

Monterey County Board of Supervisors

MEETING:		May 5, 2020 - Other Board Matters							
SUBJECT:		Board Referrals Update							
DEPARTMENT:		County Administrative Office							
Item #	Brd Ref #	Assignment Date	Referred By	Lead Dept. Sub-Depts.	Project Lead	Requested Due	Item	Report	Status
1	2016.02	4/12/16	Potter	RMA County Counsel	Girard/Holm	5/10/16	Short Term Rental (STR) Ordinance a) Prioritize completion of the STR rental ordinance by scheduling a final meeting of the STR Working Group; and b) Present a complete STR Ordinance to the Planning Commission; c) County Counsel respond to the Board re. County not engage in code violation citations while the STR ordinance is being developed.	RMA presented the most recent draft ordinance to the Planning Commission. Staff will be returning to the Planning Commission February 12, 2020, asking for a recommendation that staff can present to the Board. Staff anticipates presenting this item to the Board of Supervisor September 2020, for direction back to the Commission.	Pending
2	2017.18	9/19/17	Board	Human Resources	Ramirez-Bough	10/24/17	Request a presentation to the Board of Supervisors with options for commissioner compensation that supports our ability to recruit a diverse and representative pool of commissioners.	The item was presented to the Board on 10/2/2018. The Board directed that HR: 1) convene a committee of Department Heads that manage significant boards and commissions to develop a Commissioner Recruitment Strategy; 2) ask departments to provide information related to the diversity of their current volunteer Commissioner's and committee members; and 3) work with County Counsel and Auditor to determine what would be involved/required to actively implement reimbursement to these volunteers, with budget/cost implications. A report will be presented to the Board in July 2020.	Pending
3	2017.20	11/19/19	Alejo	RMA	Holm	1/28/20	Lease agreement between the City of Salinas and the County of Monterey regarding County's parcel adjacent 855 East Laurel Drive in Salinas for the implementation of a BMX Bike Track, new Skate Park, and sidewalk on East Laurel Drive in Salinas.	An initial referral was initiated on September 15, 2017. On September 1, 2017, Supervisor Alejo held a meeting with the City of Salinas, County RMA staff, and a BMX bike park and skate park engineers/designers to review the property. County Staff conferred with City Staff relative to the City's update of their Parks Master Plan. RMA has also been coordinating with City staff regarding sidewalks on County-owned lands along East Laurel Drive adjacent to this property (between Sanborn Road and Constitution Boulevard). The referral was closed on May 7, 2019 for staff to pursue efforts for a Shelter at 855 E. Laurel. RMA is preparing to bring a master planning effort for use of County lands, specifically lands at Natividad/Laurel in Salinas. This matter is reinstated for reconsideration. Public comment on this item was received on January 14, 2020. Staff will provide a status report to the Board of Supervisors on June 16, 2020 to consider prioritizing resources for this referral.	Pending
4	2017.21	9/26/17	Alejo	RMA / Econ. Dev.	Holm	12/12/17	Expand access to Accessory Dwelling Units (ADU) in Monterey County to address housing shortage in Monterey County.	Staff prepared ordinances to update ADU regulations consistent with State Law, and per Board direction. Following a Public Hearing/Workshop with the Planning Commission on 6/27/18, additional changes in State legislation placed the matter on hold. Now that State legislation affecting ADU regulations has settled down, a revised draft ordinance will be forwarded to the Planning Commission for review and consideration. Staff anticipates presenting a report to the Board on July 14, 2020, for consideration prioritizing resources for this referral. Meanwhile, staff has met with groups to discuss how to implement ADU's in Monterey County.	Pending
5	2017.24	10/24/17	Alejo/Salinas	Probation/RMA	Keating	12/12/17	Proposal to consolidate the current "Youth Center" on 970 Circle Drive in east Salinas with the new Juvenile Hall on 1420 Natividad Road and repurpose the property on 970 Circle Drive.	Probation must obtain further determination/documentation from BSCC that State funding will not be compromised with consolidating Youth Center and new Juvenile Hall and whether this combination of two separate programs can be accommodated in the new Juvenile Hall campus. Probation approached a consultant to obtain clarification on this issue, and provided a status update memorandum to the Board members. The next status update is planned after the completion of Phase I of the new Juvenile Hall facility, currently projected for June 2020.	Pending

