAM NARRATIVE**

Door to Hope will provide assessment, case management, and mental health rehabilitation services for interactive parenting education services to eligible Monterey County children and their families and/or caregivers who are referred for services by the Family and Children Services Division of the Monterey County Department of Social Services and/or The Action Council. Services will be provided using the strength-based, home visitation model by Certified Parent Educators using the Parents as Teachers evidence-based curriculum. Services will be individualized and customized to meet the discerned needs of each child and family as identified in their specific mental health plan.

III. PROGRAM GOALS

Door to Hope's Families First and Foremost program goals are as follows:

- A. Identify child/family needs,
- B. Provide parent/child interaction to reinforce the parent-child bond,
- C. Improve the family's ability to meet the child's developmental needs, and
- D. Improve the mental health, functioning, and well-being of the child and family.

IV. PROGRAM OBJECTIVES

- A. Assess each child's and family's needs from a strength-based evaluation and develop an appropriate mental health plan.
- B. Provide developmental screenings for each child if it is not a duplication of recent service.
- C. Provide interactive parent education and mental health rehabilitation therapy utilizing an evidence-based model of home visitation.
- D. Improve the child's health and well-being and the family's parenting skills and stability.

V. TREATMENT SERVICES

1. Modes of Service, Service Function Codes and Contracted Units of Service

FFF PROGRAM	MODE	SFC	FY 2015-16 EST. UNITS	FY 2016-17 EST. UNITS	FY 2017-18 EST. UNITS
Case Management	15	01	75,029	21,164	21,164
Mental Health Services	15	10, 30, 45	108,741	145,572	145,572

2. Delivery Site

Door to Hope
130 Church St.
Salinas, CA 93901

Services will be provided at the MCSTART Clinic in Salinas, and will also be available in the child's natural environment, including the home and/or the child's school or daycare.

3. Hours of Operation

The MCSTART Clinic will operate five (5) days per week, Monday – Friday from 8:00 AM – 6:00 PM. Home visitation services will be made available, whenever possible, at the convenience of the child and his/her family and will be available by appointment in the evenings and weekends.

VI. POPULATION/CATCHMENT AREA TO BE SERVED

All eligible residents of Monterey County who have full scope Medi-Cal will be served. Clients without Medi-Cal eligibility are not part of this Agreement.

VII. FINANCIAL ELIGIBILITY

Monterey County children who are full scope Medi-Cal beneficiaries.

VIII. LIMITATION OF SERVICE/PRIOR AUTHORIZATION

All services will require prior authorization by Monterey County Behavioral Health.

IX. CLIENT DESCRIPTION/CHARACTERISTICS

Populations served are:

Monterey County referred families or caregivers in need of child development assessment and parent education that include the following:

Infants or children, ages 0 to 5 years of age with:

1. Severe social and emotional developmental delays or disturbances; or
2. DC 0-3 disorder of infancy; or
3. Axis I diagnosis indicating mental impairment or behavioral disturbance and substantial impairment.

X. LEGAL STATUS

Voluntary or juvenile dependents (W&I Code, 300 et. seq.) and wards (W&I Code, 602 et. seq.)

XI. REPORTING REQUIREMENTS

CONTRACTOR will meet regularly with the designated Children's Behavioral Health Services Manager to monitor progress on client and project outcomes. CONTRACTOR will be required to report outcomes data regularly to the Monterey County Behavioral Health Bureau (MCBHB) according to the requirements as set forth by the State Department of Health Care Services (DHCS). MCBHB will provide to the CONTRACTOR the reporting requirements, forms and instructions as required by DHCS and the MCBHB.

XII. DESIGNATED CONTRACT MONITOR

Dana Edgull
Behavioral Health Services Manager II
Monterey County Behavioral Health Bureau
951 Blanco Circle, Suite B
Salinas, CA 93901
(831) 796-6110

**EXHIBIT A-1, continued:
PROGRAM 2 DESCRIPTION**

I. IDENTIFICATION OF PROVIDER

Door to Hope
130 W. Gabilan Street
Salinas, CA 93901
831-758-0181

II. SERVICE DESCRIPTION: INTEGRATED CO-OCCURRING TREATMENT (ICT) PROGRAM NARRATIVE

Door to Hope will provide Mental Health Services to eligible youth ages 12 to 17 and to eligible young adults ages 18 to 25 who require outpatient services. The primary focus of the program will be to identify, assess, and treat youth who have both substance abuse and mental health disorders and who are involved or at risk for involvement in the juvenile justice system and criminal justice system, respectively. Such interventions will stabilize crises, reduce mental health symptomology and substance abuse, improve youth and family functioning, and reduce the possibility of future residential care, hospitalization, and/or incarceration.

Door to Hope will provide outpatient mental health services to eligible youth and young adults and their families. Mental health services refer to those individual, family, or group therapies and interventions that are designed to provide reduction of mental disability and improvement and maintenance of functioning consistent with the goals of learning, development, independent living and enhanced self-sufficiency and family functioning. Service activities may include, but are not limited to assessment, plan development, therapy, case management and linkage, rehabilitation, and other collateral therapy.

ICT is built upon the following foundation:

- home-based service delivery,
- integrated mental health and substance abuse services,
- stage-wise treatment,
- motivational interviewing,
- harm reduction approach, and
- focus on resiliency.

ICT will provide age-specific treatment tracts, separating youth age 12 – 17 years and young adults age 18 – 25 years.

III. PROGRAM GOALS

The Integrated Co-occurring Treatment (“ICT”) Program goals of services are:

DOOR TO HOPE / Monterey County Mental Health Services Agreement A-12779
FY 2015-16 thru FY 2017-18
Amendment No.1

1. Provide mental health services to eligible youth and their families;
2. Improve the youth's overall functioning;
3. Reduce acute mental health and substance abuse symptoms;
4. Improve family functioning; and
5. Reduce need for residential care.

IV. PROGRAM OBJECTIVES

1. Establish mental health interventions integrated with alcohol and drug treatment programs using evidence-based practices for 48 children and their families annually;
2. Provide services that incorporate the "full services partnership model" as defined in the requirements for implementation of the Mental Health Services (MHSA) for 6 children and their families annually. This model provides "whatever it takes" to insure progress to goals (i.e. intensive treatment/case management available 24/7);
3. Assure that services are provided in a culturally and linguistically competent manner and setting;
4. Treat adolescents with serious substance abuse problems in addition to their mental health issues;
5. Implement an evidence-based practice, i.e. "Integrated Co-Occurring Treatment Model";
6. Form a cooperative agreement with the local school system to insure youth continue to attain education credits while involved in treatment;
7. Provide and/or arrange for transportation;
8. Include clients that do not have Medi-Cal;
9. Provide services at locations county wide, and at times convenient for families;
10. Function as sole provider or in collaboration with Behavioral Health and/or other partners; and
11. Demonstrate capacity to bill Medi-Cal and leverage funds.

V. EXPECTED OUTCOMES

1. 75% of referred youth will be engaged in the treatment program.
2. 80% of client/families served are satisfied with the cultural congruency of services provided.
3. 60% of youth served will demonstrate reduction of substance abuse.
4. 60% of youth served will demonstrate improvement in functioning.
5. 60% of families served will demonstrate improvement in functioning.
6. 75% of youth served will not commit crimes and/or re-offend.

VI. TREATMENT SERVICES

1. Modes of Service, Service Function Codes (SFC) and Contracted Units of Service

ICT PROGRAM	MODE	SFC	FY 2015-16 EST. UNITS	FY 2016-17 EST. UNITS	FY 2017-18 EST. UNITS
Case Management	15	01	108,333	57,000	57,000
Mental Health Services	15	10, 30,40, 45, 50	189,813	210,513	210,513

2. **Service Delivery Sites:**

Door to Hope
150 Cayuga Street, Suite 3
Salinas, CA 93901

Services will be provided at Door to Hope's offices in Salinas, and will also be available in the youth's natural environment, including the home, the youth's school, and other community sites.

3. **Hours of Operation:**

The ICT Program will be available to clients 24/7. Scheduled services will be made available, whenever possible, at the convenience of the adolescent and his/her family.

VII. POPULATION/CATCHMENT AREA TO BE SERVED

All eligible youth ages 12 to 17 and/or eligible young adults ages 18 to 25 residing in Monterey County.

VIII. FINANCIAL ELIGIBILITY

Monterey County youth and young adults, regardless of ability to pay or Medi-Cal eligibility. It is anticipated that more than sixty percent (60%) of clients will have Medi-Cal eligibility.

IX. LIMITATION OF SERVICE/PRIOR AUTHORIZATION

All services will require prior authorization by Monterey County Health Department, Behavioral Health Bureau (BHB).

X. CLIENT DESCRIPTION/CHARACTERISTICS

Populations served are adolescents, ages 12 to 17 and young adults ages 18 to 25 years of age who:

1. Have a significant moderate to severe substance abuse disorder, of either abuse (meets DSM V criteria) or dependence that necessitates intervention; and
2. Have a co-occurring moderate to severe mental health Axis I disorder, (excluding a sole diagnosis of Conduct Disorder or disruptive behavior disorder NOS); and/or
3. Have behavioral disorders that co-occur with other Axis I Mental Health Disorders; and
4. Are medically and psychiatrically stable and able to participate in an active out-program of therapy, counseling, education, and other treatment activities; and
5. Are willing to participate in a home and strength-based program with a duration of 12 - 24 weeks.

XI. LEGAL STATUS

Voluntary or juvenile dependents and wards.

XII. REPORTING REQUIREMENTS

Contractor will meet regularly with the designated Children’s BHB Service Manager to monitor progress on client and project outcomes. Contractor will be required to report outcomes data regularly to BHB according to the requirements as set forth by the State Department of Health Care Services (DHCS). BHB will provide to the Contractor the reporting requirements, forms and instructions as required by DHCS and the BHB.

XIII. DESIGNATED CONTRACT MONITOR

Theresa Innis-Scimone
Behavioral Health Services Manager
Monterey County Behavioral Health
1441 Constitution Blvd, Bldg 400 Suite 200
Salinas, CA 93906
(831) 755-5521

**EXHIBIT A-1, continued:
PROGRAM 3 DESCRIPTION**

I. IDENTIFICATION OF PROVIDER

Door to Hope
130 W. Gabilan Street
Salinas, CA 93901
831 758-0181

II. SERVICE DESCRIPTION: MONTEREY COUNTY SCREENING TEAM FOR ASSESSMENT, REFERRAL, AND TREATMENT ("MCSTART") PROGRAM NARRATIVE

Door to Hope will provide case management, mental health rehabilitation services and medication support to eligible infants and children. The primary focus of the program will be to identify, assess, refer, and treat children affected by the broad spectrum of developmental, social/emotional, and neurobehavioral disorders caused by prenatal alcohol/drug exposure and/or early childhood trauma. Such interventions will improve the child's development, improve the child's health, promote school readiness, improve family functioning, and reduce the possibility of future residential care, out-of-the-home placement, and/or hospitalization.

MCSTART will provide health assessment, outpatient mental health services, and medication management to eligible children and their families. Health assessment and medication support services are provided to ensure these high-risk children are physically healthy and mentally stable. Mental health services refer to those individual, dyadic, family, or group therapies and interventions that are designed to provide reduction of mental disability and improvement and maintenance of functioning consistent with the goals of development, learning, enhanced self-regulation and family functioning. Mental health service activities may include, but are not limited to assessment, plan development, therapy, case management and linkage, rehabilitation, and other collateral therapy.

III. PROGRAM GOALS

The goals of MCSTART's services are:

1. Increase early intervention and case management to prenatally substance and/or trauma exposed children and their families;
2. Increase the number of high-risk children prepared to enter school ready and able to learn.
3. Increase the number of substance and/or trauma exposed children able to maintain an adequate level of academic capability and social/emotional development during their grade school years.

4. Build community capacity to respond to the needs of substance-exposed children and their families through linkage and service integration.

IV. PROGRAM OBJECTIVES

1. 90% of parents and caregivers will increase the skills of parenting high-risk children who demonstrate challenging behaviors that contribute to a stable, growth-enhancing home life.
2. 90% of children served will receive the screening and early intervention services necessary to improve their level of motor, cognitive, language, and social/emotional development
3. 90% of children served will receive the services necessary to improve age-appropriate self-regulation and reduce challenging behavior
4. 80% of families, either biological, foster, adoptive, or relative caregivers, will be able to access and utilize the services necessary to promote the healthy development of their child(ren).
5. Provide developmental screenings, medical assessments, psycho-social assessments, and/or mental health status reviews for 300 infants or children ages 0-5 years as appropriate to their needs and medical necessity.
6. Provide case management, mental health services, and medication support for up to 50 children ages 6-11 years involved with child welfare with a history of prenatal substance exposure and/or trauma.
7. Provide evidence-based and trauma-informed individual, dyadic, family, and group therapy practices for high-risk children and their families/caregivers to increase their behavioral, emotional, and social well-being.

V. TREATMENT SERVICES

1. Modes of Service, Service Function Codes (SFC) and Contracted Units of Service for Medi-Cal eligible 0 – 5 clients.

MCSTART PROGRAM 0 - 5	MODE	SFC	FY 2015-16 EST. UNITS	FY 2016-17 EST. UNITS	FY 2017-18 EST. UNITS
Case Management	15	01	336,020	85,320	85,320
Mental Health Services	15	10, 30, 40, 45, 50	120,518	360,766	360,766
Medication Support	15	60	92,716	34,570	34,570

2. Modes of Service, Service Function Codes (SFC) and Contracted Units of Service for Medi-Cal eligible 6 – 11 clients.

MCSTART PROGRAM 6 - 11	MODE	SFC	FY 2015-16 EST. UNITS	FY 2016-17 EST. UNITS	FY 2017-18 EST. UNITS
Case Management	15	01	35,808	40,300	40,300
Mental Health Services	15	10, 30, 40, 45, 50	158,450	196,924	196,924
Medication Support	15	60	19,045	21,600	21,600

3. **Delivery Site**
 Door to Hope
 MCSTART Clinic
 130 Church Street
 Salinas, CA 93901

Services will be provided at the MCSTART Clinic in Salinas, and will also be available in the child’s natural environment, including the home and/or the child’s school or daycare.

4. **Hours of Operation**
 The MCSTART Clinic will operate five (5) days per week, Monday – Friday from 8:00 AM – 6:00 PM. Home visitation services will be made available, whenever possible, at the convenience of the child and his/her family and will be available by appointment in the evenings and weekends.

VI. POPULATION/CATCHMENT AREA TO BE SERVED

Eligible residents of Monterey County who have full scope Medi-Cal.

VII. FINANCIAL ELIGIBILITY

Monterey County children who are full scope Medi-Cal beneficiaries.

VIII. LIMITATION OF SERVICE/PRIOR AUTHORIZATION

All services will require prior authorization by Monterey County Health Department Behavioral Health Bureau.

IX. CLIENT DESCRIPTION/CHARACTERISTICS

Populations served are:

A. Infants or children, ages 0 to 5 years of age with:

1. Severe social and emotional developmental delays or disturbances; or
2. DC 0-3 disorder of infancy; or
3. Axis I diagnosis indicating mental impairment or behavioral disturbance and substantial impairment.

