



Monterey County

Budget Committee

Meeting Agenda - Final

168 W. Alisal St., 2nd Floor
Monterey Room
Salinas, CA 93901
831.755.5115

Thursday, November 18, 2021

10:30 AM

Thyme Conference Room

Special Meeting

IMPORTANT NOTICE REGARDING COVID 19

Based on guidance from the California Department of Public Health and the California Governor's Office, in order to minimize the spread of the COVID 19 virus, please do the following:

You are strongly encouraged to observe the live stream of the Budget Committee meeting via Zoom at:

[https://montereycty.zoom.us/j/91849599399?](https://montereycty.zoom.us/j/91849599399?pwd=dzVSNjVURUdkUjRWUllhQkIKMFBPdz09)

[pwd=dzVSNjVURUdkUjRWUllhQkIKMFBPdz09](https://montereycty.zoom.us/j/91849599399?pwd=dzVSNjVURUdkUjRWUllhQkIKMFBPdz09)

If you do not have access to a computer, you may call into the meeting and participate by calling the following number: 1-669-900-6833 and entering the following meeting ID: 918 4959 9399 and Password: 342639

2. If you choose not to attend the Budget Committee meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on Wednesday, November 17, 2021. Please submit your comment to Maria Trujillo at trujillom4@co.monterey.ca.us and your comment will be placed into the record at the meeting.

3. If you are watching the live stream of the Budget Committee meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, please select the "raise hand" option on the Zoom screen, and your microphone will be unmuted so you can speak. To select the "raise hand" option, click on the 'participants' icon at the bottom of your Zoom screen, then click the "raise hand" icon next to your name.

4. If you attend the Budget Committee meeting in person, you will be required to maintain appropriate social distancing, specifically you must maintain a 6-foot distance between yourself and other individuals.

Pursuant to Governor Newsom's Executive Order No. N-25-20, any and all Supervisors may participate in the meeting by telephone or video conference.

NOTE: All agenda titles related to numbered items are live web links. Click on the title to be directed to corresponding Committee Report.

PUBLIC COMMENT: Members of the public may address comments to the Committee concerning each agenda item. Timing of the public comment shall be at the discretion of the Chair.

Call to Order

Additions and Corrections

Public Comment Period

This portion of the meeting is reserved for persons to address the Committee on any matter not on this agenda but under the jurisdiction of the Committee.

Approval of Action Minutes

1. Approve the Budget Committee Action Minutes of October 29, 2021.

[MIN 21-090](#)

Attachments: [10-29-21 BC Action Minutes](#)

Consent Agenda

2. Receive the List of Standing and Follow-up Report due to the Budget Committee.

[BC 21-144](#)

Attachments: [Budget Committee Follow-Up Reports for November 2021](#)

3. Receive the California Department of Finance Bulletin for October 2021.

[BC 21-145](#)

Attachments: [October 2021 Finance Bulletin](#)

4. Adopt the Budget Committee Meeting Schedule for Calendar Year 2022.

[BC 21-148](#)

Attachments: [2022 Budget Committee Meeting Schedule - draft](#)

5. a. Support amending the Office of Public Defender Fiscal Year 2021-22 Adopted Budget (001-2270-PUB001-8169) to reclassify one (1) Deputy Public Defender IV (39P31) to one (1) Assistant Public Defender (12C11) as indicated in Attachment A. [BC 21-140](#)
- b. Support authorizing the Auditor-Controller and County Administrative Office to incorporate the position change in the FY 2021-22 Adopted Budget; and
- c. Support directing the Human Resources Department to implement the changes in the Advantage HRM system.

Attachments: [Budget Committee Report](#)
[BC 21-140 Reallocate Asst.PD Nov.2021](#)
[Attachment A Legistar Item No. BC 21-140](#)