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6	2018.15	6/5/18	Phillips/Alejo	RMA	Holm	7/17/18	Consider zoning changes to prohibit drilling for oil & gas north of King City	Present options for initiating amendments to County zoning to prohibit new oil and gas exploration in Monterey County except in the southern Salinas Valley, generally south of King City and east of the Santa Lucia range, so that it meets all legal requirements. RMA prepared options for consideration by the Planning Commission at a workshop held on 7/11/18. Referral postponed until Measure Z litigation is concluded.	Hold
7	2018.16	6/26/2018	Alejo	County Counsel/Auditor-Controller	Citrard/Shah	8/28/2018	Update County Travel Policy by County Counsel in coordination with the Auditor-Controller's Office.	Monterey County's travel policy managed by the Auditor-Controller has not been updated in many years and today, it does not compare with current market prices or organizational procedures and may exceed legal requirements. The current policy creates barriers for county staff to be able to effectively represent county business at conferences, trainings or in litigation. This policy also conflicts with another travel policy found in the Personnel Policies and Practices Resolution (PPPR). This referral seeks to update the policies to account for inconsistencies, business needs, efficiency, market prices, whether government rates are available or whether the discounted lodging rooms were secured by conference organizers, such as the California State Association of Counties. This lack in clarity in the existing policy is costing unnecessary staff time and an update would modernize our policy with current standards. The new policy should meet Federal and State law while supporting business efficiency. A revised policy was presented to the Board on November 6, 2018. An update memo was submitted to the Board. A revised policy will be presented to the Board on June 9, 2020.	Pending
8	2018.26	10/18/2018	Parker	IGLA	Chiuolos	12/4/2018	FORA Transition Planning. Report on FORA activities related to transition planning and provide Board direction if needed.	Reports have been provided to the Board on FORA Transition Planning and State Legislation (SB189, Monning). Staff continues to monitor and will report, as needed, to the Board of Supervisors until final transition June 30, 2020.	Pending
9	2018.28	12/4/2018	Phillips	RMA	Holm	12/11/2018	Affordable Housing in the Coastal Zone	Amend County LCP to be consistent with the Coastal Act regarding affordable housing, authorize staff to investigate processes and provide language revision recommendations to the Local Coastal Plan. A presentation was provided to the Board on January 15, 2019. Staff will provide a memorandum to the Board in the near future.	Pending
10	2019.01	2/26/2019	Adams	RMA	Holm	5/1/2019	Review of State and County Defensible Space Regulations	To review the State and County regulations that govern fire fuel reduction for defensible space on private property. Staff prepared a report to the Board on the applicable State and County regulations that govern fire fuel reduction for defensible space on private property, including consideration of changes warranted in the County's regulations in this current era of fire hazards. RMA has reviewed information and resources available on the RMA web page on Removal of Trees & Vegetation & Fire Management, and implemented updates to help clarify. RMA also attended a BSMAAC meeting to participate in a community discussion on this topic. Staff is scheduled to report to the Board on March 17, 2020, as staff is reviewing new State Legislation on defensible space and pending input from county fire districts and legislative offices. Also, a related topic referencing defensible space and a request from the Fire Safe Council to petition the Governor to declare the county in a fire emergency is to be discussed at the March 9 Board Legislative Committee. Staff will provide a presentation to the Board in early July, 2020.	Pending
11	2019.08	9/10/2019	Alejo	RMA/IGLA	Holm/Chiuolos	12/10/2019	State Funding for the Historic Old Monterey County Jail	A presentation of options for the disposition of the Old Jail was provided on September 10, 2019. The Board identified specific options and authorized Supervisor Alejo to pursue state funding match (\$10M) in the 2020 budget, which will be determined by June 2020. Meanwhile, RMA has coordinated with City staff on their Lincoln Avenue Corridor Master Plan efforts that includes an option for potential reuse of the old jail site. Staff will report back to the Board in July 2020, or sooner if funding is identified.	Pending

