



# Monterey County

168 W. Alisal St., 2nd Floor  
Monterey Room  
Salinas, CA 93901  
831.755.5115

## Meeting Agenda - Final Budget Committee

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Wednesday, October 7, 2020

3:00 PM

Monterey Room

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### Special Meeting

#### IMPORTANT NOTICE REGARDING COVID 19

Based on guidance from the California Department of Public Health and the California Governor's Office, in order to minimize the spread of the COVID 19 virus, please do the following:

You are strongly encouraged to observe the live stream of the Budget Committee meeting via Zoom at

<https://montereycty.zoom.us/j/91830851260?pwd=UXBIUFLcU8vd1k3TGVTWTd5UUxZdz09>

If you do not have access to a computer, you may call into the meeting and participate by calling the following number: 1-669-900-6833 and entering the following meeting ID: 918 3085 1260 and Password: 686302.

2. If you choose not to attend the Budget Committee meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on Tuesday, October 6, 2020. Please submit your comment to Rocio Quezada at [quezadar1@co.monterey.ca.us](mailto:quezadar1@co.monterey.ca.us) and your comment will be placed into the record at the meeting.
3. If you are watching the live stream of the Budget Committee meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, please select the "raise hand" option on the Zoom screen, and your microphone will be unmuted so you can speak. To select the "raise hand" option, click on the 'participants' icon at the bottom of your Zoom screen, then click the "raise hand" icon next to your name.
4. If you attend the Budget Committee meeting in person, you will be required to maintain appropriate social distancing, specifically you must maintain a 6-foot distance between yourself and other individuals.

**Pursuant to Governor Newsome's Executive Order No. N-25-20, any and all Supervisors may participate in the meeting by telephone or video conference.**

**NOTE:** All agenda titles related to numbered items are live web links. Click on the title to be directed to corresponding Committee Report.

**PUBLIC COMMENT:** Members of the public may address comments to the Committee concerning each agenda item. Timing of the public comment shall be at the discretion of the Chair.

### **Call to Order**

### **Public Comment Period**

*This portion of the meeting is reserved for persons to address the Committee on any matter not on this agenda but under the jurisdiction of the Committee.*

### **Approval of Action Minutes**

1. Approve the Budget Committee Action Minutes of August 26, 2020.

**Attachments:** [8-26-20 BC Action Minutes](#)

### **Consent Agenda**

2. Receive the List of Standing and Follow-Up Reports due to the Budget Committee.

**Attachments:** [Budget Committee Follow-Up Reports for September 2020](#)

3. Receive the California Department of Finance Bulletin for August 2020.

**Attachments:** [CA DOF August 2020 Finance Bulletin](#)

4. Consider retroactively adding the Old Stage Road Bridge Emergency Replacement Project (County Bridge No. 119; State Bridge No 44-C0134) over El Gabilan Creek to the Resource Management Agency (RMA) FY 2020/21 Annual Work Program for Road Fund.

**Attachments:** [Budget Committee Report](#)  
[Attachment A - Project Budget](#)

5. Consider adopting a Resolution to:
  - a. Amend the FY 2020-21 Workforce Development Board Adopted Budget (021-1050-8478 CAO030) to reallocate one (1) 1.0 FTE Management Analyst I to one (1) 1.0 FTE Management Analyst II, as indicated in Attachment A; and
  - b. Authorize the Auditor Controller and the County Administrative Office to incorporate the position reallocation in the FY 2020-21 Adopted Budget

**Attachments:**    [Budget Committee Report](#)  
                              [Attachment A](#)  
                              [Resolution](#)

6.                    a. Accept the Sheriff's Office CARES Act Budget and Expenditure Report for the period covering March 1, 2020 to December 30, 2020; and  
                          b. Support authorizing and directing the Auditor-Controller to increase appropriations by \$3,406,404 in Sheriff-Coroner's FY 2020-21 Adopted Budget as detailed in Schedule I to fund the Sheriff's Office response to the pandemic COVID-19, financed by an increase in non-program revenue in the County Administrative Office's budget (001-1050-CA0019-8041).

