Before the Board of Supervisors in and for the
County of Monterey, State of California

Resolution No.:	PPPR Control No. 24-028	)
	HRM Control No. 24-028	)
Adopt a Resolution to:		)
Amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendices A and		)
B to consolidate the Photocopyist classification with the Office Assistant III classification;		)
b. Direct the Human Resources Department, County Administrative Office, and Auditor-		)
Controller's Office to implement the changes in the Advantage Human Resources Manage-		)
ment (HRM) system.		)

WHEREAS, the Human Resources Department conducted a classification and base wage study of the Photocopyist classification; and

WHEREAS, the study found that the Photocopyist is no longer utilized within the industry and the work assigned to the current Photocopyist incumbents is more aligned with the County of Monterey's classification of Office Assistant III; and

WHEREAS, it is recommended that the Photocopyist classification be consolidated with the Office Assistant III classification; and

WHEREAS, to implement the recommendation, the action requires the Personnel Policies and Practices Resolution No. 98-394 Appendices A and B to be amended;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors in and for the County of Monterey as follows:

1. Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendices A and B are amended to consolidate the Photocopyist classification with the Office Assistant III classification; and

2. The Human Resources Department, County Administrative Office, and Auditor-Controller's Office are directed to implement the changes in the Advantage Human Resources Management (HRM) system, effective July 13, 2024.

PASSED AND ADOPTED on this _____day of _____, 2024, by the following vote, to-wit:

AYES:
NOES:
ABSENT:

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book___ for the meeting on _____.

Dated:

Valerie Ralph, Clerk of the Board of Supervisors
County of Monterey, State of California

By _____
, Deputy