

**Before the Board of Supervisors in and for the
County of Monterey, State of California**

PPPR Control No. 18-_____

HRM Control No. 18-_____

Resolution No.: _____

Resolution to:

- a. Authorize the Assessor to accept a Grant from the California Department of Finance under the State Supplementation for County Assessors' Program (SSCAP); and
- b. Approve and authorize the Auditor-Controller to amend the Fiscal Year 2018-19 Adopted Budget for Assessor-County Clerk/Recorder, 001-1180-ACR001-8003, increasing appropriations by \$255,000, funded by an increase of \$170,000 in estimated revenue and a \$85,000 decrease in appropriation in General Fund Contingencies 001-1050-CAO020-8034 (4/5th Vote Required); and
- c. Authorize to amend the Assessor's Budget Unit (001-1180-ACR001-8003) to include (1.0) additional Appraiser II position and (1.0) additional Office Assistant II; and
- d. Authorize the County Administrative Office to incorporate the changes into the 001-1180-ACR001-8003 FY 2018-19 Adopted Budget to reflect the change in position counts.

WHEREAS, the Assessor-County Clerk/Recorder has determined it is beneficial to participate in a program established by the State of California to increase staff levels of local offices to process and reduce escaped valuation and help offset the State's General Fund obligations to local K-14 schools and offices of education; and

WHEREAS, the Monterey County Assessor feels participation in SSCAP is a benefit not only to the Assessor's office but to the County as a whole with an increased tax roll; thus, increasing the County's discretionary revenue; and

WHEREAS, program funds provided by the State must be used to supplement, and not supplant, existing funding;

NOW, THEREFORE, the Monterey County Board of Supervisors, effective October __, 2018, hereby resolves to approve the following:

- a. Authorize the Assessor to accept a Grant from the California Department of Finance under the State Supplementation for County Assessors' Program (SSCAP); and
- b. Approve and authorize the Auditor-Controller to amend the Fiscal Year 2018-19 Adopted Budget for Assessor-County Clerk/Recorder, 001-1180-ACR001-8003, increasing appropriations by \$255,000, funded by an increase of \$170,000 in estimated revenue and a \$85,000 decrease in appropriation in General Fund Contingencies 001-1050-CAO020-8034 (4/5th Vote Required); and
- c. Authorize to amend the Assessor's Budget Unit (001-1180-ACR001-8003) to include (1.0) additional Appraiser II position and (1.0) additional Office Assistant II; and

Assessor's Department (1180-ACR001-8003)					
Title Code	Title Description	Position Number	Beginning FTE by Title	Position Increase/Decrease	Revised Total FTE by Classification
28A21	Appraiser II	0016	12.0	1.0	13.0
80E21	Office Assistant II	0007	4.0	1.0	5.0

- d. Authorize the County Administrative Office to incorporate the changes into the 001-1180-ACR001-8003 FY 2018-19 Adopted Budget to reflect the change in position counts.

PASSED AND ADOPTED on this _____ day of _____, 2018, by the following vote, to-wit:

AYES:

NOES:

ABSENT:

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book ____ for the meeting on _____.

Dated: Valerie Ralph, Clerk of the Board of Supervisors
County of Monterey, State of California

By _____
, Deputy