

**Before the Board of Supervisors in and for the
County of Monterey, State of California**

Resolution No.:)

Adopt a Resolution to:)

- a. Amend Natividad (Unit 9600) FY 2021-22 Adopted Budget to approve reallocation/reclassification of a Nursing Assistant to a Buyer II as indicated by position numbers below;)
- b. Authorize the Auditor-Controller to incorporate the approved changes in the Natividad (Unit 9600) FY 2021-22 Adopted Budget;)
- c. Direct the County Administrative Office to incorporate the approved position changes in the Natividad (Unit 9600) FY 2021-22 Adopted Budget; and)
- d. Direct the Human Resources Department to implement the changes in the Advantage HRM System.)

WHEREAS, at the request of Natividad Administration, **a classification study was conducted** to ensure the duties performed by a Nursing Assistant in the Surgical Services Department were appropriately classified; and

WHEREAS, **the classification study** determined the need to reclassify the identified incumbent to meet the organizational needs of Natividad;

NOW, THEREFORE, the Monterey County Board of Supervisors hereby resolved to approve the following:

- a. The Natividad (Unit 9600) FY 2019-20 Adopted Budget is amended to approve reallocation/reclassification as indicated by position numbers below;

Natividad 9600 (Sub-unit 8330) – Surgical Services
Reallocate Position and Reclassify Incumbents

| Position Title | Department | Class Code | Budget/ Department Unit | Position Number | Beginning FTE by Title | Position Increase/ (Decrease) | Revised Total FTE by Title |
|-------------------|------------|------------|-------------------------|-----------------|------------------------|-------------------------------|----------------------------|
| Nursing Assistant | 9600 | 50U20 | 8330 | 0009 | 125.9 | (1.00) | 124.9 |
| Buyer II | 9600 | 14E20 | 8330 | 0006 | 5.00 | 1.00 | 6.00 |

- b. The Auditor-Controller is authorized to incorporate the approved changes in the Natividad (Unit 9600) FY 2021-22 Adopted Budget;
- c. The County Administrative Office is directed to incorporate the approved position changes in the Natividad (Unit 9600) FY 2021-22 Adopted Budget; and
- d. The Human Resources Department is directed to implement the changes in the Advantage HRM System.

PASSED AND ADOPTED on this ____ day of _____, 2022, by the following vote, to-wit:

AYES:

NOES:
ABSENT:

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book___ for the meeting on _____.

Dated:

Valerie Ralph, Clerk of the Board of Supervisors
County of Monterey, State of California

By _____
, Deputy