B. Children ages 6-11 years of age with:

1. Open child welfare case of documented history of child abuse or neglect, or
2. Current qualification for adoption assistance, and
3. Axis I diagnosis indicating mental impairment or behavioral disturbance and substantial impairment.

X. LEGAL STATUS

Voluntary or juvenile dependents and wards.

XI. REPORTING REQUIREMENTS

Contractor will meet regularly with the designated Children’s Behavioral Health Service Manager to monitor progress on client and project outcomes. Contractor will be required to report outcomes data regularly to MCBHB according to the requirements as set forth by the State Department of Health Care Services (DHCS). MCBHB will provide to the Contractor the reporting requirements, forms and instructions as required by DHCS and the MCBHB.

XII. DESIGNATED CONTRACT MONITOR

Dana Edgull
Behavioral Health Services Manager
Monterey County Behavioral Health
951 Blanco Circle, Suite B
Salinas, CA 93901
(831) 796-6110

**EXHIBIT A-1, continued:
PROGRAM 4 DESCRIPTION**

I. IDENTIFICATION OF PROVIDER

Door to Hope
130 Church St.
Salinas, CA 93901
831-758-0181

II. SERVICE DESCRIPTION: NUEVA ESPERANZA PROGRAM NARRATIVE

Door to Hope opened Nueva Esperanza, a recovery program for women with young children in February of 2002. Nueva Esperanza serves pregnant or parenting women, many of whom are of Hispanic origin, over the age of 18 who are experiencing problems with alcohol and/or other drugs of sufficient severity who need residential care for themselves and their young children.

In July of 2011, Nueva Esperanza modified its primary mission and service delivery system to provide an expanded constellation of mental health services to better meet the needs of the women and the children it serves. Historically all the women admitted to Nueva Esperanza have co-occurring mental health disorders, i.e. bi-polar, mood, and trauma disorders. Door to Hope and Nueva Esperanza meet the needs of this population through the provision of integrated mental health and substance abuse disorder treatment. Program services now provide strong interventions and practices to treat both substance abuse and mental health disorders during the treatment program.

These services are provided in a warm and comfortable drug-free, non-smoking environment which provides private rooms for each individual family to promote cohesion and autonomy of each family served. Each resident is viewed as a unique individual and each family is seen from a strength-based approach. Due to the comprehensive nature of behavioral health disorders, Nueva Esperanza makes available a complete range of medical, psychological, recovery, dyadic, parenting, and other social services on either a programmatic, consultative, or referral basis.

III. PROGRAM GOALS

The goals of Nueva Esperanza Program services are:

1. Provide counseling interventions designed to increase the woman's readiness and ability to change to treat chronic mental health and substance abuse disorders;
2. Provide education for pregnant women and mothers of young children on the effects of alcohol, drug, and/or trauma exposure on the unborn or young child;
3. Utilize evidence-based practices, including the Matrix Model, Motivational Enhancement, Seeking Safety, CBT, Theraplay, Circle of Security, in treatment of

trauma, substance abuse, and mental health disorders to guide/direct the provision of treatment services;

4. Provide a warm, family-like therapeutic environment for women and their young children that is safe, alcohol and drug-free, comfortable, and supportive; and
5. Provide priority admission and services to pregnant and IV-drug using women.

IV. PROGRAM OBJECTIVES

1. To promote successful program completion and graduation with at least 60% of admissions.
2. To successfully re-unify and resolve child welfare issues with at least 60% of admissions.
3. To assist at-risk children to be physically healthy and emotionally and developmentally prepared to enter kindergarten.
4. To assist 50% of women graduating from the program to be successfully transitioned back to the community to be employed and/or enrolled in vocational training.
5. To provide 1,442 residential family bed nights to pregnant or parenting women and their young children.

V. TREATMENT SERVICES

1. Modes of Service, Service Function Codes (SFC) and Contracted Units of Service for Medi-Cal eligible clients:

NUEVA ESPERANZA PROGRAM	MODE	SFC	FY 2015-16 EST. UNITS	FY 2016-17 EST. UNITS	FY 2017-18 EST. UNITS
Case Management	15	01	6,277	7,449	7,449
Mental Health Services	15	10, 30, 40, 45, 50	128,081	160,608	160,608

2. **Service Delivery Site:**

Nueva Esperanza
 325 California Street
 Salinas, CA 93901

3. **Hours of Operation:**

The Nueva Esperanza Program operates 24 hours, seven days a week.

VI. POPULATION/CATCHMENT AREA TO BE SERVED

Eligible residents of Monterey County who are full scope Medi-Cal beneficiaries.

VII. FINANCIAL ELIGIBILITY

Monterey County children and their mothers who are full scope Medi-Cal beneficiaries. Contractor shall screen clients for Medi-Cal and CalWORKS eligibility and ensure eligible clients are enrolled in these financial benefits.

VIII. LIMITATION OF SERVICE/PRIOR AUTHORIZATION

All services will require prior authorization by Monterey County Health Department, Behavioral Health Bureau (BHB). Additionally, all services provided must meet medical necessity and be in accordance with a current treatment plan.

IX. CLIENT DESCRIPTION/CHARACTERISTICS

1. Be over the age of 18;
2. Be pregnant; OR
3. Be in custody of or, will have custody within 60 days of a child age five or under; and, if applicable, be a sibling, aged 5-11 years, of that young child and determined to be behaviorally stable and appropriate for admission;
4. Have a significant substance abuse disorder, or either abuse or dependence that necessitates intervention (meets DSM IV-TR criteria);
5. Have a co-occurring mental health Axis I disorder, (excluding a sole diagnosis of Conduct Disorder or disruptive behavior disorder NOS);
6. Be medically and psychiatrically stable and able to participate in an active program of counseling, education and their recovery activities;
7. Be able to parent the young child/children in their custody; and
8. Demonstrate the motivation and willingness to follow all program principles, guidelines, and structure.

X. LEGAL STATUS

Voluntary or Non-Minor Dependents.

XI. REPORTING REQUIREMENTS

Contractor will meet regularly with the designated Children's BHB Service Manager to monitor progress on client and project outcomes. Contractor will be required to report outcomes data regularly to BHB according to the requirements as set forth by the State Department of Health Care Services (DHCS). BHB will provide to the Contractor the reporting requirements, forms and instructions as required by DHCS and the BHB.

XII. DESIGNATED CONTRACT MONITOR

Dana Edgull
Behavioral Health Services Manager
Monterey County Behavioral Health
951 Blanco Circle, Suite B
Salinas, CA 93901
(831) 796-6110

**EXHIBIT A-1, continued:
PROGRAM 5 DESCRIPTION**

I. IDENTIFICATION OF PROVIDER

Door to Hope
130 W. Gabilan St.
Salinas, CA 93901
831-758-0181

II. SERVICE DESCRIPTION: SANTA LUCIA RESIDENTIAL PARTNERSHIP PROGRAM FOR ADOLESCENT FEMALES PROGRAM NARRATIVE

Door to Hope will provide mental health services to eligible females ages 13 - 17 who require residential care and who are placed out-of-the-home by the Department of Probation or Department of Social Services. The primary focus of the program will be to identify, assess, and treat adolescent females who exhibit the highest level of psychiatric, emotional/behavioral, and co-occurring needs.

Door to Hope will provide mental health services in conjunction with the Behavioral Health Division to eligible adolescent females and their families. Mental health services refer to those individual, family, or group therapies and interventions that are designed to provide reduction of mental disability and improvement and maintenance of functioning consistent with the goals of learning, development, independent living and enhanced self-sufficiency and family functioning. Service programming and services must address such critical needs as: serious emotional disturbance, behavioral dyscontrol, sexual exploitation, involvement with juvenile justice systems, multiple foster care and/or residential placements, high risk parents and/or community, substance abuse, out-of-norm traumas, and populations whose cultural differences have historically excluded them from traditional mental health services. Interventions and activities may include, but are not limited to assessment, plan development, therapy, case management and linkage, rehabilitation, and other collateral therapy.

III. PROGRAM GOALS

The Santa Lucia Residential Program goals of services are:

1. Provide mental health services to eligible youth and their families
2. Improve the youth's overall functioning
3. Reduce acute mental health and substance abuse symptoms;
4. Improve family functioning; and,
5. Reduce need for residential care.

DOOR TO HOPE / Monterey County Mental Health Services Agreement A-12779
FY 2015-16 thru FY 2017-18
Amendment No.1

All service goals will comply with the guiding principles of Monterey County's System of Care and will be Family Driven and Youth Guided; Strength Based; Culturally Competent; Community Based; and will Utilize Evidence Based and Best Practice Models and reflect Multi-Agency Collaboration.

IV. SCOPE OF SERVICES

1. Establish mental health interventions integrated with alcohol and drug treatment services using evidence-based practices for an annual residential capacity of 18 youth and their families.
2. Assure services are provided in culturally and linguistically competent manner and setting;
3. Treat adolescents with serious substance abuse problems in addition to their mental health issues;
4. Implement evidence-based practice, i.e. "Integrated Co-Occurring Treatment Model", Seeking Safety, Seven Challenges, Cognitive Behavioral Therapy, Eye Movement Desensitization Reprocessing (EMDR) and Matrix.
5. Maintain residential group home licensure with the Community Care Licensing;
6. Maintain program structure and guidelines with clients 24 hours per day, 7 days of the week.
7. Maintain clear policies and procedures regarding drug testing, medication management, and appropriate safety and security measures for clients;
8. Provide and/or arrange for transportation of clients to various appointments and activities;
9. Function in collaboration with Behavioral Health and/or other partners, including the Probation Department, Department of Social Services, and the Monterey County Office of Education; and
10. Demonstrate capacity to bill Medi-Cal and leverage funds.

V. EXPECTED OUTCOMES

1. 60% of referred youth will be engaged in the treatment program as measured by percentage of clients who stay in the program for at least three (3) months.
2. 30% of referred youth will complete the program as measured by successfully attaining individualized treatment goals.
3. 75% of client/families served are satisfied with the cultural congruency of services provided as measured by the program's client/family satisfaction survey.
4. 60% of youth served will demonstrate reduction of substance abuse as measured by negative toxicology screens and no reported use episodes during their treatment episode.
5. 75% of youth served will demonstrate improvement in functioning as measured by a 10 point or more drop on the problem severity scale of the Ohio Scales taken at the time of admission and at 3-month intervals during the treatment episode.

6. 60% of families served will demonstrate improvement in functioning as measured by an 8 point or more drop on the parent functioning scale of the Ohio Scales taken at the time of admission and at 3-month intervals during the treatment episode.
7. 75% of youth completing treatment will not commit crimes and/or re-offend as measured at 6- and 12-month post-discharge intervals
8. Achievement of the above goals will be reported by DTH on a quarterly basis showing aggregate year to date progress (fiscal year) and quarterly numbers. Reports must be sent to Contract Monitor not later than 15 days after the end of the quarter.
9. Contractor will provide on a quarterly and annual basis tabulated results from the Ohio Scale to demonstrate #5 and #6 above. Contractor will also report on financial information on a quarterly basis.

VI. TREATMENT SERVICES

1. **Modes of Service:** Day Services

2. **Service Delivery Sites:**

Santa Lucia Program
 1929 Oxford Court
 Salinas, CA 93906

3. **Hours of Operation:**

The Santa Lucia Program operates 24 hours a day, 7 days a week.

Modes of Service, Service Function Codes and Contracted Units of Service per Fiscal Year. There is no limitation on units of service or the mix of units of service other than the maximum contract dollar amount found in Exhibit B of this contract.

SANTA LUCIA PROGRAM	MODE	SFC	FY 2015-16 EST. UNITS	FY 2016-17 EST. UNITS	FY 2017-18 EST. UNITS
Case Management	15	01	34,199	23,378	23,378
Mental Health Services	15	10, 30, 40, 45, 50	129,778	167,258	167,258

VII. POPULATION/CATCHMENT AREA TO BE SERVED

All eligible adolescent females age 13 -17 residing in Monterey County.

VIII. FINANCIAL ELIGIBILITY

Monterey County residents with full-scope Medi-Cal eligibility. Full scope Medi-Cal eligibility will be determined by Medi-Cal aid code as defined in Title XXI of the Social Security Act and the State Department of Health Care Services latest Aid Codes Master Chart. The Chart can be found at the following web URL: <http://www.dhcs.ca.gov/services/mh/Pages/MedCCC-Library.aspx>

The contractor must monitor referrals and verify Medi-Cal eligibility for each client referred by checking on the website: <https://www.medi-cal.ca.gov/Eligibility/Login.asp>.

Any discrepancies of Medi-Cal eligibility must be communicated immediately to the Contract Monitor and resolved. Services provided to non Medi-Cal eligible adolescents will not be reimbursed to Contractor unless the Deputy Director of Children's Services in the Behavioral Health Bureau has provided prior approval of these services in writing.

IX. SERVICE CHARGE ENTRY, ADMISSION AND DISCHARGES

The Contractor will be responsible for entering into the AVATAR system, within 72 hours of occurrence, Client Information System (CSI) Admission and Discharges and all services provided.

X. LIMITATION OF SERVICE / PRIOR AUTHORIZATION

All services will require prior authorization by Monterey County Behavioral Health.

XI. CLIENT DESCRIPTION / CHARACTERISTICS

Populations served are adolescent females, ages 13 to 17 years of age with:

- A. Severe emotional and/or behavioral disturbances; or
- B. Axis I diagnosis indicating mental impairment or behavioral disturbance and co-occurring substance abuse.

XII. LEGAL STATUS

Voluntary or juvenile dependents and wards.

XIII. REPORTING REQUIREMENTS

Contractor will meet regularly with the designated Children's Behavioral Health Service Manager to monitor progress on client and project outcomes. Contractor will be required to report outcomes data regularly to Monterey County Behavioral Health Bureau (MCBHB) according to the requirements as set forth by the State Department of Health

Care Services (DHCS). MCBH will provide to the Contractor the reporting requirements, forms and instructions as required by DHCS and the MCBHB.

Achievement of outcomes outlined in Section V, Expected Outcomes will be reported by Door to Hope on a quarterly basis showing aggregate year to date progress (fiscal year) and quarterly numbers. Reports must be sent to Contract Monitor no later than 15 days after the end of the quarter.

All reporting requirements are based upon current standards that are subject to change due to Monterey County Behavioral Health's use of the Electronic Medical Records System. CONTRACTOR shall be notified should a change occur.

XIV. DESIGNATED CONTRACT MONITOR

Theresa Innis-Scimone
Behavioral Health Services Manager
Monterey County Behavioral Health
1441 Constitution Blvd. Bldg. 400, Suite 200
Salinas, CA 93906
(831) 755-5521

**EXHIBIT B-1:
PAYMENT AND BILLING PROVISIONS**

I. PAYMENT TYPE

Provisional Rates

II. PAYMENT AUTHORIZATION FOR SERVICES

The COUNTY'S commitment to authorize reimbursement to the CONTRACTOR for services as set forth in this Exhibit B-1 is contingent upon COUNTY authorized admission and service, and CONTRACTOR'S commitment to provide care and services in accordance with the terms of this Agreement.

