



# Monterey County

168 W. Alisal St., 2nd Floor  
Monterey Room  
Salinas, CA 93901  
831.755.5115

## Meeting Agenda - Final Budget Committee

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Wednesday, January 27, 2021

1:30 PM

Monterey Room

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### Zoom Call-in Instructions

#### IMPORTANT NOTICE REGARDING COVID 19

Based on guidance from the California Department of Public Health and the California Governor's Office, in order to minimize the spread of the COVID 19 virus, please do the following:

You are strongly encouraged to observe the live stream of the Budget Committee meeting via Zoom at:

<https://montereycty.zoom.us/j/93664418334?pwd=TFY1ZVRvYmpxejdKNndIUzNRSURaZz09>

If you do not have access to a computer, you may call into the meeting and participate by calling the following number: 1-669-900-6833 and entering the following meeting ID: 936 6441 8334 and Password: 638419

2. If you choose not to attend the Budget Committee meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on Tuesday, January 26, 2021. Please submit your comment to Rocio Quezada at [quezadar1@co.monterey.ca.us](mailto:quezadar1@co.monterey.ca.us) and your comment will be placed into the record at the meeting.
3. If you are watching the live stream of the Budget Committee meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, please select the "raise hand" option on the Zoom screen, and your microphone will be unmuted so you can speak. To select the "raise hand" option, click on the 'participants' icon at the bottom of your Zoom screen, then click the "raise hand" icon next to your name.
4. If you attend the Budget Committee meeting in person, you will be required to maintain appropriate social distancing, specifically you must maintain a 6-foot distance between yourself and other individuals.

**Pursuant to Governor Newsome's Executive Order No. N-25-20, any and all Supervisors may participate in the meeting by telephone or video conference.**

**NOTE: All agenda titles related to numbered items are live web links. Click on the title to be directed to corresponding Committee Report.**

**PUBLIC COMMENT: Members of the public may address comments to the Committee concerning each agenda item. Timing of the public comment shall be at the discretion of the Chair.**

### **Call to Order**

### **Additions and Corrections**

### **Public Comment Period**

*This portion of the meeting is reserved for persons to address the Committee on any matter not on this agenda but under the jurisdiction of the Committee.*

### **Appointment of Chair and Vice Chair**

1. Consider appointment of the Chair and Vice Chair of the Budget Committee.

### **Approval of Action Minutes**

2. Approve the Budget Committee Action Minutes of December 16, 2020.

**Attachments:** [12-16-20 BC Action Minutes](#)

### **Consent Agenda**

3. Receive the List of Standing and Follow-Up Reports due to the Budget Committee.

**Attachments:** [Budget Committee Follow-Up Reports for January 2021](#)

4. Receive the California Department of Finance Bulletin for December 2020.

**Attachments:** [CA DOF December 2020 Finance Bulletin](#)

5. Receive a Report on the Governor's Fiscal Year (FY) 2021-22 Proposed Budget.

**Attachments:** [Budget Committee Report](#)  
[Attachment A - Overview Governors FY22 Proposed Budget](#)  
[Attachment B - CSAC Budget Action Bulletin](#)

6. a. Support amending the Fiscal Year (FY) 2020-21 Library Adopted Budget 6110-LIB003 Unit 8141 to reallocate two part time (.5) Library Assistant I to one

full time (1.0) Library Assistant II as indicated in Attachment A; and  
b. Support directing the Auditor-Controller and County Administrative Office to incorporate the position changes in the FY 2020-21 Library Adopted Budget 6110-LIB003 Unit 8141.

**Attachments:** [Budget Committee Report](#)  
[Attachment A - Reallocate Library Asst I to Library Asst II\\_Jan 2021 pdf](#)

### **Regular Agenda**

7. a. Receive a report from Health Department on closing budget gaps attributable to the COVID-19 pandemic; and  
b. Support the request for allocation of resources to fund the non-reimbursable costs of the County's continuing activities in response to the COVID-19 pandemic for the period from January 1, 2021 through June 30, 2021.

**Attachments:** [Budget Committee Report](#)

8. a. Receive a financial condition report for the Housing and Community Development Department and Department of Public Works, Facilities, & Parks (collectively, the former Resource Management Agency) for Fiscal Year (FY) 2020-21; and  
b. Provide direction to staff.

**Attachments:** [Budget Committee Report](#)  
[Attachment A-Financial Condition Report-REV](#)

9. a. Receive a report on the Church and Gabilan Streets-Development of County Property (adding 80 new paved off-street parking spaces and landscape), Project 8419;  
b. Support adding the Church and Gabilan Streets-Development of County Property, Project 8419, to the approved FY 2020/21 Funded Capital Projects (Fund 404) list, with estimated expenditures through FY 2020/21 in the amount of \$307,462, and total estimated expenditures in the amount of \$1,974,719;  
c. Support a recommendation to the Board of Supervisors authorizing the Auditor-Controller to amend the FY 2020/21 Adopted Budget for Facilities Master Plan Projects for \$307,462, Fund 404, Appropriation Unit RMA015, funded by an operating transfer in from Building Improvement and Replacement Fund 478, Appropriation Unit CAO047, to implement the Church and Gabilan Streets-Development of County Property, Project 8419, conforming to the CAO Budget Office direction;  
d. Support a recommendation to the Board of Supervisors authorizing the Auditor-Controller to transfer funds in the amount of \$307,462 from Building Improvement and Replacement Fund 478, Appropriation Unit CAO047 to Facilities Master Plan Projects Fund 404, Appropriation Unit RMA015, for projected costs through FY 2020/21; and  
e. Support a recommendation to the Board of Supervisors authorizing the

