

Category 1 - Small Projects

Monterey County Health Department

G-SP-1809-06195 | \$2,000.00 | Grant Year: Year 6 (Sept/Oct 2018)

Standard 3 : HACCP based Inspection program

ORGANIZATION INFORMATION

Organization :

Monterey County Health Department

Primary Contact:

Marni Flagg

Secondary Contact:

Jurisdictional Level:

Local

AUTHORIZING OFFICIAL INFORMATION

The Authorizing Official is the person in your jurisdiction who is authorized to approve this grant contract if awarded.

Authorizing Official Title:

Director of Health

Authorizing Official First Name:

Elsa

Authorizing Official Last Name:

Jimenez

Authorizing Official Email:

Jimenezem@co.monterey.ca.us

Authorizing Official Phone:

8317554526

PROJECT INFORMATION

Have you conducted a Self-Assessment of all nine Retail Program Standards?

Self-Assessment Conducted:

Yes

Date of Most Recent Self-Assessment:

7/8/2015

Please select a Small Project sub-category.

Completion of Verification Audit for One Standard (Fixed Grant of \$2,000)

*Please note the **Project Title** has a limit of 255 characters. The system will automatically truncate text longer than this amount.*

Project Title:

Standard 3 : HACCP based Inspection program

Project Start Date must start on or after 01/01/2019.

Project Start Date:

1/1/2019

Project End Date must be completed by 12/31/2019.

Project End Date:

12/31/2019

Amount Requested:

\$2,000.00

Project Summary:

Our project is to evaluate our newly implemented digital tablet inspection form for its alignment with HACCP principals. We want to outline our follow up actions for out of control risk factors and ensure timely correction of noted code violations using HACCP principals.

Monterey County Environmental Health Bureau (EHB) has done a risk factor study, is actively determining compliance and implementing a new way of tracking. The EHB database includes inspection results and violations, follow up inspections and violation compliance, and complaint investigations. If awarded, these grant funds will enable us to develop a comprehensive process for repeat violators and apply that process to gain compliance. The objectives for the Monterey County Consumer Protection are as follows:

- Define Compliance.
- Produce a written procedure.
- Review new digital, online inspection form and ensure that it records and quantifies the compliance status.
- After new rules and operating procedures are established, perform a staff self-check to ensure staff has taken appropriate enforcement and compliance action according to the procedure that was outlined.

The time line is as follows:

- compare inspection forms
- Identify gaps or deficiencies and update form
- Produce procedural document
- Staff review and comment
- update inspection form and implement policy

Project Members:

In - Kind service Supervisor, (2) expertise to review relevant documents and findings. Recommend training topics and strategies for program implementation. Marni Flagg, Susan Rimando, Supervising Environmental Health Specialists, EHB. Together with over 30 years REHS experience.

In - Kind service Ricardo Encarnacion, Assistant Director EHB, will provide managerial oversight and guide the project. Ric has extensive knowledge in Consumer protection and has been an assistant director with Monterey County for over 5 years.

Project Outcomes:

This proposed project provides means to achieve greater conformance with National Retail Food Regulatory Standard 6 through the following outcomes:

1. Increased follow-up of repeated violations associated with the 5 foodborne illness risk factors due to the use of a detailed enforcement procedure and the implementation of an

office hearing process. This outcome will be measured by a study of the resolved violations in our database.

2. Documentation that appropriate action was taken for sampled establishments. This outcome will be measured by completion of the standard 3 file worksheets and the summary worksheet.

3. A written copy of step by step enforcement procedures. This outcome will be measured by adoption of a written procedure.

BUDGET INFORMATION

Based on the small project sub-category you chose, no further budget information is required.

DOCUMENTS

Request Documents

[Award Letter](#)

Award Letter

Added at 10:16 AM on December 3, 2018