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12	2019.11	10/8/2019	Adams	Health/Environmental Health/Co Counsel	Jimenez/Ramirez/Stirling	11/19/2019	Establish an Ordinance restricting the use of single-use plastics	<p>Establish an Ordinance restricting the use of single-use plastics and disposable food service ware in the unincorporated County. Plastic waste is polluting the marine environment at a runaway pace: 80% of ocean litter comes from land-based sources, and according to the 2011 Clean Water Action Study, 67% of litter in commercial streets is comprised of single use disposable food and beverage packaging. It's a growing problem that wreaks havoc on local environments. Communities across our region are taking action to address the global plastic litter problem by banning or significantly restricting the use of single-use plastics and disposable food service ware. The County of Monterey can support local efforts to reduce waste, protect the environment, and further solidify our county as a "sustainable destination" by enacting an ordinance restricting the use of single-use plastics and disposable food service ware in the unincorporated county. The City of Monterey recently enacted its Environmentally Acceptable Food Service Ware ordinance, developed using an inclusive community process. This ordinance should serve as a reference to the County as it undertakes adoption of its own restrictions on the use of single-use plastics and disposable food service ware in the unincorporated county.</p> <p>A status update was provided to the Board on January 28, 2020. Staff has begun the process of establishing an ordinance addressing single use plastics and intends on providing a report to the Board at a future date. Staff will continue to conduct outreach under modified conditions.</p>	Postponed
13	2019.12	10/15/2019	Alejo & Adams	RMA	Holm/Swanson	12/10/2019	Strengthen Monterey County's ordinance regarding archeological on-site monitoring requirements for development projects to better protect Native American and other cultural resources and provide increased daily fines for violations to better ensure compliance.	RMA anticipates providing a report to the Board on June 16, 2020, that seeks Board consideration of prioritizing resources for this referral.	Pending
14	2019.13	10/22/2019	Alejo	RMA	Holm	1/28/2020	Monterey County Facilities' Energy Efficiency & Modernization	This referral seeks to research and assess the energy efficiency of all our County facilities and pursue budget-neutral financing opportunities to maximize energy efficiency and invest in facilities' infrastructure modernization. A presentation was provided to the Board on April 21, 2020.	Complete

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15	2019.16	11/5/2019	Adams	CAO/Sheriff/Co Counsel	Chiuilos/Bernal/Girard	2/28/2020 3/03/2020	Big Sur Roadside Camping Prohibition Enforcement	<p>Review of County Code Chapter 14.18 - Camping Prohibited to identify potential amendments to improve, clarify, and strengthen enforcement of Section 14.18.020.A.</p> <p>Illegal roadside camping in the Big Sur area has created public health and safety concerns for the community, particularly regarding fire safety and dumping of waste, including human waste. Monterey County Code Section 14.18.020.A. states, "No person shall camp in the right-of-way of State Highway One between the Carmel River and the Monterey-San Luis Obispo County Line at any time." Section 14.18.040 – Enforcement, while providing discretion to peace officer, also can be interpreted as implying that citations should primarily be issued in locations with no parking signage. "No Parking" signage, or "No Roadside Camping" signage, is not in place in most turnouts on State Highway One through the Big Sur area, thereby limiting the ability of the Monterey County Sheriff's Office to issue citations. Further, the citation process requires the peace office to obtain signatures from the occupants of the vehicle rather than being able to leave a ticket on a vehicle windshield, as is done by California State Parks enforcement officers within their jurisdiction on the Big Sur coast. The purpose of this referral is to request an analysis of this Chapter and recommendations for code amendments to improve, clarify, and strengthen the ability for Monterey County Sheriff's Office peace officers to enforce and better implement the intent of Code Section 14.18.020A.</p> <p>Staff will provide a memorandum to the Board in early July 2020.</p>	Pending
