

# MONTEREY COUNTY

## COMMISSION ON DISABILITIES

1441 SCHILLING PLACE, SALINAS, CA 93901  
(831) 755-5117 ~ Fax (831) 796-8521



## COMMISSION ON DISABILITIES MEETING

**Monday, March 25, 2024**

**2:00 p.m.**

**1441 Schilling Place, 1st Floor – Cayenne Room  
Salinas, CA 93901**

## AGENDA

THE MONTEREY COUNTY COMMISSION ON DISABILITIES welcomes and encourages all interested persons to attend and participate in the discussion. Meetings are held on the last Monday of every other month at 2:00 p.m. in the Monterey County Government Center, 1441 Schilling Place, 1st Floor – Cayenne Room, Salinas, CA 93901. All meetings are conducted in compliance with the Ralph M. Brown Act, Government Code §54950, et seq.

ANY PERSON WISHING TO ADDRESS THE COMMISSION on Agenda or Non-agenda topics may do so at the appropriate time after receiving recognition from the Chairperson. Persons doing so should state their name and address or organization/ agency, prior to making their comments or asking questions. Persons speaking on Non-agenda topics should do so only during the section of the Agenda reserved for “Public Comments and Petitions.” Persons wishing to comment on an Agenda topic should do so when that topic has been reached on the Agenda. Comments should be brief and limited to the subject matter. Reasonable time limitations may be imposed at the discretion of the Chairperson. An emergency item (as defined by the Brown Act) may be added to the agenda only by vote of the Commission.

**DISABILITY ACCESS:** The Cayenne Room, 1st Floor is wheelchair accessible. The following services are available when requests are made by Wednesday before the Commission meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes in alternative format; assistive listening devices. Please contact the Civil Rights Office (831) 755-5117, if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.

**DOCUMENT DISTRIBUTION:** Documents related to agenda items that are distributed to the Commission less than 72 hours prior to the meeting shall be available for public inspection at the Civil Rights Office, 1441 Schilling Place, Salinas, CA 93901. Documents distributed to the

Commission at the meeting by Staff will be available at the meeting; documents distributed to the Commission by members of the public shall be made available after the meeting.

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Members of the Public may participate in meetings in one of two ways:

1. **You may attend the meeting in person; or,**
2. **You may observe the live stream of the meeting** via computer by clicking on the following Zoom link:

**PLEASE NOTE: IF ALL PARTICIPATING COMMISSION MEMBERS ARE PRESENT IN PERSON, PUBLIC PARTICIPATION BY ZOOM IS FOR CONVENIENCE ONLY AND IS NOT REQUIRED BY LAW. IF THE ZOOM FEED IS LOST FOR ANY REASON, THE MEETING MAY BE PAUSED WHILE A FIX IS ATTEMPTED BUT THE MEETING MAY CONTINUE AT THE DISCRETION OF THE CHAIRPERSON.**

<https://montereycty.zoom.us/j/93922567256?pwd=Um5RdzhIS3hQZm5lMINNS3ZJODJlZz09>

or the public may listen via phone by dialing **1-669-900-6833** and then when prompted, entering the **Meeting ID 939 2256 7256** Access Code and **Password 388741**. You will be asked for a “Participant ID”. **You do not need a Participant ID** to join the meeting, press the pound key (#) again and you will be automatically connected.

3. If a member of the public wishes to comment on a particular agenda item, the public is strongly encouraged to submit their comments in writing via email to the Civil Rights Office at [CivilRights@co.monterey.ca.us](mailto:CivilRights@co.monterey.ca.us) by 2:00 p.m. on the Wednesday prior to the meeting. To assist County staff in identifying the agenda item to which the comment relates, the public is requested to indicate the Commission on Disabilities date and agenda item in the subject line. Comments received by the 2:00 p.m. Wednesday deadline will be distributed to the Commission and will be placed in the record.
4. Members of the public wishing to comment on a specific agenda item while the matter is being heard may participate by any of the following means:
  - a. When the Chairperson calls for public comment on an agenda item, Civil Rights Office staff will first ascertain who wants to testify (among those who are in the meeting electronically or telephonically) and will then call on speakers and unmute their device one at a time. Public speakers may be broadcast in audio form only.
  - b. If speakers or other members of the public have documents they wish to distribute to the Commission for an agenda item, they are encouraged to submit such documents by 2:00 p.m. on Wednesday before the meeting to: [CivilRights@co.monterey.ca.us](mailto:CivilRights@co.monterey.ca.us). To assist staff in identifying the agenda item to which the comment relates, the public is

requested to indicate the Commission on Disabilities date and agenda number in the subject line.

