



County of Monterey

Item No.32

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: 24-791

January 07, 2025

Introduced: 12/3/2024

Current Status: General Government -
Consent

Version: 1

Matter Type: BoS Agreement

Approve and authorize the Assessor or their designee to execute a retroactive agreement with the California Assessors' Association (a non-profit assoc.), Harold W. Bertholf, Inc. (a California Professional Corp (contractor)), and the Participating Assessors in Counties containing oil, gas and geothermal energy-producing properties, for a Petroleum & Geothermal Property Sales Study at an annual cost of \$970 per year for a two year term of November 1, 2024 through and including October 31, 2026.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

Approve and authorize the Assessor or their designee to execute a retroactive agreement with the California Assessors' Association (a non-profit assoc.), Harold W. Bertholf, Inc. (a California Professional Corp (contractor)), and the Participating Assessors in Counties containing oil, gas and geothermal energy-producing properties, for a Petroleum & Geothermal Property Sales Study at an annual cost of \$970 per year for a two year term of November 1, 2024 through and including October 31, 2026.

SUMMARY/DISCUSSION:

The County of Monterey has entered into an agreement with the California Assessors' Association and Harold W. Bertholf, Inc. The California Assessors' Association is composed of all California County Assessors. The Assessors of the Counties of Colusa, Humboldt, Los Angeles, Sacramento, Sutter, Contra Costa, Kern, Monterey, San Luis Obispo, Ventura, Fresno, Kings, Orange, Santa Barbara and Yolo are members of the California Assessors' Association and together comprise the "Participating Assessors". They have agreed to enter into this agreement with the California Assessors' Association and Harold W. Bertholf, Inc. to gather, coordinate and analyze sales and property information data from oil, gas and geothermal energy-producing property sales within each of their respective Counties to share the information and analysis among themselves for purposes of property tax appraisals.

The California Assessors' Association serves as the coordinator to gather and analyze relevant property valuation information and coordinate the exchange of such information among the "Participating Assessors". The members of the "Participating Assessors" have agreed to enter into the

Agreement with the California Assessors' Association and Contractor.

Contractor shall assist the "Participating Assessors" in gathering and compiling information concerning the fair market value of oil, gas and geothermal energy-producing properties as evidenced by the purchases and sales of such properties. Contractor will coordinate and perform an analysis of the sales information compiled; prepare, distribute and explain a Sales Survey Report detailing the results of the sales study survey. Contractor shall provide monthly statements to the California Assessors' Association for services rendered during the term of this Agreement.

California Assessors' Association shall allocate the respective share of the annual costs of this Agreement to be paid among the "Participating Assessors" as follows:

COUNTIES ANNUAL SHARE OF COST					
Colusa	1.0%	Contra Costa	1.0%	Fresno	2.3%
Humboldt	1.0%	Kern	68.5%	Kings	1.0%
Los Angeles	8.5%	Monterey	1.0%	Orange	2.0%
Sacramento	1.0%	San Luis Obispo	1.0%	Santa Barbara	6.2%
Sutter	1.0%	Ventura	3.5%	Yolo	1.0%
TOTAL 100%					

Because this Agreement is entered into as part of a Joint Powers Agreement with other California Counties, the Assessor must obtain approval from the Board of Supervisors to execute this Agreement. The County of Monterey has successfully participated in this coordination and cooperation through a similar, if not identical agreement for over 10 years, and this Agreement is effectively the renewal of this service.

OTHER AGENCY INVOLVEMENT:

The Office of the County Counsel has reviewed and approved the agreement as to form.

FINANCING:

The annual cost to the Monterey County Assessor's Office for the two (2) year term of November 1, 2024 through October 31, 2026 shall not exceed \$970 per year. There is no impact to the General Fund, as the Agreement cost is within the Assessor's 2024-2025 Adopted Budget (001-1180-ACR001-8003-6613) for the recommended action. Transactions relating to future fiscal years will be included in each respective recommended budget.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The services rendered in this agreement provide the Assessor with the additional support it needs to provide reliable and high-quality services to the residents of Monterey County.

Mark a check to the related Board of Supervisors Strategic Initiatives

- ☒ Economic Development
- ☒ Administration
- ☐ Health & Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Chihiro Marie Tabata, Management Analyst, ext x6607

DocuSigned by:
Chihiro Tabata
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Approved by: Marina Camacho, Assessor County Clerk/Recorder, ext 5803

DocuSigned by:
Marina Camacho
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Attachments:

Proposed Agreement