

**Before the Board of Supervisors in and for the
County of Monterey, State of California**

- Review current Ad Hoc and Standing Committees; and)
- a. Approve revised Definitions and Policy language)
- related to Standing Committees;)
- b. Determine whether the committees will continue,)
- be disbanded, or change designation, as provided)
- in the approved Definitions and Policy Language)
- for Board Created Ad Hoc and Standing Committees; and)
- c. Direct staff to provide follow-up information as requested)
- by the Board of Supervisors.....)

Upon motion of Supervisor Parker, seconded by Supervisor Armenta, and carried by those members present, the Board hereby:

- Review current Ad Hoc and Standing Committees; and
- a. Approved revised Definitions and Policy language related to Standing Committees;
- b. Determine whether the committees will continue, be disbanded, or change designation, as provided in the approved Definitions and Policy Language for Board Created Ad Hoc and Standing Committees; and
- c. Directed staff to provide follow-up information as requested by the Board of Supervisors.

PASSED AND ADOPTED this 14th day of December by the following vote, to wit:

AYES: Supervisors Armenta, Calcagno, Salinas, Parker, Potter
 NOES: None
 ABSENT: None

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 75 for the meeting on December 14, 2010.

Dated: January 19, 2011

Gail T. Borkowski, Clerk of the Board of Supervisors
County of Monterey, State of California

By *Janise Hancock*
 Deputy

MONTEREY COUNTY BOARD OF SUPERVISORS

MEETING:	December 14, 2010	AGENDA NO.:	25
SUBJECT:	Review current Ad Hoc and Standing Committees; and <ol style="list-style-type: none"> a. Approve revised Definitions and Policy language related to Standing Committees; b. Determine whether the committees will continue, be disbanded, or change designation, as provided in the approved Definitions and Policy Language for Board Created Ad Hoc and Standing Committees; and c. Direct staff to provide follow-up information as requested by the Board of Supervisors. 		
DEPARTMENT:	Clerk of the Board		

RECOMMENDATION:

It is recommended that the Board of Supervisors:

Review the attached list (Attachment B) of current Ad Hoc and Standing Committees and

- a. Approve revised Definitions and Policy language related to Standing Committees (Attachment A);
- b. Determine whether the committees will remain, be disbanded, or revise designation, as provided in the approved Definitions and Policy Language for Board Created Ad Hoc and Standing Committees (Attachment A).
- c. Direct staff to provide follow-up information as requested by the Board of Supervisors.

SUMMARY

The Board of Supervisors approved recommended definitions and policy language in early 2010 regarding Board created Ad Hoc and Standing Committees (Attachment A). The policy also included definitions related to Agencies, JPAs, and Miscellaneous Appointments. Staff advised at that time that a follow up report would be brought to the Board in December 2010 to provide an opportunity for the Board of Supervisors to determine whether existing Ad Hoc and Standing committees should continue, be disbanded, or whether other actions should be taken.

DISCUSSION:

Members of the Board of Supervisors sit on many committees during the year to address issues of significance and to better serve their community and constituents. Annual review by the Board of current Ad Hoc and Standing Committees, determines the ongoing relevance of these committees.

The Board of Supervisors approved recommended definitions and policy language for Board created Ad Hoc and Standing Committees, on January 12, 2010, in order to provide consistency and to assist with the tracking and the life cycle management of these committees. Upon further review, staff recommends a correction to the definition of Standing Committees to delete "consist solely of two Board of Supervisors members" as these committees may include members from other agencies.

The approved policy provides that Ad Hoc committees "...are created to address a specific issue and/or goal, and have a limited term of existence, i.e. one year or earlier if issue is resolved or

goal is reached, unless otherwise specified and are not subject to the open meeting requirements of the Brown Act.” The policy also states that “Standing Committees... deal with issues of ongoing significance, and are subject to the Brown Act open meeting laws.” In addition to the required posting, Standing Committee agendas are also posted by committee staff and on the Clerk of the Board’s website.

The current roster of Ad Hoc and Standing committees (Attachment B) lists the appointed Board members and Chairs of each Standing committee. Recommended options for the Board of Supervisors’ consideration include, but are not limited to: 1) determination that an Ad Hoc committee has fulfilled its responsibilities and can be disbanded; 2) determination that the responsibilities of the Ad Hoc committee will take longer than a year and the committee shall remain designated as Ad Hoc for a specified length of time; 3) determination that the responsibilities of the Ad Hoc committee are to deal with issues of ongoing significance and designate the committee as a Standing Committee of the Board; 4) disband Standing Committees whose responsibilities have been fulfilled or their purpose is no longer germane; or 5) other action(s) the Board deems appropriate.

