



# **County of Monterey**

## **Budget Committee**

### **Meeting Agenda - Final**

168 W. Alisal St., 2nd Floor  
Monterey Room  
Salinas, CA 93901  
831.755.5115

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**Thursday, December 15, 2022**

**11:00 AM**

**Monterey Room**

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#### **Special Meeting - Zoom Call-in Instructions**

##### **IMPORTANT NOTICE REGARDING COVID 19**

Based on guidance from the California Department of Public Health and the California Governor's Office, in order to minimize the spread of the COVID 19 virus, please do the following:

You are strongly encouraged to observe the live stream of the Budget Committee meeting via Zoom at:

<https://montereycty.zoom.us/j/92807879607?pwd=a2lZemNsbkkyZStlU2J3MjN4dVFHQQT09>

If you do not have access to a computer, you may call into the meeting and participate by calling the following number: 1-669-900-6833 and entering the following meeting ID: 928 0787 9607 and Password: 802069

2. If you choose not to attend the Budget Committee meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on Wednesday, December 14, 2022. Please submit your comment to Rocio Quezada at [quezadar1@co.monterey.ca.us](mailto:quezadar1@co.monterey.ca.us) and your comment will be placed into the record at the meeting.

3. If you are watching the live stream of the Budget Committee meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, please select the "raise hand" option on the Zoom screen, and your microphone will be unmuted so you can speak. To select the "raise hand" option, click on the 'participants' icon at the bottom of your Zoom screen, then click the "raise hand" icon next to your name.

4. If you attend the Budget Committee meeting in person, you will be required to maintain appropriate social distancing, specifically you must maintain a 6-foot distance between yourself and other individuals.

**Pursuant to Governor Newsome's Executive Order No. N-25-20, any and all Supervisors may participate in the meeting by telephone or video conference.**

**NOTE: All agenda titles related to numbered items are live web links. Click on the title to be directed to corresponding Committee Report.**

**PUBLIC COMMENT: Members of the public may address comments to the Committee concerning each agenda item. Timing of the public comment shall be at the discretion of the Chair.**

### **Call to Order**

### **Public Comment Period**

This portion of the meeting is reserved for persons to address the Committee on any matter not on this agenda but under the jurisdiction of the Committee.

### **Approval of Action Minutes**

1. Approve the Budget Committee Action Minutes of November 30, 2022.

**[MIN 22-126](#)**

**Attachments:** [11-30-22 BC Meeting Minutes](#)

### **Consent Agenda**

2. Receive the List of Standing and Follow-up Report due to the Budget Committee.

**[BC 22-171](#)**

**Attachments:** [Budget Committee Follow-Up Reports for December 2022](#)

### **Regular Agenda**

3.
  - a. Support approval of an increase in appropriations and estimated revenues of \$40,000 for the FY2022-23 Housing and Community Development Adopted Budget, Appropriation Unit HCD002, Unit 8543 financed by a grant from the California Energy Commission to fund costs associated with implementation of SolarAPP+, Solar Automated Permit Processing; and
  - b. Support authorization of the Auditor-Controller to amend the FY 2022-23 Housing and Community Development Adopted Budget by increasing appropriations and estimated revenue by \$40,000 to Appropriation Unit HCD002, Unit 8543; and
  - c. Support approval and authorization for the Director of Housing and Community Development or his designee to accept grant funding from the California Energy Commission in the amount of \$80,000 of which \$40,000 is expected to be utilized in FY2022-23 and the remaining \$40,000 is expected to be utilized prior to the grant Agreement liquidation date of June 30, 2027.

**[BC 22-170](#)**

**Attachments:** [BC Report](#)  
[Attachment A - CalAPP Grant Agreement](#)

4. a. Support the County Administrative Office Contracts-Purchasing Division (001-1050-CAO002-8047) to add one (1) FTE allocation of Management Analyst II as indicated in Attachment C to be hired July 1, 2023;
- b. Support amending the FY 2022-23 Adopted Budget for the County Administrative Office Auxiliary Services (001-1050-CAO027-8472) to increase appropriations by \$19,132 to support operations of County Café Services and County Daycare lease to be supported by discretionary funds; and
- c. Support authorizing the Auditor-Controller and County Administrative Office to incorporate the position in the FY 2023-24 and the Human Resources Department to implement the changes in the Advantage HRM system.