III. PAYMENT RATE

A. PROVISIONAL RATE: COUNTY MAXIMUM REIMBURSEMENT (CMA)

Case Management (CM), Mental Health Services (MHS), and Medication Support (MS) shall be paid at the County Maximum Reimbursement (CMA) rates, which are provisional and subject to all the cost report conditions as set forth in this Exhibit B-1.

See the following pages for Provisional Rates, Funding Sources Tables and Match Requirements.

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The total program services will be paid in arrears, not to exceed the CMA rates for a total maximum of \$13,259,463 for FY 2015-16 through FY 2017-18.

Door To Hope: Provisional Rates for FY 2015-16							
Service Description	Avatar Program Code & Description	Mode of Service	Service Function Code	FY 2015-16 Units of Service (est.)	Estimated Total CMA Rate per Unit of Service FY 2015-16		Estimated Total FY 2015-16
Families First & Foremost and Expansion – CM & MHS	CCCSOC: DTH Families First and Foremost & CCCSOCAC: DTH Families First Foremost/AC	15	01	75,029	CM	2.27	170,316
			10, 30, 45	108,741	MHS	2.93	318,611
Integrated Co-Occurring Treatment – CM & MHS	BVCSOCSDV: DTH Co-occurring Disorder SD, BVCSOCFSP: DTH Co-occurring Disorder FSP	15	01	108,333	CM	2.27	245,917
			10, 30, 40, 45	189,813	MHS	2.93	556,153
MCSTART 0-5 – CM, MHS & MS	BUCSOC: DTH MCSTART	15	01	336,020	CM	2.27	762,766
			10, 30, 40, 45	120,518	MHS	2.93	353,119
			60	92,716	MS	5.42	502,521
MCSTART 6-11 – CM, MHS & MS	BUCSOC2: DTH MCSTART 6-11 & BUCSOCDSSES: DTH MCSTART 6-11 DSES	15	01	35,808	CM	2.27	81,283
			10, 30, 40, 45	158,450	MHS	2.93	464,260
			60	19,045	MS	5.42	103,225
Nueva Esperanza – CM & MHS	27CX: DTH Nueva Esperanza	15	01	18,044	CM	2.27	40,959
			10, 30, 40, 45	193,083	MHS	2.93	565,732
Santa Lucia – CM & MHS	CDCSOC: DTH Santa Lucia	15	01-09	34,199	CM	2.27	77,632
			10-19	129,778	MHS	2.93	380,249
SUBTOTAL ANNUAL AMOUNT							\$4,622,743
Less Contractor Match Amount							(\$155,395)
TOTAL MAXIMUM COUNTY ANNUAL AMOUNT FOR FY 2015-16							\$4,467,348

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Door To Hope: Provisional Rates for FY 2016-17							
Service Description	Avatar Program Code & Description	Mode of Service	Service Function Code	FY 2016-17 Units of Service (est.)	Estimated Total CMA Rate per Unit of Service FY 2016-17		Estimated Total FY 2016-17
Families First & Foremost and Expansion – CM & MHS	CCCSOC: DTH Families First and Foremost & CCCSOCAC: DTH Families First Foremost/AC	15	01	21,164	CM	2.27	\$48,042
			10, 30, 45	142,572	MHS	2.93	\$417,736
Integrated Co-Occurring Treatment – CM & MHS	BVCSOCSDV: DTH Co-occurring Disorder SD, BVCSOCFSP: DTH Co-occurring Disorder FSP	15	01	57,000	CM	2.27	129,390
			10, 30, 40, 45	210,513	MHS	2.93	\$616,803
MCSTART 0-5 – CM, MHS & MS	BUCSOC: DTH MCSTART	15	01	85,320	CM	2.27	\$193,676
			10, 30, 40, 45	360,766	MHS	2.93	\$1,057,044
			60	34,570	MS	5.42	\$187,369
MCSTART 6-11 – CM, MHS & MS	BUCSOC2: DTH MCSTART 6-11 & BUCSOCDSSES: DTH MCSTART 6-11 DSES	15	01	40,300	CM	2.27	\$91,481
			10, 30, 40, 45	196,924	MHS	2.93	\$576,987
			60	21,600	MS	5.42	117,072
Nueva Esperanza – CM & MHS	27CX: DTH Nueva Esperanza	15	01	7,449	CM	2.27	\$16,909
			10, 30, 40, 45	160,608	MHS	2.93	\$470,582
Santa Lucia – CM & MHS	CDCSOC: DTH Santa Lucia	15	01-09	23,378	CM	2.27	\$53,068
			10-19	167,258	MHS	2.93	\$490,066
SUBTOTAL ANNUAL AMOUNT							\$4,466,225
Less Contractor Match Amount							(\$140,335)
TOTAL MAXIMUM ANNUAL AMOUNT FOR FY 2016-17							\$4,325,890

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Door To Hope: Provisional Rates for FY 2017-18							
Service Description	Avatar Program Code & Description	Mode of Service	Service Function Code	FY 2017-18 Units of Service (est.)	Estimated Total CMA Rate per Unit of Service FY 2017-18		Estimated Total FY 2017-18
Families First & Foremost and Expansion – CM & MHS	CCCSOC: DTH Families First and Foremost & CCCSOCAC: DTH Families First Foremost/AC	15	01	21,164	CM	2.27	\$48,042
			10, 30, 45	142,572	MHS	2.93	\$417,736
Integrated Co-Occurring Treatment – CM & MHS	BVCSOCSDV: DTH Co-occurring Disorder SD, BVCSOCFSP: DTH Co-occurring Disorder FSP	15	01	57,000	CM	2.27	\$129,390
			10, 30, 40, 45	210,513	MHS	2.93	\$616,803
MCSTART 0-5 – CM, MHS & MS	BUCSOC: DTH MCSTART	15	01	85,320	CM	2.27	\$193,676
			10, 30, 40, 45	360,766	MHS	2.93	1,057,044
			60	34,570	MS	5.42	\$187,369
MCSTART 6-11 – CM, MHS & MS	BUCSOC2: DTH MCSTART 6-11 & BUCSOCDSSES: DTH MCSTART 6-11 DSES	15	01	40,300	CM	2.27	\$91,481
			10, 30, 40, 45	196,924	MHS	2.93	\$576,987
			60	21,600	MS	5.42	\$117,072
Nueva Esperanza – CM & MHS	27CX: DTH Nueva Esperanza	15	01	7,449	CM	2.27	\$16,909
			10, 30, 40, 45	160,608	MHS	2.93	\$470,582
Santa Lucia – CM & MHS	CDCSOC: DTH Santa Lucia	15	01-09	23,378	CM	2.27	\$53,068
			10-19	167,258	MHS	2.93	\$490,066
TOTAL MAXIMUM ANNUAL AMOUNT FOR FY 2017-18							\$4,466,225

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B. FUNDING SOURCES

ANNUAL MAXIMUM AMOUNT/LIABILITY BY FUNDING SOURCE FOR FY 2015-16							
PROGRAM	Units of Service	FFP/Medi-Cal	EPSDT	MHSA	Other DSS	Other Contractor Match	Total County Maximum Funding Per Program
Foremost and Expansion	183,770	\$ 244,464	\$ 195,571	\$ -	\$ 15,000	\$ 33,893	\$ 488,927
Integrated Co-Occurring Treatment	298,147	\$ 240,621	\$ 192,497	\$ 368,952	\$ -	\$ -	\$ 802,069
MCSTART 0-5	549,255	\$ 787,603	\$ 630,083	\$ 79,218	\$ -	\$ 121,502	\$ 1,618,406
MCSTART 6-11	213,303	\$ 324,384	\$ 259,507	\$ 34,877	\$ 30,000	\$ -	\$ 648,768
Nueva Esperanza	211,126	\$ 303,346	\$ 86,866	\$ 196,479	\$ 20,000	\$ -	\$ 606,692
Santa Lucia	163,977	\$ 228,941	\$ 183,152	\$ 45,788	\$ -	\$ -	\$ 457,881
TOTALS	1,619,578	\$ 2,129,358	\$ 1,547,676	\$ 725,314	\$ 65,000	\$ 155,395	\$ 4,622,743
Less Contractor Match Amount							\$ (155,395)
TOTAL MAXIMUM ANNUAL AMOUNT FY 2015-16							\$ 4,467,348

ANNUAL MAXIMUM AMOUNT/LIABILITY BY FUNDING SOURCE FOR FY 2016-17							
PROGRAM	Units of Service	FFP/Medi-Cal	EPSDT	MHSA	Other DSS	Other Contractor Match	Total County Maximum Funding Per Program
Families First & Foremost and Expansion	163,736	\$ 232,889	\$ 185,691	\$ -	\$ 15,000	\$ 32,198	\$ 465,778
Integrated Co-Occurring Treatment	267,513	\$ 223,858	\$ 179,086	\$ 343,249	\$ -	\$ -	\$ 746,193
MCSTART 0-5	480,656	\$ 704,664	\$ 560,855	\$ 64,434	\$ -	\$ 108,137	\$ 1,438,090
MCSTART 6-11	258,824	\$ 392,770	\$ 314,216	\$ 48,554	\$ 30,000	\$ -	\$ 785,540
Nueva Esperanza	168,057	\$ 243,745	\$ 68,249	\$ 155,497	\$ 20,000	\$ -	\$ 487,490
Santa Lucia	190,636	\$ 271,567	\$ 217,254	\$ 54,313	\$ -	\$ -	\$ 543,134
TOTALS	1,529,422	\$ 2,069,493	\$ 1,525,351	\$ 666,047	\$ 65,000	\$ 140,335	\$ 4,466,225
Less Contractor Match Amount							\$ (140,335)
TOTAL MAXIMUM ANNUAL AMOUNT FY 2016-17							\$ 4,325,890

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ANNUAL MAXIMUM AMOUNT/LIABILITY BY FUNDING SOURCE FOR FY 2017-18						
PROGRAM	Units of Service	FFP/Medi-Cal	EPSDT	MHSA	Other DSS	Total County Maximum Funding Per Program
Families First & Foremost and Expansion	163,736	232,889	217,889	-	15,000	465,778
Integrated Co-Occurring Treatment	267,513	223,858	179,086	343,249	-	746,193
MCSTART 0-5	480,656	704,664	560,855	172,571	-	1,438,090
MCSTART 6-11	258,824	392,770	314,216	48,554	30,000	785,540
Nueva Esperanza	168,057	243,745	68,249	155,497	20,000	487,490
Santa Lucia	190,636	271,567	217,254	54,313	-	543,134
TOTALS	1,529,422	2,069,493	1,557,548	774,184	65,000	4,466,225
TOTAL MAXIMUM ANNUAL AMOUNT FY 2017-18						4,466,225

C. MATCH REQUIREMENTS

1. FAMILIES FIRST & FOREMOST (FFF) EXPANSION PROGRAM

CONTRACTOR shall provide a funding match in the amount of **\$33,893** for Fiscal Year 2015-16 and **\$32,198** for Fiscal Year 2016-17 during the term of this Agreement. The match amount will be deducted from the total amount of provisional funds disbursed on a monthly pro-rated basis.

2. MCSTART 0 – 5 PROGRAM

CONTRACTOR shall provide a funding match in the amount of **\$121,502** for Fiscal Year 2015-16 and **\$108,137** for Fiscal Year 2016-17 during the term of this Agreement. The match amount will be deducted from the total amount of provisional funds disbursed on a monthly pro-rated basis.

IV. PAYMENT CONDITIONS

- A. If CONTRACTOR is seeking reimbursement for eligible services funded by the Short-Doyle/Medi-Cal, Mental Health Services Act (“MHSA”), SB 90, Federal or State Grants, and/or COUNTY funds provided pursuant to this Agreement, reimbursement for such services shall be based on actual cost of providing those services less any deductible revenues collected by the CONTRACTOR from other payer sources. In order to reduce COUNTY costs, the CONTRACTOR shall comply with all applicable provisions of the California Welfare and Institutions Code (WIC), the California Code of Regulations, the Code of Federal Regulations, and the federal Social Security Act related to reimbursements by non-County and non-State sources, including, but not limited to, collecting reimbursements for services from clients

(which shall be the same as patient fees established pursuant to WIC section 5710) and from private or public third-party payers.

CONTRACTOR shall not claim reimbursement from COUNTY for (or apply sums received from COUNTY with respect to) that portion of its obligations which has been paid by another source of revenue. If CONTRACTOR is seeking reimbursement for mental health services provided pursuant to this Agreement, reimbursement for such services shall be based upon the actual allowable costs of providing those services less any deductible revenues, as stated above. Notwithstanding any other provision of this Agreement, in no event may CONTRACTOR request a rate that exceeds the COUNTY'S Maximum Allowances (CMA). CONTRACTOR shall be responsible for costs that exceed applicable CMAs. In no case shall payments to CONTRACTOR exceed CMAs. In addition to the CMA limitation, in no event shall the maximum reimbursement that will be paid by COUNTY to CONTRACTOR under this Agreement for any Program Amount be more than the amount identified for each Program Amount for each Funded Program, as identified in this Exhibit B-1, Section III. Said amounts shall be referred to as the "Maximum Obligation of County," as identified in this Exhibit B-1, Section V.

- B. To the extent a recipient of services under this Agreement is eligible for coverage under Short-Doyle/Medi-Cal or Medicaid or Medicare or any other Federal or State funded program ("an eligible beneficiary"), CONTRACTOR shall ensure that services provided to eligible beneficiaries are properly identified and claimed to the Funded Program responsible for such services to said eligible beneficiaries. For the Short-Doyle/Medi-Cal Funded Program, CONTRACTOR assumes fiscal responsibility for services provided to all individuals who do not have full-scope Medi-Cal or are not Medi-Cal eligible during the term of this Agreement.
- C. CONTRACTOR shall be responsible for delivering services to the extent that funding is provided by the COUNTY. To the extent that CONTRACTOR does not have funds allocated in the Agreement for a Funded Program that pays for services to a particular eligible beneficiary, CONTRACTOR shall, at the first opportunity, refer said eligible beneficiary to another CONTRACTOR or COUNTY facility within the same geographic area to the extent feasible, which has available funds allocated for that Funded Program.
- D. In order to receive any payment under this Agreement, CONTRACTOR shall submit reports and claims in such form as General Ledger, Payroll Report and other accounting documents as needed, and as may be required by the County of Monterey Department of Health, Behavioral Health Bureau. Specifically, CONTRACTOR shall submit its claims on Cost Reimbursement Invoice Form provided as Exhibit G-1, to this Agreement, along with backup documentation, on a monthly basis, to COUNTY so as to reach the Behavioral Health Bureau no later than the thirtieth (30th) day of the month following the month of service. See Section III, above, for payment amount information to be reimbursed each fiscal year period of this Agreement. The amount requested for reimbursement shall be in accordance with the approved budget and

shall not exceed the actual net costs incurred for services provided under this Agreement.

