

# **County of Monterey**

Government Center- Monterey Room  
168 W. Alisal St., 2nd Floor  
Salinas, CA 93901



**CANNABIS PROGRAM**  
**COUNTY OF MONTEREY**

## **Meeting Agenda - Final**

**Join via Zoom at <https://montereycty.zoom.us/j/95174873328> or in person at: 168 W. Alisal St., 2nd Floor, Salinas CA-Monterey Room; or 599 El Camino Real, Greenfield CA 93927 – Dist. 3 Office.**

**Thursday, December 5, 2024**

**2:00 PM**

**Supervisor Mary Adams – District 5**

**Supervisor Chris Lopez – District 3**

## **Cannabis Committee**

Supervisor Chris Lopez will appear by video conference on this date at: 599 El Camino Real, Greenfield CA 93927. Consistent with Government Code Section 54953, an agenda will be posted at this location, and it will be accessible by the public.

**Participation in meetings:**

Members of the public may participate in Committee meetings in two (2) ways:

1. You may attend the meeting in person at 168 W. Alisal Street, 2nd Floor, Salinas CA 93901 – Government Center Building, Monterey Room; or, 599 El Camino Real, Greenfield CA 93927 – District 3 Office; or, 1200 Aguajito Rd Monterey CA 93940 - District 5 Office; or,
2. You may participate via Zoom at: [://montereycty.zoom.us/j/95174873328](https://montereycty.zoom.us/j/95174873328)

If you do not have access to a computer, you may call into the meeting and participate by calling the following number: 1-669-900-6833 and entering the following meeting ID 951 7487 3328

If you choose not to attend the Cannabis Committee meeting but desire to make a public comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on the Friday prior to the meeting. Please submit your comment to Araceli Baltierra at [BaltierraA@countyofmonterey.gov](mailto:BaltierraA@countyofmonterey.gov) and your comment will be placed into the record at the meeting.

If you are watching the live stream of the Cannabis Committee meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, please select the “raise hand” option on the Zoom screen, and your microphone will be unmuted so you can speak. To select the “raise hand” option, click on the ‘participants’ icon at the bottom of your Zoom screen, then click the “raise hand” icon next to your name.

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El supervisor Chris López se presentará por videoconferencia en esta fecha en: 599 El Camino Real, Greenfield CA 93927. De conformidad con la Sección 54953 del Código de Gobierno, se publicará una agenda en esta ubicación y será accesible para el público.

**Participación en reuniones:**

Los miembros del público pueden participar en las reuniones del Comité de (2) maneras:

1. Puede asistir a la reunión en persona en 168 W. Alisal Street, Segundo Piso, Salinas, CA 93901 - Centro de Gobierno del Condado de Monterey, Monterey Room; o, 599 El Camino Real, Greenfield CA 93927 – Oficina del Distrito 3; o, 1200 Aguajito Rd Monterey CA 93940 - Oficina del Distrito 5; o,
2. Puede participar a través de Zoom en: <https://montereycty.zoom.us/j/95174873328>

Si no tiene acceso a una computadora, puede llamar a la reunión y participar llamando al siguiente número: 1-669-900-6833 e ingresando la siguiente identificación de la reunión: 951 7487 3328

Si decide no asistir a la reunión del Comité de Cannabis, pero desea hacer un comentario, envíelo antes de las 5:00 p.m. del viernes anterior a la reunión, a Araceli Baltierra, por correo electrónico a: [BaltierraA@countyofmonterey.gov](mailto:BaltierraA@countyofmonterey.gov) y su comentario se incluirá en el registro de la reunión.

Si está viendo la retransmisión en directo de la reunión del Comité de Cannabis y desea hacer un comentario público general o comentar un punto específico del orden del día mientras se escucha, seleccione la opción "levantar la mano" en la pantalla de Zoom, y su micrófono se silenciará para que pueda hablar. Para seleccionar la opción "levantar la mano", haga clic en el icono de "participantes" que encontrará en la parte inferior de la pantalla de Zoom y, a continuación, haga clic en el icono "levantar la mano" que encontrará junto a su nombre.