Auditor-Controller to transfer funds in the amount of \$107,601 from Facilities Master Plan Projects Fund 404, Appropriation Unit RMA015 to Capital Projects Fund 402, Appropriation Unit RMA014 to reimburse for prior year costs for Project 8419.

**Attachments:** [Budget Committee Report](#)  
[Attachment A - Schematic Design](#)  
[Attachment B - Project Budget](#)

- 10.
- a. Support authorizing the Auditor-Controller to amend the FY 2020-21 Adopted Budget by increasing appropriations in the County's Administrative Office's Other Financing Uses Budget Unit (001-1050-CAO017-8038) by \$399,499, financed by a release of the Cannabis Tax Assignment, Balance Sheet Account 3132; and
  - b. Support authorizing the Auditor-Controller to amend the Water Resources Agency's Castroville Seawater Intrusion Project Operations Fund (131-9300-WRA020-8491) FY 2020-21 adopted budget to increase appropriations in the amount of \$2,640,567, financed by a transfer from 001-1050-CAO017-8038 in the amount of \$399,499, and an increase in estimated revenues in the amount of \$2,241,068.

**Attachments:** [Budget Committee Report](#)  
[Tables 1 and 2](#)

- 11.
- Support adopting a Resolution by the Monterey County Water Resources Agency Board of Supervisors to:
- a. Amend the FY 20-21 Monterey County Water Resources Agency's Adopted Budget for Fund 111 - Administration Fund (111-9300-8267-WRA001) to reallocate one (1) 1.0 FTE Finance Manager II to one (1) 1.0 FTE Finance Manager III, as indicated in Attachment A; and
  - b. Authorize the Auditor Controller and the County Administrative Office to incorporate the position reallocation in the FY 20-21 Adopted Budget; and
  - c. Authorize the Human Resources Department to implement the changes in the Advantage HRM system.

**Attachments:** [Budget Committee Report](#)  
[Attachment A](#)  
[Attachment B](#)

### **Quarterly Reports**

- 12.
- a. Receive a status update on the Jail Housing Addition Project 8819.

**Attachments:** [Budget Committee Report](#)  
[Attachment A - Change Order Log](#)

### **Semi-Annual Reports**

13. Receive the Bi-Annual Report from the Assessor-County Clerk/Recorder

**Attachments:** [Budget Committee Report](#)  
[2020/2021 Monterey County Clerk/Recorder Fee Report](#)

**Adjournment**

**The next meeting is scheduled on February 24, 2021 at 1:30 p.m. in the Monterey Room.**

**Committee Members:** Supervisor Wendy Root Askew; and Supervisor Luis A. Alejo.

**Committee Staff:** Charles McKee, County Administrative Officer; Dewayne Woods, Assistant County Administrative Officer; Ezequiel Vega, County Budget Director; Les Girard, County Counsel; Rocio Quezada, Committee Secretary; and

**Elected Officials:** Rupa Shah, Auditor-Controller; Mary Zeeb, Treasurer-Tax Collector; and Steve Vagnini, Assessor-Clerk-Recorder.

- Copies of staff reports or other written documentation relating to items referenced on this agenda and/or submitted after distribution of the agenda packet are on file and available for public inspection at the County Administrative Office, Monterey County Government Center, 168 West Alisal Street, 3rd Floor, Salinas.
- Meetings of the Board of Supervisors' Budget Committee are accessible to individuals with disabilities. The Administration Building and Monterey Conference Room are wheelchair accessible. Please contact the Monterey County Civil Rights Office a 831-755-5117 if you need assistance or accommodations in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.
- The following services are available when requests are made by 5:00 p.m. of the Friday before this noted meeting: American Sign Language interpreters during a meeting, large print agenda or minutes in alternative format.
- If you require the assistance of an interpreter, please contact Rocio Quezada, Administrative Secretary in the County Administrative Office at 831-755-5115. Every effort will be made to accommodate requests for translation assistance. Requests should be made as soon as possible, and at a minimum 24 hours in advance of any meeting.
- Si usted requiere la asistencia de un interprete, por favor comuniquese con las oficina de Administracion localizada en el Centro de Gobierno del Condado de Monterey, (Monterey County Government Center), 168 W. Alisal, Tercer Piso, Salinas - o por telefono llamar a Rocio Quezada, 831-755-5115. La asistente hara el esfuerzo para acomodar los pedidos de asistencia de un interprete. Los pedidos se deberan hacer lo mas pronto posible, y a lo minimo 24 horas de anticipo de cualquier junta.