

Monterey County

*Monterey County Government Center
Monterey Conference Room
168 W. Alisal St., 2nd Floor
Salinas, CA 93901*



Meeting Agenda - Final

Thursday, June 18, 2020

1:30 PM

Special Meeting
Monterey Room

IMPORTANT NOTICE REGARDING COVID 19 on Page 2

Board of Supervisors Human Resources Committee

IMPORTANT NOTICE REGARDING COVID 19

Based on guidance from the California Department of Public Health and the California Governor's Office, in order to minimize the spread of the COVID 19 virus, please do the following:

1. You are strongly encouraged to observe the live stream of the Human Resources Committee meeting via Zoom at <https://montereycty.zoom.us/j/97405735783>
2. If you do not have access to a computer, you may call into the meeting and participate by calling the following number: 1 669 900 6833 and entering the following meeting ID: 974 0573 5783
3. If you choose not to attend the Human Resources Committee meeting but wish to make a specific agenda comment on a, please submit your comments via email by 5:00 p.m. on Tuesday, June 16, 2020. Please submit your comments to Susie McKee at mckeel@co.monterey.ca.us and your comment will be placed into the record of the meeting.
4. If you are watching the live stream of the Human Resources Committee meeting and wish
5. To make either a general public comment or to comment on a specific agenda item as it is being heard, please select the "raise hand" option on the Zoom screen, and your microphone will be unmuted so you can speak. To select the "raise hand" option, click on the 'participants' icon at the bottom of your Zoom screen, then click the "raise hand" icon next to your name.
6. If you attend the Human Resources Committee meeting in person, you will be required to maintain appropriate social distancing, specifically you must maintain a 6-foot distance between yourself and other individuals.

AVISO IMPORTANTE SOBRE COVID 19

Basado en la guía del Departamento de Salud Pública de California y la Oficina del Gobernador de California, para minimizar la propagación del virus COVID 19, haga lo siguiente:

1. Le recomendamos encarecidamente que observe la transmisión en vivo de la reunión del Comité de Recursos Humanos a través de Zoom en <https://montereycty.zoom.us/j/97405735783>
2. Si no tiene acceso a una computadora, puede llamar a la reunión y participar llamando al siguiente número: 1 669 900 6833 e ingresando la siguiente ID de la reunión: 974 0573 5783
3. Si elige no asistir a la reunión del Comité de Recursos Humanos pero desea hacer un comentario específico sobre la agenda, envíe sus comentarios por correo electrónico antes de las 5:00 p.m. el martes 16 de junio de 2020. Envíe sus comentarios a Susie McKee a mckeel@co.monterey.ca.us y su comentario se incluirá en el registro de la reunión.
4. Si está viendo la transmisión en vivo de la reunión del Comité de Recursos Humanos y desea
5. Para hacer un comentario público general o para comentar un ítem específico de la agenda mientras se escucha, seleccione la opción "levantar la mano" en la pantalla Zoom y su micrófono se silenciará para que pueda hablar. Para seleccionar la opción "levantar la mano", haga clic en el icono "participantes" en la parte inferior de la pantalla Zoom, luego haga clic en el icono "levantar la mano" al lado de su nombre.
6. Si asiste a la reunión del Comité de Recursos Humanos en persona, se le pedirá que mantenga un distanciamiento social apropiado, específicamente debe mantener una distancia de 6 pies entre usted y otras personas.

NOTE: All agenda titles related to numbered items are live web links. Click on the title to be directed to corresponding Committee Report.

PUBLIC COMMENT: Members of the public may address comments to the Committee concerning each agenda item. Timing of the public comment shall be at the discretion of the Chair.

Pursuant to Governor Newsom's Executive Order No. N-25-20, some or all Supervisors may participate in the meeting by telephone or video conference.

Call to Order

Additions and Corrections

Public Comment Period

This portion of the meeting is reserved for persons to address the Committee on any matter not on this agenda but under the jurisdiction of the Committee. Timing of the public comment shall be at the discretion of the Chair.

Regular Agenda

Action Items:

1. Appoint Chair & Vice Chair of Board of Supervisor Human Resource Committee.
2. Approve the Board of Supervisors Human Resource Committee Meeting Minutes from October 16, 2019.

Attachments: [ActionMinutes 10.16.19](#)

3. Discuss and Approve Schedule for 2020

Attachments: [Proposed Schedule 2020 Board of Supervisors Human Resources Committee](#)

Information Items:

4. Receive Update Report on HR Services Related to COVID-19 (Self-Screening Assessment App., HR Emergency Response Manual, Posters, Mandatory Training)
5. Receive a Presentation on Employee Engagement Survey Results on Coping with COVID-19 (Catherine Crusade)
6. Receive a Presentation on HR Services Pertaining to Recruitment Strategies, Selection/Exam, Performance Evaluation and Succession (Yvonne Walker)

7. Receive Update on New Onboarding Module (Kim Moore, Idalia Ow)

New Business/Agenda Items for Future Meetings

Adjournment