**TENGA EN CUENTA: SI TODOS LOS MIEMBROS DE LA JUNTA ESTÁN PRESENTES EN PERSONA, LA PARTICIPACIÓN DEL PÚBLICO POR ZOOM ES ÚNICAMENTE POR CONVENIENCIA Y NO ES REQUERIDA POR LA LEY. SI LA ALIMENTACIÓN DE ZOOM SE PIERDE POR CUALQUIER MOTIVO, LA REUNIÓN PUEDE PAUSARSE MIENTRAS SE INTENTA UNA SOLUCIÓN, PERO LA REUNIÓN PUEDE CONTINUAR A DISCRECIÓN DEL PRESIDENTE.**

**PLEASE NOTE: IF ALL BOARD MEMBERS ARE PRESENT IN PERSON, PUBLIC PARTICIPATION BY ZOOM IS FOR CONVENIENCE ONLY AND IS NOT REQUIRED BY LAW. IF THE ZOOM FEED IS LOST FOR ANY REASON, THE MEETING MAY BE PAUSED WHILE A FIX IS ATTEMPTED BUT THE MEETING MAY CONTINUE AT THE DISCRETION OF THE CHAIRPERSON.**

**NOTE: All agenda titles related to numbered items are live web links. Click on the title to be directed to corresponding Committee Report.**

**PUBLIC COMMENT: Members of the public may address comments to the Committee concerning each agenda item. Timing of the public comment shall be at the discretion of the Chair.**

**Call to Order**

**Additions and Corrections**

**Public Comment Period**

This portion of the meeting is reserved for persons to address the Committee on any matter not on this agenda but under the jurisdiction of the Committee.

**Approval of Action Minutes**

1. Consider approval of action minutes from the September 5, 2024, Cannabis Committee Meeting.

**Attachments:**     [09 05 2024 Cannabis Committee Minutes](#)

**Regular Agenda**

2. Receive an Auditor-Controller Office memoranda update on commercial cannabis business tax collections and payment plan tax payments.

Presenter: *Kevin Tweety, Accountant Auditor III*

**Attachments:**     [Auditor Controller Memo December 2024](#)

3. Receive memoranda update on Cannabis Program budget, Local Jurisdiction Assistance Grant, and performance measures.

Presenter: *Michelle House, Cannabis Program Manager*

**Attachments:**     [Memorandum Of Cannabis Program Dec 05 2024](#)

4. Receive a report on current Cannabis Enforcement.

Presenters: *Sgt. Nicholas Kennedy, Sheriff's Office*  
*Deputy Josue Ramirez-Padilla, Sheriff's Office*

**Adjournment**

The next meeting is scheduled for January 9, 2024 in the Monterey Room and via Zoom.

**Committee Members:** Supervisor Mary L. Adams, Chair; Supervisor Chris Lopez, Vice-Chair.  
**Committee Staff:** Nick Chiulos, Chief Assistant County Administrative Officer; Robert Brayer, Deputy County Counsel; and Araceli Baltierra, Committee Secretary.

- **Copies of staff reports or other written documentation relating to items referenced on this agenda and/or submitted after distribution of the agenda packet are on file and available for public inspection at the County Administrative Office, County of Monterey Government Center, 168 West Alisal Street, 3rd Floor, Salinas CA 93901.**
- **Meetings of the Board of Supervisors Cannabis Committee are accessible to individuals with disabilities. The Administration Building and Monterey Conference Room are wheelchair accessible. Please contact the County of Monterey Civil Rights Office at 831-755-5117 if you need assistance or accommodations to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.**
- **The following services are available when requests are made by 5:00 p.m. of the Friday before this noted meeting: American Sign Language interpreters during a meeting, large print agenda or minutes in alternative format.**
- **If you require the assistance of an interpreter, please contact the Senior Secretary in the County Administrative Office at 831-755-5419. Every effort will be made to accommodate requests for translation assistance. Requests should be made as soon as possible, and at a minimum 24 hours in advance of any meeting.**
- **Si usted requiere la asistencia de un intérprete, por favor comuníquese con la oficina de Administración localizada en el Centro de Gobierno del Condado de Monterey, (County of Monterey Government Center), 168 W. Alisal St., Tercer Piso, Salinas - o por teléfono llamar al 831-755-5419. La secretaria hará el esfuerzo para acomodar los pedidos de asistencia de un intérprete. Los pedidos se deberán hacer lo más pronto posible, y a lo mínimo 24 horas de anticipo de cualquier junta.**