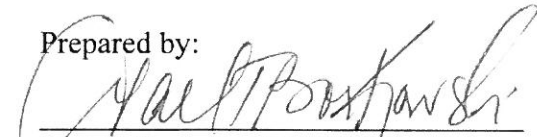
OTHER AGENCY INVOLVEMENT:

County Counsel and Chair Salinas’ office reviewed this report and concur with the recommendations.

FINANCING:

Board of Supervisors policy requires posting of agendas for Standing Committees pursuant to the Brown Act. Currently, costs associated with agenda creation and posting are not reimbursed given the suspension of SB90 reimbursement from the State. Some cost savings would be realized if Standing Committees are disbanded and County staff time is no longer required to support the activities of the committees.

Prepared by:


Gail T. Borkowski 755-5066
Clerk of the Board

Date: December 1, 2010

Attachment A - Definitions and Policy Language for Board Created Ad Hoc and Standing Committees
Attachment B - Current Ad Hoc and Standing Committees (2010)

Attachment A

**Definitions and Policy Language
for Board Created Ad Hoc and Standing Committees**

Ad Hoc Committees: Per County Counsel opinion, these committees consist solely of two (2) members of the Board of Supervisors, are created to address a specific issue and/or goal, and have a limited term of existence, i.e. one year or earlier if issue is resolved or goal is reached, unless otherwise specified. Ad Hoc committees are not subject to the open meeting requirements of the Brown Act.

Revised language request:

Old:

Standing Committees: As defined by the Monterey County Board of Supervisors, ~~consist exclusively of two Board of Supervisors members~~, deal with issues of ongoing significance, and are subject to the Brown Act open meeting laws.

New:

Standing Committees: As defined by the Monterey County Board of Supervisors, deal with issues of ongoing significance, and are subject to the Brown Act open meeting laws.

Agencies, JPAs, and Miscellaneous Appointments: These bodies are created pursuant to State statute, by the Board of Supervisors or in cooperation with another public entity. Appointment of a Board member is made based on State statute, multi-agency cooperative agreement, or the Board of Supervisors has been asked to assign one or more of its members to sit on a particular committee or Board. These agencies, boards and committees always consist of other members beyond or in addition to the Monterey County Board of Supervisor appointments. They may or may not be subject to the Brown Act open meeting laws, depending on how they are constituted and/or created.

Attachment B

AD HOC COMMITTEES	APPOINTEES (2)	Continue	Disband	Other Action	Staff Review
Carr Lake Ad Hoc Committee	Supervisor Salinas Supervisor Armenta				
Itinerant Vendor Ad Hoc Committee	Supervisor Calcagno Supervisor Armenta				
Jail Construction Ad Hoc Committee	Supervisor Salinas Supervisor Armenta				
Joint Governance Structures – Gang Task Force Framework Ad Hoc Committee	Supervisor Salinas Supervisor Armenta				
Juvenile Hall Ad Hoc Committee	Supervisor Potter Supervisor Salinas				
Recruitment of New Director of Public Health (2010) Ad Hoc Committee	Supervisor Armenta Supervisor Parker		XX		
Road Access Ad Hoc Committee	Supervisor Calcagno Supervisor Potter				
Truck to Rail Study Ad Hoc Committee	Supervisor Salinas Supervisor Calcagno				
Violence Prevention Framework Ad Hoc Committee	Supervisor Salinas Supervisor Armenta				
Water Issues Ad Hoc Committee	Supervisor Armenta Supervisor Calcagno				
BOARD STANDING COMMITTEES	APPOINTEES	Continue	Disband	Other Action	Staff review
Alternative Energy & the Environment Committee	Supervisor Salinas(C) Supervisor Parker				
Budget Committee	Supervisor Calcagno(C) Supervisor Armenta				
Capital Improvements Committee	Supervisor Potter(C) Supervisor Salinas				
Economic Development Committee	Supervisor Calcagno Supervisor Potter				
Equal Opportunity Committee	Supervisor Armenta(C) Supervisor Parker				
Fort Ord Committee	Supervisor Potter(C) Supervisor Parker				
Health and Human Services Committee	Supervisor Armenta(C) Supervisor Parker				
Human Resources Committee	Supervisor Armenta(C) Supervisor Parker				
Legislative Committee	Supervisor Potter(C) Supervisor Armenta				
Voting Rights Act Committee	Supervisor Armenta Supervisor Salinas				
Water Resources Committee aka: Joint Board Leadership Committee	Supervisor Salinas Supervisor Calcagno				

(C) denotes current Chair 2010