- c. If members of the public want to present documents/Power Point presentations while speaking, they should submit the document by 2:00 p.m. on Tuesday before the meeting at [CivilRights@co.monterey.ca.us](mailto:CivilRights@co.monterey.ca.us) (If submitted after that deadline, staff will make best efforts, but cannot guarantee, to make it available to present at the Commission meeting.)
  - d. While the matter is being heard, a member of the public may submit a comment via email, preferably limited to 250 words or less, to Civil Rights Office staff at [CivilRights@co.monterey.ca.us](mailto:CivilRights@co.monterey.ca.us). To assist staff in identifying the agenda item to which the comment relates, the public is requested to indicate the Commission on Disabilities date and agenda number in the subject line. If the comment is received prior to close of public comment on an agenda item, every effort will be made to read the comment into the record, but some comments may not be read out loud due to time limitations or length of the comment (if the comment exceeds 250 words). Comments received prior to the close of the public comment period on an agenda item will be made part of the record for that item.
5. Members of the public who wish to make a general public comment for items not on the day's agenda may submit their comment via email, preferably limited to 250 words or less, to Civil Rights Office staff at [CivilRights@co.monterey.ca.us](mailto:CivilRights@co.monterey.ca.us). The Commission on Disabilities meeting date and "general comment" should be indicated in the subject line. The comment will be placed on the record for the meeting, and every effort will be made to read the comment into the record at the appropriate time on the agenda.
6. Individuals with disabilities who desire to request a reasonable accommodation or modification to observe or participate in the meeting may make such request by sending an email to [CivilRights@co.monterey.ca.us](mailto:CivilRights@co.monterey.ca.us). The request should be made no later than noon on the Monday prior to the Commission meeting in order to provide time for County to address the request.
7. The Chairperson and/or Vice-Chairperson may set reasonable rules as needed to conduct the meeting in an orderly manner.
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# COMISIÓN SOBRE DISCAPACIDADES JUNTA REGULAR

**Lunes 25 de marzo del 2024**

**2:00 p.m.**

**1441 Schilling Place, Primero Piso – Sala *Cayenne*  
Salinas, CA 93901**

## AGENDA

LA COMISIÓN SOBRE DISCAPACIDADES DEL CONDADO DE MONTEREY da la bienvenida y alienta a toda persona interesada a acudir y participar en la discusión. Las juntas se llevan a cabo el último lunes de cada dos meses a las 2:00 p.m. en el Salón *Cayenne* de la sede de gobierno del Condado de Monterey ubicado en 1441 Schilling Place, Salinas, California 93901. Todas las juntas se llevan a cabo en cumplimiento con la Ley Ralph M. Brown, Código de Gobierno (*Government Code*) §54950, *et seq.*

CUALQUIER PERSONA QUE QUIERA DIRIGIRSE A LA COMISIÓN acerca de asuntos agendados o no agendados, puede hacerlo en el momento oportuno después de ser reconocido por la presidenta/el presidente de la Comisión. Antes de hacer comentarios o preguntas, las personas que sean reconocidas deben dar su nombre y dirección o el nombre de la organización o agencia que representan. Si una persona quiere hacer un comentario acerca de un asunto no agendado, lo puede hacer durante la sección de la Agenda reservada para “Comentarios Públicos y Peticiones.” Si una persona quiere hacer un comentario acerca de un asunto agendado, debe hacerlo cuando se llame el asunto. Los comentarios deben ser breves y limitarse al asunto. La presidenta/el presidente, a su discreción, puede imponer límites de tiempo razonables. Un asunto de emergencia (de acuerdo a la definición de la Ley Brown) puede ser agregado a la agenda exclusivamente por voto de la Comisión.

ACCESO PARA DISCAPACITADOS: El Salón *Cayenne* es accesible a personas con sillas de ruedas. Los siguientes servicios están disponibles cuando se soliciten antes del miércoles previo a la junta de la Comisión: intérpretes de lenguaje de señas o el uso de un lector durante la junta; la agenda o acta de reunión en letra grande o en formato alternativo; dispositivos de escucha asistida. Por favor llame a la Oficina de Derechos Humanos (*Civil Rights Office*) al (831) 755-5117, si necesita asistencia para participar en la reunión pública o si necesita que se modifique la agenda o comentarios públicos como es requerido por la Sección 202 de la Ley de Americanos con Discapacidades.

DISTRIBUCIÓN DE DOCUMENTOS. Los documentos relacionados con la agenda que fueron proporcionados a la Comisión menos de 72 horas antes de la junta serán puestos a disposición del público en la Oficina de Derechos Humanos (*Civil Rights Office*) ubicada en 1441 Schilling Place, Salinas, California 93901. Cualquier documento proporcionado a la Comisión estará disponible

en la junta; documentos proporcionados a la Comisión por miembros del público serán disponibles después de la junta.