# County of Monterey

## Item No.1

### Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

Legistar File Number: MIN 24-083

December 05, 2024

**Introduced:** 11/20/2024

**Current Status:** Agenda Ready

**Version:** 1

**Matter Type:** Minutes

Consider approval of action minutes from the September 5, 2024, Cannabis Committee Meeting.

# **County of Monterey**

Government Center- Monterey Room  
168 W. Alisal St., 2nd Floor  
Salinas, CA 93901



**CANNABIS PROGRAM**  
COUNTY OF MONTEREY

## **Meeting Minutes - Final**

**Thursday, September 5, 2024**

**2:00 PM**

**Join via Zoom at <https://montereycty.zoom.us/j/91718151687>**

**Cannabis Committee**

**NOTE: All agenda titles related to numbered items are live web links. Click on the title to be directed to corresponding Committee Report.**

**PUBLIC COMMENT: Members of the public may address comments to the Committee concerning each agenda item. Timing of the public comment shall be at the discretion of the Chair.**

**CALL TO ORDER**

**The meeting was called to order at 2:00pm.**

**Additions and Corrections**

**Public Comment Period**

**Oliver Bates, Joey Espinoza, Aram Stoney and Caitlin Camello.**

**Approval of Action Minutes**

1. Consider approval of action minutes from the July 11, 2024, Cannabis Committee meeting.

**The Board of Supervisors Cannabis Committee Minutes from July 11, 2024, was approved by consensus.**

**Regular Agenda**

2. Receive an Auditor-Controller Office memoranda update on commercial cannabis business tax collections and payment plan tax payments.

*Presenter: Joey Nolasco, Auditor Controller Analyst*

**Report deemed as received.**

3. Receive a status update on amendments of Monterey County Code Titles 20 & 21, and cannabis consumption lounges.

*Presenter: Craig Spencer, Housing and Community Development Director*

**The committee received a verbal update on the status.**

4. Receive a Cannabis Program staffing update.

*Presenter: Michelle House, Cannabis Program Manager*

**The committee received a verbal update.**

5. Receive memoranda update on Cannabis Program performance indicators, SMART goals, and active grants.

*Presenter: Michelle House, Cannabis Program Manager*

**Report deemed as received.**



6. Receive a report on projected and actuals received for cannabis tax revenue.

*Presenter: Michelle House, Cannabis Program Manager*

**Report deemed as received.**

7. Receive an update on the California State Auditor report “Local Cannabis Permitting: Cities and Counties Can Improve Their Permitting Practices to Bolster Public Confidence”.

*Presenter: Michelle House, Cannabis Program Manager*

**Report deemed as received.**

8. Receive the updated Cannabis Program Strategic Plan and provide further direction as appropriate.

*Presenter: Michelle House, Cannabis Program Manager*

**Report deemed as received.**

**Adjournment**

**The meeting was adjourned at 2:54pm.**



# County of Monterey

## Item No.2

### Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

Legistar File Number: 24-769

December 05, 2024

**Introduced:** 11/20/2024

**Current Status:** Agenda Ready

**Version:** 1

**Matter Type:** General Agenda Item

Receive an Auditor-Controller Office memoranda update on commercial cannabis business tax collections and payment plan tax payments.

Presenter: *Kevin Tweety, Accountant Auditor III*

# COUNTY OF MONTEREY



## AUDITOR - CONTROLLER

(831) 755-5040 • FAX (831) 755-5098 • P.O. BOX 390 • SALINAS, CALIFORNIA 93902

**Rupa Shah, CPA**  
AUDITOR-CONTROLLER

**Burcu Mousa, CPA**  
ASSISTANT AUDITOR-CONTROLLER

**TO:** Monterey County Cannabis Committee

**FROM:** Kevin Tweedy, Accountant Auditor III

**Date:** December 5, 2024

**RE:** Update on Commercial Cannabis Tax Revenues

The purpose of this memorandum is to update the Monterey County Cannabis Committee on the amount of cannabis tax revenues collected year to date in fiscal year 2024-25.

