

Attachment B

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**Before the Board of Supervisors in and for the
County of Monterey, State of California**

Resolution No.: _____)
PPPR Control No. _____)
HRM Control No. _____)

- Adopt a Resolution to:)
- a. Amend the County Administrative Office Budget General Fund, Fund 001, Housing and Economic Development Administration, Appropriation Unit CAO038, to reallocate one (1) Redevelopment/Housing Project Analyst II to one (1) Finance Manager I as indicated;)
 - b. Authorize and direct the County Administrative Office and the Auditor-Controller to incorporate the approved position changes in the FY 2020-21 Adopted Budget; and)
 - c. Authorize the Human Resources Department to implement the changes in the Advantage HRM system.)

WHEREAS, on July 28, 2020, the County Administrative Office presented a report by Citygate Associates, LLC (Citygate) which recommended a reorganization of the Resource Management Agency (RMA);

WHEREAS, on September 15, 2020, the Board of Supervisors adopted a resolution dissolving the Resource Management Agency and creating two new departments, the Housing and Community Development Department and the Community Services Department, effective at 12:01 a.m. on November 30, 2020;

WHEREAS, the Board of Supervisors approved implementing the proposed reorganization as appropriate;

WHEREAS, Citygate recommended that the County retain the economic development functions in the County Administrator’s Office;

WHEREAS, in addition to the dissolution of the RMA, Citygate also recommended moving the housing functions to the Planning Services Division of the new Housing and Community Development Department;

WHEREAS, Citygate recommended the support staff to the Economic Development Manager, the vacant Management Analyst II position and existing Senior Secretary, be retained under the CAO;

WHEREAS, the vacant Management Analyst II position was responsible for supporting all housing fiscal responsibilities;

WHEREAS, RMA worked with the CAO, to prepare a request to reallocate a vacant Redevelopment/Housing Project Analyst II to a position “to-be-determined” to perform the duties previously performed by the Management Analyst II and Redevelopment/Housing Project Analyst II supporting the housing functions;

WHEREAS, the Budget Committee voted to support the recommendation at their October 7, 2020 meeting; and

WHEREAS, the Human Resources Department conducted a review of the duties and determined the appropriate classification for the identified duties to support the housing functions is Finance Manager I.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors in and for the County of Monterey as follows:

1. The County Administrative Office Budget General Fund, Fund 001, Housing and Economic Development Administration, Appropriation Unit CAO038, is amended to reallocate one (1) Redevelopment/Housing Project Analyst II to one (1) Finance Manager I as indicated below:

Reallocate Position

County Administrative Office Budget 1050-CAO038 Unit 8514					
	Class Code	Position Title	Position Number	Position Increase/Decrease	Revised Total FTE
From	41F31	Redevelopment/Housing Project Analyst II	0001	(1.0)	0.0
To	20B95	Finance Manager I	0001	1.0	1.0

2. The County Administrative Office and Auditor-Controller is directed to incorporate the approved position changes in the FY 2020-21 Adopted Budget; and
3. The Human Resources Department is directed to implement the changes in the Advantage HRM system.

PASSED AND ADOPTED on this 13th day of October 2020, by roll call vote:

AYES:

NOES:

ABSENT:

(Government Code 54943)

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original resolution of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book ___ for the meeting on October 13, 2020.

Dated: October
File ID: RES 20-
Agenda Item:

Valerie Ralph, Clerk of the Board of Supervisors
County of Monterey, State of California

By _____,
Deputy