

**Before the Board of Supervisors in and for the
County of Monterey, State of California**

Resolution No.:	PPPR Control No. <u>25-009</u>)
	HRM Control No. <u>25-010</u>)
Adopt a Resolution to:)
a. Amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendices A and B to create the classification of Assistant Director of Housing and Community Development with the salary range as indicated in Attachment A;)
b. Amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 Section A.10.2 Assistant Department Heads Designated to add the Assistant Director of Housing and Community Development;)
c. Amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendices A and B to change the employee unit of the County Budget Director from Unit ZX to Unit Y as indicated in Attachment A;)
d. Direct the Human Resources Department to implement the changes in the Advantage Human Resources Management (HRM) system.)

WHEREAS, the Human Resources Department completed a review of the leadership structure of the Housing and Community Development Department; and

WHEREAS, the review recommended the creation of a classification of Assistant Director of Housing and Community Development to assist the Director with planning, administering and directing the day-to-day activities of the department and to act for the Director in their absence; and

WHEREAS, it is recommended to amend Personnel Policies and Practices Resolution No. 98-394 Appendices Section A.10.2 Assistant Department Heads Designated to include the newly created classification; and

WHEREAS, a review of the classification of County Budget Director was conducted pending recruitment for the position; and

WHEREAS, the review of the classification of County Budget Director determined that at-will executive status is necessary and appropriate due to the complex and dynamic nature of the work, coupled with the potential exposure to significant financial risks; and

WHEREAS, to implement the recommendations, the actions require the Personnel Policies and Practices Resolution No. 98-394 Appendices A and B and Section A.10.2 Assistant Department Heads Designated be amended;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors in and for the County of Monterey as follows:

1. The Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendices A and B are amended to create the classification of Assistant Director of Housing and Community Development with the salary range as indicated below:

Classification Title: Assistant Director of Housing and Community Development							Class Code	WG *	EEO Cat*	W/C*	BU	FLSA Code*
Hourly, Bi-Weekly and Monthly Pay Rates												
Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7						
80.540	84.970	89.643	94.573	99.774	104.763	110.001						
\$6,443.22	\$6,797.58	\$7,171.43	\$7,565.83	\$7,981.93	\$8,381.03	\$8,800.08	12C24	01	OA	8810	Y	E
\$13,960	\$14,728	\$15,538	\$16,393	\$17,294	\$18,159	\$19,067						

*provided for information purposes only

2. The Personnel Policies and Practices Resolution (PPPR) No. 98-394 Section A.10.2 Assistant Department Heads Designated is amended to add the Assistant Director of Housing and Community Development;

A.10.2 Assistant Department Heads Designated

The following management classes are hereby designated as assistant department heads:

12C01 Assistant Agricultural Commissioner
 12A15 Assistant Assessor-Valuation
 12A02 Assistant Auditor-Controller
 12C35 Assistant Chief Probation Officer
 12E03 Assistant County Administrative Officer
 12A05 Assistant County Clerk - Recorder
 12C38 Assistant County Counsel
 12C42 Assistant Director of Emergency Communications
 12C05 Assistant Director of Health Services
 12C24 Assistant Director of Housing and Community Development
 12C37 Assistant Director of Human Resources
 12C23 Assistant Director of Public Works, Facilities and Parks
 12C13 Assistant Director of Social Services
 12C04 Assistant Library Director
 12C11 Assistant Public Defender
 12C14 Assistant Registrar of Voters
 12A24 Assistant Treasurer-Tax Collector
 12E01 Chief Assistant County Administrative Officer
 12C39 Chief Assistant County Counsel
 12A03 Chief Assistant District Attorney
 12A06 Chief Assistant Public Defender
 12A10 Chief Deputy Sheriff
 12C43 Deputy Chief Information Officer
 12C36 Deputy General Manager - Water Resources Agency
 12C29 Hospital Assistant Administrator
 14C60 Hospital Chief Financial Officer
 14K43 Hospital Chief Information Officer
 54B70 Hospital Chief Medical Officer
 12C28 Hospital Chief Nursing Officer

3. The Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendices A and B are amended to change the employee unit of the County Budget Director from Unit ZX to Unit Y as indicated below:

From:

<u>Class Code</u>	<u>Class Title</u>	<u>Employee Unit</u>
14A24	County Budget Director	ZX

To:

<u>Class Code</u>	<u>Class Title</u>	<u>Employee Unit</u>
14A24	County Budget Director	Y

4. The Human Resources Department is directed to implement the changes in the Advantage Human Resources Management (HRM) system.

PASSED AND ADOPTED on this ____ day of _____, 2025, by the following vote, to-wit:

AYES:

NOES:

ABSENT:

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book____ for the meeting on _____.

Dated:

Valerie Ralph, Clerk of the Board of Supervisors
County of Monterey, State of California

By _____
, Deputy