Cannabis Tax Collections	
For Fiscal Year 2024-25	
Cannabis Tax Collections	
MONTH	AMOUNT COLLECTED
July	449,860.04
August	449,546.91
September	14,070.38
October	295,958.99
November	458,635.28
<b>Total Amount Collected in FY 2024-25 (As of 11/21/2024)</b>	<b>\$ 1,668,071.60</b>

BREAKDOWN OF COLLECTIONS	COLLECTED
For Fiscal Year 2021-22 Payment Plan - Extended 3 yr.	44,687.43
For Fiscal Year 2023-2024	727,317.72
For Fiscal Year 2024-2025	896,066.45
<b>Total by Year</b>	<b>\$ 1,668,071.60</b>

BREAKDOWN BY TYPE	COLLECTED
Dispensary	294,657.95
Indoor/Mixed Light Cultivation	907,075.22
Manufacturing	120.53
Nursery	356,654.04
Outdoor Cultivation	109,563.86
<b>Total by Type</b>	<b>\$ 1,668,071.60</b>

**Note 1:** The ACO has implemented additional accounting elements to breakdown the collection amounts by respective fiscal years and be able to provide the Cannabis Committee and the Board of Supervisors with the information as reported in this report. The ACO does not have access to operator details and relies on the Treasurer-Tax Collector’s Office to provide information on delinquent operators. As of November 21, 2024, the Treasurer-Tax Collector’s Office reports a total of \$106,466 of unpaid taxes. Please note that this amount only reflects active operators, and it is only for FY 24-25.



# County of Monterey

## Item No.3

### Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

Legistar File Number: 24-770

December 05, 2024

**Introduced:** 11/20/2024

**Current Status:** Agenda Ready

**Version:** 1

**Matter Type:** General Agenda Item

Receive memoranda update on Cannabis Program budget, Local Jurisdiction Assistance Grant, and performance measures.

Presenter: *Michelle House, Cannabis Program Manager*



# County of Monterey

ADMINISTRATIVE OFFICE  
Sonia M. De La Rosa  
COUNTY ADMINISTRATIVE OFFICER

168 West Alisal St. 3<sup>rd</sup> Floor  
Salinas, CA 93901  
831 755 5115

cao-admin@countyofmonterey.gov

December 5, 2024

To: Board of Supervisors Cannabis Committee  
Fr: Michelle House, Cannabis Program Manager  
cc: Nicholas E. Chiulos, Chief Assistant County Administrative Officer

Re: Cannabis Program performance indicators, SMART goals, and active grants.

## Cannabis Program Budget, Local Jurisdiction Grant, and Performance Measures

### Cannabis Program (Program) Budget

#### A. Cannabis Program Contingency:

The table below reflects the fiscal year (FY) 24-25 contingency balance, no funds have been utilized for quarter one.

	<b>Allocation</b>	<b>Remaining Balance</b>
Cannabis Program Contingency	\$10,750.00	10,750.00

#### B. Cannabis Program Taxes:

The Program has estimated 4 million will be collected during FY 2024-2025. In quarter one, the Program collected \$1,668,072 in taxes. The table below reflects the breakdown in the type of tax collected.

<b>Tax</b>	<b>Amount</b>
FY 24-25	\$896,066.45
FY 23-24 (late tax)	\$727,317.72
FY 21-22 (extended payment plan)	\$44,687.43
<b>Total</b>	<b>1,668,071.60</b>



## Local Jurisdiction Grant Activity

The Program received the full grant award (\$1,737,035) as of September 2024 from the Department of Cannabis Control. All grant funds must be spent by March 31, 2025. The Program is awaiting approval of our budget and scope of work revision.

The budget revision will provide capacity for the Program to work with 19 provisional cannabis business permit (PCBP) holders to coordinate the distribution of passthrough funds in the amount of \$1,123,162. Passthrough funding will reimburse operators for specific expenditures related to transitioning from provisional to annual permit/licensure. The current maximum request is \$20,000 which will be increased to approximately \$59,113 per applicant.

