



Monterey County

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Board Report

Legistar File Number: A 16-060

March 22, 2016

Introduced: 3/10/2016

Version: 1

Current Status: Agenda Ready

Matter Type: BoS Agreement

Authorize the Contracts/Purchasing Officer or the Contracts/Purchasing Supervisor to sign a Renewal Agreement and Amendment No. 2 to the Master Agreement for personnel consulting services by and between County of Monterey and Renne Sloan Holtzman Sakai - Public Law Group, in the amount of \$15,882.50 for the period of January 1, 2014 to June 30, 2014.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

Authorize the Contracts/Purchasing Officer or the Contracts/Purchasing Supervisor to sign a Renewal Agreement and Amendment No. 2 to the Master Agreement for personnel consulting services by and between County of Monterey and Renne Sloan Holtzman Sakai - Public Law Group, in the amount of \$15,882.50 for the period of January 1, 2014 to June 30, 2014.

SUMMARY/DISCUSSION:

The Health Department (HD) and Human Resources (HR) entered into an Agreement with Renne Sloan Holtzman Sakai, LLP (RSHS), effective July 1, 2013, for the purpose of investigative services regarding a confidential personnel matter. A scope of work was developed and the purchase order was encumbered with an expiration date of June 30, 2014. During the time the vendor was completing the investigation, it was discovered that the County of Monterey Master Agreement lapsed on January 31, 2014. The final services performed by RSHS were completed on May 12, 2014. Due to the contract lapse, the purchase order for services could not be used past the contract expiration date, thus requiring a new Agreement be executed to pay for services provided to complete the personnel matter.

In order to pay for the services rendered, a Renewal Agreement and Amendment No. 2 is being submitted for Board of Supervisors approval. The Amendment is for a term of six months to cover services rendered in Fiscal Year 2013-14.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved the Amendment No. 2 to Agreement as to form and legality, Contracts Purchasing and the Auditor-Controller has approved the Amendment No. 2 Agreement as to term and fiscal provisions.

FINANCING:

There are sufficient appropriations in the Health Department Behavioral Health FY 2015-16 Adopted Budget (Fund 023-4000-HEA012-8410) to cover this expenditure and will have no financial impact on the General Fund.

Prepared by: Frances Stevens, Management Analyst I, 4532

Approved by: Elsa Jimenez, Interim Director of Health, 4526

Attachments:

Amendment No. 2 is on file with the Clerk of the Board

Amendment No. 1 is on file with the Clerk to the Board

Agreement is on file with the Clerk to the Board