

***Before the Board of Supervisors in and for the
County of Monterey, State of California***

Approve Amendment to Conflict of)
Interest Code of the North Monterey)
County Unified School District)

ORDER

Pursuant to section 87300 of the Government Code, the North Monterey County Unified School District has requested the Monterey County Board of Supervisors, as code reviewing body, to approve amendments to its conflict of interest code which have been adopted and submitted to the code reviewing body.

The amendments to the conflict of interest code of the North Monterey County Unified School District, a copy of which have been filed with the Clerk to the Board of Supervisors, are hereby approved by the Monterey County Board of Supervisors.

The Clerk to the Board of Supervisors is hereby directed to notify the North Monterey County Unified School District of the approval of its conflict of interest code by mailing or delivering a copy of this order to the Superintendent of Schools of the District.

Upon motion of Supervisor Potter, seconded by Supervisor Salinas, the foregoing order was passed and adopted this 24th day of August, 1999, by the following vote:

- AYES: Supervisors **Salinas, Pennycook, Calcagno, Johnsen, Potter**
- NOES: **None**
- ABSENT: **None**

I, SALLY R. REED, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 70, on August 24, 1999.

Dated: **August 24, 1999**

SALLY R. REED, Clerk of the Board of Supervisors,
County of Monterey, State of California

By *Anne Ari*
Deputy

MONTEREY COUNTY BOARD OF SUPERVISORS

MEETING: August 24, 1999 - Consent

AGENDA NO.: 28

SUBJECT: APPROVE AMENDMENTS TO CONFLICT OF INTEREST CODE OF NORTH MONTEREY COUNTY UNIFIED SCHOOL DISTRICT

DEPARTMENT: COUNTY COUNSEL

RECOMMENDATION

It is recommended that the Board of Supervisors, as code reviewing body, approve and order the proposed amendments to the conflict of interest code of the North Monterey County Unified School District, a copy of which are on file with the Clerk to the Board of Supervisors.

SUMMARY

The North Monterey County Unified School District has amended its Conflict of Interest Code to add and delete positions and to make other technical amendments to its conflict of interest code.

DISCUSSION

Amendments to local agency conflict of interest codes are authorized by section 87306 of the Government Code whenever changes are required by changed circumstances, by creation or deletion of designated positions, or by changes in the duties of such positions. The proposed code as amended is lawful under the Political Reform Act of 1974.

OTHER AGENCY INVOLVEMENT

No other agency involvement exists.

FINANCING

There is no fiscal impact upon the County of Monterey as a result of the proposed amendments to the Department's conflict of interest code.

Leroy W. Blankenship

LEROY W. BLANKENSHIP
Assistant County Counsel

cc: Dr. Leo St. John, Superintendent, North Monterey County Unified School District

FEB 1 8 56 AM '99

NANCY LUKENBILL
CLERK TO THE BOARD BP 9017.1CONFLICT OF INTEREST CODE

This Conflict of Interest Code is adopted ~~in accordance~~ ^{IN ACCORDANCE} with the California Administrative Code, Title 2, §18730, and shall apply to all members of the Governing Board and designated employees of the District, as required by law. Disclosure statements shall be made on Form 730, Statement of Economic Interest for Designated Employees.

A. Designated Positions

1. Persons occupying the following positions are designated employees who must disclose all financial interests as defined in all Schedules, A through H, of Form 730:

Members of the Governing Board
Superintendent
Assistant Superintendents

2. Employees occupying the following positions are designated employees who must disclose financial interests as defined in Schedules C-1, C-2, G, H-1 & H-2, but only in business entities that manufacture or sell supplies, books, machinery or equipment of the type used in the District, or in business entities that are contractors or subcontractors engaged in the performance of the kinds of work or services used by the District:

Principals
Director of Special Services
Director of Maintenance, Operations and Safety
Director of Transportation
Food Services Supervisor
Accounting Supervisor

B. Disclosure Statements

1. Persons in each designated position shall file disclosure statements.
2. Board members and the Superintendent shall file initial statements at least ten (10) days before assuming office. All other employees shall file initial statements within thirty (30) days of assuming their positions.
3. Annual statements shall be filed by each designated employee during January, disclosing investments and income since the closing date of the individual's previously filed statement and 31 December.

CONFLICT OF INTEREST CODE

BP 9017.1(b)

- 4. Leaving office statements shall be filed by every person holding a position shown under A., above, within thirty(30) days after leaving their position.
- 5. Statements shall be filed with the Superintendent, who shall make and retain a copy and forward the original to the County Board of Supervisors.

C. Disqualification

Designated employees must disqualify themselves from making or participating in any decision which will foreseeably have a material financial effect on the employee or on any reportable financial interest of the employee that is discernible from its effect on the public generally.

Employees required to disqualify themselves shall notify their immediate supervisor in writing. The notice shall be sent to the Superintendent and recorded. Upon receipt of the notice, the employee's supervisor will assign the matter to another employee.

In the case of a Board member, notice shall be given at the public meeting during which consideration of the decision is to take place. The notice shall be made a part of the official minutes of the Board and the Board member shall refrain from participating in the decision or influencing any other person with respect to the matter.

Approved	<input checked="" type="checkbox"/>	Date 2-10-92
Revised	<input checked="" type="checkbox"/>	Date 3-10-94
		Date 7-13-95
		Date 8-27-98