**Attachments:**    [Budget Committee Report](#)  
                              [Attachment A - Schedule 1 - Request for Increase in Appropriations FY 20-21](#)  
                              [Attachment B - Schedule 2 - CARES Act Budget and Expenditure Report](#)

7.                    Support Resource Management Agency (RMA) recommendation to the Board of Supervisors to authorize and direct the Auditor-Controller to amend Fiscal Year 2020-21 Adopted Budget to:
- a. Increase appropriations by \$350,000 and estimated revenue by \$350,000 for the Habitat Management Program, Fund 029, Appropriation Unit RMA111, financed by estimated interest earnings of \$300,000 and Unassigned Fund Balance of \$50,000 (Fund 029, Balance Sheet Account 3101) to fund habitat management planning activities on former Fort Ord lands; and
- b. Increase appropriations and revenue by \$253,822 for the General Fund, Fund 001, RMA Administration Appropriation Unit RMA013, financed by Fort Ord Reuse Authority (FORA) funds transferred to the County for FORA wind-up activities including: \$150,000 for Regional Government Services (RGS) contract, \$15,000 for contract management of the RGS contract, \$70,109 for records management and response to public records requests, and \$18,713 for oak woodland conservation planning activities performed by Denise Duffy & Associates (4/5th BOS vote required).

**Attachments:**    [Budget Committee Report](#)

8.                    Receive the Monterey County Workforce Development Board FY 2019-20 Year-End Financial Status Report for the Workforce Innovation and Opportunity Act (WIOA) funded programs through June 30, 2020

**Attachments:**    [Budget Committee Report](#)  
                              [FY 2019-20 Year-End Report](#)

9.                    Receive and accept the semi-annual report of expenditures and caseload data for the Department of Social Services.

**Attachments:** [Budget Committee Report](#)  
[2020 -06 Caseload & Expenditure Report](#)

### **Regular Agenda**

10. Support the Board of Supervisors Adopting a Resolution to:
- Amend the County Administrative Office Budget General Fund, Fund 001, Housing and Economic Development Administration, Appropriation Unit CAO038, to reallocate one (1) Redevelopment/Housing Project Analyst II to one (1) Finance Manager I as indicated in Attachment A;
  - Authorize and direct the County Administrative Office and the Auditor-Controller to incorporate the approved position changes in the FY 2020-21 Adopted Budget; and
  - Authorize the Human Resources Department to implement the changes in the Advantage HRM system.

**Attachments:** [Budget Committee Report](#)  
[Attachment A -Reallocated Position](#)  
[Attachment B-Draft Resolution](#)

11. Consider receiving a report on funding sources for the Proposition 1 Implementation Grant Project Protection of Domestic Drinking Water Supplies for the Lower Salinas Valley; and support a recommendation that the Monterey County Board of Supervisors transfer \$2,663,300 from the Cannabis Assignment Fund as a contribution toward the Agency's grant matching funds.

**Attachments:** [Budget Committee Report](#)  
[1. Executed MCWRA Board Order](#)  
[2. Execute WRABOS Board Order](#)  
[3. Tables 1 and 2](#)

12.
  - Receive a status update on the Jail Housing Addition Project 8819
  - Support the use of up to \$1,614,318 of the unassigned New Juvenile Hall Project 8811 project budget, currently Fund 404 unassigned fund balance to be reassigned to the Jail Housing Addition Project 8819 project budget, as needed.

**Attachments:** [Budget Committee Report](#)  
[Attachment A - Project Impacts Narrative](#)  
[Attachment B - Budget Summary](#)  
[Attachment C - Change Order Log](#)

13.
  - Receive a financial condition report on Lake Nacimiento Resort and Operations Enterprise Fund, Fund 452, for Fiscal Year (FY) 2019-20 and estimates for FY 2020-21; and
  - Support authorizing and directing the Auditor-Controller to amend the FY 20-21

Adopted Budget to: 1) Increase appropriations in the General Fund, Fund 001, Other Financing Uses, Appropriation Unit CAO017, by up to \$1,795,782, funded by a decrease in General Fund, Fund 001, Contingencies, Appropriation Unit CAO020, 2) Increase appropriations and operating transfers in, in the Lakes Resort and Operations Enterprise Fund, Fund 452, Appropriation Unit RMA102, by up to \$1,795,782, and 3) Transfer \$1,795,782 from General Fund, Fund 001, Other Financing Uses, Appropriation Unit CAO017, to the Lakes Resort and Operations Enterprise Fund, Fund 452, Appropriation Unit RMA102 (4/5th vote required).

**Attachments:** [Budget Committee Report](#)

[Attachment A-Lake Nacimiento Financial Report](#)

14. Support recommendation to the Board of Supervisors to adopt a resolution to authorize and direct the Auditor-Controller to amend Fiscal Year 2020-21 the Adopted Budget for: 1. Capital Projects Fund, Fund 402, Appropriation Unit RMA014, to increase appropriations by \$163,732, financed by Unassigned Fund Balance, Balance Sheet Account 3101; 2. Facility Master Plan Projects Fund, Fund 404, Appropriation Unit RMA015, to increase appropriations and revenues by \$7,537,674, financed by State Aid Reimbursements and Homeless Emergency Aid Program (HEAP) funds; and 3. General Fund, Fund 001, Facilities Services Appropriation Unit RMA006, to increase appropriations by \$453,252, financed by General Capital Assignment Fund Balance, Balance Sheet Account 3065 (4/5 BOS vote required).