CONTRACTOR shall submit via email a monthly claim using Exhibit G-1, Cost Reimbursement Invoice Form in Excel format with electronic signature along with supporting documentations, as may be required by the COUNTY for services rendered to: MCHDBHFinance@co.monterey.ca.us

- E. CONTRACTOR shall submit all claims for reimbursement under this Agreement within thirty (30) calendar days after the termination or end date of this Agreement. All claims not submitted after thirty (30) calendar days following the termination or end date of this Agreement shall not be subject to reimbursement by the COUNTY. Any claim(s) submitted for services that preceded thirty (30) calendar days prior to the termination or end date of this Agreement may be disallowed, except to the extent that such failure was through no fault of CONTRACTOR. Any "obligations incurred" included in claims for reimbursements and paid by the COUNTY which remain unpaid by the CONTRACTOR after thirty (30) calendar days following the termination or end date of this Agreement shall be disallowed, except to the extent that such failure was through no fault of CONTRACTOR under audit by the COUNTY.
- F. If CONTRACTOR fails to submit claim(s) for services provided under the terms of this Agreement as described above, the COUNTY may, at its sole discretion, deny payment for that month of service and disallow the claim.
- G. COUNTY shall review and certify CONTRACTOR'S claim either in the requested amount or in such other amount as COUNTY approves in conformity with this Agreement, and shall then submit such certified claim to the COUNTY Auditor. The County Auditor-Controller shall pay the amount certified within thirty (30) calendar days of receiving the certified invoice.
- H. To the extent that the COUNTY determines CONTRACTOR has improperly claimed services to a particular Program Amount, COUNTY may disallow payment of said services and require CONTRACTOR to resubmit said claim of services for payment from the correct Program Amount, or COUNTY may make corrective accounting transactions to transfer the payment of the services to the appropriate Program Amount.
- I. If COUNTY certifies payment at a lesser amount than the amount requested COUNTY shall immediately notify the CONTRACTOR in writing of such certification and shall specify the reason for it. If the CONTRACTOR desires to contest the certification, the CONTRACTOR must submit a written notice of protest to the COUNTY within twenty (20) calendar days after the CONTRACTOR'S receipt of the COUNTY notice. The parties shall thereafter promptly meet to review the dispute and resolve it on a mutually acceptable basis. No court action may be

taken on such a dispute until the parties have met and attempted to resolve the dispute in person.

V. MAXIMUM OBLIGATION OF COUNTY

- A. Subject to the limitations set forth herein, COUNTY shall pay to CONTRACTOR during the term of this Agreement a maximum amount of **\$13,259,463** for services rendered under this Agreement.
- B. Maximum Annual Liability:

PROGRAM	FY 2015-16 ANNUAL AMOUNT	FY 2016-17 ANNUAL AMOUNT	FY 2017-18 ANNUAL AMOUNT	3-YEAR TOTAL BY PROGRAM
Families First & Foremost and Expansion	\$ 455,034	\$ 433,580	\$ 465,778	\$ 1,354,392
Integrated Co-Occurring Treatment	\$ 802,069	\$ 746,193	\$ 746,193	\$ 2,294,455
MCSTART 0-5	\$1,496,904	\$1,329,953	\$1,438,090	\$ 4,264,947
MCSTART 6-11	\$ 648,768	\$ 785,540	\$ 785,540	\$ 2,219,848
Nueva Esperanza Adults & Children	\$ 606,692	\$ 487,490	\$ 487,490	\$ 1,581,672
Santa Lucia	\$ 457,881	\$ 543,134	\$ 543,134	\$ 1,544,149
TOTAL AGREEMENT MAXIMUM COUNTY OBLIGATION PER FISCAL YEAR	\$4,467,348	\$4,325,890	\$4,466,225	\$ 13,259,463

- C. If, as of the date of signing this Agreement, CONTRACTOR has already received payment from COUNTY for services rendered under this Agreement, such amount shall be deemed to have been paid out under this Agreement and shall be counted towards COUNTY'S maximum liability under this Agreement.
- D. If for any reason this Agreement is canceled, COUNTY'S maximum liability shall be the total utilization to the date of cancellation not to exceed the maximum amount listed above.
- E. As an exception to Section D. above with respect to the Survival of Obligations after Termination, COUNTY, any payer, and CONTRACTOR shall continue to remain obligated under this Agreement with regard to payment for services required to be rendered after termination.

VI. BILLING AND PAYMENT LIMITATIONS

- A. Provisional Payments: COUNTY payments to CONTRACTOR for performance of eligible services hereunder are provisional until the completion of all settlement activities and audits, as such payments are subject to future Federal, State and/or COUNTY adjustments. COUNTY adjustments to provisional payments to CONTRACTOR may be based upon COUNTY'S claims processing information system data, State adjudication of Medi-Cal claims files, contractual limitations of this Agreement, annual cost and MHSA reports, application of various Federal, State, and/or COUNTY reimbursement limitations, application of any Federal, State, and/or COUNTY policies, procedures and regulations, and/or Federal, State, or COUNTY audits, all of which take precedence over monthly claim reimbursements.
- B. Allowable Costs: Allowable costs shall be the CONTRACTOR'S actual costs of developing, supervising and delivering the services under this Agreement, as set forth in the Budget provided in Exhibit H-1. Only the costs listed in Exhibit H-1 of this Agreement as contract expenses may be claimed as allowable costs. Any dispute over whether costs are allowable shall be resolved in accordance with the provisions of applicable Federal, State and COUNTY regulations.
- C. Cost Control: CONTRACTOR shall not exceed by more than twenty (20%) percent any contract expense line item amount in the budget without the written approval of COUNTY, given by and through the Contract Administrator or Contract Administrator's designee. CONTRACTOR shall submit an amended budget using Exhibit H-1, or on a format as required by the COUNTY, with its request for such approval. Such approval shall not permit CONTRACTOR to receive more than the maximum total amount payable under this Agreement. Therefore, an increase in one line item shall require corresponding decreases in other line items.
- D. Other Limitations for Certain Funded Programs: In addition to all other limitations provided in this Agreement, reimbursement for services rendered under certain Funded Programs may be further limited by rules, regulations and procedures applicable only to that Funded Program. CONTRACTOR shall be familiar with said rules, regulations and procedures and submit all claims in accordance therewith.
- E. Adjustment of Claims Based on Other Data and Information: The COUNTY shall have the right to adjust claims based upon data and information that may include, but are not limited to, COUNTY'S claims processing information system reports, remittance advices, State adjudication of Medi-Cal claims, and billing system data.

VII. LIMITATION OF PAYMENTS BASED ON FUNDING AND BUDGETARY RESTRICTIONS

- A. This Agreement shall be subject to any restrictions, limitations, or conditions imposed by State which may in any way affect the provisions or funding of this Agreement, including, but not limited to, those contained in State's Budget Act.
- B. This Agreement shall also be subject to any additional restrictions, limitations, or conditions imposed by the Federal government which may in any way affect the provisions or funding of this Agreement.
- C. In the event that the COUNTY'S Board of Supervisors adopts, in any fiscal year, a COUNTY Budget which provides for reductions in COUNTY Agreements, the COUNTY reserves the right to unilaterally reduce its payment obligation under this Agreement to implement such Board reductions for that fiscal year and any subsequent fiscal year during the term of this Agreement, correspondingly. The COUNTY'S notice to the CONTRACTOR regarding said reduction in payment obligation shall be provided within thirty (30) calendar days of the Board's approval of such action.
- D. Notwithstanding any other provision of this Agreement, COUNTY shall not be obligated for CONTRACTOR'S performance hereunder or by any provision of this Agreement during any of COUNTY'S current or future fiscal year(s) unless and until COUNTY'S Board of Supervisors appropriates funds for this Agreement in COUNTY'S Budget for each such fiscal year. In the event funds are not appropriated for this Agreement, then this Agreement shall terminate as of June 30 of the last fiscal year for which funds were appropriated. COUNTY shall notify CONTRACTOR of any such non-appropriation of funds at the earliest possible date and the services to be provided by the CONTRACTOR under this Agreement shall also be reduced or terminated.

VIII. BILLING PROCEDURES AND LIMITATIONS ON COUNTY'S FINANCIAL RESPONSIBILITY FOR PAYMENT OF SERVICES UNDER FEDERAL SOCIAL SECURITY ACT, TITLE XIX SHORT-DOYLE/MEDI-CAL SERVICES AND/OR TITLE XXI HEALTHY FAMILIES

The Short-Doyle/Medi-Cal (SD/MC) claims processing system enables California county Mental Health Plans (MHPs) to obtain reimbursement of Federal funds for medically necessary specialty mental health services provided to Medi-Cal-eligible beneficiaries diagnosed as Seriously Emotionally Disturbed (SED). The Mental Health Medi-Cal program oversees the SD/MC claims processing system. Authority for the Mental Health Medi-Cal program is governed by Federal and California statutes.

- A. If, under this Agreement, CONTRACTOR has Funded Programs that include Short-Doyle/Medi-Cal services, CONTRACTOR shall certify in writing annually, by August 1 of each year, that all necessary documentation shall exist at the time any

claims for Short-Doyle/Medi-Cal services are submitted by CONTRACTOR to COUNTY.

CONTRACTOR shall be solely liable and responsible for all service data and information submitted by CONTRACTOR.

- B. CONTRACTOR acknowledges and agrees that the COUNTY, in under taking the processing of claims and payment for services rendered under this Agreement for these Funded Programs, does so as the Mental Health Plan for the Federal, State and local governments.
- C. CONTRACTOR shall submit to COUNTY all Short-Doyle/Medi-Cal claims or other State required claims data within the thirty (30) calendar day time frame(s) as prescribed by this Agreement to allow the COUNTY to meet the time frames prescribed by the Federal and State governments. COUNTY shall have no liability for CONTRACTOR'S failure to comply with the time frames established under this Agreement and/or Federal and State time frames, except to the extent that such failure was through no fault of CONTRACTOR.
- D. COUNTY, as the Mental Health Plan, shall submit to the State in a timely manner claims for Short-Doyle/Medi-Cal services, only for those services/activities identified and entered into the COUNTY'S claims processing information system which are compliant with Federal and State requirements. COUNTY shall make available to CONTRACTOR any subsequent State approvals or denials of such claims upon request by the CONTRACTOR.
- E. CONTRACTOR acknowledges and agrees that COUNTY'S final payment for services and activities claimed by CONTRACTOR Short-Doyle/Medi-Cal services is contingent upon reimbursement from the Federal and State governments and that COUNTY'S provisional payment for said services does not render COUNTY in any way responsible for payment of, or liable for, CONTRACTOR'S claims for payment for these services.
- F. CONTRACTOR'S ability to retain payment for such services and/or activities is entirely dependent upon CONTRACTOR'S compliance with all laws and regulations related to same.
- G. Notwithstanding any other provision of this Agreement, CONTRACTOR shall hold COUNTY harmless from and against any loss to CONTRACTOR resulting from the denial or disallowance of claim(s) for or any audit disallowances related to said services, including any State approved Title XIX Short-Doyle/Medi-Cal and/or Medi-Cal Administrative Activities, by the Federal, State or COUNTY governments, or other applicable payer source, unless the denial or disallowance was due to the fault of the COUNTY.

- H. CONTRACTOR shall repay to COUNTY the amount paid by COUNTY to CONTRACTOR for Title XIX Short-Doyle/Medi-Cal and/or Medi-Cal Administrative Activities, subsequently denied or disallowed by Federal, State and/or COUNTY government.
- I. Notwithstanding any other provision of this Agreement, CONTRACTOR agrees that the COUNTY may offset future payments to the CONTRACTOR and/or demand repayment from CONTRACTOR when amounts are owed to the COUNTY pursuant to Subparagraphs G. and H. above. Such demand for repayment and CONTRACTOR'S repayment shall be in accordance with Exhibit I, Section IV (Method of Payments for Amounts Due to County) of this Agreement.
- J. CONTRACTOR shall comply with all written instructions provided to CONTRACTOR by the COUNTY, State or other applicable payer source regarding claiming and documentation.
- K. Nothing in this Section VIII shall be construed to limit CONTRACTOR'S rights to appeal Federal and State settlement and/or audit findings in accordance with the applicable Federal and State regulations.

IX. PATIENT/CLIENT ELIGIBILITY, UMDAP FEES, THIRD PARTY REVENUES, AND INTEREST

- A. CONTRACTOR shall comply with all Federal, State and COUNTY requirements and procedures relating to:
 - 1. The determination and collection of patient/client fees for services hereunder based on the Uniform Method of Determining Payment (UMDAP), in accordance with the State Department of Health Care Services guidelines and WIC sections 5709 and 5710.
 - 2. The eligibility of patients/clients for Short-Doyle/Medi-Cal, Medicaid, Medicare, private insurance, or other third party revenue, and the collection, reporting and deduction of all patient/client and other revenue for patients/clients receiving services hereunder. CONTRACTOR shall pursue and report collection of all patient/client and other revenue.
- B. All fees paid by patients/clients receiving services under this Agreement and all fees paid on behalf of patients/clients receiving services hereunder shall be utilized by CONTRACTOR only for the delivery of mental health service/activities specified in this Agreement.
- C. CONTRACTOR may retain unanticipated program revenue, under this Agreement, for a maximum period of one Fiscal Year, provided that the unanticipated revenue is utilized for the delivery of mental health services/activities specified in this Agreement. CONTRACTOR shall report the

expenditures for the mental health services/activities funded by this unanticipated revenue in the Annual Report(s) and Cost Report Settlement submitted by CONTRACTOR to COUNTY.

- D. CONTRACTOR shall not retain any fees paid by any sources for, or on behalf of, Medi-Cal beneficiaries without deducting those fees from the cost of providing those mental health services for which fees were paid.
- F. CONTRACTOR may retain any interest and/or return which may be received, earned or collected from any funds paid by COUNTY to CONTRACTOR, provided that CONTRACTOR shall utilize all such interest and return only for the delivery of mental health services/activities specified in this Agreement.
- G. Failure of CONTRACTOR to report in all its claims and in its Annual Report(s) and Cost Report Settlement all fees paid by patients/clients receiving services hereunder, all fees paid on behalf of patients/clients receiving services hereunder, all fees paid by third parties on behalf of Medi-Cal beneficiaries receiving services and/or activities hereunder, and all interest and return on funds paid by COUNTY to CONTRACTOR, shall result in:
 - 1. CONTRACTOR'S submission of a revised claim statement and/or Annual Report(s) and Cost Report Settlement showing all such non-reported revenue.
 - 2. A report by COUNTY to State of all such non-reported revenue including any such unreported revenue paid by any sources for or on behalf of Medi-Cal beneficiaries and/or COUNTY'S revision of the Annual Report(s).
 - 3. Any appropriate financial adjustment to CONTRACTOR'S reimbursement.

X. CASH FLOW ADVANCE IN EXPECTATION OF SERVICES/ ACTIVITIES TO BE RENDERED OR FIXED RATE PAYMENTS

- A. The Maximum Contract Amount for each period of this Agreement includes Cash Flow Advance (CFA) or fixed rate payments which is an advance of funds to be repaid by CONTRACTOR through the provision of appropriate services/activities under this Agreement during the applicable period.
- B. For each month of each period of this Agreement, COUNTY shall reimburse CONTRACTOR based upon CONTRACTOR'S submitted claims for rendered services/activities subject to claim edits, and future settlement and audit processes.
- C. CFA shall consist of, and shall be payable only from, the Maximum Contract Amount for the particular fiscal year in which the related services are to be rendered and upon which the request(s) is (are) based.
- D. CFA is intended to provide cash flow to CONTRACTOR pending CONTRACTOR'S rendering and billing of eligible services/activities, as identified in this Exhibit B-1, Sections III. and V., and COUNTY payment thereof. CONTRACTOR may request

each monthly Cash Flow Advance only for such services/activities and only to the extent that there is no reimbursement from any public or private sources for such services/activities.