Regular Agenda

6. a. Receive and accept the Budget End-of-Year Report for FY 2020-21 from the County Administrative Office. [BC 21-143](#)
- b. Support to authorize the County Administrative Office to make the following fund balance designations in FY 2021-22 and authorize and direct the Auditor-Controller to make the fund balance changes in Advantage:
1. Designate \$30,641,609 to a Section 115 pension trust assignment to be transferred to the County's Section 115 pension trust.
 2. Replenish the Compensated Absences Assignment by \$9,527,138 to continue to keep reserves for employee vacation accruals.
 3. Designate \$3,100,000 in a sub-account in the General Capital Assignment for the future replacement of the Sheriff radios.
 4. Designate \$526,700 in a sub-account in the General Capital Assignment for the capital equipment for the Elections Department.
 5. Transfer \$550,000 from the Information Technology Charges Mitigation Assignment to the new sub-account within the General Capital Assignment for capital equipment for the Elections Department.
- c. Support a \$3,524,746 Natividad contribution to the pension trust (Fund 030) towards its share of the CalPERS miscellaneous plan's pension liability by:
1. Authorizing and directing the Auditor-Controller to increase appropriations in the Natividad FY 2021-22 adopted budget (451-NMC001-8142) by \$3,524,746 financed by operating revenue; and
 2. Transferring \$3,524,746 from the Natividad enterprise fund (451-NMC001-8142) to the Pension Liability Fund (030-CAO049-8570).

Attachments: [Budget Committee Report](#)
[Budget End-of-Year Report FY 2020-21](#)
[2021 11/18 BC FY 2020-21 BEYR Power Point](#)

7. a. Receive a report from the Monterey County Health Department's Striving to Reduce Youth Violence Everywhere (STRYVE) Program on the need for expanded violence prevention efforts; and [BC 21-139](#)
- b. Support a request to use unexpended FY 2020-21 American Rescue Plan Act (ARPA) funds allocated to the Health Department in the amount of \$879,250 to enhance Crime Prevention Through Environmental Design (CPTED) efforts in Salinas and Greenfield from March 1, 2022 through December 31, 2024; and
- c. Support the request for the implementation of CPTED in two additional Salinas schools and one location in Greenfield such as Greenfield High School, along with the surrounding neighborhoods.

Attachments: [Budget Committee Report](#)
[Attachment A](#)

8. a. Support amending the Fiscal Year (FY) 2021-22 Health Department Adopted Budget 001-4000-8438-HEA014 to add 1.0 FTE Business Technology Analyst II (BTA II), 1.0 FTE Business Technology Analyst IV (BTA IV), and 1.0 FTE Supervising Departmental Information Systems Coordinator (Supervising DISC), resulting in estimated increased costs of \$166,374 for FY 2021-22, financed by a corresponding increase in revenue; and
- b. Support directing the Auditor-Controller and County Administrative Office to incorporate the position changes in the FY 2021-22 Health Department Adopted Budget 001-4000-8438-HEA014.

[BC 21-142](#)

Attachments: [Budget Committee Report](#)
[Attachment A](#)

9. a. Support adoption of a resolution to increase appropriations up to \$300,000 for Social Services Community Programs 001-5010-SOC004-8258 FY 2021-22 Adopted Budget to resolve parking issues at the Marina Coastal Office, financed by a corresponding release of up to \$300,000 from the Cannabis Tax Assignment, BSA 001-3132 which will require a 4/5ths vote; and
- b. Support authorization and directing the Auditor-Controller to amend the FY 2021-22 Adopted Budget by increasing appropriations up to \$300,000 for Social Services Community Programs 001-5010-SOC004-8258 FY 2021-22 Adopted Budget to resolve parking issues at the Marina Coastal Office, financed by a corresponding release of up to \$300,000 from the Cannabis Tax Assignment, BSA 001-3132 which will require a 4/5ths vote.

[BC 21-147](#)

Attachments: [Budget Committee Report](#)

10. a. Support approval for an increase in appropriations and revenues of \$20,650,000 for the Social Services - Community Programs Budget Unit 001-5010-SOC004-8258 FY 2021-22 Adopted Budget to provide emergency rental & utility assistance to residents in Monterey County and will require a 4/5ths vote; and
- b. Support authorizing and directing the Auditor-Controller to amend the FY 2021-22 Adopted Budget by increasing appropriations and revenues by \$20,650,000 in Social Services - Community Program Budget Unit 001-5010-SOC004-8258 and will require a 4/5ths vote.