16	2019.17	12/10/2019	Lopez	CAO/Housing & Economic Development	Chiuilos/Wyatt	1/7/2020	Golden State Finance Authority	<p>This referral seeks a presentation to the Board of Supervisors whether the County should become a member of Golden State Finance Authority (GSFA). GSFA is a joint powers authority that provides financing programs for residents of Monterey County. Rural County Representatives of California (RCRC) created GSFA in 1993 to be a vehicle to assist individuals and families with the purchase of a home. Over the years GSFA expanded to include financing programs for multi-family residences and energy retrofit programs and has recently initiated a program designed to finance infrastructure development.</p> <p>A presentation will be provided to the Board in early July 2020.</p>	Pending
17	2019.18	12/10/2019	Parker	Health	Jimenez/Burnham	1/14/2020	Spay and Neuter Ordinance	<p>According to the 2017-2018 Monterey County Civil Grand Jury report on Animal Control in Monterey County, 67% of all cats entering the county shelter are euthanized. The Grand Jury suggests that the "County would benefit from a more aggressive spay/neuter program coupled with more education and outreach regarding owner responsibility."</p> <p>This referral requests a presentation to the Board with options to adopt a county spay and neuter ordinance that includes a plan for accessible spay/neuter options and education and outreach regarding owner responsibility. Supervisor requests a presentation in June 2020.</p>	Pending

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18	2020.01	12/14/2019	Alejo	CAO	Woods	7/7/2020	Formula-E Racing at Laguna Seca Raceway	<p>To research and initiate efforts to attract the first Formula-E racing event to the WeatherTech Laguna Seca Raceway, the only event of its kind on the West Coast.</p> <p>The latest innovation in auto racing is electric-battery operated racing vehicles. Formula-E racing is the world's first electric street racing series that was inaugurated in 2014 and is sanctioned by FIA or the Federacion Internationale de l'Automobile headquartered in Paris. Like Formula 1, Formula-E is a racing championship with single-seater, open cockpit vehicles, and can reach 62 mph in 2.8 seconds, similar as their gas-powered counterpart. But their maximum speed is about 174 mph as compared to the Formula 1 cars at 230 mph. Formula-E currently takes place in New York City, Mexico City, Berlin, Seoul, Jakarta, Rome, Santiago, Diriyah, Marrakesh, Sanya, Paris and London. Long Beach was the only prior site on the west coast to hold races in the 2014-15 and 2015-16 racing seasons.</p> <p>With our close proximity to the Silicon Valley and the San Francisco Bay area, Laguna Seca Raceway is ideally located to hold such a global event and attract potential sponsors from the tech and electric-vehicle industry. It could also attract a new generation of fans from the tech sector. E-racing is the future of auto racing in the world and it also promotes cleaner and quieter vehicles/events. An event at Laguna Seca could also showcase the latest manufacturing of electric and hybrid racing and conventional vehicles from California and throughout the world.</p> <p>Staff will provide a report and presentation to the Board in June 2020.</p>	Pending
19	2020.04	1/28/2020	Alejo	RMA	Holm	3/10/2020	Small County Safety and Accessibility Infrastructure Projects	<p>This referral requests that the Resource Management implement the following 3 small infrastructure projects:</p> <ol style="list-style-type: none"> 1. Work with the City of Salinas to implement lighted crosswalks and flashing beacon lights on the two crosswalks on West Alisal on the cross streets of Capitol and Cayuga Streets to improve pedestrian safety for county employees and the public. 2. Install updated security cameras on the County Government Center on 168 West Alisal Street due to the low resolution and quality of the existing camera technology on this building. 3. Provide improved ADA accessibility for disabled residents with wheelchairs to more easily enter the County Elections Office at 1441 Schilling Place in Salinas. The current entrance provides very limited space for wheelchairs to navigate around the door. Staff will provide a Board Report and presentation to the Board on June 16, 2020. 	Pending
