



Monterey County

168 West Alisal Street,
2nd Floor
Salinas, CA 93901
831.755.5115

Meeting Agenda - Final Budget Committee

Wednesday, June 28, 2017

1:30 PM

Monterey Room

Call to Order

Additions and Corrections

Public Comment Period

Approval of Action Minutes

Consent Agenda

1. Approve the Budget Committee Meeting Action Minutes for May 31, 2017.

Attachments: [05-31-17 BC Action Minutes](#)

2. Receive the List of Standing and Pending Reports to the Budget Committee.

Attachments: [Budget Committee Follow-Up Reports - JUN 2017](#)

3. Receive the California Department of Finance Bulletin for June 2017.

Attachments: [DOF - Bulletin for Jun 2017](#)

Regular Agenda

4. Support the refunding of the County's 2007 Certificates of Participation (COPs) estimated to generate approximately \$1.4 million in annual budgetary savings.

Attachments: [County of Monterey 2017 Refunding Update](#)

5. Public Defender's report on the status of its reorganization plan and Human Resources' recommended new classifications.

6.
 - a. Support approving Professional Services Agreement with Harris and Associates, Inc. to provide professional engineering services for Phase 2 of the Palo Colorado Road Emergency Repair at Rocky Creek Crossing in a total amount not to exceed \$418,428 for a term of July 11, 2017 to July 10, 2020;
 - b. Support Authorizing the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to execute the Professional Services Agreement and future amendments to the Agreement where the amendments do

not significantly alter the scope of work or change the approved Agreement amount; and

c. Support authorizing the Auditor-Controller to amend the FY 2017-18 adopted budget by increasing operating transfers in and appropriations in the amount of \$1,615,460 in the Road Fund 002, Appropriation Unit RMA012, financed by an operating transfer out of \$1,615,460 from the General Fund 001, Appropriation Unit CAO017.

Attachments: [BC Report](#)

[Attachment A - PSA Harris & Associates, Inc.](#)

[Attachment B - Project Budget](#)

[Attachment C - Location Map](#)

7.

Receive and support a recommendation to:

a. Authorize the Auditor-Controller to amend the FY 2017-18 budget for the District Attorney, DIS001, Unit 8063, in support of increased funding received for the VOCA (Victims of Crime Act), by increasing the revenues and appropriations by \$304,117 and;

b. Authorize the County Administrative Office to create one new position in the District Attorney's Department (2240), Unit 8063, for a Legal Secretary (80B22).

Attachments: [Board of Supervisors - Budget Mod - July 2017.xls](#)

[CAL OES. FORM 2-213.pdf](#)

8.

a. Support the request to amend the FY 2017-18 Information Technology Department, Unit 8434- Service Delivery Budget to reallocate one (1) Information Technology Support Technician III position to one (1) Systems Programmer Analyst II position, as indicated in the attached Resolution;

b. Support the request to amend the FY 2017-18 Information Technology Department, Unit 8436- Infrastructure Budget to reallocate one (1) Information Technology Supervisor position to one (1) Network Systems Engineer II position, as indicated in the attached Resolution;

c. Support the request to amend the FY 2017-18 Information Technology Department Budget to reallocate one (1) Information Technology Manager position in Unit 8439- Administration to one (1) IT Project Management Analyst II position in Unit 8436- Infrastructure, as indicated in the attached Resolution;

d. Support the request to amend the FY 2017-18 Information Technology Department, Unit 8436- Infrastructure Budget to reallocate one (1) Engineering Aide III position to one (1) IT Project Management Analyst II position, as indicated in the attached Resolution;

e. Support the request to approve the reclassification of one (1) Engineering Aide III to one (1) IT Project Management Analyst II;

f. Support the request to authorize the Auditor-Controller and the County Administrative Office to incorporate these changes in the FY 2017-18 Budget; and

g. Support the request to authorize the Human Resources Department to implement the changes in the Advantage HRM system.

Attachments: [BC Report](#)
[Resolution](#)
[Current Organizational Chart](#)
[Proposed Organizational Chart](#)
[Reallocation Cost Analysis](#)

- 9.
- a. Support the recommendation to amend and approve Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A to adjust the salary ranges for the Classifications of: Senior Civil Engineer, Chief of Surveys, Civil Engineer, Assistant Engineer, Engineering Technician, and Engineering Aide I/II/III as indicated in the attached resolution, effective the pay period beginning July 22, 2017;
 - b. Support the recommendation to Amend PPPR No. 98-394, Section A.9.10 "County Surveyor Pay Premium," to abolish the pay premium for the County Surveyor, as indicated below, effective the pay period beginning July 22, 2017;
 - c. Support the recommendation to appoint Michael K. Goetz, Professional Land Surveyor (PLS), to serve as County Surveyor, effective the pay period beginning July 22, 2017; and
 - d. Support the recommendation to direct the Human Resources Department to implement the changes in the Advantage HRM System.

Attachments: [Resolution](#)

Monthly Reports

10. Receive the Natividad Medical Center Financial Report for April 30, 2017

Attachments: [FS_Apr2017.pdf](#)

Quarterly Reports

11. Receive and accept the quarterly report of expenditures and caseload data for the Department of Social Services.

Attachments: [Board Report](#)
[2017_04 Caseload Expenditure Report](#)

Biannual Reports

12. Receive an oral report and presentation on the General Liability and Workers' Compensation Programs for FY 2016-17 through March 31, 2017.

Attachments: [BC Presentation - FY16-17 GL and WC Mid Year Report](#)

Adjournment

The next regular meeting is scheduled on Wednesday, July 26, 2017 at 1:30 p.m. in the Monterey Room.

Committee Members: Supervisor Luis Alejo, Chair; and Supervisor Jane Parker, Vice Chair; and

Committee Staff: Lew Bauman, County Administrative Officer; Charles McKee, County Counsel; Dewayne Woods, Assistant County Administrative Officer; Paul Lewis, County Budget Director; and Ebby Johnson, Committee Secretary; and

Elected Officials: Mary Zeeb, Treasurer-Tax Collector; Michael Miller, Auditor-Controller.

- Copies of staff reports or other written documentation relating to items referenced on this agenda and/or submitted after distribution of the agenda packet are on file and available for public inspection at the County Administrative Office, Monterey County Government Center, 168 West Alisal Street, 3rd Floor, Salinas.
- Meetings of the Board of Supervisors' Budget Committee are accessible to individuals with disabilities. The Administration Building and Monterey Conference Room are wheelchair accessible. Please contact the Monterey County Equal Opportunity Office at 831-755-5117 if you need assistance or accommodations in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.
- The following services are available when requests are made by 5:00 p.m. of the Friday before this noted meeting: American Sign Language interpreters during a meeting, large print agenda or minutes in alternative format.
- If you require the assistance of an interpreter, please contact Ebby Johnson in the County Administrative Office at 831-755-5115. Every effort will be made to accommodate requests for translation assistance. Requests should be made as soon as possible, and at a minimum 24 hours in advance of any meeting.
- Si usted requiere la asistencia de un interprete, por favor comuniquese con las oficina de Administracion localizada en el Centro de Gobierno del Condado de Monterey, (Monterey County Government Center), 168 W. Alisal, Tercer Piso, Salinas - o por telefono llamar a Ebby Johnson 831-755-5115. La asistente hara el esfuerzo para acomodar los pedidos de asistencia de un interprete. Los pedidos se deberan hacer lo mas pronto posible, y a lo minimo 24 horas de anticipo de cualquier junta.