



County of Monterey

Cannabis Committee

Meeting Agenda - Final

Government Center- Board
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Thursday, February 16, 2023

10:00 AM

**The Monterey Room in the
Government Center
168 W. Alisal St., 2nd Floor
Salinas, CA, 93901**

**or via Zoom at
<https://montereycty.zoom.us/j/94033487729>**

SPECIAL MEETING

IMPORTANT NOTICE REGARDING COVID 19

Based on guidance from the California Department of Public Health and the California Governor's Office, in order to minimize the spread of the COVID 19 virus, please do the following:

**1. You are strongly encouraged to join the Cannabis Committee meeting via Zoom at:
<https://montereycty.zoom.us/j/94033487729>**

If you do not have access to a computer, you may call into the meeting and participate by calling the following number: 1-669-900-6833 and entering the following meeting ID: 940 3348 7729.

2. If you choose not to attend the Cannabis Committee meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on the day prior to the meeting. Please submit your comment to Yulisa Chavarin at Chavariny1@co.monterey.ca.us. Your comment will be placed into the record at the meeting.

3. If you are watching the live stream of the Cannabis Committee meeting and wish to make either a general public comment or a comment on a specific agenda item as it is being heard, please select the "raise hand" option on the Zoom screen, and your microphone will be unmuted so you can speak. To select the "raise hand" option, click on the 'participants' icon at the bottom of your Zoom screen, then click the "raise hand" icon next to your name.

4. If you attend the Cannabis Committee meeting in person, you will be required to maintain appropriate social distancing, specifically you must maintain a 6-foot distance between yourself and other individuals.

Pursuant to Governor Newsom's Executive Order No. N-25-20, some or all Supervisors may participate in the meeting by telephone or video conference.

NOTE: All agenda titles related to numbered items are live web links. Click on the title to be directed to corresponding Committee Report.

PUBLIC COMMENT: Members of the public may address comments to the Committee concerning each agenda item. Timing of the public comment shall be at the discretion of the Chair.

Call to Order

Additions and Corrections

Public Comment Period

This portion of the meeting is reserved for persons to address the Committee on any matter not on this agenda but under the jurisdiction of the Committee.

Approval of Action Minutes

1. Consider approval of action minutes from November 29, 2022 and December 1, 2022 Cannabis Committee meetings.

Attachments: [BOS Cannabis Committee Minutes-11 29 22](#)
[BOS Cannabis Committee Minutes-12 01 22](#)

Regular Agenda

2. Appoint Chair and Vice Chair of the Board of Supervisors Cannabis Committee.
3. Approve Calendar Year (CY) 2023 Meeting Schedule.

Attachments: [2023 Cannabis Committee Meeting Calendar](#)

4. Receive a report on the Industrial Hemp Pilot Program Regulatory Update.

Presenter: Richard O. Ordonez, Chief Deputy Agricultural Commissioner

Attachments: [Industrial Hemp Pilot Program Update](#)

5. Receive a memoranda update on Cannabis Program performance indicators, SMART goals, legislative updates, and active grants.

Presenter: Myles Echenique, Management Analyst II

Attachments: [Memorandum of Cannabis Program - 2-16-2023](#)

6. Receive a Treasurer-Tax Collector memoranda update on commercial cannabis tax payments including quarterly payments.

Presenter: Lynnette Charlesworth, Management Analyst III

Attachments: [Update on commercial cannabis business tax payments](#)

- 7.
- a. Receive an update on the implementation of cannabis business tax payment plan agreements;
 - b. Support a recommendation that the Board of Supervisors adopt a resolution to authorize the Treasurer-Tax Collector to extend the previously authorized conditional waiver of penalties and interest on unpaid installments of the annual commercial cannabis business tax imposed on cultivation activities for Fiscal Year 2022-2023, so long as the full amount due is received by the Treasurer-Tax Collector on or before November 30, 2023; and
 - c. Support a recommendation that the Board of Supervisors resume quarterly cannabis business tax installments for Fiscal Year 2023-24.
 - d. Provide further direction as appropriate.

Presenter: Joann Iwamoto, Cannabis Program Manager

Attachments: [Board Report](#)
 [A. Completed Board Order Approving Payment Plan](#)
 [B. Resolution Extending Conditional Waiver of Penalties and](#)
 [Interest to September 2023](#)
 [C. Cannabis Business Tax Payment Plan Overview](#)

- 8.
- a. Receive information and provide direction regarding proposed amendments to Monterey County Code Chapter 7.90; and
 - b. Direct staff to present the Cannabis Committee's recommendation on the proposed amendments to Monterey County Code Chapter 7.90 to the Board of Supervisors; and
 - c. Receive information related to the proposed amendments to Monterey County Code Titles 20.67 and 21.67; and
 - d. Provide further direction as appropriate.

Presenter: Joann Iwamoto, Cannabis Program Manager

Attachments: [Board Report](#)

9. Receive an update on the "Good Standing" Criteria document and provide staff with any recommendations, if any.

Presenter: Myles Echenique, Management Analyst II

Attachments: [Memorandum of Cannabis Program Revisions to Good Standing Criteria](#)
 [Good Standing Criteria \(clean\)](#)
 [Good Standing Criteria \(redline\)](#)

Adjournment

Next meeting scheduled for March 2, 2023 at 2:00 p.m.

Committee Members: Supervisor Mary Adams and Supervisor Chris Lopez.

- **Copies of staff reports or other written documentation relating to items referenced on this agenda and/or submitted after distribution of the agenda packet are on file and available for public inspection at the County Administrative Office, Monterey County Government Center, 168 West Alisal Street, 3rd Floor, Salinas.**
- **Meetings of the Cannabis Committee are accessible to individuals with disabilities. The Administration Building and Monterey Conference Room are wheelchair accessible. Please contact the Monterey County Civil Rights Office at 831-755-5117 if you need assistance or accommodations to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.**
- **The following services are available when requests are made by 5:00 p.m. of the Friday before this noted meeting: American Sign Language interpreters during a meeting, large print agenda or minutes in alternative format.**
- **If you require the assistance of an interpreter, please contact the Cannabis Program in the County Administrative Office at 831-796-3049. Every effort will be made to accommodate requests for translation assistance. Requests should be made as soon as possible, and at a minimum 24 hours in advance of any meeting.**
- **Si usted requiere la asistencia de un intérprete, por favor comuníquese con las oficinas de Administración localizada en el Centro de Gobierno del Condado de Monterey, (Monterey County Government Center), 168 W. Alisal, Tercer Piso, Salinas - o por teléfono llamar al Programa de Cannabis 831-796-3049. La asistente hará el esfuerzo para acomodar los pedidos de asistencia de un intérprete. Los pedidos se deberán hacer lo más pronto posible, y a lo mínimo 24 horas de anticipo de cualquier junta.**