

BIG SUR UNIFIED SCHOOL DISTRICT
REGULAR SCHOOL BOARD MEETING
MONDAY, MAY 7, 2012 at 4:30 PM
at Pacific Valley School, 69325 Highway 1, Big Sur, CA

MINUTES

Individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting.

I. OPENING BUSINESS ACTION/INFO

A. CALL TO ORDER

The meeting was called to order at 4:45pm.

B. ROLL CALL

Members of the Board absent were John Handy and Richard Johnson. Those present were Board President Lynne Byrne, Board Members Crystal Wilson, Tafay Wilson. Also present were Acting Superintendent Raeanna Thomasson, Operation & Technology Manager Gus Thomasson, Big Sur Charter School Administrator Shawna Garritson, Big Sur Charter School Parent Sharna Whitehand, Big Sur Charter School Director Robin Burnside and Pacific Valley School Parent Alicia Atherton were present.

C. ACTION TO ADD NEW ITEMS SINCE POSTING OF AGENDA (2/3 majority)

The Board approved a motion to add "Board Self Evaluation" as Item K to New Business.

M: Byrne

S: T. Wilson

C: All present in favor

II. RECOGNITIONS ACTION/INFO

RECOGNITION OF STUDENTS, INDIVIDUALS AND/OR ORGANIZATIONS FOR SIGNIFICANT CONTRIBUTIONS MADE TO THE SCHOOL DISTRICT

Shawna Garritson informed everyone that four of the San Luis Obispo County Big Sur Charter students had placed 1st in the county wide writing contest. The students awarded were 4th grade student Ian Henderson in the Imaginative category, 5th grade student Anya Mammen in the Imaginative category, 7th grade student Madison DeBruin in the Expository category and 8th grade student Michaela Henderson in Poetry.

Raeanna Thomasson recognized everyone who participated in the preparation and participation of the Earth Day Hike, including David Allan and the students for creating a great field guide for the selected trails.

Lynne Byrne recognized everyone who participated in the production of the Big Sur Little Theater production of the "Death and Life of Sneaky Fitch."

III. HEARING SESSION –CITIZENS MAY ADDRESS THE BOARD ABOUT SUBJECTS NOT LISTED ON THE AGENDA. SPEAKERS ADDRESSING THE BOARD ARE REQUESTED TO IDENTIFY THEMSELVES AND ARE LIMITED TO THREE (3) MINUTES WITH A MAXIMUM OF TWELVE (12) MINUTES PER TOPIC. COMMENTS WILL BE HEARD WITH NO ACTION TAKEN.

Alicia Atherton shared with the board that her children who both have Mark Kirstein as their teacher both adore him. She believes that Mark tries hard to be a good teacher. She suggested that he may need mentoring, but that he is worth keeping.

Robin Burnside expressed her desire to see a commitment from the Board to be a functional board. She noted that the 2 male members of the Board were both absent and that neither of them has students enrolled in either of the district schools.

IV. COMMUNICATIONS (CORRESPONDENCE) ACTION/INFO

A. PTO REPORT – SPRING TIDE REPORT

PTO Secretary Lisa Gering reported that the Pacific Valley School PTO had won \$450 for taking 1st place in the Big Sur International Marathon’s Kid’s Just Run 3 K event for the highest percent of participants for small schools.

B. STUDENT REPRESENTATIVE REPORT

Representative Candis Lefferts reported on the school field trip to the San Jose/Mountain View area on April 26th – 28th. She said that the Technology Museum had everything and kept everyone’s interest. They enjoyed watching the Lewis and Clark movie at the Tech Museum. The theatrical production “Of Mice & Men” was well done but very sad and depressing. On the trip the students got to go to a fitness center 2 days in a row. The students also went on an overnight camping trip to Nacarubi. The trip was fun despite the frosty weather. All the students are doing fine.

C. BIG SUR ROUNDUP NEWS RELEASE – MAY 2012

The article gave a brief review of “The Death and Life of Sneaky Fitch” as well as a description of the Earth Day hike and the student field guide for the hike.

