

# **Monterey County**

168 W. Alisal St., 2nd Floor  
Monterey Room  
Salinas, CA 93901



## **Meeting Agenda - Final**

**Wednesday, August 31, 2022**

**1:30 PM**

**Monterey Room & Via Zoom**

**Budget Committee**

**IMPORTANT NOTICE REGARDING COVID 19**

Based on guidance from the California Department of Public Health and the California Governor's Office, in order to minimize the spread of the COVID 19 virus, please do the following:

You are strongly encouraged to observe the live stream of the Budget Committee meeting via Zoom at:

<https://montereycty.zoom.us/j/91220636581?pwd=VDQzLzg1T3FqYSthUkrc3lXaTF5dz09>

If you do not have access to a computer, you may call into the meeting and participate by calling the following number: 1-669-900-6833 and entering the following meeting ID: 912 2063 6581 and Password: 934946

2. If you choose not to attend the Budget Committee meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on Tuesday, August 30, 2022. Please submit your comment to Rocio Quezada at [quezadar1@co.monterey.ca.us](mailto:quezadar1@co.monterey.ca.us) and your comment will be placed into the record at the meeting.
3. If you are watching the live stream of the Budget Committee meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, please select the "raise hand" option on the Zoom screen, and your microphone will be unmuted so you can speak. To select the "raise hand" option, click on the 'participants' icon at the bottom of your Zoom screen, then click the "raise hand" icon next to your name.
4. If you attend the Budget Committee meeting in person, you will be required to maintain appropriate social distancing, specifically you must maintain a 6-foot distance between yourself and other individuals.

**Pursuant to Governor Newsome's Executive Order No. N-25-20, any and all Supervisors may participate in the meeting by telephone or video conference.**

**NOTE: All agenda titles related to numbered items are live web links. Click on the title to be directed to corresponding Committee Report.**

**PUBLIC COMMENT: Members of the public may address comments to the Committee concerning each agenda item. Timing of the public comment shall be at the discretion of the Chair.**

**Call to Order**

**Additions and Corrections**

**Public Comment Period**

This portion of the meeting is reserved for persons to address the Committee on any matter not on this agenda but under the jurisdiction of the Committee.

**Approval of Action Minutes**

1. Approve the Budget Committee Action Minutes of July 27, 2022. [MIN 22-081](#)

**Attachments:** [7-27-22 BC Meeting Minutes](#)

**Consent Agenda**

2. Receive the List of Standing and Follow-up Report due to the Budget Committee. [BC 22-127](#)

**Attachments:** [Budget Committee Follow-Up Reports for August 2022](#)

3. Receive the California Department of Finance Bulletin for July and August 2022. [BC 22-128](#)

**Attachments:** [CA DOF Bulletin July 2022](#)  
[CA DOF Bulletin August 2022](#)

4. Authorize and direct the Auditor-Controller to amend the Fiscal Year 2022-23 Adopted Budget to increase appropriations in the Information Technology Department (ITD) 1930, Appropriation INF002 by \$2,271,000, where the financing source is PEG Fee Restricted Fund Balance (Fund 001, BSA 3042, Sub BSA 193-P), for funding of the Board Chamber Audio Visual and Broadcast System Upgrade (RFP 10776). [BC 22-123](#)

**Attachments:** [BC Report](#)  
[Board Chambers Upgrade - BC Presentation](#)

5. Support approval of a resolution authorizing and directing the Auditor-Controller to amend the Fiscal Year 2022-23 Adopted Budget to increase appropriations and estimated revenues by \$1,411,981 for the Social Services - Area Agency on Aging's Fund 001, Appropriations Unit SOC010 FY 2022-23 Adopted Budget to provide funding to various programs.

[BC 22-119](#)

**Attachments:** [BC Report](#)  
[AAA Appropriation Funding List 8.17.22](#)

6. a. Support request to amend Probation Department's (2550-8164) Adopted Budget to reallocate one (1) vacant Laundry Worker I position to one (1) Building Maintenance Worker position; and  
b. Support directing the County Administrative Office and Auditor-Controller to incorporate approved position change in the FY2022-2023 Adopted Budget.

[BC 22-110](#)

**Attachments:** [BC Report](#)  
[Attachment A](#)

7. a. Support reallocation of a position in Public Works, Facilities and Parks (PWWP) Fund 002, Unit 8558 - Appropriation Unit PFP004 from one (1) Civil Engineer to one (1) Capital Improvement Manager as indicated in Attachment A;  
b. Support reallocation of a position in PWWP Fund 002, Unit 8558 - Appropriation Unit PFP004 from one (1) Assistant Engineer to one (1) Engineering Technician as indicated in Attachment A; and  
c. Support directing the County Administrative Office and the Auditor-Controller to incorporate the approved position changes in the Fiscal Year (FY) 2022-23 Adopted Budget.

