

MONTEREY COUNTY BOARD OF SUPERVISORS

MEETING: June 28, 2011 - Consent	AGENDA NO.: 29
SUBJECT: a. Approve position changes to the Health Department Budget Units HEA007-8096 and HEA003-8128 which include deleting 1.0 FTE Management Analyst II from HEA007-8096 and adding 1.0 FTE Management Analyst II to HEA003-8128; and b. Direct the County Administrative Office to amend the FY 2011-12 Health Department Budget 4000, HEA007-8096 and HEA003-8128 to reflect change in position count as outlined in Board Order. (4/5 th vote required)	
DEPARTMENT: Health Department – Clinic Services and Health Administration	

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve position changes to the Health Department Budget Units HEA007-8096 and HEA003-8128 which include deleting 1.0 FTE Management Analyst II from HEA007-8096 and adding 1.0 FTE Management Analyst II to HEA003-8128; and
- b. Direct the County Administrative Office to amend the FY 2011-12 Health Department Budget 4000, HEA007-8096 and HEA003-8128 to reflect change in position count as outlined in Board Order. (4/5th vote required)

SUMMARY:

The Health Department is recommending transfer of 1.0 FTE Management Analyst II position from Clinic Services HEA007-8096 to Health Administration HEA003-8128 to meet current Health Administration needs in the areas of finance, contract management, and facilities and will report directly to the Administration/Fiscal Services Unit (HD Admin).

DISCUSSION:

The transfer of the Management Analyst II position from Clinic Services to Health Administration will ensure current needs in the area of finance, contract management, and facilities are met such as preparation and maintenance of financial reports; and preparing and monitoring contracts, buildings leases, and professional service agreements.

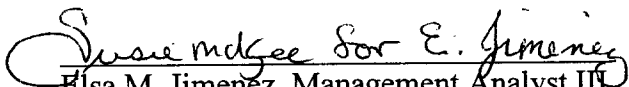
OTHER AGENCY INVOLVEMENT:

County Administrative Office – Human Resources reviewed and approved the recommendation.

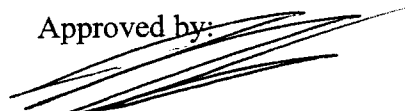
FINANCING:

There are sufficient appropriations in the approved FY 2011-12 Health Budget 4000, HEA003. There is no increase to approved FY 2011-12 Health Budget 4000, HEA003, General Fund Contribution, or increase to future Health Budget 4000, HEA003, General Fund Contribution as this position is cost applied to the grants/allocations and programs supported.

Prepared by:


Elsa M. Jimenez, Management Analyst III
755-4743

Approved by:


Ray Bullick, Director of Health

Date: 6-20-11

Date: 6/20/11

cc: Charles J. McKee, County Counsel
Keith Honda, Assistant CAO