El público puede participar en las juntas en las siguientes maneras:

1. **Puede ir a la junta en persona; o,**
2. **Puede observar la junta en vivo a través de una computadora en el siguiente enlace de Zoom:**

**TOME NOTA: SI TODOS LOS COMISIONADOS ESTÁN PRESENTES, LA PARTICIPACIÓN POR ZOOM ES SOLAMENTE COMO CONVENIENCIA Y NO ES REQUERIDA POR LEY. SI LA CONEXIÓN POR ZOOM SE PIERDE POR CUALQUIER RAZÓN, LA JUNTA PUEDE DETENERSE MOMENTÁNEAMENTE PARA ARREGLAR LA CONEXIÓN, PERO LA JUNTA PUEDE PROSEGUIR A DISCRECIÓN DE LA/EL PRESIDENTA/E.**

<https://montereycty.zoom.us/j/93922567256?pwd=Um5Rdzhls3hQZm5lMINNS3ZJODJlZz09>; o,

puede escuchar la junta en vivo a través de teléfono al marcar 1-669-900-6833 y, cuando se lo pidan, marcar el número **939 2256 7256** como *Meeting ID Access Code* (código de identificación de junta) y **388741** como *Password* (contraseña). Le van a preguntar por un número de participante (*Participant ID*). **No necesita un número de participante** para atender la junta; presione la tecla numeral (#) y será conectado automáticamente.

3. Si el público desea comentar acerca de un tema agendado, se pide que envíen su comentario por escrito a la Oficina de los Derechos Humanos a [derechoshumanos@co.monterey.ca.us](mailto:derechoshumanos@co.monterey.ca.us) antes de las 2:00 p.m. del miércoles previo a la junta. Para poder identificar el asunto, favor de incluir el tema que se quiera comentar y la fecha de la junta. Comentarios recibidos antes de las 2:00 p.m. del miércoles previo a la junta se distribuirán a la Comisión y serán incluidos en el acta de reunión.
4. Personas que quieran comentar acerca de un asunto agendado pueden participar de las siguientes maneras:
  - a. Cuando el/la presidente/a indique que se reciben comentarios del público, personal de la Oficina de Derechos Humanos (*Civil Rights Office*) primero determinarán quién quiere comentar entre los que están presentes electrónica o telefónicamente y llamarán a que comenten uno por uno. Los comentarios de las personas serán transmitidos por audio únicamente.
  - b. Si una persona que está comentando u otras personas del público quieren proporcionar documentos a la Comisión acerca de un tema agendado, pueden enviar los documentos antes de las 2:00 p.m. del miércoles previo a la junta a [derechoshumanos@co.monterey.ca.us](mailto:derechoshumanos@co.monterey.ca.us). Para poder identificar el tema agendado, favor de incluir la fecha y el número de asunto agendado.

- c. Si una persona que está comentando quiere presentar documentos o una presentación por PowerPoint al comentar, debe enviar los documentos o la presentación antes de las 2:00 p.m. el miércoles previo a la junta a [derechoshumanos@co.monterey.ca.us](mailto:derechoshumanos@co.monterey.ca.us). (Si los envían después de la fecha límite, personal de la Oficina de Derechos Humanos (*Civil Rights Office*) intentará tener los documentos o presentación disponible en la junta, pero no lo puede garantizar.
  - d. Una persona puede enviar documentos acerca de un asunto que se está discutiendo por correo electrónico, de preferencia no más de 250 palabras, a la Oficina de Derechos Humanos (*Civil Rights Office*) al correo [derechoshumanos@co.monterey.ca.us](mailto:derechoshumanos@co.monterey.ca.us). Favor de incluir el número de agenda del asunto y la fecha de la junta. Si se recibe el comentario antes de que se terminen los comentarios públicos en un tema agendado, se intentará leer el comentario para que conste en el acta, pero algunos comentarios no se podrán leer debido a limitaciones de tiempo o el tamaño del comentario (si excede 250 palabras). Comentarios recibidos antes de que termine el periodo de comentario del público de un asunto agendado serán incluidos en el acta de la junta para ese asunto.
5. Personas que quieran hacer un comentario general para asuntos no agendados ese día pueden enviar sus comentarios, de preferencia de 250 palabras o menos, por correo electrónico, a la Oficina de Derechos Humanos (*Civil Rights Office*) al correo electrónico [derechoshumanos@co.monterey.ca.us](mailto:derechoshumanos@co.monterey.ca.us). Favor de incluir la fecha de la junta e indicar que es un “comentario general”. El comentario se incluirá en el acta de la junta, y se intentará leer el comentario para el acta durante el momento apropiado de la agenda.
6. Personas con discapacidades que necesiten una modificación razonable para observar o participar en la junta pueden enviar su solicitud por correo electrónico a [derechoshumanos@co.monterey.ca.us](mailto:derechoshumanos@co.monterey.ca.us). La solicitud debe ser enviada a más tardar a mediodía del miércoles antes de la junta de la Comisión para que el Condado tenga tiempo de otorgarla.
7. La presidenta/el presidente o vicepresidenta/e pueden crear reglas para que la junta se lleve a cabo de manera ordenada.

