

**RENEWAL AND AMENDMENT NO. 1 TO AGREEMENT BETWEEN  
THE WORKFORCE DEVELOPMENT BOARD OF MONTEREY COUNTY AND  
MONTEREY/SANTA CRUZ BUILDING TRADES COUNCIL TRAINING & EDUCATION FUND**

**This Renewal and Amendment No. 1** is made to the AGREEMENT for Prop 39 2.0 Pre-Apprenticeship Training Implementation grant services by and between the Monterey County Workforce Development Board, hereinafter called "MCWDB", and the Monterey/Santa Cruz Building Trades Council Training & Education Fund, hereinafter called "PROVIDER", both of which are collectively referred to as "the parties."

**WHEREAS**, effective September 1, 2016, the MCWDB and the PROVIDER entered into an AGREEMENT in the amount of \$92,056 for provision of Prop 39 2.0 Pre-Apprenticeship Training Implementation grant services for the term of September 1, 2016 through September 30, 2017 ("the AGREEMENT"); and

**WHEREAS**, on September 30, 2017, the AGREEMENT between the MCWDB and the PROVIDER expired; and

**WHEREAS**, the MCWDB thereafter received an award of additional funding for delivery of Round II Prop 39 pre-apprenticeship training services under the Clean Energy Jobs Act, effective January 1 through December 31, 2018; and

**WHEREAS**, the MCWDB and the PROVIDER wish to renew their prior AGREEMENT and to amend the renewed AGREEMENT to provide for the additional training services and personnel to provide follow up and placement services to participants, to extend the AGREEMENT term, and to increase the total amount of the AGREEMENT;

**NOW THEREFORE**, the MCWDB and the PROVIDER hereby agree:

1. That the AGREEMENT between the parties for Prop 39 2.0 Pre-Apprenticeship Training Implementation grant services, effective September 1, 2016 is hereby renewed and all terms of that AGREEMENT are reaffirmed by the parties without change, except as amended below.
2. That the AGREEMENT shall be amended, pursuant to this Amendment No. 1, as follows:
  - (a) Page 1, Section 2, "Term," shall be amended by removing "The term of this Agreement, with respect to the Implementation Grant, commences on September 1, 2016 and terminates on September 30, 2017" and replacing it with "***The term of this Agreement, with respect to the Implementation Grant, commences on September 1, 2016 and terminates on December 31, 2018.***"
  - (b) Page 1, Section 3, "Operational and Fiscal Provisions," shall be amended by removing "The total Implementation Grant award is \$400,000, to serve a total of 55 participants" and replacing it with "***The total Implementation Grant award is \$775,000, to serve a total of 110 participants.***"



- (c) Page 1, Section 3, "Operational and Fiscal Provisions", under subpart "MCWDB will," shall be amended as follows:
- i. Under item e: remove "Appoint staff to administer the grant and retain up to \$49,744 for staff time and administrative costs (includes 10% of the overall grant award)" and replace it with **"Appoint staff to administer the grant and retain a total of \$181,794 for both administrative (\$75,000) and program service delivery (\$106,794) costs. Program service delivery costs include the costs of purchasing tools and supplies for use by participants (\$16,500), the costs of delivering supportive services to participants (\$80,216), salary costs (\$9,744) for staff to manage the project, and funds staff travel reimbursement (\$334). Administrative costs include staff time to procure tools and work boots for use by participants, to administer trainee stipends, and other administrative tasks (includes up to 10% of the overall grant award)."**
- (d) Page 2, Section 3, "Operational and Fiscal Provisions," under subpart "MCWDB will," shall be amended as follows:
- i. Under item g: remove "Reimburse PROVIDER for up to \$92,056 for activities associated with the Implementation Grant" and replace with **"Reimburse PROVIDER for up to \$254,556 for activities associated with the Implementation Grant."**
- (e) Page 2, Section 3, "Operational and Fiscal Provisions," under subpart "PROVIDER will," shall be amended as follows:
- i. Under item a: remove "Train a minimum of 55 enrolled participants in the MC3 as identified in Exhibit B: Participant Plan." and replace with **"Train up to 110 enrolled participants in the MC3."**
  - ii. Add item "f. Provide follow-up and placement services to participants upon completion of the MC3 training."
- (f) Page 2, Section 3, "Operational and Fiscal Provisions," under subpart "Project Funds Allocated to PROVIDER are outlined below: Grant Activities,"
- PROVIDER Training Personnel, remove the amount of "\$92,056" and replace it with **"\$184,056."**
  - Add, **"PROVIDER Follow-up & Placement Personnel \$70,500."**
  - Add, **"Total PROVIDER Budget \$254,556."**
- (g) Attachment B to the AGREEMENT is deleted in its entirety.
- (h) Attachment C to the AGREEMENT is deleted. It is amended to reflect the above changes, is attached to this Renewal of Agreement and Amendment No. 1 and is incorporated by reference into the AGREEMENT as Exhibit C-1: Amended Detailed Project Budget.
- (i) Page 3, Section 4, "General Provisions", under item c. remove:

