

**ARTICLE XIII
ASSESSOR-COUNTY CLERK-RECORDER**

I. ASSESSOR

A. Fees allowed pursuant to Section 5.28.020 of the Monterey County Code for preparation and furnishing of copies by the Assessor’s Office.

<u>Description</u>	<u>Amount</u>	<u>Unit</u>
1. Copy of Print of Assessor’s Maps.....	\$ 2.00	Each
2. Copies of ten or more Assessor’s Maps in a series.....	\$ 1.50	Each
3. Photocopy.....	\$ 1.00	Page
4. Computer Screen Laser Print.....	\$ 1.00	Page

B. Fees allowed pursuant to Section 408.3 of the California Revenue and Taxation Code for public inspection of property characteristics information maintained by the Assessor.

<u>Description</u>	<u>Amount</u>	<u>Unit</u>
Request for property characteristics.....		
a. Residential/Commercial.....	\$ 158.00	Per Request Parcel*
b. Agricultural (Non-Greenhouse).....	\$ 60.00	Per Parcel*
c. Greenhouse.....	\$ 60.00	Per Parcel*

*Additional research for complex requests will be charged as “Assessor Professional Services and Research” (See 8.)

C. The Assessor shall charge the following fees for the following services:

<u>Description</u>	<u>Amount</u>	<u>Unit</u>
1. Splits and Combinations.....	\$ 75.00	Per Request* \$
45.00 Per request		
2. Lot Line Adjustments.....	\$ 75.00	Per Request* \$
45.00 Per request		
*Additional research for complex requests will be charged as “Assessor Professional Services and Research” (See 8.)		
3. Tax Clearance Estimate Letters.....	\$ 520.00	Per Parcel request
4. Reports of Appeal Activity for Bond Analysis.....	\$ 50.00	Per request
5. Assessor’s Roll Data		
a. Community Reports		
Ownership/Mailing list.....	\$65.00	Per request

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Ownership plus Assessed Valuations.....	\$100.00	Per request
Ownership, Assessed Valuations & Characteristics..	\$200.00	Per request
<u>Media</u> (added cost)		
Electronic delivery.....	No Cost	
CD Creation.....	\$25.00	Per request
Hardcopy.....	\$65.00	Per request

b. Countywide Report

Ownership/Mailing list.....	\$100.00	Per request
Ownership plus Assessed Valuations.....	\$200.00	Per request
Ownership, Assessed Valuations & Characteristics..	\$500.00	Per request
<u>Media</u> (added cost)		
Electronic delivery.....	No Cost	
CD Creation.....	\$65.00	Per request
Hardcopy.....	\$150.00	Per request

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c. Custom Report

Ownership/Mailing list.....	\$150.00	Per request
Ownership plus Assessed Valuations.....	\$225.00	Per request
Ownership, Assessed Valuations & Characteristics..	\$400.00	Per request
<u>Media</u> (added cost)		
Electronic delivery.....	No Cost	
CD Creation.....	\$25.00	Per request
Hardcopy.....	\$65.00	Per request

~~Specific requests of limited data is charged on a case by case basis @ \$1.15/ minute. Additional time for specific requests will be charged on a case by case basis as "Assessor Information Technology Professional Services and Research" at the rates indicated in paragraph 8, below. (See 8-)~~

~~d. —~~

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6. Internet Subscription Service.....\$500.00 Annual fee
Per subscriber

7. Change of Ownership

e.a. Beneficial Ownership Statement request.....	\$50.00	Per request
f.b. Beneficial Ownership request late filing (30 days)...	\$100.00	Per request
g.c. Affidavit of Entity Transfer request.....	\$50.00	Per request
h.d. Affidavit of Entity Transfer late filing (30 days).....	\$100.00	Per request
i.e. Apply Penalty if Change of Ownership statements not returned in 45 days.....	\$20.00	Per recording

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8. Professional Services and Research Rates

a. Assessor.....	\$80.00	Per Hour*
b. Assessor Information Technology.....	\$125.00	Per Hour*

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*Billed in 1/2 hour increments – Minimum 1/2 hour

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D. Fees allowed pursuant to Section 63.1(j)(2) of the California Revenue & Taxation Code to process Claim forms for exemption from real property reassessment.