**Attachments:** [Budget Committee Report](#)

[Attachment A-FY 20-21 Funds 402-404-001 Project Overview](#)

[Attachment B-Draft Resolution](#)

15. Support RMA recommendation to the Board of Supervisors to adopt a Resolution to:
- a. Approve a Standard Agreement with Data Ticket, Inc. to provide parking citation processing and collection services for the County of Monterey, in a total amount not to exceed \$250,000, for a term of five (5) years, beginning on October 20, 2020 and ending on October 20, 2025;
  - b. Authorize and direct the Auditor-Controller to amend the Fiscal Year (FY) 2020-21 Adopted Budget for General Fund, Fund 001, Facilities Services, Appropriation Unit RMA006, to increase appropriations by \$50,000, financed by a decrease in appropriations in General Fund Contingencies, Fund 001, Appropriation Unit CAO020 (4/5th BOS vote required); and
  - c. Authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to execute the Standard Agreement and future amendments to the Agreement where the amendments do not increase the approved Agreement amount.

**Attachments:** [Budget Committee Report](#)

[Attachment A-Proposed SA with DataTicket](#)

16. Support Resource Management Agency (RMA) recommendation to the Board of

Supervisors to adopt a resolution to authorize and direct the Auditor-Controller to amend RMA Fiscal Year 2020-21 Adopted Budget, General Fund 001, Planning Unit 8529, Appropriation Unit RMA110, increasing appropriations by \$182,262, financed by General Fund Assigned Fund Balance, Fund 001, Balance Sheet Account 3134-SVGB to complete the Salinas Valley Groundwater Basin Investigation (4/5th Board vote required).

**Attachments:**    [Budget Committee Report](#)  
[Attachment A-03-03-20 Agreement A-14638 Erroll Montgomery](#)

17.                    a. Receive a presentation from Procure America on the Tariff Rate Optimization Study; and  
                         b. Provide direction to staff.

**Attachments:**    [Budget Committee Report](#)  
[Monterey County Utilities Enterprise Strategic Plan Report](#)  
[Utilities Finance Structure](#)

### **Monthly Reports**

18.                    Receive a status report on the New Juvenile Hall, Project 8811.

**Attachments:**    [Budget Committee Report](#)  
[Attachment A - Project Budget](#)  
[Attachment B - Change Order History](#)

### **Adjournment**

*The next meeting is scheduled for October 28, 2020 at 1:30 p.m. in the Monterey Room.*

**Committee Members:** Supervisor Jane Parker, Chair; and Supervisor Luis A. Alejo, Vice Chair.

**Committee Staff:** Charles McKee, County Administrative Officer; Dewayne Woods, Assistant County Administrative Officer; Ezequiel Vega, County Budget Director; Les Girard, County Counsel; Rocio Quezada, Committee Secretary; and

**Elected Officials:** Rupa Shah, Auditor-Controller; Mary Zeeb, Treasurer-Tax Collector; and Steve Vagnini, Assessor-Clerk-Recorder.

- Copies of staff reports or other written documentation relating to items referenced on this agenda and/or submitted after distribution of the agenda packet are on file and available for public inspection at the County Administrative Office, Monterey County Government Center, 168 West Alisal Street, 3rd Floor, Salinas.
- Meetings of the Board of Supervisors' Budget Committee are accessible to individuals with disabilities. The Administration Building and Monterey Conference Room are wheelchair accessible. Please contact the Monterey County Civil Rights Office at 831-755-5117 if you need assistance or accommodations in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.
- The following services are available when requests are made by 5:00 p.m. of the Friday before this noted meeting: American Sign Language interpreters during a meeting, large print agenda or minutes in alternative format.
- If you require the assistance of an interpreter, please contact Rocio Quezada in the County Administrative Office at 831-755-5115. Every effort will be made to accommodate requests for translation assistance. Requests should be made as soon as possible, and at a minimum 24 hours in advance of any meeting.
- Si usted requiere la asistencia de un interprete, por favor comuniquese con las oficina de Administracion localizada en el Centro de Gobierno del Condado de Monterey, (Monterey County Government Center), 168 W. Alisal, Tercer Piso, Salinas - o por telefono llamar a Rocio Quezada 831-755-5115. La asistente hara el esfuerzo para acomodar los pedidos de asistencia de un interprete. Los pedidos se deberan hacer lo mas pronto posible, y a lo minimo 24 horas de anticipo de cualquier junta.