

San Lucas Cemetery District Minutes

February 20, 2019

Board Members: Estella Ramirez, Amparo Figueroa, Linda Larson

All Present.

- I. Meeting called to order at 4:10 p.m.
- II. Comments from visitors: No visitors.
- III. Correspondence:
 - A. CSDA Board Member Handbook given to Amparo Figueroa, newly appointed member.
 - B. Received District copy of Financial Transactions Report for period ended 6/30/2018.
 - C. 2018 Government Compensation Report will be received and followed-up by Estella Ramirez.
- IV. Items for Discussion and Action:
 - A. Cemetery looks untidy due to so much rain and not able to mow between rains. Several trees need trimming.
 - B. Discussed recent break-in of our storage shed (January 2019). Our Stihl commercial weed eater, gas can with gas and various other items were stolen. Board discussed various options for more secure storage. No solution yet. Online Sheriffs report was turned in.
 - C. Update from Hayashi/Wayland Accountants on continued audit for our district. We will further discuss the preparation of our audit for the future. They informed us that their audit fees will be increased quite a lot from the present. Difficult for our small district.
 - D. Board discussed changing our audit from biennial to every five years. Larson made a motion to extend our two-year audit to every five years in order to try and keep our costs down. We want to request from the Board of Supervisors that our five-year audit end June 30, 2020 and every five years thereafter. The reason is that our Special District is so small and it would eliminate high costs for so few transactions. Figueroa seconded the motion. Votes:
All in favor (3) No (0). Ramirez: Estella Ramirez Figueroa: Amparo Figueroa
Larson: Linda Larson
- V. Review and Approval of Payments

Rent-February 15-March 15, 2019	\$100.00
San Lucas Water-January Service	30.00
USPS Box Rent (annual fee)	56.00
Hayashi/Wayland (state controller report)	1,100.00
- VI. Figueroa made motion to approve payments. Larson second motion. Votes: 3 yes.
- VII. Larson made motion to adjourn meeting. Figueroa second motion. All in favor: 3 yes.
Next meeting date is March 20, 2019.