

**Before the Board of Supervisors in and for the  
County of Monterey, State of California**

- a. Approve and authorize the Emergency Services Manager to accept a grant from the Federal Department of Homeland Security (DHS) in the amount \$630,723; and )
- b. Authorize the Auditor Controller to approve amending the FY 2011-12 budget for the Office of Emergency Services Department , Appropriation Unit CAO005; to increase estimated revenues and appropriations in the amount of \$309,100. (4/5ths vote required)... )

Upon motion of Supervisor Parker, seconded by Supervisor Armenta, and carried by those members present, effective February 7, 2012, the Board hereby;

- a. Approved and authorized the Emergency Services Manager to accept a grant from the Federal Department of Homeland Security (DHS) in the amount \$630,723; and,
- b. Authorized the Auditor Controller to approve amending the FY 2011-12 Budget for the Office of Emergency Services Department Appropriation Unit CAO005 to increase estimated revenues and appropriations in the amount of \$309,100.

PASSED AND ADOPTED on this 7<sup>th</sup> day of February, 2012, by the following vote, to-wit:

AYES: Supervisors Armenta, Supervisor Calcagno, Salinas, Potter and Parker

NOES: None

ABSENT: None

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 76 for the meeting on February 7, 2012.

Dated: February 9, 2012

Gail T. Borkowski, Clerk of the Board of Supervisors  
County of Monterey, State of California

By   
Deputy

EDMUND G. BROWN JR.  
GOVERNOR

MIKE DAYTON  
ACTING SECRETARY



**Cal EMA**  
CALIFORNIA EMERGENCY  
MANAGEMENT AGENCY

RECEIVED

NOV 28 2011

OFFICE OF EMERGENCY SERVICES

November 18, 2011

Ms. Sherrie Collins  
Monterey County  
1322 Natividad Road  
Salinas, CA 93906

**SUBJECT: NOTIFICATION OF SUBGRANTEE APPLICATION APPROVAL**  
FY 2011 Homeland Security Grant Program (HSGP)  
Grant #2011-SS-0077, Cal EMA ID# 053-00000  
Subgrantee Performance Period: November 18, 2011 to April 30, 2014

Dear Ms. Collins:

The California Emergency Management Agency (Cal EMA) has approved your FY 11 Homeland Security Grant Program (HSGP) award in the amount of \$630,723. Once your completed application is received and approved, you may request reimbursement of eligible grant expenditures using the Cal EMA financial management forms workbook available at [www.calema.ca.gov](http://www.calema.ca.gov).

During the review process, a Cal EMA representative examined and evaluated your FY11 HSGP grant application. As a result of this review, some of your funded projects may have been assigned performance milestones shorter than the subgrantee performance period, based in part on information provided in your application and submitted workbook. Performance milestones will be used by Cal EMA to both determine the appropriate date to disencumber funds awarded under this grant and re-direct them to other needs across the State and as indicators of performance and grant management capacity in future competitive grant applications.

<b>Activity:</b>	<b>Amount</b>	<b>Completion Date</b>
ALL PROJECTS	\$250,000	11/30/2012

Additionally, Aviation/Watercraft requests, Establish/Enhance Emergency Operations Center (EOC) projects, projects requiring EHP review and sole source procurement requests will require additional approvals from Cal EMA. Subgrantees must obtain written approval for these activities **prior** to incurring any costs, in order to be reimbursed for any related costs under this grant. Subgrantees are required to obtain a performance bond for any equipment item over \$250,000, or any vehicle, aviation, or watercraft (regardless of the cost) financed with homeland security dollars.

Following acceptance of this award, you must enter your grant information into the US Office of Grants and Training, Grant Reporting Tool (GRT), for the December 2011 Biannual Strategy Implementation Report (BSIR) period. The GRT can be accessed online at <https://www.reporting.odp.dhs.gov/>.

3650 SCHRIEVER AVENUE, MATHER, CA 95655  
HOMELAND SECURITY, PROP1B AND EMERGENCY MANAGEMENT BRANCH  
(916) 845-8510 • (916) 324-5902 FAX

Ms. Sherrie Collins  
Page Two  
November 18, 2011

Semi-annual performance reports must be prepared and submitted to Cal EMA via the GRT for the duration of the grant period or until all activities are completed and the grant is formally closed. Failure to submit performance reports could result in grant reduction, termination, or suspension.

This grant is subject to all policies and provisions of the Federal Single Audit Act of 1984 and the Single Audit Act Amendments of 1996. Any funds received in excess of current needs, approved amounts, or those found owed as a result of a final review or audit, must be refunded to the State within 30 days upon receipt of an invoice from Cal EMA.

Your dated signature is required on this letter. Please sign and return the original to your Cal EMA program representative within ten days of receipt, and keep a copy for your files. For further assistance, please feel free to contact your Cal EMA program representative or the Homeland Security Grants Section (HSGS) at (916) 845-8510.

Sincerely,



**BRENDAN A. MURPHY**  
Acting Undersecretary

---

Sherrie Collins, Authorized Agent,  
Monterey County

---

Date