



Monterey County

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Board Report

Legistar File Number: 17-1041

November 07, 2017

Introduced: 10/17/2017

Current Status: Agenda Ready

Version: 1

Matter Type: General Agenda Item

- a. Approve and Authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to sign a Standard Agreement created by Request for Proposals (RFP) #10614, Religious Services for the Monterey County Jail, with Prison Ministry of America, for the Sheriff's Office for a term from date of signing (11/8/2017 estimated) to November 7, 2020 in the amount of \$234,086; and
- b. Authorize the Contracts/Purchasing Officer or Contracts Purchasing Supervisor to sign up to two (2) future amendments to the agreement where the amendment does not significantly change the scope of work, and where the amendments in total do not increase the contract value more than 10% of total (\$23,409) for a revised not to exceed maximum contract cost of \$257,495

..Report

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and Authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to sign a Standard Agreement created by Request for Proposals (RFP) #10614, Religious Services for the Monterey County Jail, with Prison Ministry of America, for the Sheriff's Office for a term from date of signing (11/8/2017 estimated) to November 7, 2020 in the amount of \$234,086; and
- b. Authorize the Contracts/Purchasing Officer or Contracts Purchasing Supervisor to sign up to two (2) future amendments to the agreement where the amendment does not significantly change the scope of work, and where the amendments in total do not increase the contract value more than 10% of total (\$23,409) for a revised not to exceed maximum contract cost of \$257,495.

SUMMARY:

The Monterey County Sheriff's Office is recommending the approval of a multiyear agreement with Prison Ministries of America to provide religious services for adult offenders under Monterey County Sheriff's supervision.

DISCUSSION:

Religious Services for the Monterey County Jail were solicited via a County Request for Proposal (RFP#10614) overseen by the Contracts/Purchasing Department. The contractor will provide a variety of religious services (multi-religious, multi-faith and non-denominational) for all male and female inmates at the Monterey County Jail. The contractor will ensure the religious services provided meet the needs of the diverse inmate population of the Jail, located at: Monterey County Jail, 1410 Natividad Road Salinas, CA 93906.

OTHER AGENCY INVOLVEMENT:

Contracts/Purchasing provided oversight for the construction and finalization of the Request for Proposals process. County Counsel and the Auditor/Controller have reviewed this document and approved as to legal and fiscal provisions, respectively.

FINANCING:

There will be no impact on the General Fund Contribution as a result of this recommendation. This is a three (3) year contract with two (2) one year extensions possible. The costs for year one is \$76,077, for year two, \$78,009 and for year three, costs are \$80,000. The costs will be reimbursed by the Inmate Welfare Fund which is established per Penal Code 4025 (e). The fund balance as of June 30, 2017 is \$173,526 and the year one contract amount is included in the Sheriff's Adopted Fiscal Year 2017-18 Budget.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This contract meets the Board's strategic initiatives by providing the services to recognize and value the right of all inmates to engage in and express their religious beliefs.

Mark a check to the related Board of Supervisors Strategic Initiatives

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety

Prepared by: Charles DaSilva, Management Analyst III, Extension #3855

Approved by: Steve Bernal, Sheriff/Coroner, Extension #3750

Attachments:

Standard Agreement Arising out of Request for Proposals Process #10614 Prison Ministry of America and its related attachments