I. ROLL CALL AND GREETING OF VISITORS

II. PUBLIC COMMENT

This portion of the meeting is reserved for persons to address the Commission on any matter not on this agenda but under the jurisdiction of the Commission on Disabilities.

III. ACTION ITEM: APPROVAL OF MINUTES

Approve the draft Action Minutes of September 25, 2023

IV. ACTION ITEM: DISCUSS, NOMINATE, AND ELECT COD CHAIR AND VICE-CHAIR FOR 2024 – CHAIRPERSON CHILDRESS

V. DISCUSS COMMISSION ON DISABILITIES ANNUAL REPORT – NATALIE ALFARO-FRAZIER, CIVIL RIGHTS OFFICE

VI. DISCUSS SCHEDULING OF THE CALIFORNIA COMMISSION ON DISABILITIES ACCESS (CCDA) FORUM FOR 2024

VII. REVIEW, DISCUSS AND APPROVE COD STRATEGIC PLAN ASSIGNMENTS FOR UNASSIGNED GOALS/OBJECTIVES – NATALIE ALFARO-FRAZIER, CIVIL RIGHTS OFFICE

VIII. REVIEW, DISCUSS, AND APPROVE THE COD MEETING SCHEDULE FOR 2024 – NATALIE ALFARO-FRAZIER, CIVIL RIGHTS OFFICE

IX. ANNOUNCEMENTS AND EVENTS

X. FUTURE AGENDA ITEMS

- a. In-Home Supportive Services Advisory Committee Report
- b. Commission on Disabilities Bylaws
- c. Blue Zones Presentation
- d. Invitation/Presentation Member of the Board

XI. ADJOURNMENT

# MONTEREY COUNTY

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## COMMISSION ON DISABILITIES

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### **AGENDA ITEM NO. III**

**ATTACHMENT: Draft Action Minutes of September 25, 2023**

# MONTEREY COUNTY

## COMMISSION ON DISABILITIES

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## MONTEREY COUNTY COMMISSION ON DISABILITIES REGULAR MEETING

MONDAY, SEPTEMBER 25, 2023

### MINUTES

#### I. Call to Order and Introductions

Chairperson Childress called the Regular Meeting to order at 2:03 p.m.

**Commissioners Present** – John Gay, Roger Miller, Libby Sofer, Cristy Sugabo, Lilia Chagolla and Lorraine Gonzales, Johnny Morales, and Nona Childress

**Commissioners Absent** – None

**Staff Present** – Senior Equal Opportunity Analyst, Leeset Torres; Administrative Secretary, Ruby Jacinto; and Deputy County Counsel, Marina Pantchenko

#### II. Public Comment

None.

#### III. Action Item: Approval of the Regular Meeting Action Minutes of July 31<sup>st</sup>, 2023.

The Commission on Disabilities approved the draft Action Minutes of July 31<sup>st</sup>, 2023.

Commissioner Chagolla made a motion to approve the Regular Meeting minutes of July 31, 2023 as submitted; seconded by Commissioner Gay; motion passed by the following vote:

AYES: Sugabo, Morales, Chagolla, Sofer, Gonzales, Miller, and Gay

NOES: None

ABSENT: None

ABSTAIN: Childress

#### IV. Receive Presentation: Business Compliance With ADA – The Role of a CASP – Commissioner Miller

Roger Miller, COD Commissioner, gave a presentation on Business Compliance With ADA – The Role of a CASP.

**V. Receive and Discuss Presentation: Opportunities to Increase Access for All at Small Businesses – April Dawson, Executive Director California Commission on Disabilities Access (CCDA)**

April Dawson, CCDA Executive Director, gave a presentation on Opportunities to Increase Access for All at Small Businesses.

**VI. Discuss Updates to Monterey County's Title VI Civil Rights Act Implementation Plan – Leeset Torres, Civil Rights Office**

Leeset Torres, Senior Equal Opportunity Analyst, gave a presentation on Updates to Monterey County's Title VI Civil Rights Act Implementation Plan.