V. OLD BUSINESS ACTION/INFO

A. SUPERINTENDENT REPORT-GENERAL DISCUSSION OF SCHOOL FACILITIES & PROGRAMS

Raeanna Thomasson reported that there was nothing new to report on the hardship project except that we are required to pay a developer fee to the state.

The South generator is still not running but the North one is. We still have the rental diesel generator on standby as a back up. The diesel generator is very quiet and costs much less to run than the propane generator. We wish we could switch to a diesel system.

Of the 2 people who were selected by the interview committee to be offered contracts for 2012-13, one of them signed a contract and the other one did not.

Crystal Wilson informed the Board that high schools are now able to provide access to their students to enroll in online courses that award them with college level credits applicable toward an Associates of the Arts degree. She expressed a desire that these classes be made available to Pacific Valley students.

B. BIG SUR CHARTER SCHOOL OLD BUSINESS

1. GENERAL DISCUSSION OF SCHOOL FACILITIES & PROGRAMS

Shawna Garritson requested a meeting with Raeanna Thomasson and Lynne Byrne to discuss the MOU and the renewal of the charter petition. She informed everyone that the charter school hired a replacement for Nancy Major who is retiring at the end of the school year. The new employee is Nancy Watson.

2. MEMORANDUM OF UNDERSTANDING WITH PUSD

Discussed above in Item B.1.

3. CHARTER PETITION RENEWAL
Discussed above in Item B.1.
4. REVISED 2012-13 BSCS PARENT/STUDENT CALENDAR
Action was combined with next item.
5. 2012-13 BSCS TEACHER CALENDAR
The Board approved both calendars in Items 4 & 5 with one motion.
M: Byrne
S: C. Wilson
C: All present in favor

C. MONTHLY BUDGET REVIEW – MARCH 2012
The board reviewed the reports.

D. BLUE RIBBON COMMITTEE REPORT
Raeanna Thomasson reported on the results of the survey. One request was for more academics in pre-school. She will provide parents with information regarding the state guidelines and curriculum for pre-school.

E. DISTRICT TENURE POLICY for CERTIFICATED STAFF: RESOLUTION 5.7.12.V.E. STATUS of PROBATIONARY & PERMANENT CERTIFICATED EMPLOYEES
The Board approved the resolution establishing that the district will follow the practice allowed for districts with an enrollment of 250 students or less.
M: Byrne
S: T. Wilson
C: All present in favor

F. BSUSD 2012-13 CALENDAR
The Board approved the calendar with a modification of conducting the Winter Show on December 12, 2012 (instead of on 12/19) and adding to the calendar the Earth Day hike on Monday April 22nd, 2013.
M: Byrne
S: C. Wilson
C: All present in favor

G. SECOND READING OF SPECIAL EDUCATION RESOURCE JOB DESCRIPTION
The Board approved the new district job description.
M: Byrne
S: C. Wilson
C: All present in favor

VI. NEW BUSINESS

ACTION/INFO

- A. BIG SUR CHARTER SCHOOL NEW BUSINESS
Discussion and possible action on the MOU and charter petition renewal will be conducted at the next meeting, along with contract approvals.
- B. INTERDISTRICT TRANSFER REQUESTS
 1. SANCHEZ-GALLO FROM CARMEL UNIFIED FOR 2011-12
 2. HANDY FROM BSUSD TO COAST UNIFIED FOR 2012-13
The Board approved both requests with one motion.
M: C. Wilson

S: Byrne

C: All present in favor

C. PUPIL TRANSPORTATION FEES: MAXIMUM ALLOWABLE

Information was shared with the Board on the state allowable fee limit charged to parents for their child's transportation expense. Our board is not interested in charging transportation fees at this time.

D. CONFLICT OF INTEREST CODE AMENDMENT & 2012 LOCAL AGENCY BIENNIAL NOTICE

The Board approved the amendment to the Conflict of Interest Code.

