



# COUNTY OF MONTEREY HEALTH DEPARTMENT

Elsa Jimenez, Director of Health

Administration  
Behavioral Health

Clinic Services  
Emergency Medical Services  
Environmental Health/Animal Services

Public Health  
Public Administrator/Public Guardian

*Nationally Accredited for Providing Quality Health Services*

## MEMORANDUM

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**Date:** 10/5/18

**To:** Luis Alejo, Chair, Board of Supervisors, District 1  
John Phillips, Vice Chair, Board of Supervisors, District 2  
Simon Salinas, Board of Supervisors, District 3  
Jane Parker, Board of Supervisors, District 4  
Mary Adams, Board of Supervisors, District 5  
Lew Bauman, County Administrative Officer  
Paul Lewis, County Budget Director  
DeWayne Woods, Assistant County Administrative Officer

**cc:** Veronica Hernandez, Principal Administrative Analyst  
John Ramirez, Director of Environmental Health

**From:** Elsa Jimenez, Director of Health

**Re:** \$2,000 grant application to the Assoc. of Food and Drug Officials for funds of projects related to Retail Program Standards.

It is the intent of the Health Department to submit a grant application in the amount of \$2,000 for the completion of a project related to "Standard 3" of the "Retail Program Standards" conducted by the Environmental Health Bureau's Consumer Health Protection Service (CHPS). This standard applies using HACCP (Hazard Analysis Critical Control Point) principles to control risk factors in food inspection programs. The goal of this standard is a regulatory inspection system that uses the above noted HACCP principles to identify risk factors to achieve corrective action for recurring risk factors using newly implemented digital tablets. If awarded, these grant funds will help CHPS develop a comprehensive process for repeat violators to increase compliance by paying for staff time in relation to this project.

Should the grant be awarded, the Health Department will come before the Board of Supervisors for approval. Please call me at 755-4526 should you have questions or require additional information.