

Monterey County

*Board of Supervisor HR Committee
168 W. Alisal St., 2nd Floor, Monterey Rm.
Salinas, CA 93901*



Meeting Agenda - Final

Wednesday, March 11, 2020

2:00 PM

Monterey Room

Board of Supervisors Human Resources Committee

SUPERVISOR LUIS A. ALEJO WILL APPEAR BY TELECONFERENCE ON THIS DATE AT THE FOLLOWING LOCATION: 7237 S. 40th Lane, Phoenix, AZ 85041.

Call to Order

Additions and Corrections

Public Comment Period

Approval of Action Minutes

- 1** Approve the Special Board of Supervisors Human Resources Committee Meeting Minutes from October 16, 2019.

Attachments: [ActionMinutes 10.16.19](#)

Regular Agenda

- 2** Consider Appointment of the Chair and Vice Chair of the Board of Supervisors Human Resources Committee

- 3** Adopt the Board of Supervisors Human Resource Committee 2020 Meeting Schedule.

Attachments: [Proposed Schedule for 2020 Board of Supervisors Human Resources Committee](#)

- 4** Receive a presentation on the Employee Engagement Survey from Irma Ramirez-Bough, Director of Human Resources.

Attachments: [2019EmployeeEngagementSurveyPresentationHRCommitteeMeetingFeb2020](#)

- 5** Receive update on the Internship Program from Irma Ramirez-Bough, Director of Human Resources.

- 6** Receive an update on the Human Resources Tracking Module.

- 7** Receive information on the DocuSign System for on boarding new hires.

- 8** Receive information on the electronic Personnel Action Form (PAF)

Adjournment

Committee Members: Supervisor Luis A. Alejo and Supervisor Jane Parker

Copies of staff reports or other written documentation relating to items referenced on this agenda and/or submitted after distribution of the agenda packet are on file and available for public inspection at the County Human Resources Office, Monterey County Government Center, 168 West Alisal Street, 3rd Floor, Salinas.

Meetings of the Board of Supervisors' Human Resources Committee are accessible to individuals with disabilities. The Administration Building and Monterey Conference Room are wheelchair accessible. Please contact the Monterey County Civil Rights Office at 831-755-5117 if you need assistance or accommodations in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.

The following services are available when requests are made by 5:00 p.m. of the Friday before this noted meeting: American Sign Language interpreters during a meeting, large print agenda or minutes in alternative format.

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Si usted requiere la asistencia de un interprete, por favor comuniquese con las oficina de HR localizada en el Centro de Gobierno del Condado de Monterey, (Monterey County Government Center), 168 W. Alisal, Tercer Piso, Salinas - o por telefono llamar a Susie McKee 831-755-5202. La asistente hara el esfuerzo para acomodar los pedidos de asistencia de un interprete. Los pedidos se deberan hacer lo mas pronto posible, y a lo minimo 24 horas de anticipo de cualquier junta.