"Joyce Aldrich  
Executive Director, Monterey County Workforce Development Board  
Monterey County Economic Development Department  
730 La Guardia Street, 2nd Floor Salinas  
CA 93905  
831-759-6644  
831-796-3324"

and replace with

**"Chris Donnelly  
Executive Director, Monterey County Workforce Development Board  
1441 Shilling Place, North  
Salinas, CA 93901  
831-759-6644  
donnellyc@co.monterey.ca.us."**

- (j) Subject to the forgoing amendment, all other terms and conditions of the original AGREEMENT shall remain in full force and effect.
- (k) If there is any conflict or inconsistencies between provisions of this AMENDMENT and the original AGREEMENT, the provisions of this amendment shall control in all respects.
- (l) A copy of this RENEWAL and AMENDMENT NO. 1 and attachments, together with all previous amendments, shall be attached to the original AGREEMENT executed by the County on September 27, 2016 with an effective date of September 1, 2016.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment No. 1 to the MOU:

The individuals signing below have the authority to commit the party they represent to the terms of this Amendment No. 1 to the Agreement and do so commit by signing below.

**Monterey County Board of Supervisors  
Chief Elected Official  
Monterey County Workforce Development Area**

\_\_\_\_\_  
Chair, Monterey County Board of Supervisors

\_\_\_\_\_  
Date



\_\_\_\_\_  
Chris Donnelly, Executive Director  
Monterey County Workforce Development Board

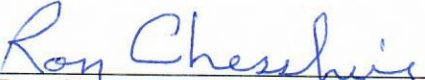
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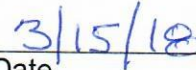
**Approved as to form:**


\_\_\_\_\_  
Deputy County Counsel, Monterey County

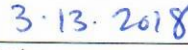
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**PROVIDER**

  
\_\_\_\_\_  
Ron Chesshire, Chief Executive Officer  
Monterey/Santa Cruz Building Trades Council Training & Education Fund

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Andy Hartmann, Business Manager/Financial Secretary  
Monterey/Santa Cruz Building Trades Council Training & Education Fund

  
\_\_\_\_\_  
Date

**Approved as to form:**

\_\_\_\_\_  
Provider Counsel,  
Monterey/Santa Cruz Building Trades Council Training & Education Fund

\_\_\_\_\_  
Date

**Attachment C-1 A Runded Budget Detail for Monterey B Region Prop 39 2.0**

**Applicant:** Monterey County Workforce Development Board - Prop 39 2.0 Round II combined budget

<b>BUDGET LINE #1 - Staff Salary and Fringe Benefits</b>					
<b>List job titles of staff working on project</b>		<b>Salaries charged to project</b>	<b>Fringe Benefits charged to project</b>	<b>FTEs %</b>	<b>Amount Requested</b>
WDB Director -Santa Cruz County		\$1,658	\$1,126	1%	\$ 2,784.00
WDB Director -San Benito County		\$1,658	\$1,126	1%	\$ 2,784.00
WDB Rep II- San Benito County		\$31,042	\$12,412	35%	\$ 43,454.00
WDB Rep II-Santa Cruz County		\$57,578	\$30,912	35%	\$ 88,490.00
WDB Rep II -Monterey County		\$29,485	\$20,050	40%	\$ 49,535.00
Management Analyst - Monterey County		\$5,800	\$3,944	7%	\$ 9,744.00
Senior Analyst - Santa Cruz County		\$4,143	\$2,817	6%	\$ 6,960.00
<b>Staff Subtotals</b>		<b>\$ 131,364.00</b>	<b>\$ 72,387.00</b>	<b>125%</b>	<b>\$ 203,751.00</b>
<b>BUDGET LINE #</b>	<b>EXPENSE ITEM</b>	<b>NARRATIVE DETAIL</b>		<b>Amount Requested</b>	
2	Staff Travel	Travel to Monthly/Quarterly meeting, training sites		\$ 2,000.00	
3	Communications				
4	Facilities Rent				
5	Facilities Utilities				
6	Facilities Maintenance				
7	Office Supplies -- detail major				
8	Testing/Instructional Materials				
9	Equipment Purchases with grant funds -- list, briefly state purpose/need/cost of each item.				
10	Equipment lease/use-charge costs paid with grant funds				
11	Tools and Supplies (detail per participant cost)	\$300 for Safety boots and tools for 110 clients		\$ 33,000.00	
12	Support Services -- (detail each type of cost, and amount per participant)	Stipends for completion of Certifications, classroom participation for up to 110 Students at up to approximately \$1,879.02 each.		\$ 206,693.00	
13	Indirect costs -- Provide rate, direct cost(s) to which authorized to be applied, approving cognizant agency and date of approval.				
14	"Other" Costs - Identify and detail the nature of each such cost to be paid with grant funds.)	Nine percent for Administrative oversight for Monterey County WDB		\$ 75,000.00	
<b>"Other" Subtotal</b>				<b>\$ 75,000.00</b>	
15	Subcontract - Identify, detail main functions/activities, cost of each subcontracts and timelines of grant agreements.	Apprenticeship Training Instruction through Monterey/San Cruz Counties Building and Trades Council Education & Training Fund		\$ 184,056.00	
		Staffing for Follow-up services/placements for Pre-Apprenticeship program participants		\$ 70,500.00	
<b>"Subcontract" Subtotal</b>				<b>\$ 254,556.00</b>	
<b>Total Amount Requested</b>				<b>\$ 775,000.00</b>	