**VII. Review, Discuss, and Approve Updated COD Marketing Materials – Leeset Torres, Civil Rights Office**

Leeset Torres, Senior Equal Opportunity Analyst, gave a presentation on the updated COD marketing materials.

The COD reviewed, discussed, and approved the COD marketing materials as presented.

Commissioner Chagolla made a motion to approve the COD flyer and graphics for social media platforms; seconded by Commissioner Sofer; motion passed by the following vote:

AYES: Sugabo, Chagolla, Sofer, Gonzales, Miller, Gay, Childress and Morales

NOES: None

ABSENT: None

ABSTAIN: None

**VIII. Receive an Update on COD Goal/Objective 2.2 – Commissioner Gonzales**

Commissioner Gonzales had no update to report.

**IX. Receive an Update on COD Goal/Objective 2.3 – Commissioner Sofer**

Commissioner Sofer provided a verbal update on COD Goal/Objective 2.3.

**X. Receive and Discuss the COD Meeting Schedule for 2024 – Leeset Torres, Civil Rights Office**

The COD reviewed and discussed the meeting schedule as presented.

The COD Meeting Schedule for 2024 will be added to the agenda in November for review and approval.

**XI. Announcements and Events**

**XII. Future Agenda Items**

**XIII. Adjournment**

The meeting was adjourned at 3:56 p.m.

# MONTEREY COUNTY

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## COMMISSION ON DISABILITIES

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### **AGENDA ITEM NO. VIII ATTACHMENT: COD Meeting Schedule for 2024**



# **MONTEREY COUNTY BOARD OF SUPERVISORS** **COMMISSION ON DISABILITIES**

## **2024 MEETING SCHEDULE**

|                                                                        |                                                                                                                                                                                                                |                                                     |
|------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|
| <b>COMMISSION RESPONSIBILITIES</b>                                     | <b>THE COMMISSION SHALL ADVISE THE BOARD OF SUPERVISORS REGARDING MATTERS RELATING TO EQUAL ACCESS TO EMPLOYMENT, PUBLIC SERVICES, COMMUNICATIONS AND PUBLIC ACCOMMODATIONS FOR PERSONS WITH DISABILITIES.</b> |                                                     |
| <b>MEETING LOCATION<br/>(UNLESS OTHERWISE POSTED)</b>                  | <b>CAYENNE CONFERENCE ROOM<br/>         1441 SCHILLING PLACE-SOUTH BLDG, 1<sup>ST</sup> FLOOR<br/>         SALINAS, CA 93901</b>                                                                               |                                                     |
| <b>MEETING DATES<br/>(UNLESS OTHERWISE POSTED)</b>                     | <b>LAST MONDAY OF EVERY OTHER MONTH</b>                                                                                                                                                                        |                                                     |
| <b>STAFF CONTACT</b>                                                   | <b>ADMINISTRATIVE SECRETARY-CONFIDENTIAL<br/>         RUBY JACINTO ~ (831) 755-5117<br/> <a href="mailto:JACINTOR@CO.MONTEREY.CA.US">JACINTOR@CO.MONTEREY.CA.US</a></b>                                        |                                                     |
| <b><del>MONDAY, JANUARY 29, 2024</del></b><br><b>MEETING CANCELLED</b> |                                                                                                                                                                                                                | <b>2:00 P.M. – 4:00 P.M.</b><br><b>CAYENNE ROOM</b> |
| <b>MONDAY, MARCH 25, 2024</b>                                          |                                                                                                                                                                                                                | <b>2:00 P.M. – 4:00 P.M.</b><br><b>CAYENNE ROOM</b> |
| <b>MONDAY, MAY 20, 2024 *</b>                                          |                                                                                                                                                                                                                | <b>2:00 P.M. – 4:00 P.M.</b><br><b>CAYENNE ROOM</b> |
| <b>MONDAY, JULY 29, 2024</b>                                           |                                                                                                                                                                                                                | <b>2:00 P.M. – 4:00 P.M.</b><br><b>CAYENNE ROOM</b> |
| <b>MONDAY, SEPTEMBER 30, 2024</b>                                      |                                                                                                                                                                                                                | <b>2:00 P.M. – 4:00 P.M.</b><br><b>CAYENNE ROOM</b> |
| <b>MONDAY, NOVEMBER 25, 2024</b>                                       |                                                                                                                                                                                                                | <b>2:00 P.M. – 4:00 P.M.</b><br><b>CAYENNE ROOM</b> |

**\*Last Monday is a County Holiday**

*Updated March 20, 2024*