20	2020.05	1/28/2020	Adams	Social Services/Economic Development	Medina/W'yatt	3/10/2020	Partnership with COVIA to implement a pilot Home Match program in Monterey County	<p>The referral requests that staff explore how to invest in a proven strategy to stabilize renters and at-risk home providers, adding to Monterey County's effort to address the housing crisis. A presentation was provided to the Board on March 10, 2020. Staff will be submitting a funding request on April 28, 2020.</p>	Completed

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21	2020.06	1/28/2020	Parker	RMA	Holm	3/10/2020	Install speed limit signs on West Camp/Watkins Gate Roads	This is a request for Public Works to install a speed limit sign on West Camp Road heading toward Watkins Gate Road, and a second sign on Watkins Gate Road immediately after the intersection with East Garrison Road. There is only one speed limit sign indicating a 25 mph zone, and it is on the downhill portion of West Camp Road immediately before Reservation Road. Drivers who are cutting through East Garrison on the perimeter roads have been observed driving 50 mph before reaching the only speed limit sign towards the end of that route. Since there are homes on only one side of the street, drivers may be unaware that it is considered a residential zone with a slower speed limit. Staff will provide a memorandum on this matter in mid-June 2020.	Pending
22	2020.07	2/4/2020	Lopez	RMA	Holm	3/17/2020	Consider Amending Wireless Communication Facilities Noticing Requirements	The referral seeks to amend cell phone tower notification requirements by expanding the current parameter. For noticing requirements, new towers require a discretionary permit and all discretionary permits have a notice requirement of 300 feet from the property boundary where the tower will be located. Current noticing requirements can lead rural communities to be unaware of possible new cell phone towers in their community. Staff will provide a presentation to the Board on June 16, 2020.	Pending
23	2020.08	2/4/2020	Lopez	RMA	Holm	3/17/2020	Avenue of Honors Memorial Display in San Lorenzo Park	The Avenue of Honor memorial located in San Lorenzo Park in King City has deteriorated over time and the King City Young Farmers would like to partner with Monterey County in its restoration and relocation. The Avenue of Honor needs to be restored and relocated to another location within the park where it can be viewed and appreciated in the manner it was intended. Restoration and relocation will add another positive feature to San Lorenzo Park where the community can come together. Staff provided a memorandum to the Board in late April 2020.	Completed
24	2020.09	2/25/2020	Lopez	CAO	Chiuolos	3/24/2020	Murals at the Government Center	Partner with the Arts Council of Monterey County to create murals on the walls of the stairways at the County Government Center located at 168 West Alisal. Staff will provide a Board report and presentation in July 2020.	Pending
25	2020.10	2/25/2020	Phillips	RMA/Health	Holm/Jimenez	3/17/2020	Funding and Implementing a Litter Pickup Program	This referral seeks to reactivate the Litter Abatement Program and to explore options for a partnership with one or more local non-profit or for-profit organization to address reports of litter and dumping in a more timely manner. An initial presentation was provided to the Board in late March.. Staff anticipates returning to the Board in early June 2020 with a program and budget.	Pending
26	2020.11	3/3/2020	Lopez & Alejo	CAO	Woods	4/7/2020	Investigate the feasibility and viability of the creation of a public bank to serve our local government needs.	The referral seeks for staff to investigate the feasibility and viability of the creation of a public bank to serve our local government needs, while not competing with our local and national banking institutions. Recently passed state legislation, AB 857, allows for the establishment of ten public banks in California to address the needs of California local governments. The referral requests ongoing status reports on this matter until completed. Staff intends on providing the first status update in early July 2020.	Pending
27	2020.12	3/3/2020	Phillips & Adams	CAO/RMA	Vega/Holm	4/7/2020	Consider funding options to increase the Pavement Condition Index of County roads to at least a "Fair" standard over the next ten years.	The referral seeks to establish funding for a program to increase the condition of our county roads over the next ten years that will reduce long term capital expenses. Staff has met to discuss options. A report on this matter will be provided in late May 2020.	Pending