- E. Cash Flow Advance (CFA) Invoice. For each month for which CONTRACTOR is eligible to request and receive a CFA, CONTRACTOR must submit to the COUNTY an invoice of a CFA in a format that is in compliance with the funding source and the amount of CFA CONTRACTOR is requesting. In addition, the CONTRACTOR must submit supporting documentation of expenses incurred in the prior month to receive future CFAs.
- F. Upon receipt of the Invoice, COUNTY, shall determine whether to approve the CFA and, if approved, whether the request is approved in whole or in part.
- G. If a CFA is not approved, COUNTY will notify CONTRACTOR within ten (10) business days of the decision, including the reason(s) for non-approval. Thereafter, CONTRACTOR may, within fifteen (15) calendar days, request reconsideration of the decision.
- H. Year-end Settlement. CONTRACTOR shall adhere to all settlement and audit provisions specified in Exhibit I, of this Agreement, for all CFAs received during the fiscal year.
- I. Should CONTRACTOR request and receive CFAs, CONTRACTOR shall exercise cash management of such CFAs in a prudent manner.

XI. AUTHORITY TO ACT FOR THE COUNTY

The Director of the Health Department of the County of Monterey may designate one or more persons within the County of Monterey for the purposes of acting on his/her behalf to implement the provisions of this Agreement. Therefore, the term "Director" in all cases shall mean "Director or his/her designee."

The remainder of this page is left intentionally blank.

Behavioral Health Cost Reimbursement Invoice

Contractor: Door To Hope - Families First and Foremost		Invoice Number:
Address Line 1: 130 W. Gabilan Street		County FO No.:
Address Line 2: Salinas, CA 93901		Invoice Period:
Tel. No.: (831) 758-0181		Final Invoice: <input type="checkbox"/> (Check if Yes)
Contract Term: July 1, 2015 - June 30, 2018		
BH Bureau: Mental Health		BH Control Number:

Service Description	Mode of Service	SFC	Procedure Code	Rate of Reimbursement per Unit	Total Contracted UOS FY 2017	UOS Delivered this Period	Total UOS Delivered as of Last Period	UOS Delivered to Date	% Delivered to Date of Contracted UOS	Remaining Deliverables	% of Remaining Deliverables	Total FY 2017 Annual Amount	Dollar Amount Requested this Period	Dollar Amount Requested to Date	Dollar Amount Remaining	% Remain of Total Contract Amount
Case Management	15	01	301	2.27	21,184					21,184	100.0%	48,042.28			48,042.28	100.0%
Mental Health Services	15	--	--	2.93	142,572					142,572	100.0%	417,735.96			417,735.96	100.0%
Collateral	15	10	311	2.93												
Assessment/Evaluation	15	30	331	2.93												
Rehabilitation	15	45	381	2.93												
Plan Development	15	45	391	2.93												
TOTALS					163,756	163,756	163,756	163,756	100.0%	163,756	100.0%	465,778	465,778	465,778	465,778	100.0%

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the amount requested for reimbursement is in accordance with the contract approved for services provided under the provision of that contract. Full justification and backup records for these claims are maintained in our office at the address indicated.

Signature: _____ Title: Director of Finance
 Date: _____ Telephone: 831-758-0181

Sent to: Behavioral Health Claims Section
 JCHDBHFinance@sanjosecounty.gov
 Authorized Signatory: _____ Date: _____

Behavioral Health Cost Reimbursement Invoice

Contractor: Door To Hope - Integrated Co-Occurring Treatment (ICT)

Address Line 1: 130 W. Gabilan Street
 Address Line 2: Salinas, CA 93901

TEL No: (831) 758-0181
 FAX No:

Contract Term: July 1, 2015 - June 30, 2018

BH Bureau: Mental Health

Invoice Number:

County PO No.:

Invoice Period:

Final Invoice: (Check if Yes)

BH Control Number:

Service Description	Mode of Service	SFC	Procedure Code	Rate of Reimbursement per Unit	Total Contracted UOS FY 2017	UOS Delivered this Period	Total UOS Delivered as of Last Period	UOS Delivered to Date	% Delivered to Date of Contracted UOS	Remaining Deliverables	% of Remaining Deliverables	Total FY 2017 Annual Amount	Dollar Amount Requested this Period	Dollar Amount Requested to Date	Dollar Amount Remaining	% Remain of Total Contract Amount
Case Management	15	01	301	2.27	57,000					57,000	100.0%	129,390		129,390		100.0%
Mental Health Services	15	-	-	2.93	210,513					210,513	100.0%	618,803.09		618,803.09		100.0%
Collateral	15	10	311	2.93												
Assessment/Evaluation	15	30	331	2.93												
Individual Counseling	15	40	341	2.93												
Group Counseling	15	50	351	2.93												
Rehabilitation	15	45	381	2.93												
Plan Development	15	45	391	2.93												
TOTALS					267,513					267,513		746,193		746,193		

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the amount requested for reimbursement is in accordance with the contract approved for services provided under the provision of that contract. Full justification and backup records for those claims are maintained in our office at the address indicated.

Signature:

Title:

Director of Finance

Date:

Telephone:

831-758-0181

Send to:

Behavioral Health Claims Section
 MCHDBHFinance@comonterey.ca.us

Behavioral Health Authorization for Payment

Authorized Signatory

Date

Behavioral Health Cost Reimbursement Invoice

Contractor: Door To Hope - MCSTART (0 to 5) Address Line 1: 130 W. Gabilan Street Address Line 2: Salinas, CA 93901 Tel. No.: (831) 758-0181 Fax No.: Contract Term: July 1, 2015 - June 30, 2018	Invoice Number: County PO No.: Invoice Period: Final Invoice: <input type="checkbox"/> (Check if Yes)
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Service Description	Mode of Service	SFC	Procedure Code	Rate of Reimbursement per Unit	Total Contracted UOS FY 2017	UOS Delivered this Period	Total UOS Delivered as of Last Period	UOS Delivered to Date	% Delivered to Date of Contracted UOS	Remaining Balance	% of Remaining Balance	Total FY 2017 Annual Amount	Dollar Amount Requested for this Period	Dollar Amount Requested to Date	Dollar Amount Remaining	% Remains of Total Contracted Amount
Case Management	15	01	301	2.27	86,320					86,320	100.0%	193,876			193,876	100.0%
Medication Support	15	60	361	5.42	34,570					34,570	100.0%	187,369			187,369	100.0%
Mental Health Services	15	--	--	2.93	360,766					360,766	100.0%	1,057,044			1,057,044	100.0%
Collateral	15	10	311	2.93												
Assessment/Evaluation	15	30	331	2.93												
Individual Counseling	15	40	341	2.93												
Group Counseling	15	50	351	2.93												
Rehabilitation	15	45	381	2.93												
Plan Development	15	45	391	2.93												
TOTALS					480,656					480,656		1,438,090			1,438,090	

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the amount requested for reimbursement is in accordance with the contract approved for services provided under the provision of that contract. Full justification and backup records for those claims are maintained in our office at the address indicated.

Signature: _____ Title: Director of Finance	Date: _____ Telephone: 831-758-0181
Behavioral Health Authorization for Payment	
Behavioral Health Claims Section MCHDBHFinance@co.monterey.ca.us	Authorized Signatory _____ Date _____

Behavioral Health Cost Reimbursement Invoice

Contractor: Door To Hope - MCSTART (6-11) Invoice Number:
Address Line 1: 130 W. Gablian Street. County FO No.:
Address Line 2: Salinas, CA 93901 Invoice Period:
Tel. No.: (831) 758-0181 Final Invoice: (Check if Yes)
Fax No.: BH Control Number:
Contract Term: July 1, 2015 - June 30, 2018

Service Description	Mode of Service	SFC	Procedure Code	Rate of Reimbursement per Unit	Total Contracted UOS FY 2017	UOS Delivered this Period	Total UOS Delivered as of Last Period	UOS Delivered to Date	% Delivered to Date of Contracted UOS	Remaining Deliverables	% of Remaining Deliverables	Total FY 2017 Annual Amount	Dollar Amount Requested this Period	Dollar Amount Requested to Date	Dollar Amount Remaining	% Remain of Total Contract Amount
Case Management	15	01	301	2.27	40,300				100.0%	40,300	100.0%	91,481.00			91,481.00	100.0%
Medication Support	15	60	381	5.42	21,900				100.0%	21,900	100.0%	117,072.00			117,072.00	100.0%
Mental Health Services	15	-	-	2.93	196,924				100.0%	196,924	100.0%	576,987.32			576,987.32	100.0%
Collateral	15	10	311	2.93					-		-					-
Assessment/Evaluation	15	30	331	2.93					-		-					-
Individual Counseling	15	40	341	2.93					-		-					-
Group Counseling	15	50	351	2.93					-		-					-
Rehabilitation	15	45	381	2.93					-		-					-
Plan Development	15	45	391	2.93					-		-					-
TOTALS					268,924					268,924		785,540			785,540	

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the amount requested for reimbursement is in accordance with the contract approved for services provided under the provision of that contract. Full justification and backup records for those claims are maintained in our office at the address indicated.

Signature: _____ Title: Director of Finance
 Date: _____ Telephone: 831-758-0181

Send to: Behavioral Health Claims Section
 MCHDBHFFinance@ca.monterey.ca.us
 Behavioral Health Authorization for Payment
 Authorized Signatory _____ Date _____

Behavioral Health Cost Reimbursement Invoice

Contractor: Door To Hope - Nueva Esperanza

Address Line 1: 130 W. Cablan Street

Address Line 2: Salinas, CA 93901

Tel. No.: (831) 758-0181

Fax No.:

Contract Term: July 1, 2015 - June 30, 2018

Invoice Number:

County PO No.:

Invoice Period:

Final Invoice: (Check if Yes)

BH Bureau: Mental Health		BH Control Number														
Service Description	Mode of Service	SFC	Procedure Code	Rate of Reimbursement per Unit	Total Contracted UCS FY 2017	UCS Delivered this Period	Total UCS Delivered as of Last Period	UCS Delivered to Date	% Delivered to Date of Contracted UCS	Remaining Deliverable	% of Expanding Deliverable	Total FY 2017 Annual Amount	Dollar Amount Requested this Period	Date Amount Requested to Date	Dollar Amount Remaining	% Remain of Total Contract Amount
Case Management	15	01	301	2.27	7,449					7,449	100.0%	16,808.23	16,808.23		16,808.23	100.0%
Mental Health Services	15				160,608					160,608	100.0%	470,581.44	470,581.44		470,581.44	100.0%
Collateral	15	10	311	2.93												
Assessment/Evaluation	15	30	331	2.93												
Individual Counseling	15	40	341	2.93												
Group Counseling	15	50	351	2.93												
Rehabilitation	15	45	381	2.93												
Plan Development	15	45	391	2.93												
TOTALS					168,057					168,057		487,481	487,481		487,481	

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the amount requested for reimbursement is based on the actual services provided and billed under the provision of that contract. Full justification and backup records for those claims are maintained in our office at the address indicated.

Signature: _____ Title: Director of Finance

Date: _____ Telephone: 831-758-0181

Send to: Behavioral Health Claims Section
MCHDBHFinance@comonterey.ca.us

Authorized Signatory: _____ Date: _____

Behavioral Health Cost Reimbursement Invoice

Contractor: Door To Hope - Santa Lucia
Address Line 1: 130 W. Gabilan Street
Address Line 2: Salinas, CA 93901
Phone: (831) 758-0181
Fax:
Contract Term: July 1, 2015 - June 30, 2018
BH Bureau: Mental Health

Invoice Number:
County PO No.:
Invoice Period:
Final Invoice: (Check if Yes)

Service Description	Mode of Service	SFC	Procedure Code	Rate of Reimbursement per Unit	Total Contracted UOS FY 2017	UOS Delivered this Period	Total UOS Delivered as of Last Period	UOS Delivered to Date	% Delivered to Date of Contracted UOS	Remaining Deliverables	% of Remaining Deliverables	Total FY 2017 Annual Amount	Dollar Amount Requested to Date	Dollar Amount Requested in this Period	Dollar Amount Remaining	% Remain of Total Contract Amount
Case Management	15	01	301	2.27	23,378					23,378	100.0%	53,098	53,098.06		53,098.06	100.0%
Mental Health Services	15	--	--	2.93	197,258					197,258	100.0%	490,096	490,095.94		490,095.94	100.0%
Collateral	15	10	311	2.93												
Assessment/Evaluation	15	30	331	2.93												
Individual Counseling	15	40	341	2.93												
Group Counseling	15	50	351	2.93												
Rehabilitation	15	45	381	2.93												
Plan Development	15	45	391	2.93												
TOTALS					190,696					190,696		543,194	543,194		543,194	

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the amount requested for reimbursement is in accordance with the contract approved for services provided under the provision of that contract. Full justification and backup records for these claims are maintained in our office at the address indicated.

Signature: _____ **Title:** Director of Finance
Date: _____ **Telephone:** 831-758-0181

Behavioral Health Claims Section
MCHDHFinance@dc.monterey.ca.us
Authorized Signatory _____ **Date** _____

DOOR TO HOPE
BUDGET AND EXPENDITURE REPORT
 For Monterey County - Behavioral Health

Amendment No. 1

Program Name: DTH Families First & Foremost and Expansion

AVATAR Program(s): CCCSOC & CCCSOCAC

Service Description	Mode of Service	Service Function Code	Total Units of Service	Maximum County Liability by Program (MHA/PEI)
Case Management	15	01	21,164	\$ 48,042.28
Mental Health	15	10, 30, 45	142,572	\$ 417,735.96
				\$ 465,778.24

		Actual Budget FY 2015-2016	Budget FY 2016-2017	Budget FY 2017-2018
A. PROGRAM REVENUES				
Monterey County Funds (Monterey County's Use):				
Provisional Rates				
	Estimated Federal Financial Participation (FFP) and EPSDT		\$ 418,580.00	\$ 450,778.00
	Monterey County Department of Social Services (DSS)	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
		\$ -	\$ -	
Total Requested Monterey County Funds		\$ 15,000.00	\$ 433,580.00	\$ 465,778.00
Other Program Revenues				
	CONTRACTOR Match from Action Council Funds	\$ 33,892.71	\$ 32,198.00	\$ -
TOTAL PROGRAM REVENUES (equals Allowable Costs)		\$ 48,892.71	\$ 465,778.00	\$ 465,778.00

B. ALLOWABLE COSTS - Allowable expenditures for the care and services of placed Monterey County clients allocated in accordance with requirements contained in this Agreement. Expenditures should be reported within the cost categories list. CONTRACTOR is expected to be able to identify direct and indirect costs directly from its financial statements.

I. Direct Cost Centers - a direct cost, as defined in OMB A-87, is a cost that can be identified specifically with a particular final cost objective.

