Monterey County

Monterey County Government Center
Board of Supervisors Chambers
168 West Alisal st. 1st Floor
Salinas, Ca. 93901

Meeting Agenda - Final

Wednesday, November 18, 2020

3:30 PM

Zoom Call-in Instructions

Equal Opportunity and Civil Rights Advisory Commission

IMPORTANT NOTICE REGARDING COVID 19 AND PARTICIPATION IN THE MEETING OF THE MONTEREY COUNTY EQUAL OPPORTUNITY and CIVIL RIGHTS ADVISORY COMMISSION

This meeting will be held by teleconference in order to minimize the spread of the COVID-19 virus, in accordance with the State of Emergency proclaimed by Governor Newsom on March 4, 2020, Executive Order N-29-20 issued by Governor Newsom on March 17, 2020, and the Shelter in Place Order issued by the Monterey County Health Officer on March 17, 2020, as may be periodically amended.

To participate in this Equal Opportunity and Civil Rights Advisory Commission meeting, the public are invited to observe and address telephonically or electronically.

Public Participation Instructions:
This meeting will be conducted via teleconference using the Microsoft Zoom program, and Commissioners will attend electronically or telephonically. The meeting will have no physical location to attend. The Public may observe the Zoom meeting via computer by clicking on the following link:

https://montereycty.zoom.us/j/98876831001?pwd=RTlLVHJRcVByMkEzY2VWaWx4cUk3QT09

or the public may listen via phone by dialing 1-669-900-6833 and then when prompted, entering the Meeting ID Access Code 988 7683 1001 and Password 334635. You will be asked for a "Participant ID". You do not need a Participant ID to join the meeting, press the pound key (#) again and you will be automatically connected.

1. If a member of the public wishes to comment on a particular agenda item, the public is strongly encouraged to submit their comments in writing via email to the Civil Rights Office at CivilRights@co.monterey.ca.us by 2:00 p.m. on Tuesday, November 17, 2020. To assist County staff in identifying the agenda item to which the comment relates, the public is requested to indicate the Equal Opportunity and Civil Rights Advisory Commission (EOCRAC) date and agenda item in the subject line. Comments received by the 2:00 p.m. Tuesday deadline will be distributed to the Committee and will be placed in the record.

2. Members of the public wishing to comment on a specific agenda item while the matter is being heard may participate by any of the following means:
a. When the Chairperson calls for public comment on an agenda item, Civil Rights Office staff will first ascertain who wants to testify (among those who are in the meeting electronically or telephonically) and will then call on speakers and unmute their device one at a time. Public speakers may be broadcast in audio form only.
b. If speakers or other members of the public have documents they wish to distribute to the Commission for an agenda item, they are encouraged to submit such documents by 2:00 p.m. on

Tuesday before the meeting to: CivilRights@co.monterey.ca.us. To assist staff in identifying the agenda item to which the comment relates, the public is requested to indicate the Equal Opportunity and Civil Rights Advisory Commission date and agenda number in the subject line.

c. If members of the public want to present documents/Power Point presentations while speaking, they should submit the document by 2:00 p.m. on Tuesday before the meeting at CivilRights@co.monterey.ca.us (If submitted after that deadline, staff will make best efforts, but cannot guarantee, to make it available to present at the Commission meeting.)

d. While the matter is being heard, a member of the public may submit a comment via email, preferably limited to 250 words or less, to Civil Rights Office staff at CivilRights@co.monterey.ca.us. To assist staff in identifying the agenda item to which the comment relates, the public is requested to indicate the Equal Opportunity and Civil Rights Advisory Commission date and agenda number in the subject line. If the comment is received prior to close of public comment on an agenda item, every effort will be made to read the comment into the record, but some comments may not be read out loud due to time limitations or length of the comment (if the comment exceeds 250 words). Comments received prior to the close of the public comment period on an agenda item will be made part of the record for that item.

3. Members of the public who wish to make a general public comment for items not on the day's agenda may submit their comment via email, preferably limited to 250 words or less, to Civil Rights Office staff at CivilRights@co.monterey.ca.us. The Equal Opportunity and Civil Rights Advisory Commission meeting date and "general comment" should be indicated in the subject line. The comment will be placed on the record for the meeting, and every effort will be made to read the comment into the record at the appropriate time on the agenda.

4. Members of the public who wish to make a general public comment for items not on the day's agenda may submit their comment via email, preferably limited to 250 words or less, to Civil Rights Office staff at CivilRights@co.monterey.ca.us. The Equal Opportunity and Civil Rights Advisory Commission date and "general comment" should be indicated in the subject line. The comment will be placed in the record for the meeting, and every effort will be made to read the comment into the record at the appropriate time on the agenda.

5. Individuals with disabilities who desire to request a reasonable accommodation or modification to observe or participate in the meeting may make such request by sending an email to CivilRights@co.monterey.ca.us. The request should be made no later than noon on the Monday prior to the Commission meeting in order to provide time for County to address the request.

6. The Chairperson and/or Vice-Chairperson may set reasonable rules as needed to conduct the meeting in an orderly manner.

NOTE: All agenda titles related to numbered items are live web links. Click on the title to be directed to corresponding Committee Report.

3:30 P.M. CALL TO ORDER

ROLL CALL AND GREETING OF VISITORS

PUBLIC COMMENT PERIOD

This portion of the meeting is reserved for persons to address the Commission on any matter not on this agenda but under the jurisdiction of the Commission.

APPROVAL OF ACTION MINUTES

1. Action Item: Review and Approve Minutes of October 21, 2020.

Attachments: Minutes of October 21, 2020

DEPARTMENT PRESENTATIONS

2. Department Head's Equal Opportunity Plan Presentation - Mary Zeeb, Treasurer-Tax Collector

Attachments: Treasurer-Tax Collector 2020 EO Plan

3. Department Head's Equal Opportunity Plan Presentation - Rupa Shah, Auditor-Controller

Attachments: Auditor-Controller 2020 EO Plan

COMMISSION MATTERS

4. Discuss Nomination and Election of Chairperson and Vice-Chairperson for Calendar Year 2021 - Chairperson Ybarra

5. Action Item: Nomination and Election of Chairperson and Vice-Chairperson for Calendar Year 2021 - Chairperson Ybarra

6. Action Item: Review, Discuss, and Approve the 2021 Meeting Schedule -Chairperson Ybarra

Attachments: 2021 Meeting Schedule

7. Receive a Report from the Civil Rights Office Regarding Status of Department Equal Opportunity Plan Submission and Presentations - Civil Rights Office Staff

8. Action Item: Discuss and Approve Action for Compliance with the County's Equal Opportunity Plan - Chairperson Ybarra

ANNOUNCEMENTS

FUTURE AGENDA ITEMS

9. a. Human Resources Presentation on Recruitment Process

b. Discuss and Approve Possible Date, Location, and Agenda Items for Special Retreat

DATE AND TIME OF NEXT MEETING

Wednesday, December 16, 2020 at 3:30 p.m.

ADJOURNMENT