28	2020.14	4/14/2020	Phillips	Social Services	Medina	4/21/2020	Provide funding support for the Food Bank of Monterey County	The referral seeks the allocation of \$250,000 from the Cannabis Set Aside fund to the Food Bank of Monterey County to enhance their service capabilities during this emergency event caused by the COVID-19 virus. In addition, to aid in delivering increased services, the referral further requests that staff explore the possibility of retaining Elliot Robinson as a liaison to the Food Bank to assist in project coordination. On April 21, 2020, the Board approved the allocation of \$250,000 to fund the Food Bank of Monterey County. Staff was directed to return to the Board in 30-days (late May) with a follow up on future plan for 6-12 months.	Pending

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29	2020.15	4/21/2020	Lopez	CAO	Chiuilos	4/28/2020	Delay cannabis tax payments for Monterey County based cannabis businesses	<p>The referral seeks to delay cannabis tax payments for Monterey County based cannabis businesses in response to the COVID-19 economic downturn. The referral requests that staff provide options to defer April taxes payments due until June, and a report outlining the impacts/options for delaying the due June increase of cannabis taxes.</p> <p>On April 21, 2020, staff presented impacts and options to freeze the cannabis tax escalator that would take into effect on July 1, 2020. Chapter 7.100 will need to be amended. An amended ordinance will be presented to the Board for the 1st and 2nd reading on May 5th and 19th respectively</p>	Pending
30	2020.16	4/28/2020	Adams	Social Services	Medina	5/12/2020	Presentation on progress toward opening a peninsula-based homeless shelter.	The Referral requests a presentation on progress made toward opening a peninsula-based homeless shelter. The Board of Supervisor approved a 10-year lease for a County facility located at 1292 Olympia Avenue in Seaside for use as a permanent shelter for persons experiencing homelessness. The facility will be developed and operated by Community Human Services, with some services provided by Gathering for Women. This referral requests a presentation on May 12, 2020, from both not-for-profit organizations to update the Board on the status of the shelter's development, as well as to increase community knowledge about the services to be provided on-site.	Pending
31	2020.17	5/5/2020	Parker	CAO	Chiuilos	5/19/2020	Increase communications capacity for public outreach.	<p>This referral would direct the County Administrative Office to increase capacity for direct external communications about COVID-19 with the residents of Monterey County. Additional capacity would support efforts to educate the public about the current Shelter-In-Place Order and their important role in controlling this pandemic over the longer term. Best practices in crisis communication suggests that we should expand our communication to include, at a minimum: email blasts with daily situation report plus key messages, 2-way interactive social media campaigns with graphics, radio PSAs, short video clips, visually pleasing fact sheets and FAQ documents, communication in multiple languages, an easy to navigate website, and regular community forums in partnership with established local organizations. Additional Best Practices should be researched and implemented.</p> <p>The referral requests a memorandum to the Board in two weeks (May 19, 2020)</p>	NEW - Pending Approval on 5/05/20
32	2020.18	5/5/2020	Parker	Health	Jimenez	5/12/2020	Weekly report on progress to meet six State indicators for reopening	The referral requests a presentation to the Board and a weekly status report for the Board and Public that outlines actions being taken by the County to meet California's six indicators for modifying the stay-at-home order. The referral further requests a robust plan to communicate weekly status towards these six indicators via a digital dashboard that includes, at a minimum, the County staff/departments who are leading action on each indicator, outside agencies who share responsibility, metrics to measure our progress towards goals, and barriers and/or resources needed to make progress.	NEW - Pending Approval on 5/05/20
33	2020.19	5/5/2020	Lopez/Adams	Health County Counsil	Jimenez/Girarc	5/19/2020	Temporary suspension of carryout bag ordinance.	The referral seeks to temporarily allow retailers to provide disposable bags to consumers without charge. Referral No. 2020.19 requests that a report be submitted to the Board in two weeks (May 19, 2020).	NEW - Pending Approval on 5/05/20

Completed by Executive Assistant on April 30, 2020