A. Mode Costs (Direct Services)		Actual Budget FY 2015-2016	Budget FY 2016-2017	Budget FY 2017-2018
1	Salaries and wages (please fill out Supplemental Schedule of Salaries and Wages)	\$ 360,750	\$ 272,540	\$ 272,540
2	Payroll taxes	\$ 33,642	\$ 24,529	\$ 24,529
3	Employee benefits	\$ 37,738	\$ 28,654	\$ 28,654
4	Workers Compensation	\$ 6,380	\$ 6,951	\$ 6,951
5	Severance Pay (if required by law, employer-employee agreement or established written policy or associated with County's loss of funding)			
6	Temporary Staffing			
7	Flexible Client Spending (please provide supporting documents)			
8	Travel (costs incurred to carry out the program)	\$ 8,100	\$ 9,700	\$ 9,700
9	Employee Travel and Conference	\$ 6,500	\$ 9,500	\$ 9,500
10	Communication Costs	\$ 6,500	\$ 13,500	\$ 13,500
11	Utilities	\$ 2,000	\$ 6,700	\$ 6,700
12	Cleaning and Janitorial	\$ 2,000	\$ 3,000	\$ 3,000
13	Maintenance and Repairs - Buildings		\$ 5,000.00	\$ 5,000.00
14	Maintenance and Repairs - Equipment			
15	Printing and Publications	\$ 3,000	\$ 6,000	\$ 6,000
16	Memberships, Subscriptions and Dues			

DOOR TO HOPE
BUDGET AND EXPENDITURE REPORT
For Monterey County - Behavioral Health
Amendment No. 1

Program Name: DTH Families First & Foremost and Expansion

AVATAR Program(s): CCCSOC & CCCSOCAC

Service Description	Mode of Service	Service Function Code	Total Units of Service	Maximum County Liability by Program (MHSA/PEI)
Case Management	15	01	21,164	\$ 48,042.28
Mental Health	15	10, 30, 45	142,572	\$ 417,735.96
				\$ 466,778.24

		Actual Budget FY 2015-2016	Budget FY 2016-2017	Budget FY 2017-2018
17	Office Supplies	\$ 9,300	\$ 9,197	\$ 9,197
26	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))			
27	Equipment (purchase price of less than \$5000)	\$ 4,000		
28	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	\$ -		
29	Total Mode Costs	\$ 479,910	\$ 395,271	\$ 395,271
B. Administrative Costs - the allocation base must reasonably reflect the level of service received by the County from the program/activity and there must be a direct causal relationship between the allocation based used and the service				
30	Salaries and Benefits			\$ -
31	Supplies			\$ -
32	Others - please provide details. Expense must be authorized by the County and/or not prohibited under Federal, State or local law or regulations. Match money		\$ 33,893.00	\$ 33,893.00
33	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)			\$ -
34	Total Administrative Costs	\$ -	\$ 33,893.00	\$ 33,893.00
35	TOTAL DIRECT COSTS	\$ 479,910	\$ 429,164	\$ 429,164
Indirect Cost Centers - include all costs that are incurred for a common or joint purpose benefitting more than one final cost objective, that are not readily assignable to the cost objective specifically benefitted without effort disproportionate to the results achieved. The indirect cost centers correspond directly with the expense accounts defined in the Accounting Standards and Procedures for Counties, which is published by the California State Controller's Office.				

INDIRECT COSTS		Actual Budget FY 2015-2016	Budget FY 2016-2017	Budget FY 2017-2018
36	Equipment (purchase price of less than \$5000)			
37	Rent and Leases - equipment		\$ 600	\$ 600
38	Rent and Leases - building and improvements	\$ 9,000	\$ 36,000	\$ 36,000
52	Personnel Administration		\$ -	\$ -
57	Total Indirect costs	\$ 9,000.00	\$ 36,600	\$ 36,600
63	Total Allowable Costs	\$ 488,910	\$ 465,764	\$ 465,764
COST REPORT INFORMATION:			Budget FY 2016-17	Budget FY 2017-18
64	Land			
65	Buildings and Improvements			
66	Equipment (purchase price of \$5000 or more)			
67	Total			

Supplemental Schedule of Salaries and Wages - Mode Cost (Direct Services)

TITLE OF POSITION	Annual Salary/Wage	FTE (Full Time Employee)	TOTAL
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DOOR TO HOPE
BUDGET AND EXPENDITURE REPORT
 For Monterey County - Behavioral Health
 Amendment No. 1

Program Name: DTH Families First & Foremost and Expansion

AVATAR Program(s): CCCSOC & CCCSOCAC

Service Description	Mode of Service	Service Function Code	Total Units of Service	Maximum County Liability by Program (MHSA/PEI)
Case Management	15	01	21,164	\$ 48,042.28
Mental Health	15	10, 30, 45	142,572	\$ 417,735.96
				\$ 465,778.24

	Actual Budget FY 2015-2016	Budget FY 2016-2017	Budget FY 2017-2018
Senior Clinical Director	\$ 130,000	0.10	\$ 13,000
Quality Assurance Clerk	\$ 52,250	0.20	\$ 10,450
Program Coordinator	\$ 80,000	0.40	\$ 32,000
Therapist	\$ 80,000	0.40	\$ 32,000
Parent Educators	\$ 74,036	2.50	\$ 185,090

DOOR TO HOPE
BUDGET AND EXPENDITURE REPORT
 For Monterey County - Behavioral Health
 Amendment No. 1

Program Name: **Integrated Co-Occuring Treatment (ICT) Program** AVATAR Program(s) **BVCSOCSDV, BVCSOCFSP**

Service Description	Mode of Service	Service Function Code	Total Units of Service	Maximum County Liability by Program (MHSA/CSS)
Case Management	15	01	57,000	\$ 129,390.00
Mental Health Services	15	10, 30, 40, 45	210,513	\$ 616,803.09
				\$ 746,193.09

		Actual Budget FY 2015-2016	Budget FY 2016-2017	Budget FY 2017-2018
A. PROGRAM REVENUES				
Monterey County Funds (Monterey County's Use):				
	Provisional Rates			
	Estimated Federal Financial Participation (FFP) and EPSDT	\$ 433,117.51	\$ 402,944.00	\$ 402,944.00
	Mental Health Services Act (MHSA)	\$ 368,951.95	\$ 343,249.00	\$ 343,249.00
Total Requested Monterey County Funds		\$ 802,069.46	\$ 746,193.00	\$ 746,193.00
Other Program Revenues				
TOTAL PROGRAM REVENUES (equals Allowable Costs)		\$ 802,069.46	\$ 746,193.00	\$ 746,193.00

B. ALLOWABLE COSTS - Allowable expenditures for the care and services of placed Monterey County clients allocated in accordance with requirements contained in this Agreement. Expenditures should be reported within the cost categories list. CONTRACTOR is expected to be able to identify direct and indirect costs directly from its financial statements.

I. Direct Cost Centers - a direct cost, as defined in OMB A-87, is a cost that can be identified specifically with a particular final cost objective.

A. Mode Costs (Direct Services)		Actual Budget FY 2015-2016	Budget FY 2016-2017	Budget FY 2017-2018
1	Salaries and wages (please fill out Supplemental Schedule of Salaries and Wages)	\$ 500,000	\$ 489,266	\$ 489,266
2	Payroll taxes	\$ 51,120	\$ 48,927	\$ 48,927
3	Employee benefits	\$ 58,920	\$ 58,712	\$ 58,712
4	Workers Compensation	\$ 9,960	\$ 9,785	\$ 9,785
8	Travel (costs incurred to carry out the program)	\$ 23,000	\$ 15,000	\$ 15,000
9	Employee Travel and Conference	\$ 11,800	\$ 4,000	\$ 4,000
10	Communication Costs	\$ 10,800	\$ 9,000	\$ 9,000
11	Utilities			
12	Cleaning and Janitorial	\$ 4,200	\$ 2,500	\$ 2,500
13	Maintenance and Repairs - Buildings	\$ 6,200	\$ 15,000	\$ 15,000
14	Maintenance and Repairs - Equipment			
15	Printing and Publications	\$ 9,100	\$ 7,000	\$ 7,000
16	Memberships, Subscriptions and Dues	\$ 1,800		
17	Office Supplies	\$ 11,400	\$ 14,300	\$ 14,300
18	Postage and Mailing	\$ 350	\$ 200	\$ 200
21	Rent and Leases - equipment	\$ 2,000	\$ 1,500	\$ 1,500
22	Rent and Leases - building and improvements (please identify the property address and method of cost allocation)		\$ 46,000	\$ 46,000

BUDGET AND EXPENDITURE REPORT

For Monterey County - Behavioral Health

Amendment No. 1

Program Name: **Integrated Co-Occuring Treatment (ICT) Program**

AVATAR Program(s)

BVCSOCSDV, BVCSOCFSP

Service Description	Mode of Service	Service Function Code	Total Units of Service	Maximum County Liability by Program (MHA/CSS)
Case Management	15	01	57,000	\$ 129,390.00
Mental Health Services	15	10, 30, 40, 45	210,513	\$ 616,803.09
				\$ 746,193.09

	Actual Budget FY 2015-2016	Budget FY 2016-2017	Budget FY 2017-2018
23 Taxes and assessments (Please identify the property address and method of cost allocation)			
24 Interest in Other Long-term debts (please identify the property address and method of cost allocation)			
25 Other Professional and Consultant Services (allowable with prior specific approval from Monterey County and must meet the criteria of a direct cost)	\$ 14,100	\$ 25,000	\$ 25,000
27 Miscellaneous (please provide details)			
28 Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)			
29 Total Mode Costs	\$ 714,750	\$ 746,190	\$ 746,190
B. Administrative Costs - the allocation base must reasonably reflect the level of service received by the County from the program/activity and there must be a direct causal relationship between the allocation based used and the service			
30 Salaries and Benefits			\$ -
31 Supplies	\$ 22,200		
32 Others - please provide details. Expense must be authorized by the County and/or not prohibited under Federal, State or local law or regulations.			\$ -
33 Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)			\$ -
34 Total Administrative Costs	\$ 22,200	\$ -	\$ -
35 TOTAL DIRECT COSTS	\$ 736,950	\$ 746,190	\$ 746,190

II Indirect Cost Centers - include all costs that are incurred for a common or joint purpose benefitting more than one final cost objective, that are not readily assignable to the cost objective specifically benefitted without effort disproportionate to the results achieved. The indirect cost centers correspond directly with the expense accounts defined in the Accounting Standards and Procedures for Counties, which is published by the California State Controller's Office.

	Actual Budget FY 2015-2016	Budget FY 2016-2017	Budget FY 2017-2018
INDIRECT COSTS			
36 Equipment (purchase price of less than \$5000)			
37 Rent and Leases - equipment			
38 Rent and Leases - building and improvements	\$ 34,000		
39 Taxes and assessments			
40 Insurance and Indemnity	\$ 1,700		
41 Maintenance - equipment			
42 Maintenance - building and improvements	\$ 23,500		
50 Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	\$ 6,000		
57 Total Indirect costs	\$ 65,200	\$ -	\$ -

BUDGET AND EXPENDITURE REPORT

For Monterey County - Behavioral Health

Amendment No. 1

Program Name: **Integrated Co-Occuring Treatment (ICT) Program**

AVATAR Program(s)

BVCSOCS DV, BVCSOCFSP

Service Description	Mode of Service	Service Function Code	Total Units of Service	Maximum County Liability by Program (MHSA/CSS)
Case Management	15	01	57,000	\$ 129,390.00
Mental Health Services	15	10, 30, 40, 45	210,513	\$ 616,803.09
				\$ 746,193.09

	Actual Budget FY 2015-2016	Budget FY 2016-2017	Budget FY 2017-2018
63 Total Allowable Costs	\$ 802,150	\$ 746,190	\$ 746,190
COST REPORT INFORMATION:			
	Actual Budget FY 2015-2016	Budget FY 2016-2017	Budget FY 2017-2018
64 Land			
65 Buildings and Improvements			
66 Equipment (purchase price of \$5000 or more)			
67 Total			

Supplemental Schedule of Salaries and Wages - Mode Cost (Direct Services)

TITLE OF POSITION	Annual Salary/Wage	FTE (Full Time Employee)	TOTAL
Clinical Director	\$ 107,700	0.40	\$ 43,080
Clinical Supervisor	\$ 86,500	0.70	\$ 60,550
Program Coordinator	\$ 55,636	1.00	\$ 55,636
Therapist	\$ 66,000	5.00	\$ 330,000

EXHIBIT H-1

**DOOR TO HOPE
BUDGET AND EXPENDITURE REPORT
For Monterey County - Behavioral Health
Amendment No. 1**

Program Name: **MCSTART 0-5** AVATAR Program(s): #REF!

Service Description	Mode of Service	Service Function Code	Total Units of Service	Maximum County Liability
Case Management	15	01	85,320	\$ 193,876.40
Mental Health Services	15	10, 30, 40, 45	360,766	\$ 1,057,044.38
Medication Support	15	60	34,570	\$ 187,369.40
Grand Total				\$ 1,438,090.18

		Actual Budget FY 2015-2016	Budget FY 2016-2017	Budget FY 2017-2018
A. PROGRAM REVENUES				
Monterey County Funds (Monterey County's Use):				
	Provisional Rates			
	Estimated Federal Financial Participation (FFP) and EPSDT		\$ 1,265,519.00	\$ 1,265,519.00
	Mental Health Services Act (MHSA)	\$ 79,218.14	\$ 64,434.00	\$ 172,571.00
	OTHER CONTRACTOR MATCH First 5 Funds	\$ 121,502.30	\$ 108,137.00	\$ -
Total Requested Monterey County Funds		\$ 200,720.44	\$ 1,438,090.00	\$ 1,438,090.00
Other Program Revenues				
	Other CONTRACTOR Program Revenues		\$ 240,037.00	\$ 240,037.00
Total CONTRACTOR Program Revenues		\$ 121,502.30	\$ 348,174.00	\$ 240,037.00
TOTAL PROGRAM REVENUES (equals Allowable Costs)		\$ 322,222.74	\$ 1,786,264.00	\$ 1,678,127.00

B. ALLOWABLE COSTS - Allowable expenditures for the care and services of placed Monterey County clients allocated in accordance with requirements contained in this Agreement. Expenditures should be reported within the cost categories list. CONTRACTOR is expected to be able to identify direct and indirect costs directly from its financial statements.

I. Direct Cost Centers - a direct cost, as defined in OMB A-87, is a cost that can be identified specifically with a particular final cost objective.