M: Byrne

S: T. Wilson

C: All present in favor

E. PACIFIC VALLEY SCHOOL DRESS CODE

No action was needed. The administration will insert Administration Regulation AR5132(a) into the Parent/Student Handbook.

F. APPROVAL OF OVERNIGHT OUT OF COUNTY FIELD TRIPS

1. 5TH-11TH GRADE FIELD TRIP TO SAN JOSE APRIL 26-28

2. 1ST-5TH GRADE FIELD TRIP TO GREAT AMERICA & TECH MUSEUM MAY 19-20

The Board approved both field trips with one motion.

M: Byrne

S: C. Wilson

C: All present in favor

G. BSUSD 185 DAY CERTIFICATED SALARY SCHEDULE

The Board approved the adoption of the salary schedule for positions that are required to work a 5 day school week.

M: Byrne

S: C. Wilson

C: All present in favor

H. SITE COUNCIL COMMITTEE RECOMMENDATION FOR DESIGNATION OF LOTTERY FUNDS

The Board approved the recommendation of the Site Council to use the Lottery Funds for field trip expenses.

M: C. Wilson

S: Byrne

C: All present in favor

I. 2012-2013 BUDGET COMMITTEE FORMATION AND MEETING DATE

The Budget Committee members are Tafay Wilson, Crystal Wilson, Alicia Atherton, Gael Cunningham and Raeanna Thomasson. The committee will meet the next day, Tuesday May 8 at 3pm.

J. APPROVAL OF UPDATED WELLNESS POLICY

The Board approved the updated policy with the inclusion of celebrating all birthdays in a particular month on the 3rd Tuesday of that month.

M: Byrne

S: C. Wilson
C: All present in favor

- VII. CONSENT CALENDAR ACTION/INFO
- A. ADOPTION OF MINUTES OF APRIL 2, 2012 MEETING
- B. PAYMENT OF THE BILLS
1. WARRANTS DATED 3/29/12, WARRANT #12926631 - #12926642; WARRANT LISTS MARCH 26 & 28, 2012
 2. WARRANTS DATED 4/3/12, WARRANT #12927388 - #12927392; WARRANT LIST APRIL 2, 2012
 3. WARRANTS DATED 4/10/12, WARRANT #12928201 - #12928217; WARRANT LIST APRIL 8, 2012
 4. WARRANTS DATED 4/17/12, WARRANT #12929468 - #12929478; WARRANT LIST APRIL 14, 2012
 5. WARRANTS DATED 4/19/12, WARRANT #12930199 - #12930202; WARRANT LISTS APRIL 18, 2012 & APRIL 2012 GWT
 6. WARRANTS DATED 4/26/12, WARRANT #12931938 - #12931945; WARRANT LIST APRIL 25, 2012
 7. WARRANTS DATED 5/1/12, WARRANT #12932984 - #12932986; WARRANT LIST APRIL 28, 2012
- The Board Approved the Consent Calendar with one motion.
M: Byrne
S: C. Wilson
C: All present in favor

- VIII. MOTION FOR CLOSED SESSION ACTION/INFO
- The Board approved a motion to begin closed session at 7:15pm.
M: Byrne
S: C. Wilson
C: All present in favor

- IX. CLOSED SESSION
SUPERINTENDENT EVALUATION/CONTRACT RENEWAL

- X. OPEN SESSION ACTION/INFO
- CLOSED SESSION REPORT
SUPERINTENDENT EVALUATION/CONTRACT RENEWAL
The meeting re-opened to the public at 7:29pm.
There was no action to report.

- XI. AGENDA ITEMS FOR NEXT BOARD MEETING ACTION/INFO
- Birthday Celebration (Wellness Policy)
Board Self Evaluation
Internet Use Education Kit

- XII. ADJOURNMENT ACTION/INFO
- The meeting adjourned at 7:30pm.

ADOPTED JUNE 19, 2012

~~JOHN HANDY, BOARD CLERK~~

Lynne Byrne

President

Lynne Byrne