



Monterey County

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Board Report

Legistar File Number: A 18-370

August 28, 2018

Introduced: 8/1/2018

Current Status: Agenda Ready

Version: 1

Matter Type: BoS Agreement

- a. Approve and authorize the Director of Health or Assistant Director of Health to sign an Agreement with TFR Medical Services, Inc. (TFR), for medical billing resolution and credentialing services for the term September 1, 2018 to June 30, 2020 and a contract amount not to exceed of \$50,000; and
- b. Approve the recommendation of the Director of Health to accept the non-standard risk provisions regarding automobile liability endorsements; and
- c. Authorize the Director of Health, or Assistant Director of Health to sign up to three (3) future amendments to this Agreement where the amendments do not exceed 10% of the original contract amount (\$5,000), and do not significantly change the scope of work.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Director of Health or Assistant Director of Health to sign an Agreement with TFR Medical Services, Inc. (TFR), for medical billing resolution and credentialing services for the term September 1, 2018 to June 30, 2020 and a contract amount not to exceed of \$50,000; and
- b. Approve the recommendation of the Director of Health to accept the non-standard risk provisions regarding automobile liability endorsements; and
- c. Authorize the Director of Health, or Assistant Director of Health to sign up to three (3) future amendments to this Agreement where the amendments do not exceed 10% of the original contract amount (\$5,000), and do not significantly change the scope of work.

SUMMARY/DISCUSSION:

The Health Department Clinic Services Bureau (Clinic Services) operates nine community clinic sites designated as Federally Qualified Health Center Look-Alikes (FQHC-LA), which provide preventative, primary, and specialty medical care services.

Clinic Services is required to credential and privilege all licensed health care practitioners who provide services to clinic patients in accordance with Health Resources and Services Administration (HRSA) guidelines and standards. Clinic Services has contracted with TFR since July 2014 for the provision of credentialing and medical billing resolution services to comply with HRSA requirements. This new agreement is intended to replace that previous Agreement.

The Health Department is requesting insurance modification of the primary, non-contributory endorsement on the vendor's Automobile insurance coverage because the vendor's personal insurance policy does not maintain primary-noncontributory coverage on personal policies. Approval of the

recommended action will maintain the necessary credentialing and medical billing resolution services that TFR provides to maintain compliance with HRSA's credentialing requirements for licensed practitioners.

While this work is not directly in support of a Health Department strategic initiative, it is in support of one or more of the ten essential public health services, specifically: 6) Enforce laws and regulations that protect health and ensure safety, and 8) Assure competent public and personal health care workforce.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved the Agreement as to form. Auditor-Controller and Contracts/Purchasing have reviewed and approved the Agreement. Clinic Services recommends moving forward with this Agreement to maintain compliance with HRSA requirements.

FINANCING:

Sufficient funds are available in the FY 2018-2019 Adopted Budget for Clinic Services Bureau. There is no financial impact to the General Fund resulting from approval of this Agreement.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Check the related Board of Supervisors Strategic Initiatives:

Economic Development:

- Through collaboration, strengthen economic development to ensure a diversified and healthy economy.

Administration:

- Promote an organization that practices efficient and effective resource management and is recognized for responsiveness, strong customer orientation, accountability and transparency.

Health & Human Services:

- Improve health and quality of life through County supported policies, programs, and services; promoting access to equitable opportunities for healthy choices and healthy environments in collaboration with communities.

Infrastructure:

- Plan and develop a sustainable, physical infrastructure that improves the quality of life for County residents and supports economic development results.

Public Safety:

- Create a safe environment for people to achieve their potential, leading businesses and communities to thrive and grow by reducing violent crimes as well as crimes in general.

Prepared by: Sheena Morales, Management Analyst III, 796-1393

Approved by: Elsa Jimenez, Director of Health, 755-4526

Attachment:

Agreement is on File with Clerk of the Board