[BC 21-141](#)

Attachments: [Budget Committee Report](#)

- 11.** Support directing the Auditor-Controller to amend the FY2021-22 Housing and Community Development (HCD) Adopted Budget to:
- a. Increase appropriations for Inclusionary Housing (009-3100-8544-HCD003) by \$550,000 using Fund 009 Unassigned Fund Balance (BSA 3101) as financing source;
 - b. Increase appropriations for Community Development Reuse (013-3100-8545-HCD004) by \$1,428,931, using Fund 013 Unassigned Fund Balance (BSA 3101) earlier authorized for use per Board Order Legistar File ID No. 19-1926; and,
 - c. Increase appropriations and revenues for Community Development Grant (013-3100-8546-HCD005) by \$1,697,375, financed by the available Community Development Block Grant (CDBG) funds from prior years amounting to \$1,697,375, earlier authorized for use per Board Order Legistar File ID Nos. 18-0612, 19-0481, 19-1926, and 21-0364.

[BC 21-138](#)

Attachments: [Budget Committee Report](#)
[Attachment A - Legistar File 18-0612 Board Order](#)
[Attachment B - Legistar File 19-0481 Board Order](#)
[Attachment C - Legistar File 19-1926 Board Order](#)

- 12.** Support the Housing and Community Development Department's recommendation to the Board of Supervisors to adopt a resolution to authorize and direct the Auditor-Controller to increase appropriations for Fiscal Year 2021-22 in the Housing and Community Development budget, Fund 001, Appropriation Unit HCD002, Unit 8543 for the work remaining on the Salinas Valley Groundwater Basin Investigation in the amount of \$287,434, where the financing source is from FY 2021-22 General Fund Contingencies.

[BC 21-110](#)

Attachments: [Budget Committee Report](#)
[Attachment A - 03-03-2020 Board Order A-14638 Errol L. Montgomery & Associates, Inc.](#)
[Attachment B - Scope of Work increase request from M&A](#)
[Attachment C - Report of previous expenses](#)

- 13.** a. Receive a follow-up status report on Implementation Plan strategies from staff on the Board Referral 2020.12 “Consider funding options to increase the Pavement Condition Index of County roads to at least a ‘Fair’ standard over the next ten years”; and
- b. Provide appropriate direction to staff.

[BC 21-149](#)

Attachments: [Budget Committee Report](#)
[Attachment A - CIC Report from 9/13/21](#)

Adjournment

The next regular meeting is scheduled on December 29, 2021 at 1:30 p.m. in the Monterey Room.

Committee Members: Supervisor Luis A. Alejo, Chair; and Supervisor Wendy R. Askew, Vice Chair.

Committee Staff: Charles McKee, County Administrative Officer; Dewayne Woods, Assistant County Administrative Officer; Ezequiel Vega, County Budget Director; Les Girard, County Counsel; Maria Trujillo, Committee Secretary; and

Elected Officials: Rupa Shah, Auditor-Controller; Mary Zeeb, Treasurer-Tax Collector; and Steve Vagnini, Assessor-Clerk-Recorder.

- Copies of staff reports or other written documentation relating to items referenced on this agenda and/or submitted after distribution of the agenda packet are on file and available for public inspection at the County Administrative Office, Monterey County Government Center, 168 West Alisal Street, 3rd Floor, Salinas.
- Meetings of the Budget Committee are accessible to individuals with disabilities. The Thyme Conference Room located at 1441 Shilling Place, South 2nd floor, Salinas is wheelchair accessible. Please contact the Monterey County Civil Rights Office at 831-755-5117 if you need assistance or accommodations in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.
- The following services are available when requests are made by 5:00 p.m. Wednesday before this noted meeting: American Sign Language interpreters during a meeting, large print agenda or minutes in alternative format.
- If you require the assistance of an interpreter, please contact Maria Trujillo in the County Administrative Office at 831-755-5115. Every effort will be made to accommodate requests for translation assistance. Requests should be made as soon as possible, and at a minimum 24 hours in advance of any meeting.
- Si usted requiere la asistencia de un interprete, por favor comuniquese con las oficina de Administracion localizada en el Centro de Gobierno del Condado de Monterey, (Monterey County Government Center), 168 W. Alisal, Tercer Piso, Salinas - o por telefono llamar a Maria Trujillo 831-755-5115. La asistente hara el esfuerzo para acomodar los pedidos de asistencia de un interprete. Los pedidos se deberan hacer lo mas pronto posible, y a lo minimo 24 horas de anticipo de cualquier junta.