



# Monterey County

168 W. Alisal St., 2nd Floor  
Monterey Room  
Salinas, CA 93901  
831.755.5115

## Action Minutes - Draft Budget Committee

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Wednesday, December 16, 2020

1:30 PM

Monterey Room

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### Special Meeting

#### Attendees:

Supervisor Jane Parker, Chair; Supervisor Luis A. Alejo, Vice Chair; Charles McKee, County Administrative Officer; Dewayne Woods, Assistant County Administrative Officer; Ezequiel Vega, County Budget Director; Les Girard, County Counsel; Rupa Shah, Auditor-Controller; Mary Zeeb, Treasurer-Tax Collector; and Rocio Quezada, Committee Secretary.

Excused: Steve Vagnini, Assessor/Clerk-Recorder

A complete list of attendees is on file with the Committee Secretary.

#### Call to Order

The meeting was called to order at 1:30 p.m.

#### Public Comment Period

There was no public comment received.

#### Approval of Action Minutes

1. Approve the Budget Committee Action Minutes of November 19, 2020.

**The Budget Committee Action Minutes of November 19, 2020 were approved by consensus.**

#### Consent Agenda

##### Consent Items Nos. 2 and 3

**ACTION: Consent Items Nos. 2 and 3 were approved by consensus.**

2. Receive the List of Standing and Follow-Up Reports due to the Budget Committee.
3. Receive the California Department of Finance Bulletin for November 2020.

#### Regular Agenda

4.
  - a. Support reallocating one (1.0) vacant FTE Accounting Clerical Supervisor to 1.0 FTE Accountant III in Treasurer-Tax Collector Revenue Division Unit 1170-8264-001-TRE001; and
  - b. Support directing the County Administrative Office and the Auditor-Controller to incorporate the

approved changes in the FY 2020-21 Adopted Budget and the Human Resources Department to implement the changes in the Advantage HRM system.

**ACTION: The Committee supported the recommendations under Item No. 4.a. and 4.b. by consensus.**

**5. Support that the Board of Supervisors:**

- a. Accept funds for the Community Development Block Grant (CDBG)-CV3, CARES Act through the Housing and Urban Development (HUD) Secretary in the amount of \$1,049,326 and approve an amendment to the FY 19/20 HUD Action Plan to program CARES Act funds.
- b. Authorize and direct the Auditor-Controller to receive funds and amend the FY 20-21 Adopted Budget, General Fund, Fund 001, Housing and Economic Development appropriation unit CAO038 to increase appropriations and revenue by \$1,049,326 financed by the CDBG-CV3 grant funds.
- c. Authorize the HCD Director to submit an application for Homeless, Housing Assistance and Prevention (HHAP) Round II funding through the California Homeless Coordinating Financing Council (HCFC) in the Business Consumers Services and Housing Agency (BCSH) in the amount of \$1,207,830.
- d. Authorize and direct the Auditor-Controller to receive funds and amend the FY 2020-21 Adopted Budget, General Fund, Fund 001, Housing and Economic Development appropriation unit CAO038 to increase appropriations and revenue by \$1,207,830 financed by Homeless, Housing Assistance and Prevention (HHAP) Round II funding through the California Homeless Coordinating Financing Council (HCFC) in the Business Consumers Services and Housing Agency (BCSH).

**ACTION: The Committee supported the recommendations under Item No. 5.a. through 5.d. by consensus.**

6. a. Support approval for an increase in appropriations and estimated revenues of \$392,350 for the FY2020-21 Sheriff-Coroner's Adopted Budget, Fund 001, Appropriation Unit SHE003, financed by an operating transfer from 2011 Public Safety Realignment for the purchase of jail equipment: and  
b. Support authorizing the Auditor-Controller to amend the FY 2020-21 Sheriff-Coroner's Adopted Budget by increasing appropriations and estimated revenue by \$392,350, Fund 001, Appropriation Unit SHE003, financed by an operating transfer from 2011 Public Safety Realignment for the purchase of jail equipment.

**ACTION: The Committee supported the recommendations under Item No. 6.a. and 6.b. by consensus.**

7. Receive an update on the recently adjusted California Cannabis Authority ("CCA") fee schedule for fiscal year 2020-21, and support authorizing the Auditor-Controller to amend the FY 2020-21 Adopted Budget for the Cannabis Program (001-1050-8533-CAO004) to increase appropriations by \$120,000, where the financing source is the Cannabis Tax Assignment fund balance (001-3132).

**ACTION: The Committee supported the recommendation under Item No. 7 by consensus.**

**Monthly Reports**

8. Receive a status report on the New Juvenile Hall, Project 8811.

**ACTION:** The Committee received a status report on the New Juvenile Hall Project. Staff will present a status report on a quarterly basis.

### Quarterly Reports

9. Receive the Natividad Medical Center Financial Report for October 31, 2020.

**ACTION:** The Committee received Natividad Medical Center's financial report for the period ending October 31, 2020.

### Semi-Annual Reports

10. Receive and accept the fourth quarter financial report for the Information Technology Department (ITD) for FY 2019-20.

**ACTION:** The Committee received the Information Technology Department's financial report for FY 2019-20 fourth quarter.

### **Adjournment**

The meeting adjourned at 3:30 p.m.

The next meeting is scheduled for January 27, 2021 at 1:30 p.m. in the Monterey Room.