A. Mode Costs (Direct Services)		Actual Budget FY 2015-2016	Budget FY 2016-2017	Budget FY 2017-2018
1	Salaries and wages (please fill out Supplemental Schedule of Salaries and Wages)	\$ 822,300	\$ 940,900	\$ 940,900
2	Payroll taxes	\$ 84,072	\$ 94,198	\$ 94,198
3	Employee benefits	\$ 96,900	\$ 113,037	\$ 113,037
4	Workers Compensation	\$ 16,380	\$ 18,699	\$ 18,699
8	Travel (costs incurred to carry out the program)	\$ 6,000		
9	Employee Travel and Conference	\$ 15,000	\$ 18,000	\$ 18,000
10	Communication Costs	\$ 18,000	\$ 26,400	\$ 26,400
11	Utilities	\$ 9,000	\$ 5,400	\$ 5,400
12	Cleaning and Janitorial	\$ 13,000	\$ 14,620	\$ 14,620
13	Maintenance and Repairs - Buildings	\$ 50,000	\$ 40,000	\$ 40,000
14	Maintenance and Repairs - Equipment			
15	Printing and Publications	\$ 14,000	\$ 8,000	\$ 8,000
16	Memberships, Subscriptions and Dues	\$ 2,000	\$ 3,500	\$ 3,500
17	Office Supplies	\$ 18,000	\$ 15,400	\$ 15,400
18	Postage and Mailing	\$ 500	\$ 500	\$ 500

EXHIBIT H-1

**DOOR TO HOPE
BUDGET AND EXPENDITURE REPORT
For Monterey County - Behavioral Health
Amendment No. 1**

Program Name: **MCSTART 0-5**

AVATAR Program(s):

#REF!

Service Description	Mode of Service	Service Function Code	Total Units of Service	Maximum County Liability
Case Management	15	01	85,320	\$ 193,676.40
Mental Health Services	15	10, 30, 40, 45	360,766	\$ 1,057,044.38
Medication Support	15	60	34,570	\$ 187,369.40
Grand Total				\$ 1,438,090.18

		Actual Budget FY 2015-2016	Budget FY 2016-2017	Budget FY 2017-2018
21	Rent and Leases - equipment	\$ 4,500	\$ 5,000	\$ 5,000
25	Other Professional and Consultant Services (allowable with prior specific approval from Monterey County and must meet the criteria of a direct cost)	\$ 227,700	\$ 225,000	\$ 225,000
26	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))			
27	Miscellaneous (please provide details)			
28	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)			
29	Total Mode Costs	\$ 1,397,352	\$ 1,528,654	\$ 1,528,654
	B. Administrative Costs - the allocation base must reasonably reflect the level of service received by the County from the program/activity and there must be a direct causal relationship between the allocation based used and the service provided.			
30	Salaries and Benefits	\$ -		
31	Supplies	\$ -		
32	Others - match money	\$ -	\$ 121,500	\$ 121,500
33	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)	\$ -		\$ -
34	Total Administrative Costs	\$ -	\$ 121,500	\$ 121,500
35	TOTAL DIRECT COSTS	\$ 1,397,352	\$ 1,650,154	\$ 1,650,154
II Indirect Cost Centers - include all costs that are incurred for a common or joint purpose benefitting more than one final cost objective, that are not readily assignable to the cost objective specifically benefitted without effort disproportionate to the results achieved. The indirect cost centers correspond directly with the expense accounts defined in the Accounting Standards and Procedures for Counties, which is published by the California State Controller's Office.				
	INDIRECT COSTS	Actual Budget FY 2015-2016	Budget FY 2016-2017	Budget FY 2017-2018
36	Equipment (purchase price of less than \$5000)			
37	Rent and Leases - equipment			
38	Rent and Leases - building and improvements	\$ 130,000	\$ 147,000	\$ 147,000
39	Taxes and assessments	\$ 6,800		
40	Insurance and Indemnity			
41	Maintenance - equipment	\$ 50,000	\$ 2,475	\$ 2,475
42	Maintenance - building and improvements			
43	Utilities	\$ 800		
50	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	\$ 14,000		

EXHIBIT H-1

**DOOR TO HOPE
BUDGET AND EXPENDITURE REPORT
For Monterey County - Behavioral Health
Amendment No. 1**

Program Name: **MCSTART 0-5**

AVATAR Program(s):

#REF!

Service Description	Mode of Service	Service Function Code	Total Units of Service	Maximum County Liability
Case Management	15	01	85,320	\$ 193,676.40
Mental Health Services	15	10, 30, 40, 45	360,766	\$ 1,057,044.38
Medication Support	15	60	34,570	\$ 187,369.40
Grand Total				\$ 1,438,090.18

		Actual Budget FY 2015-2016	Budget FY 2016-2017	Budget FY 2017-2018
54	Other Professional and Specialized Services	\$ 19,400		
55	Transportation and Travel			
56	Advertising (for recruitment of admin personnel, procurement of services and disposal of surplus assets)			
57	Total Indirect costs	\$ 221,000.00	\$ 149,475	\$ 149,475
63	Total Allowable Costs	\$ 1,618,352.00	\$ 1,799,629	\$ 1,799,629
COST REPORT INFORMATION:		Actual Budget FY 2015-2016	Budget FY 2016-2017	Budget FY 2017-2018
64	Land			
65	Buildings and Improvements			
66	Equipment (purchase price of \$5000 or more)			
67	Total			

Supplemental Schedule of Salaries and Wages - Mode Cost (Direct Services)

TITLE OF POSITION	Annual Salary/Wage	FTE (Full Time Employee)	TOTAL
Therapist	\$ 70,000	3.80	\$ 266,000
Occupational Therapist	\$ 100,000	1.50	\$ 150,000
Senior Clinical Director	\$ 130,000	0.40	\$ 52,000
Case Manager	\$ 60,000	3.00	\$ 180,000
Clinical Supervisor	\$ 87,200	1.00	\$ 87,200
Program Coordinator	\$ 80,000	1.00	\$ 80,000
Parent Educator	\$ 60,700	1.00	\$ 60,700
Quality Assurance	\$ 65,000	1.00	\$ 65,000
Total Salaries and Wages			\$ 940,900

DOOR TO HOPE
BUDGET AND EXPENDITURE REPORT
For Monterey County - Behavioral Health
Amendment No. 1

Program Name: DTH MCSTART 6 - 11 DSES

AVATAR Program(s) BUCSOC2 , BUCSOCDSSES

Service Description	Mode of Service	Service Function Code	Total Units of Service	Maximum County Liability by Program (MHSA/CSS)
Case Management	15	01	40,300	\$ 91,481.00
Mental Health Services	15	10, 30, 40, 45	196,924	\$ 576,987.32
Medication Support	15	60	21,600	\$ 117,072.00
				\$ 786,540.32

	Actual Budget FY 2015-2016	Budget FY 2016-2017	Budget FY 2017-2018
A. PROGRAM REVENUES			
Monterey County Funds (Monterey County's Use):			
Provisional Rates			
Estimated Federal Financial Participation (FFP) and EPSDT	\$ 583,890.94	\$ 706,986.00	\$ 706,986.00
Mental Health Services Act (MHSA)	\$ 34,876.77	\$ 48,554.00	\$ 48,554.00
Monterey County Department of Social Services (DSS)	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
Total Requested Monterey County Funds	\$ 648,768	\$ 785,540	\$ 785,540.00
Other Program Revenues	\$ -	\$ -	
TOTAL PROGRAM REVENUES (equals Allowable Costs)	\$ 648,768	\$ 785,540	\$ 785,540.00

B. ALLOWABLE COSTS - Allowable expenditures for the care and services of placed Monterey County clients allocated in accordance with requirements contained in this Agreement. Expenditures should be reported within the cost categories list. CONTRACTOR is expected to be able to identify direct and indirect costs directly from its financial statements.

I. Direct Cost Centers - a direct cost, as defined in OMB A-87, is a cost that can be identified specifically with a particular final cost objective.

A. Mode Costs (Direct Services)	Actual Budget FY 2015-2016	Budget FY 2016-2017	Budget FY 2017-2018
1 Salaries and wages (please fill out Supplemental Schedule of Salaries and Wages)	\$ 154,600	\$ 507,430.00	\$ 507,430.00
2 Payroll taxes	\$ 11,403	\$ 50,739.00	\$ 50,739.00
3 Employee benefits	\$ 19,316	\$ 63,398.62	\$ 63,398.62
4 Workers Compensation	\$ 2,372	\$ 7,785.50	\$ 7,785.50
8 Travel (costs incurred to carry out the program)	\$ 7,000		
9 Employee Travel and Conference	\$ 6,000	\$ 12,000.00	\$ 12,000.00
10 Communication Costs	\$ 6,000	\$ 17,600.00	\$ 17,600.00
11 Utilities	\$ -	\$ 4,600.00	\$ 4,600.00
12 Cleaning and Janitorial	\$ 5,000	\$ 9,380.00	\$ 9,380.00
13 Maintenance and Repairs - Buildings			
14 Maintenance and Repairs - Equipment			
15 Printing and Publications	\$ 4,000	\$ 8,500.00	\$ 8,500.00
16 Memberships, Subscriptions and Dues			
17 Office Supplies	\$ 6,230	\$ 9,600.00	\$ 9,600.00
18 Postage and Mailing	\$ 400	\$ 120.00	\$ 120.00
19 Medical Records			
20 Data Processing			
21 Rent and Leases - equipment	\$ 5,150	\$ 6,700.00	\$ 6,700.00
22 Rent and Leases - building and improvements (please identify the property address and method of cost allocation)			

EXHIBIT H-1

For Monterey County - Behavioral Health

Amendment No. 1

Program Name: DTH MCSTART 6 - 11 DSES

AVATAR Program(s) BUCSOC2, BUCSOC2SES

Service Description	Mode of Service	Service Function Code	Total Units of Service	Maximum County Liability by Program (MHA/CSS)
Case Management	15	01	40,300	\$ 91,481.00
Mental Health Services	15	10, 30, 40, 45	196,924	\$ 576,987.32
Medication Support	15	60	21,600	\$ 117,072.00
				\$ 785,540.32

	Actual Budget FY 2015-2016	Budget FY 2016-2017	Budget FY 2017-2018
23 Taxes and assessments (Please identify the property address and method of cost allocation)			
24 Interest in Other Long-term debts (please identify the property address and method of cost allocation)			
25 Other Professional and Consultant Services (allowable with prior specific approval from Monterey County and must meet the criteria of a direct cost)	\$ 28,000	\$ 32,000.00	\$ 32,000.00
26 Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133)			
27 Miscellaneous (please provide details)			
28 Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)			
29 Total Mode Costs	\$ 255,471	\$ 729,853	\$ 729,853
B. Administrative Costs - the allocation base must reasonably reflect the level of service received by the County from the program/activity and there must be a direct causal relationship between the allocation based used and the service			
30 Salaries and Benefits			\$ -
31 Supplies			\$ -
32 Others - please provide details. Expense must be authorized by the County and/or not prohibited under Federal, State or local law or regulations.			\$ -
33 Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)			\$ -
34 Total Administrative Costs	\$ -	\$ -	\$ -
35 TOTAL DIRECT COSTS	\$ 255,471	\$ 729,853	\$ 729,853
II Indirect Cost Centers - include all costs that are incurred for a common or joint purpose benefitting more than one final cost objective, that are not readily assignable to the cost objective specifically benefitted without effort disproportionate to the results achieved. The indirect cost centers correspond directly with the expense accounts defined in the Accounting Standards and Procedures for Counties, which is published by the California State Controller's Office.			
INDIRECT COSTS	Actual Budget FY 2015-2016	Budget FY 2016-2017	Budget FY 2017-2018
36 Equipment (purchase price of less than \$5000)			
37 Rent and Leases - equipment			
38 Rent and Leases - building and improvements	\$ 18,000	\$ 55,686	\$ 55,686.00
39 Taxes and assessments			
40 Insurance and Indemnity			
41 Maintenance - equipment			
42 Maintenance - building and improvements			
43 Utilities			
44 Household Expenses			
45 Interest in Bonds			
46 Interest in Other Long-term debts			
47 Other interest and finance charges			
48 Contracts Administration			
49 Legal and Accounting (when required for the administration of the County Programs)			

EXHIBIT H-1

For Monterey County - Behavioral Health
Amendment No. 1

Program Name: DTH MCSTART 6 - 11 DSES

AVATAR Program(s) BUCSOC2, BUCSOC2SES

Service Description	Mode of Service	Service Function Code	Total Units of Service	Maximum County Liability by Program (MHA/CSS)
Case Management	15	01	40,300	\$ 91,481.00
Mental Health Services	15	10, 30, 40, 45	196,924	\$ 578,987.32
Medication Support	15	60	21,600	\$ 117,072.00
				\$ 785,540.32

		Actual Budget FY 2015-2016	Budget FY 2016-2017	Budget FY 2017-2018
50	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))			
51	Data Processing			
52	Personnel Administration	\$ 34,112		
53	Medical Records			
54	Other Professional and Specialized Services			
55	Transportation and Travel			
56	Advertising (for recruitment of admin personnel, procurement of services and disposal of surplus assets)			
57	Total Indirect costs	\$ 52,112	\$ 55,886	\$ 55,886
63	Total Allowable Costs	\$ 307,583	\$ 785,539	\$ 785,539
COST REPORT INFORMATION:		Actual Budget FY 2015-2016	Budget FY 2016-2017	Budget FY 2017-2018
64	Land			
65	Buildings and Improvements			
66	Equipment (purchase price of \$5000 or more)			
67	Total			

Supplemental Schedule of Salaries and Wages - Mode Cost (Direct Services)

TITLE OF POSITION	Annual Salary/Wage	FTE (Full Time Employee)	TOTAL
Therapists	\$ 60,000	2.20	\$ 132,000
Occupational Therapist	\$ 100,000	0.40	\$ 40,000
Senior Clinical Director	\$ 130,000	0.25	\$ 32,500
Case Manager	\$ 55,000	1.60	\$ 88,000
Clinical Supervisor	\$ 86,350	0.80	\$ 69,080
Program Coordinator	\$ 80,000	0.25	\$ 20,000
Parent Educator	\$ 60,700	1.50	\$ 91,050
Quality Improvement	\$ 58,000	0.60	\$ 34,800
Total Salaries and Wages	\$ 630,050		\$ 507,430

**DOOR TO HOPE
BUDGET AND EXPENDITURE REPORT
For Monterey County - Behavioral Health
Amendment No. 1**

Program Name: **DTH Nueva Esperanza** AVATAR Program(s) **27CX**

Service Description	Mode of Service	Service Function Code	Total Units of Service	Maximum County Liability by Program (MHSA/CSS)
Case Management (Adult)	15	01	6,277	\$ 14,248.79
Mental Health Services (Adult)	15	10, 30, 40, 45	112,976	\$ 331,019.68
			Subtotal	\$ 345,268.47
Case Management (Children)	15	01	1,172	\$ 2,680.44
Mental Health Services (Children)	15	10, 30, 40, 45	47,632	\$ 139,561.76
			Subtotal	\$ 142,222.20
Maximum County Liability				\$ 487,490.67

	Actual Budget FY 2015-2016	Budget FY 2016-2017	Budget FY 2017-2018
A. PROGRAM REVENUES			
Monterey County Funds (Monterey County's Use):			
Provisional Rates			
Estimated Federal Financial Participation (FFP) & EPSDT		\$ 311,993.00	\$ 311,993.00
Mental Health Services Act (MHSA)	\$ 196,479.45	\$ 155,487.00	\$ 155,497.00
Monterey County Department of Social Services (DSS)	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
Total Requested Monterey County Funds	\$ 216,479.45	\$ 487,490.00	\$ 487,490.00
Other Program Revenues			
Other Program Revenues			
TOTAL PROGRAM REVENUES (equals Allowable Costs)	\$ 216,479.45	\$ 487,490.00	\$ 487,490.00

B. ALLOWABLE COSTS - Allowable expenditures for the care and services of placed Monterey County clients allocated in accordance with requirements contained in this Agreement. Expenditures should be reported within the cost categories list. CONTRACTOR is expected to be able to identify direct and indirect costs directly from its financial statements.

