



# **Monterey County**

## **Capital Improvement Committee**

### **Meeting Agenda - Final**

Monterey County Government  
Center  
168 W. Alisal St., 2nd Fl.,  
Monterey Room  
Salinas, CA 93901

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**Monday, September 13, 2021**

**3:00 PM**

**Monterey Room**

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#### **MEETING WILL BE HELD VIA ZOOM**

##### **IMPORTANT NOTICE REGARDING COVID 19**

Based on guidance from the California Department of Public Health and the California Governor's Office, in order to minimize the spread of the COVID 19 virus, please do the following:

You are strongly encouraged to observe the live stream of the Capital Improvement Committee meeting via Zoom at:

[https://montereycty.zoom.us/j/92593463971?](https://montereycty.zoom.us/j/92593463971?pwd=dXZrZk5sYjIzSzRlZUZCRnIzR0Mwdz09)

[pwd=dXZrZk5sYjIzSzRlZUZCRnIzR0Mwdz09](https://montereycty.zoom.us/j/92593463971?pwd=dXZrZk5sYjIzSzRlZUZCRnIzR0Mwdz09)

If you do not have access to a computer, you may call into the meeting and participate by calling the following number: 1-669-900-6833 and entering the following meeting ID: 925 9346 3971 and Password: 906400

2. If you choose not to attend the Capital Improvement Committee meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on Friday, September 10, 2021. Please submit your comment to Maria Trujillo at [trujillom4@co.monterey.ca.us](mailto:trujillom4@co.monterey.ca.us) and your comment will be placed into the record at the meeting.

3. If you are watching the live stream of the Capital Improvement Committee meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, please select the "raise hand" option on the Zoom screen, and your microphone will be unmuted so you can speak. To select the "raise hand" option, click on the 'participants' icon at the bottom of your Zoom screen, then click the "raise hand" icon next to your name.

4. If you attend the Capital Improvement Committee meeting in person, you will be required to maintain appropriate social distancing, specifically you must maintain a 6-foot distance between yourself and other individuals.

**Pursuant to Governor Newsome's Executive Order No. N-25-20, any and all Supervisors may participate in the meeting by telephone or video conference.**

**NOTE:** All agenda titles related to numbered items are live web links. Click on the title to be directed to corresponding Committee Report.

**PUBLIC COMMENT:** Members of the public may address comments to the Committee concerning each agenda item. Timing of the public comment shall be at the discretion of the Chair.

**Call to Order**

**Additions and Corrections**

**Public Comment Period**

This portion of the meeting is reserved for persons to address the Committee on any matter not on this agenda but under the jurisdiction of the Committee.

**Approval of Action Minutes**

1. Approve the Capital Improvement Committee Action Minutes of July 12, 2021.

**Attachments:**     [CIC Action Minutes 7-12-21](#)

**Consent Agenda**

2. Receive the List of Standing and Follow-Up Reports for the Capital Improvement Committee.

**Attachments:**     [CIC Follow-up Reports - September 2021](#)

**Regular Agenda**

3.
  - a. Receive an update on the Enterprise Resource Planning (ERP) Replacement Project Planning; and
  - b. Support an initial budget allocation of \$690,000 for the project resource costs related to pre-implementation planning phase which will include requirements definition, implementation resource planning, RFP development and release, and vendor selection.

**Attachments:**     [CIC Report](#)  
                              [ERP Replacement Leadership Update](#)

4.
  - a. Receive a request from the County Service Area (CSA) 25 Advisory Committee to:

- 1) provide \$3.1 million to fund rehabilitation of streets within CSA 25;
  - 2) require Carmel Valley Manor to repair and refurbish any roads used for proposed sewer line installations;
  - 3) direct all Special Event fees paid by Quail Lodge into the CSA 25 fund; and
  - 4) hold an annual meeting with the Board of Supervisors to review performance of a maintenance plan; and
- b. Provide a recommendation to the Board of Supervisors.

**Attachments:**     [CIC Report](#)  
                          [Attachment A - CSA 25 Map](#)  
                          [Attachment B - Preliminary Engineer's Report CSA 25 FY 21-22 12JUL21 DRAFT FINAL](#)  
                          [Attachment C - Funding Needs Summary](#)  
                          [Attachment D - CSA 25 Position Statement](#)  
                          [Attachment E - Sample Maintenance Activity Summary](#)  
                          [CIC CSA 25 Position Statement Power Point](#)

5.    a. Receive a Status Report on the Board Referral 2020.12 “Consider funding options to increase the Pavement Condition Index of County roads to at least a “Fair” standard over the next ten years;
- b. Consider adding the County Service Areas with activated services of road/street services into the plan; and
- c. Provide appropriate direction to staff.