**[BC 22-173](#)**

**Attachments:**     [BC Report](#)  
                          [Attachment A - Business Case](#)  
                          [Attachment B - Budget Sheet Auxiliary Services](#)  
                          [Attachment C - Position Count](#)

5. a. Support authorizing the County Administrative Office and the Human Resources Department to amend the District Attorney's FY 2022-23 adopted budget (2240-8573-DIS001) to add a new Victim Witness Program Coordinator position (60K03), funded by a Kaiser Foundation grant;
- b. Support authorizing the Auditor/Controller to amend the District Attorney's FY 2022-23 adopted budget (2240-8573-DIS001) to increase appropriations and estimated revenues by \$50,000, financed by the receipt of Kaiser Foundation Hospital grant funds; and
- c. Support authorizing the Auditor/Controller to amend the District Attorney's FY 2022-23 adopted budget (2240-8063-DIS001) to increase appropriations and estimated revenues by \$50,000, financed by the receipt of California Department of Emergency Services (CalOES) funds for the King City Child Advocacy grant.

**[BC 22-169](#)**

**Attachments:**     [BC Report](#)  
                          [Adopted Resolution 22-351](#)  
                          [Kaiser Foundation Grant Approval](#)  
                          [CalOES KC Grant Approval](#)

6. a. Support amending Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendices A and B to retitle the Patient Account Representative I/II, Senior Patient Account Representative, and Supervising Patient Account Representative classifications to Patient Financial Services Specialist I/II, Senior Patient Financial Services Specialist, and Supervising Patient Financial Services Specialist and adjust the base wage salary ranges as indicated in Attachment A;
- b. Support directing the Human Resources Department to implement the changes in the Advantage HRM system.

**[BC 22-163](#)**

**Attachments:**     [BC Report](#)  
                             [Attachment A](#)

### Adjournment

The next regular meeting is scheduled on January 25, 2023 at 1:30 p.m. in the Monterey Room and via Zoom

**Committee Members:** Supervisor Wendy R. Askew, Chair; and Supervisor Luis A. Alejo, Vice-Chair.

**Committee Staff:** Charles McKee, County Administrative Officer; Dewayne Woods, Assistant County Administrative Officer; Ezequiel Vega, County Budget Director; Les Girard, County Counsel; Rocio Quezada, Committee Secretary; and

**Elected Officials:** Rupa Shah, Auditor-Controller; Mary Zeeb, Treasurer-Tax Collector; and Steve Vagnini, Assessor-Clerk-Recorder.

- Copies of staff reports or other written documentation relating to items referenced on this agenda and/or submitted after distribution of the agenda packet are on file and available for public inspection at the County Administrative Office, Monterey County Government Center, 168 West Alisal Street, 3rd Floor, Salinas.
- Meetings of the Board of Supervisors' Budget Committee are accessible to individuals with disabilities. The Administration Building and Monterey Conference Room are wheelchair accessible. Please contact the Monterey County Civil Rights Office at 831-755-5117 if you need assistance or accommodations in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.
- The following services are available when requests are made by 5:00 p.m. of the Friday before this noted meeting: American Sign Language interpreters during a meeting, large print agenda or minutes in alternative format.
- If you require the assistance of an interpreter, please contact Rocio Quezada, Administrative Secretary in the County Administrative Office at 831-755-5115. Every effort will be made to accommodate requests for translation assistance. Requests should be made as soon as possible, and at a minimum 24 hours in advance of any meeting.
- Si usted requiere la asistencia de un interprete, por favor comuniquese con las oficina de Administracion localizada en el Centro de Gobierno del Condado de Monterey, (Monterey County Government Center), 168 W. Alisal, Tercer Piso, Salinas - o por telefono llamar a Rocio Quezada, 831-755-5115. La asistente hara el esfuerzo para acomodar los pedidos de asistencia de un interprete. Los pedidos se deberan hacer lo mas pronto posible, y a lo minimo 24 horas de anticipo de cualquier junta.