I. Direct Cost Centers - a direct cost, as defined in OMB A-87, is a cost that can be identified specifically with a particular final cost objective.

A. Mode Costs (Direct Services)	Actual Budget FY 2015-2016	Budget FY 2016-2017	Budget FY 2017-2018
1 Salaries and wages (please fill out Supplemental Schedule of Salaries and Wages)	\$ 382,055.00	\$ 302,500.00	\$ 302,500.00
2 Payroll taxes	\$ 39,061.00	\$ 30,927.36	\$ 30,927.36
3 Employee benefits	\$ 45,021.00	\$ 35,646.31	\$ 35,646.31
4 Workers Compensation	\$ 7,611.00	\$ 6,026.17	\$ 6,026.17
5 Severance Pay (if required by law, employer-employee agreement or established written policy or associated with County's loss of funding)			
6 Temporary Staffing			
7 Flexible Client Spending (please provide supporting documents)			
8 Travel (costs incurred to carry out the program)	\$ 7,000.00	\$ 8,000.00	\$ 8,000.00
9 Employee Travel and Conference	\$ 5,000.00	\$ 4,000.00	\$ 4,000.00
10 Communication Costs	\$ 4,500.00	\$ 5,000.00	\$ 5,000.00
11 Utilities	\$ 9,000.00	\$ 7,500.00	\$ 7,500.00
12 Cleaning and Janitorial			
13 Maintenance and Repairs - Buildings	\$ 34,000.00	\$ 15,000.00	\$ 15,000.00
14 Maintenance and Repairs - Equipment			
15 Printing and Publications	\$ 2,000.00	\$ 3,000.00	\$ 3,000.00
16 Memberships, Subscriptions and Dues	\$ 500.00	\$ 2,500.00	\$ 2,500.00
17 Office Supplies	\$ 6,000.00	\$ 13,900.00	\$ 13,900.00
18 Postage and Mailing	\$ 100.00	\$ 100.00	\$ 100.00
19 Medical Records			
20 Data Processing			

**DOOR TO HOPE
BUDGET AND EXPENDITURE REPORT
For Monterey County - Behavioral Health
Amendment No. 1**

Program Name: DTH Nueva Esperanza

AVATAR Program(s) 27CX

Service Description	Mode of Service	Service Function Code	Total Units of Service	Maximum County Liability by Program (MHSA/CSS)
Case Management (Adult)	15	01	6,277	\$ 14,248.79
Mental Health Services (Adult)	15	10, 30, 40, 45	112,976	\$ 331,019.68
			Subtotal	\$ 345,268.47
Case Management (Children)	15	01	1,172	\$ 2,660.44
Mental Health Services (Children)	15	10, 30, 40, 45	47,632	\$ 139,561.76
			Subtotal	\$ 142,222.20
Maximum County Liability				\$ 487,490.67

21	Rent and Leases - equipment	\$ 300.00	\$ 300.00	\$ 300.00
22	Rent and Leases - building and improvements (please identify the property address and method of cost allocation)			
23	Taxes and assessments (Please identify the property address and method of cost allocation)			
24	Interest in Other Long-term debts - 325 California Street mortgage interest	\$ 6,000.00	\$ 8,000.00	\$ 8,000.00
25	Other Professional and Consultant Services (allowable with prior specific approval from Monterey County and must meet the criteria of a direct cost)	\$ 4,000.00	\$ 14,500.00	\$ 14,500.00
26	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))			
27	Miscellaneous - mortgage & labs/drug testing	\$ 23,000.00	\$ 11,000.00	\$ 11,000.00
28	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)			
29	Total Mode Costs	\$ 575,148.00	\$ 467,899.84	\$ 467,899.84
	B. Administrative Costs - the allocation base must reasonably reflect the level of service received by the County from the program/activity and there must be			
30	Salaries and Benefits			
31	Supplies	\$ 11,000.00		
32	Others - match money already pd ytd			
33	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)			
34	Total Administrative Costs	\$ 11,000.00	\$ -	\$ -
35	TOTAL DIRECT COSTS	\$ 586,148.00	\$ 467,899.84	\$ 467,899.84

Indirect Cost Centers - include all costs that are incurred for a common or joint purpose benefiting more than one major cost objective, that are not readily assignable to the cost objective specifically benefitted without effort disproportionate to the results achieved. The indirect cost centers correspond directly with the expense accounts defined in the Accounting Standards and Procedures for Counties, which is published by the California State Controller's Office.

	Actual Budget FY 2015-2016	Budget FY 2016-2017	Budget FY 2017-2018
INDIRECT COSTS			
36	Equipment (purchase price of less than \$5000)		
37	Rent and Leases - equipment		
38	Rent and Leases - building and improvements		
39	Taxes and assessments	\$ 100.00	
40	Insurance and Indemnity	\$ 2,472.00	
41	Maintenance - equipment		
42	Maintenance - building and improvements		
43	Utilities		
44	Household Expenses	\$ 13,100.00	\$ 19,600.00
45	Interest in Bonds		
46	Interest in Other Long-term debts		
47	Other interest and finance charges		
48	Contracts Administration		
49	Legal and Accounting (when required for the administration of the County Programs)		
50	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))	\$ 4,944.00	

**DOOR TO HOPE
BUDGET AND EXPENDITURE REPORT
For Monterey County - Behavioral Health
Amendment No. 1**

Program Name: DTH Nueva Esperanza

AVATAR Program(s) 27CX

Service Description	Mode of Service	Service Function Code	Total Units of Service	Maximum County Liability by Program (MHSa/CSS)
Case Management (Adult)	15	01	6,277	\$ 14,248.79
Mental Health Services (Adult)	15	10, 30, 40, 45	112,976	\$ 331,019.68
			Subtotal	\$ 345,268.47
Case Management (Children)	15	01	1,172	\$ 2,660.44
Mental Health Services (Children)	15	10, 30, 40, 45	47,632	\$ 139,561.76
			Subtotal	\$ 142,222.20
			Maximum County Liability	\$ 487,490.67

51	Data Processing			
52	Personnel Administration			
53	Medical Records			
54	Other Professional and Specialized Services			
55	Transportation and Travel			
56	Advertising (for recruitment of admin personnel, procurement of services and disposal of surplus assets)			
57	Total Indirect costs		\$ 20,616.00	\$ 19,600.00 \$ 19,600.00
63	Total Allowable Costs		\$ 606,764.00	\$ 487,499.84 \$ 487,499.84
COST REPORT INFORMATION:			Actual Budget FY 2015-2016	Budget FY 2016-2017
64	Land			
65	Buildings and Improvements			
66	Equipment (purchase price of \$5000 or more)			
67	Total			

Supplemental Schedule of Salaries and Wages - Mode Cost (Direct Services)

TITLE OF POSITION	Annual Salary/Wage	FTE (Full Time Employee)	TOTAL
Senior Clinical Director	\$ 130,000	0.10	\$ 13,000
Program Coordinator	\$ 62,000	1.00	\$ 62,000
Therapist	\$ 70,000	0.40	\$ 28,000
Counselor	\$ 35,000	3.00	\$ 105,000
Child Development Specialist	\$ 42,000	1.00	\$ 42,000
Intake Coordinator	\$ 35,000	1.50	\$ 52,500
Total Salaries and Wages			\$ 302,500

EXHIBIT H-1

**DOOR TO HOPE
BUDGET AND EXPENDITURE REPORT
For Monterey County - Behavioral Health
Amendment No. 1**

Program Name: **DTH Santa Lucia**

AVATAR Program CDCSOC

Service Description	Mode of Service	Service Function Code	Total Units of Service	Maximum County Liability by Program (MHSA/CSS)
Case Management	15	01	23,378	\$ 53,068.06
Mental Health	15	10, 30, 40, 45	167,258	\$ 490,065.94
Maximum County Liability				\$ 543,134.00

	Actual Budget FY 2015-2016	Budget FY 2016-2017	Budget FY 2017-2018
A. PROGRAM REVENUES			
Monterey County Funds (Monterey County's Use):			
Provisional Rates			
Estimated Federal Financial Participation (FFP) & EPSDT		\$ 488,821.00	\$ 488,821.00
Mental Health Services Act (MHSA)	\$ 45,788.10	\$ 54,313.00	\$ 54,313.00
Total Requested Monterey County Funds	\$ 45,788.10	\$ 543,134.00	\$ 543,134.00
Other Program Revenues			
TOTAL PROGRAM REVENUES (equals Allowable Costs)	\$ 45,788.10	\$ 543,134.00	\$ 543,134.00

B. ALLOWABLE COSTS - Allowable expenditures for the care and services of placed Monterey County clients allocated in accordance with requirements contained in this Agreement. Expenditures should be reported within the cost categories list. CONTRACTOR is expected to be able to identify direct and indirect costs directly from its financial statements.

I. Direct Cost Centers - a direct cost, as defined in OMB A-87, is a cost that can be identified specifically with a particular final cost objective.

	Actual Budget FY 2015-2016	Budget FY 2016-2017	Budget FY 2017-2018
A. Mode Costs (Direct Services)			
1 Salaries and wages (please fill out Supplemental Schedule of Salaries and Wages)	\$ 280,500.00	\$ 333,920.00	\$ 333,920.00
2 Payroll taxes	\$ 28,678.00	\$ 34,139.58	\$ 34,139.58
3 Employee benefits	\$ 33,054.00	\$ 39,348.99	\$ 39,348.99
4 Workers Compensation	\$ 5,588.00	\$ 6,678.40	\$ 6,678.40
5 Severance Pay (if required by law, employer-employee agreement or established written policy or associated with County's loss of funding)			
6 Temporary Staffing			
7 Flexible Client Spending (please provide supporting documents)			
8 Travel (costs incurred to carry out the program)	\$ 11,000.00	\$ 12,000.00	\$ 12,000.00
9 Employee Travel and Conference	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
10 Communication Costs	\$ 4,500.00	\$ 4,000.00	\$ 4,000.00
11 Utilities	\$ 9,000.00	\$ 8,000.00	\$ 8,000.00
12 Cleaning and Janitorial			
13 Maintenance and Repairs - Buildings	\$ 14,000.00	\$ 30,000.00	\$ 30,000.00
14 Maintenance and Repairs - Equipment			
15 Printing and Publications	\$ 1,800.00	\$ 5,000.00	\$ 5,000.00
16 Memberships, Subscriptions and Dues			
17 Office Supplies	\$ 2,500.00	\$ 17,500.00	\$ 17,500.00
18 Postage and Mailing	\$ 100.00	\$ 100.00	\$ 100.00
21 Rent and Leases - equipment	\$ 2,000.00	\$ 500.00	\$ 500.00
22 Rent and Leases - building and improvements (please identify the property address and method of cost allocation)			
23 Taxes and assessments (Please identify the property address and method of cost allocation)			
24 Interest in Other Long-term debts (please identify the property address and method of cost allocation)			
25 Other Professional and Consultant Services (allowable with prior specific approval from Monterey County and must meet the criteria of a direct cost)	\$ 9,500.00	\$ 6,500.00	\$ 6,500.00
26 Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133)			
27 Miscellaneous (please provide details)			
28 Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)			
29 Total Mode Costs	\$ 406,220.00	\$ 501,686.97	\$ 501,686.97
B. Administrative Costs - the allocation base must reasonably reflect the level of service received by the County from the program/activity and there must be a direct causal relationship between the allocation based used and the service provided.			
30 Salaries and Benefits			

EXHIBIT H-1

**DOOR TO HOPE
BUDGET AND EXPENDITURE REPORT
For Monterey County - Behavioral Health
Amendment No. 1**

Program Name: **DTH Santa Lucia**

AVATAR Program CDCSOC

Service Description	Mode of Service	Service Function Code	Total Units of Service	Maximum County Liability by Program (MHSA/CSS)
Case Management	15	01	23,378	\$ 53,068.06
Mental Health	15	10, 30, 40, 45	167,258	\$ 490,065.94
Maximum County Liability				\$ 543,134.00

31	Supplies				
32	Others - please provide details. Expense must be authorized by the County and/or not prohibited under Federal, State or local law or regulations.			\$ 19,500.00	\$ 19,500.00
33	Depreciation Expenses (please exclude assets purchased by COUNTY funds and provide Schedule of Depreciation expense.)				
34	Total Administrative Costs			\$ -	\$ 19,500.00
35	TOTAL DIRECT COSTS			\$ 406,220.00	\$ 621,186.97

Indirect Cost Centers - include all costs that are incurred for a common or joint purpose benefitting more than one final cost objective, that are not readily assignable to the cost objective specifically benefited without effort disproportionate to the results achieved. The indirect cost centers correspond directly with the expense accounts defined in the Accounting Standards and Procedures for Counties, which is published by the California State Controller's Office.

	INDIRECT COSTS	Actual Budget FY 2016-2016	Budget FY 2016-2017	Budget FY 2017-2018
36	Equipment (purchase price of less than \$5000)			
37	Rent and Leases - equipment			
38	Rent and Leases - building and improvements	\$ 30,000.00		
39	Taxes and assessments	\$ 1,500.00		
40	Insurance and Indemnity			
41	Maintenance - equipment			
42	Maintenance - building and improvements			
43	Utilities			
44	Household Expenses	\$ 20,000.00	\$ 22,000.00	\$ 22,000.00
45	Interest in Bonds			
46	Interest in Other Long-term debts			
47	Other interest and finance charges			
48	Contracts Administration			
49	Legal and Accounting (when required for the administration of the County Programs)			
50	Audit Costs and Related Services (Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133))			
51	Data Processing			
52	Personnel Administration			
53	Medical Records			
54	Other Professional and Specialized Services			
55	Transportation and Travel			
56	Advertising (for recruitment of admin personnel, procurement of services and disposal of surplus assets)			
57	Total Indirect costs	\$ 51,500.00	\$ 22,000.00	\$ 22,000.00
63	Total Allowable Costs	\$ 457,720.00	\$ 643,186.97	\$ 643,186.97
	COST REPORT INFORMATION:	Actual Budget FY 2016-2016	Budget FY 2016-2017	Budget FY 2017-2018
64	Land			
65	Buildings and Improvements			
66	Equipment (purchase price of \$5000 or more)			
67	Total			

Supplemental Schedule of Salaries and Wages - Mode Cost (Direct Services)

TITLE OF POSITION	Annual Salary/Wage	TE (Full Time Employed)	TOTAL
Clinical Director	\$ 107,700	0.40	\$ 43,080
Clinical Supervisor	\$ 86,500	0.40	\$ 34,600
Facility Manager	\$ 65,000	1.00	\$ 65,000
Childcare Counselor	\$ 35,000	3.50	\$ 122,500
Therapist	\$ 68,740	1.00	\$ 68,740
Total Salaries and Wages			\$ 333,920