

**Before the Board of Supervisors in and for the
County of Monterey, State of California**

Resolution No.: -----

PPPR Control No. 21-013

- a. Amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 to modify Section V. Definitions to update the definition of Temporary Employee and Temporary Position to change the term “position” to “assignment”;
- b. Amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 to add Section B.5.9 Temporary to Permanent to allow an appointing authority to appoint a temporary employee to a permanent position when the defined conditions are met;
- c. Direct the Human Resources Department to incorporate the changes in the Personnel Policies and Practices Resolution No. 98-394.

WHEREAS, the Director of Human Resources proposed to amend Personnel Policies and Practices Resolution No. 98-394 to modify Section V. Definitions to update the definition of Temporary Employee and Temporary Position to change the term “position” to “assignment”; and

WHEREAS, the Director of Human Resources proposed to amend Personnel Policies and Practices Resolution No. 98-394 add Section B.5.9 Temporary to Permanent to define the criteria that needs to be met for an appointment authority to appoint a temporary employee to a permanent position; and

WHEREAS, these actions require the Personnel Policies and Practices Resolution No. 98-394 to be amended; NOW, THEREFORE,

BE IT RESOLVED by the Board of Supervisors in and for the County of Monterey as follows:

1. Section V. Definitions of the Personnel Policies and Practices Resolution (PPPR) No. 98-394 is amended as indicated below:

V. Definitions

Temporary Employee

An employee appointed to a temporary assignment with a planned end date.

Temporary Assignment

Any assignment which is of a limited duration, with a planned end date, and which is paid from the temporary employee line item of the budget.

2. Section B.5.9 Temporary to Permanent of the Personnel Policies and Practices Resolution (PPPR) No. 98-394 is amended as indicated below:

B.5 Appointments

B.5.9 Temporary to Permanent

A temporary employee may be appointed to a permanent position in the same classification upon approval of the appointing authority when the following conditions are met:

- a) The temporary employee was referred and hired from an eligible list for a permanent position
 - b) The effective date must be within two (2) years of the original appointment date to a temporary assignment
3. The Human Resources Department is directed to incorporate the changes in the Personnel Policies and Practices Resolution No. 98-394.

PASSED AND ADOPTED on this _____ day of _____, 2021, by the following vote, to wit:

AYES:

NOES:

ABSENT:

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof Minute Book _____, on _____.

Dated: Valerie Ralph, Clerk of the Board of Supervisors,
County of Monterey, State of California.

By _____, Deputy