+ Fee for reasonable costs incurred by assessor for reassessment work done due to failure to file exemption claim for exclusion.....\$175.00 Per request

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E. In all cases, Pre-Payment of fees indicated above must be received by Assessor's Office before requested data is compiled and/or released

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II. COUNTY CLERK

The County Clerk shall charge the following fees for the following services:

<u>Description</u>	<u>Amount</u>	<u>Unit</u>
Marriage Licenses (Regular, Declaration & Non-Denomination)....	\$ 85.00	Each
Marriage Licenses (Confidential).....	\$ 90.00	Each
Marriage Licenses (Duplicate).....	\$ 20.00	Each
Fictitious Business Name Filing.....	\$ 30.00	Each
Fictitious Business Name Filing (Additional Names).....	\$ 7.00	Each
Abandonment/Withdrawal of Fictitious Business Name.....	\$ 27.00	Each
Notary Bond Filing.....	\$ 25.00	Each
Power of Attorney Filing/Revoking.....	\$ 12.00	Name
Copy/Print Fee.....	\$ 2.00	Page
Civil Marriage Ceremony.....	\$ 25.00	Each
Deputy Commissioner of Civil Marriages for a Day [FC sec 401(a)&(b)	\$ 85.00	Per Day
Approval of Notary Public to authorize confidential marriage licenses (effective one year) (Resol. 07-403)	\$300.00	Annual
Clerk’s Signature Verification Certificate.....	\$ 10.00	Signature
Notice of Dissolution of Partnership Filing.....	\$ 10.00	Each
Miscellaneous Proof of Publication Filing.....	\$ 10.00	Each
Interpreter/Translator verification/certification [GC 27293(a)(2)(C)]	\$ 10.00	Signature

III. RECORDER

The County Recorder shall charge the following fees for the following services:

<u>Description</u>	<u>Amount</u>	<u>Unit</u>
Lien Notification Mailing [GC 27387].....	\$ 7.00	Per Debtor
Twenty Day Preliminary Notice Filing [GC 27361.9].....	\$ 40.00	Each
Map Copy Fee [GC 27372].....	\$ 5.00	Sheet
Copy/Print Fee [GC 27366].....	\$ 2.00	Page
Microfilm/Microfiche Sale [GC 27366].....	\$ 0.02	Image/Frame
Certification Under Seal [GC 27364].....	\$ 2.00	Each
Recording Base Fee/1st Page/Title [GC 27361(a)].....	\$ 8.00	Per 1 st Page/Title
(\$1.00 of the base goes to the Modernization Fund [GC27361(c)])		
Recording Base Fee/2 nd Page [GC 27361(a)].....	\$ 3.00	Per addtl page
(\$1.00 of the 2 nd Page Base Fee goes to the Modernization Fund [GC27361(c)])		
(\$1.00 of the 2 nd Page Base Fee goes to the General Fund [GC 27361(b)])		
Recording Fee [Micrographic Fee GC 27361.4(a)].....	\$ 1.00	Per 1 st Page/Title
Recording Fee [Grantor/Grantee Index w/in 2 Days GC 27361.4(c)].....	\$ 1.00	Per 1 st Page/Title
Recording Fee [SSN Truncation Fee pursuant to GC 27361(d)(1)].....	\$ 1.00	Per 1st Page/Title
Recording Fee [DA Real Estate Fraud Protection Fund GC 27388(a); Collected for DA office; Placed here as convenience to public]....	\$ 9.00	Per 1 st Page/Title
(\$8.10 goes to the DA Real Estate Fraud Protection Fund [GC 27388(a)])		
(\$0.90 cents goes to the Recorder's Office for Administrative costs [GC 27388(a)])		
(Resol. 13-276 approved 7/30/2013)		
Electronic Recording Delivery System (ERDS)[GC27397(c)(1)].....	\$ 1.00	Per 1 st Page/Title

CD's [GC 27366]

The following CD creation fees shall be collected by the Recorder-County Clerk's Office, and once a month a portion of the fee will be transfer to the Information Technology department for reimbursement of direct cost fees for producing CD's.

The Recorder-County Clerk and Information Technology department shall charge the following fees for on going CD creation requests:

Daily data CD	\$ 31.50	Daily
Weekly data CD.....	\$ 131.85	Weekly
Monthly data CD.....	\$ 512.85	Monthly
Duplicate CD's created same time as original request.....	\$ 5.00	Each CD

(Specific requests of CD data requirements that are not list above shall be charged on a case-by-case basis.)

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