In addition to providing \$1,123,162 in passthrough funds to PCBP, Program staff will be contracting with Visionary Integration Professionals to improve Accela Automation reporting and the cannabis business permit on-line application process.

## Performance Measures

### A. Cannabis Land Use Permits:

The table below shows the number of cannabis land use permits approved by fiscal year. No additional cannabis land use permits have been approved since the prior Cannabis Committee meeting.

<b>Fiscal Year</b>	<b># Approved</b>
FY 17-18	1
FY 18-19	3
FY 19-20	8
FY 20-21	8
FY 21-22	22
FY 22-23	18
FY 23-24	5
FY 24-25	0
<b>Total</b>	<b>65</b>

### B. Commercial Cannabis Business Permits:

Currently there are 61 active commercial cannabis business operators (9 dispensaries and 52 cultivators). Staff is working with 11 potential cannabis business applicants. Since the prior Cannabis Committee meeting, staff issued two annual cannabis business permits, no PCBP's have moved to annual. The table below shows the number and type of cannabis business permits issued as of November 29, 2024.

<b>Type of Permit</b>	<b>Number</b>
Potential Applicants	11
Annual	42
Provisional	19
Forced Closure	2
Closed	87
<b>Total</b>	<b>161</b>



# County of Monterey

ADMINISTRATIVE OFFICE  
 Sonia M. De La Rosa  
 COUNTY ADMINISTRATIVE OFFICER

168 West Alisal St. 3<sup>rd</sup> Floor  
 Salinas, CA 93901  
 831 755 5115

cao-admin@countyofmonterey.gov

## C. Issuing of a Cannabis Business Permit (CBP):

The Program will issue a CBP within three business days of the operator satisfying requirements from Housing and Community Development, Health Department, and respective Regional Fire Districts. The Program strives to maintain a service level of 100 percent.

Fiscal Year	FY 24-25, Q1	FY 24-25, Q2	FY 24-25, Q3	FY 24-25, Q4
Service Level	100%			

## D. Renewing a CBP:

The Program will renew a CBPs within three business days of the operator satisfying requirements from Housing and Community Development, Health Department, and respective Regional Fire Districts. The Program strives to maintain a service level of 100 percent.

Fiscal Year	FY 24-25, Q1	FY 24-25, Q2	FY 24-25, Q3	FY 24-25, Q4
Service Level	100%			

## E. Enforce Unlicensed Cannabis Activity:

The County of Monterey Marijuana Eradication Team (COMMET) provides the Program with information to update the Cannabis Committee on outcomes of search warrant and abatement activities. To date, COMMET has issued three search warrants. Additional items seized during the search warrants included one pet coyote and THC infused edible. The information below illustrates the outcome of their work.

Type	CY 2019	CY 2020	CY 2021	CY 2022	CY 2023	CY 2024
Number of Cannabis Plants	31,938	32,888	18,602	97,703	1,220	130
Cannabis Processed (lbs.)	3,981	5,476	1,716	38,430	506	352
Gross Weight Abated (tons)	18.0	19.2	10.2	68.1	2.8	0.176
Firearms	13	105	97	24	1	16
Currency	\$100,815	\$28,146	\$104,700	\$5,500	\$0	\$13,538





Explosive Material (lbs.)	0	0	0	25	0	0
Meth (lbs.)	0	0	0	1	0	0.073
Cocaine (lbs.)	0	0	0	0	0.03	0.039
Clandestine Lab	0	2	5	0	0	0
Wholesale Market Value	\$35,919,000	\$38,364,000	\$20,303,000	\$68,066,500	\$2,834,635	\$241,433



# County of Monterey

## Item No.4

### Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

Legistar File Number: 24-771

December 05, 2024

**Introduced:** 11/20/2024

**Version:** 1

**Current Status:** Agenda Ready

**Matter Type:** General Agenda Item

Receive a report on current Cannabis Enforcement.

Presenters: *Sgt. Nicholas Kennedy, Sheriff's Office*  
*Deputy Josue Ramirez-Padilla, Sheriff's Office*