



# Monterey County

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## Board Report

Legistar File Number: A 18-033

March 13, 2018

**Introduced:** 2/8/2018

**Current Status:** Consent Agenda

**Version:** 1

**Matter Type:** BoS Agreement

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) to execute Amendment No. 11 to the Agreement (A-11938) with Cynthia Harlowe for professional consulting services at NMC, extending the Agreement an additional 1 year period for a revised full term of July 1, 2009 through June 30, 2019 and adding \$324,000 for a revised total Agreement amount not to exceed \$1,797,000.

### **RECOMMENDATION:**

**It is recommended the Board of Supervisors:**

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) to execute Amendment No. 11 to the Agreement (A-11938) with Cynthia Harlowe for professional consulting services at NMC, extending the Agreement an additional 1 year period for a revised full term of July 1, 2009 through June 30, 2019 and adding \$324,000 for a revised total Agreement amount not to exceed \$1,797,000.

### **SUMMARY/DISCUSSION:**

NMC is accredited by The Joint Commission, a non-profit organization that accredits over 18,000 healthcare organizations and programs in the United States. Approximately 82 percent of the nation's hospitals are currently accredited by The Joint Commission. The Joint Commission has deemed status with the Centers for Medicare and Medicaid Services (CMS) which means that The Joint Commission will enforce standards of compliance with the federal Conditions of Participation for receiving reimbursement under the Medicare and Medicaid programs in addition to Joint Commission standards. The accreditation process includes: (a) ongoing compliance with the standards of care, treatment and services; (b) annual self-assessment for compliance with all standards; and (c) an onsite survey every three years.

NMC has had an agreement with Cynthia Harlowe to provide onsite consulting services for Joint Commission survey preparation and during the actual survey. Her agreement provides for onsite consulting services to assist NMC in completing and scoring the annual self-assessment and in providing input on establishing action plans for maintaining compliance with all standards, providing on-site consulting during the actual survey and providing assistance to the Engineering Department in implementing process changes to assure complete compliance with The Joint Commission standards.

NMC wishes to execute Amendment No. 11 with Cynthia Harlowe with an additional one year term

for the provision of consulting services at NMC without interruption. Ms. Harlowe will be the lead person to conduct mock surveys during the upcoming years in preparation for official Joint Commission surveys. In addition, Ms. Harlowe will assist the Quality Department on several patient related projects while a new search is conducted to fill the recently vacated position.

**OTHER AGENCY INVOLVEMENT:**

County Counsel has reviewed and approved this Amendment No.11 as to legal form and risk provisions, and the Auditor-Controller has reviewed and approved as to payment provisions. The Amendment No.11 was reviewed and approved by NMC's Finance Committee Special Meeting and Board of Trustees on February 2, 2018

**FINANCING:**

The cost for this Amendment No. 11 is \$324,000. \$300,000 has been budgeted for this Agreement in the Fiscal Year 2017-18 Adopted Budget. Amounts for remaining years of the agreement will be included in those budgets as appropriate. There is no impact to the General Fund.

**BOARD OF SUPERVISORS STRATEGIC INITIATIVES:**

The consulting services in this agreement ensure that NMC remains compliant with Healthcare standards as required by The Joint Commission.

- Economic Development
- Administration
- Health and Human Services
- Infrastructure
- Public Safety

Prepared by: Dr. Craig Walls, Chief Medical Officer, 783-2521

Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2504

Attachments:

- Amendment No. 11 to Agreement with Cynthia Harlowe
- Amendment No. 10 to Agreement with Cynthia Harlowe
- Amendment No. 9 to Agreement with Cynthia Harlowe
- Amendment No. 8 to Agreement with Cynthia Harlowe
- Amendment No. 7 to Agreement with Cynthia Harlowe
- Amendment No. 6 to Agreement with Cynthia Harlowe
- Amendment No. 5 to Agreement with Cynthia Harlowe
- Amendment No. 4 to Agreement with Cynthia Harlowe
- Amendment No. 3 to Agreement with Cynthia Harlowe
- Amendment No. 2 to Agreement with Cynthia Harlowe
- Amendment No. 1 to Agreement with Cynthia Harlowe
- Agreement with Cynthia Harlowe

Attachments on file with the Clerk of the Board