

**Before the Board of Supervisors in and for the  
County of Monterey, State of California**

- Resolution No.: PPPR Control No. 20-004 )  
 HRM Control No. 20-004 )  
 Adopts a Resolution to: )  
 a. Amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A )  
 and B to retitle the classifications of Director of Community Services to Director of )  
 Public Works, Facilities and Parks and Assistant Director of Community Services to )  
 Assistant Director of Public Works, Facilities and Parks and abolish the classification )  
 of Zoning Administrator as indicated in Attachment A; and )  
 b. Amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 Sections )  
 A.10.1 - Department Heads Designated and A.10.2 - Assistant Department Heads )  
 Designated to reflect the title changes, abolishment of Zoning Administrator, )  
 alphabetize and update the listing based on prior BOS actions; and )  
 c. Direct the Human Resources Department to implement the changes in the Advantage )  
 HRM system.. )

WHEREAS, the Board of Supervisors approved to change the name of the Community Services Department to the Department of Public Works, Facilities and Parks department; and

WHEREAS, the Human Resources Department recommends retitling the existing classifications of Director of Community Services to Director of Public Works, Facilities and Parks and Assistant Director of Community Services to Assistant Director of Public Works, Facilities, and Parks to reflect the new name of the department; and

WHEREAS, the Human Resources Department recommends abolishing the Zoning Administrator classification as it no longer meets the needs of the organization; and

WHEREAS, the Human Resources Department reviewed and recommends amending Personnel Policies and Practices Resolution (PPPR) No. 98-394 Sections A.10.1 - Department Heads Designated and A.10.2 - Assistant Department Heads Designated to reflect the title changes, abolishment of Zoning Administrator, alphabetize and update the listing based on prior BOS actions; and

WHEREAS, to implement the recommendations, the actions require the Personnel Policies and Practices Resolution No. 98-394 Appendix A and B and Sections A.10.1 Department Heads Designated and A.10.2 Assistant Department Heads Designated to be amended; NOW, THEREFORE,

BE IT RESOLVED by the Board of Supervisors in and for the County of Monterey as follows:

1. The Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A and B are amended as indicated below:

**Retitle Classifications**

Title	Class Code
From: Director of Community Services	11A33
To: Director of Public Works, Facilities and Parks	11A33
From: Assistant Director of Community Services	12C23
To: Assistant Director of Public Works, Facilities and Parks	12C23

## **Abolish Classification**

Title	Class Code
Zoning Administrator	14K27

2. Section A.10.1 – Department Heads Designated and Section A.10.2 – Assistant Department Heads Designated of the Personnel Policies and Practices Resolution (PPPR) No. 98-394 is amended to reflect the title changes, abolishment of the Zoning Administrator, alphabetize, and update based on prior BOS actions as listed below:

## **Amend Personnel Policies and Practices Resolution (PPPR) No. 98-394**

### A.10.1 Department Heads Designated

The following management classes are hereby designated as department heads:

- 11A01 Administrative Officer
- 11A02 Agricultural Commissioner
- 11B01 Assessor-County Clerk-Recorder
- 10B02 Auditor-Controller
- 10A01 Board of Supervisors Chairman
- 10A02 Board of Supervisors Member
- 11A06 Chief Probation Officer
- 11A30 Clerk of the Board of Supervisors
- 11A04 County Counsel
- 11A26 Director of Child Support Services
- 14A26 Director of Emergency Communications
- 11A09 Director of Health Services
- 11A34 Director of Housing and Community Development
- 11A07 Director of Human Resources
- 12E18 Director of Information Technology
- 11A33 Director of Public Works, Facilities and Parks
- 11A12 Director of Social Services
- 10B04 District Attorney
- 11A31 Economic Development/Workforce Investment Board Director
- 14B25 Equal Opportunity Officer
- 11A15 General Manager - Water Resources Agency
- 11A25 Hospital Chief Executive Officer
- 11A05 Library Director
- 11A18 Public Defender
- 11A20 Registrar of Voters
- 10B05 Sheriff-Coroner
- 10B06 Treasurer-Tax Collector
- 60U20 Military & Veteran's Affairs Officer

### A.10.2 Assistant Department Heads Designated

The following management classes are hereby designated as assistant department heads:

- 12C01 Assistant Agricultural Commissioner
- 12A15 Assistant Assessor-Valuation
- 12A02 Assistant Auditor-Controller

12C35 Assistant Chief Probation Officer  
 12E03 Assistant County Administrative Officer  
 12A05 Assistant County Clerk - Recorder  
 12C38 Assistant County Counsel  
 12C05 Assistant Director of Health Services  
 12C37 Assistant Director of Human Resources  
 16C92 Assistant Director of Information Technology  
 12C23 Assistant Director of Public Works, Facilities and Parks  
 12C13 Assistant Director of Social Services  
 12C04 Assistant Library Director  
 12C11 Assistant Public Defender  
 12C14 Assistant Registrar of Voters  
 12A24 Assistant Treasurer-Tax Collector  
 12E01 Chief Assistant County Administrative Officer  
 12C39 Chief Assistant County Counsel  
 12A03 Chief Assistant District Attorney  
 12A10 Chief Deputy Sheriff  
 12C36 Deputy General Manager - Water Resources Agency  
 12C42 Emergency Communications Operations Manager  
 12C29 Hospital Assistant Administrator  
 14C60 Hospital Chief Financial Officer  
 14K43 Hospital Chief Information Officer  
 54B70 Hospital Chief Medical Officer  
 12C28 Hospital Chief Nursing Officer  
 12A13 Undersheriff

3. The Human Resources Department is directed to incorporate the changes in Advantage HRM system.

PASSED AND ADOPTED on this \_\_\_\_\_ day of \_\_\_\_\_, 2021, by the following vote, to wit:

AYES:

NOES:

ABSENT:

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof Minute Book \_\_\_\_\_, on

\_\_\_\_\_.

Dated: Valerie Ralph, Clerk of the Board of Supervisors,  
County of Monterey, State of California.

By \_\_\_\_\_  
, Deputy