**Attachments:**     [CIC Report](#)  
                          [Attachment A - Board Referral 2020.12](#)  
                          [Attachment B - Financial Analysis Memo prepared by KNN](#)

6.    Receive a capital needs report from A&D Consulting, LLC for Laguna Seca Recreational Area (LSRA.)

**Attachments:**     [CIC Report](#)  
                          [LSRA Presentation](#)

### **Quarterly Reports**

7.    a. Receive a Status Report on the 2016 Soberanes Fire and 2017 Winter Storm Repair Projects;
- b. Receive a Status Report on the 2019 Winter Storms Repair Projects;
- c. Receive a Status Report on the 2020 Fire Damage Repair Projects;
- d. Receive a Status Report on the 2021 Winter Storms Repair Projects; and

- e. Consider retroactively adding the 2020 Fire Damage Repair Projects to the FY 2020-21 Annual Work Program for Road Fund; and
- f. Consider retroactively adding the 2021 Winter Storms Repair Projects to the FY 2020-21 Annual Work Program for Road Fund.

**Attachments:**     [CIC Report](#)  
                          [Attachment A -2017 Winter Storm & Soberanes Fire Project Status.pdf](#)  
                          [Attachment B- 2019 Winter Storm Project Status.pdf](#)  
                          [Attachment C - 2020 Fires Damage.pdf](#)  
                          [Attachment D - 2021 Winter Storm.pdf](#)  
                          [CIC 09-13-2021 Winter Storm Update Presentation](#)

- 8. Receive a status report on the Job Order Contract Program from the Public Works, Facilities & Parks Department supporting Public Works and Facilities projects for the period of April through June 2021 to capture FY 2020/2021 Quarter Four (4).

**Attachments:**     [CIC Report](#)  
                          [Attachment A - Projects Issued NTP & Supplemental Job Orders - FY 2020-21 Q4](#)

- 9. Receive a quarterly report on Job Order Contracting from Natividad Medical Center for the period ending June 30, 2021.

**Attachments:**     [CIC Report](#)  
                          [Exhibit A - JOC Project List.pdf](#)  
                          [Exhibit B - Contractor Evaluations.pdf](#)

### **Semi-Annual Reports**

- 10. Receive a report on Natividad Medical Center's key capital projects as of June 30, 2021.

**Attachments:**     [CIC Report](#)  
                          [Project Matrix June 2021.pdf](#)

### **Adjournment**

The next meeting is scheduled on October 11, 2021 at 3:00 p.m. in the Monterey Room.

**Committee Members:** Supervisor John M. Phillips, Chair; and, Supervisor Mary L. Adams, Vice Chair.

**Committee Staff:** Dewayne Woods, Assistant County Administrative Officer; Mary Perry, Deputy County Counsel; and Maria Trujillo, Committee Secretary.

- Copies of staff reports or other written documentation relating to items referenced on this agenda and/or submitted after distribution of the agenda packet are on file and available for public inspection at the County Administrative Office, Monterey County Government Center, 168 West Alisal Street, 3rd Floor, Salinas.
- Meetings of the Capital Improvement Committee are accessible to individuals with disabilities. The Administration Building and Monterey Conference Room are wheelchair accessible. Please contact the Monterey County Civil Rights Office at 831-755-5117 if you need assistance or accommodations in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.
- The following services are available when requests are made by 5:00 p.m. of the Friday before this noted meeting: American Sign Language interpreters during a meeting, large print agenda or minutes in alternative format.
- If you require the assistance of an interpreter, please contact Maria Trujillo in the County Administrative Office at 831-755-5115. Every effort will be made to accommodate requests for translation assistance. Requests should be made as soon as possible, and at a minimum 24 hours in advance of any meeting.
- Si usted requiere la asistencia de un interprete, por favor comuniquese con las oficina de Administracion localizada en el Centro de Gobierno del Condado de Monterey, (Monterey County Government Center), 168 W. Alisal, Tercer Piso, Salinas - o por telefono llamar a Maria Trujillo 831-755-5115. La asistente hara el esfuerzo para acomodar los pedidos de asistencia de un interprete. Los pedidos se deberan hacer lo mas pronto posible, y a lo minimo 24 horas de anticipo de cualquier junta.