

County of Monterey

America's Job Center of California
344 Salinas St., Suites 205 & 206
Salinas, CA 93901



Meeting Agenda - Final Executive Committee Meeting

**Thursday, January 15, 2026
9:00 AM**

**America's Job Center of California, 344 Salinas Street Suites 205 & 206, Salinas,
CA 93901**

Workforce Development Board

CALL TO ORDER/ROLL CALL:**CHANGES TO AGENDA:****PUBLIC COMMENTS:**

(Limited to 2 minutes per person)

DIRECTOR'S REPORT:**CONSENT CALENDAR:**

ACTION: Consider approval of minutes from the Monterey County Workforce Development Board (MCWDB) Executive Committee meeting on November 20, 2025.

Attachments: [Consent 01 Unadopted Minutes - Executive Committee - November 20, 2025](#)

Erik Cushman

DISCUSSION OR REVIEW OF BUSINESS CALENDAR ACTION ITEMS:

ACTION: Consider and approve the appointment of Cynthia Benitez, representing Labor, for a three-year term, and that the MCWDB forwards the appointment to the Board of Supervisors for final approval.

Attachments: [Business 1 Appointment of Labor Representative - WDB Executive Committee Nomination Memorandum](#)

Erik Cushman

ACTION: Consider and approve the reappointment of Casey Van Den Heuvel, representing Labor, for a three-year term, and that the MCWDB forwards the reappointment to the Board of Supervisors for final approval.

Attachments: [Business 02 Casey Van Den Heuvel Reappointment - WDB Executive Committee Nomination Memorandum](#)
[Business 2a Casey Van Den Heuvel's 2022 Application](#)

Erik Cushman

ACTION: Consider and approve the proposed amendments to MCWDB's Bylaws.

Attachments: [Business 03 Approval of Amendments to Bylaws](#)

Elizabeth Kaylor

Update on MCWDB's 2025-26 2nd Quarter budget.

Attachments: [Business 04 Update on MCWDB 2025-26 2nd Qtr. Budget](#)
[Budget 2026 Presentation Period 1-5](#)

Daisy Fernandez

Update on the Pajaro Small Business Assistance program.

Attachments: [Business 05 Update on Pajaro Small Business Assistance Program](#)

Vanessa Kor

Attachments: [Business 06 Update on EDD PY 2024-25 Annual Monitoring](#)

Chris Donnelly

Update on Workforce Innovation and Opportunity Act (WIOA) Adult, Dislocated Worker, and Youth programs.

Attachments: [Business 07 Update on WIOA Adult, DW, and Youth Programs](#)

Lucy Iracheta, Lourdes Luviano, Michael Artalejo

Discussion regarding recruitment of a Board member for the Executive Committee.

Attachments: [Business 08 Discussion on Executive Committee Member Recruitment](#)

Erik Cushman

Discussion regarding California Workforce Development Board (CWDB) Executive Director visit anticipated for February 18 and 19, 2026.

Attachments: [Business 09 Discussion on CWDB Executive Director Visit February 2026](#)

Chris Donnelly

Discussion regarding the MCWDB's 6th Annual Community Builder Awards ceremony held on December 3, 2025.

Attachments: [Business 10 Discussion on 3DEC25 Community Builder Awd Ceremony](#)

Erik Cushman

Discussion regarding MCWDB's Strategic Plan Goals 2 and 5.

Attachments: [Business 11 Discussion on MCWDB Strategic Plan Goals 2&5](#)

Chris Donnelly

Updates on Executive Committee members' workforce and business activities.

Attachments: [Business 12 Updates on Executive Committee members' activities](#)

Erik Cushman

ANNOUNCEMENTS:

ADJOURNMENT

SUBCOMMITTEE MEETINGS:

WDB MEETING

Documents related to agenda items that are distributed to the WDB less than 72 hours before the meeting shall be available for public inspection at 344 Salinas Street, Suite 101, Salinas, CA, or visit our website at www.montereycountywdb.org. Documents distributed to the WDB at the meeting by County staff will be available at the meeting; documents distributed to the WDB by members of the public shall be made available after the meeting. This WIOA Title I financially assisted program or activity is an equal opportunity employer/program and auxiliary aids and services are available upon request to individuals with disabilities. ALTERNATE AGENDA FORMATS: If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals with a disability requiring a modification or accommodation, including auxiliary aids or services, to participate in the public meeting may make these requests to the WDB staff at (831) 796-3505. TTY/CRS: Dial 711.