[BC 22-112](#)

**Attachments:** [BC Report](#)  
[Attachment A - Position Reallocations Summary](#)  
[Attachment B - Current and Proposed Organization Charts](#)

8. a. Support authorizing the Contracts/Purchasing Officer or the Contracts/Purchasing Supervisor to sign a Service Agreement with Kofile Technologies, Inc. in an amount not exceeding \$308,819 for the term of September 15, 2022, to June 30, 2023, for the preservation and conservation of the County Clerk/Recorder's books and maps; and  
b. Support authorizing the Auditor-Controller to amend the County Clerk/Recorder's FY 2022-23 Adopted Budget, Fund 027, Appropriation Unit ACR003, to increase appropriations by \$308,819, financed by fund balance (027-2730-3101).

[BC 22-111](#)

**Attachments:** [BC Report](#)  
[Service Agreement](#)

9. Receive Natividad Medical Center's Financial Report for the fourth quarter (April 2022 thru June 2022) of fiscal year 2022. [BC 22-124](#)

**Attachments:** [BC Report](#)  
[NMC's Financial Statements](#)

10. Receive a report on Key Capital Projects managed by the Public Works, Facilities and Parks Department (PWFP) for the period from January 1, 2022 through June 30, 2022 (Fiscal Year 2021-22, Quarters Three and Four). [BC 22-114](#)

**Attachments:** [BC Report](#)  
[Attachment A - PWFP CIP Status Report FY21-22 Q3-Q4.xlsx](#)

### **Regular Agenda**

11. Support a request by Monterey County Water Resources Agency that the Monterey County Board of Supervisors approve and authorize forgiveness of the loan of \$950,000 issued to Monterey County Water Resources Agency, financed by the County's General Fund Cannabis Tax Assignment for the Pajaro River Flood Risk Management Project Design Phase. [BC 22-116](#)

**Attachments:** [BC Report](#)  
[21-405 BOS Resolution](#)  
[Muscle Wall Cost Analysis](#)

12. a. Support a recommendation that the Monterey County Board of Supervisors approve and authorize a Memorandum of Understanding (MOU) with Monterey County Water Resources Agency for the amount not to exceed \$193,700 per fiscal year, effective October 1, 2022 thru June 30, 2030, for the Cost Share Agreement with the City of Watsonville, Santa Cruz Flood Control and Water Conservation District -Zone 7, and the Pajaro Regional Flood Management Agency to funding activities of the Pajaro Regional Flood Management Agency; and [BC 22-115](#)  
b. Authorize and direct the Auditor-Controller to amend the Fiscal Year 2022-23 Adopted Budget, Fund 001, Appropriation Unit CAO017, to increase appropriations by \$193,700, financed by a decrease in appropriations in General Fund Contingencies, Fund 001, Appropriation Unit CAO020; and  
c. Authorize and direct the Auditor-Controller to transfer up to \$193,700 in FY 2022-23 to the Monterey County Water Resources Agency's Pajaro Levee Fund, Fund 112, Appropriation Unit WRA002 from Other Financing Uses, Fund 001, Unit 8038, Appropriation Unit CAO017.

**Attachments:**     [BC Report](#)  
                          [MCWRA Cost Sharing Agreement with PRFMA](#)  
                          [MOU - PRFMA Cost Share Contributions](#)

- 13.** Receive a report on the implementation of water and sewer infrastructure projects funded with American Rescue Plan Act (ARPA) funds and managed by the Department of Public Works, Facilities and Parks (PWFP). [BC 22-113](#)

**Attachments:**     [BC Report](#)  
                          [Attach A - Funding Summary](#)  
                          [Attach B - Project Descriptions and Status Summary](#)  
                          [Attach C - Expenditure Summary](#)

- 14.** a. Receive a report on Pajaro County Sanitation District's projected FY 2022-23 budget deficiency and consider staff's potential approaches to addressing the deficiency; and [BC 22-122](#)  
      b. Provide direction to staff.

**Attachments:**     [BC Report](#)  
                          [Attachment A - PCSD Area Map](#)  
                          [Attachment B - City of Watsonville WWTP Costs - Actual & Projected](#)  
                          [Attachment C - City of Watsonville Capital Improvement Cost Projections](#)  
                          [Attachment D - Graph of WWTP Capital Improvement Cost Projections](#)  
                          [Attachment E - Rate Study Schedule](#)  
                          [Attachment F - Financial Summary FY 2021-22 & FY 2022-23](#)

### **Quarterly Reports**

- 15.** Receive a status report on the Laguna Seca Start-Finish Bridge and Track Overlay, Project 8498. [BC 22-118](#)

**Attachments:**     [BC Report](#)  
                          [Attachment A - Board Resolution 22-313](#)

### **Semi-Annual Reports**

- 16.** a. Receive a Status Report on the 2016 Soberanes Fire and 2017 Winter Storm Repair Projects; [BC 22-120](#)  
      b. Receive a Status Report on the 2019 Winter Storms Repair Projects;  
      c. Receive a Status Report on the 2020 Fire Damage Repair Projects;  
      d. Receive a Status Report on the 2021 Winter Storms Repair Projects.

**Attachments:**     [Report](#)  
                          [Attachment A - 2017 Winter Storms & Soberanes Fire Projects](#)  
                          [Attachment B - 2019 Winter Storm Project](#)  
                          [Attachment C - 2020 Fires Projects](#)  
                          [Attachment D - 2021 Winter Storm Projects](#)

17. Receive and accept the semi-annual report of expenditures and caseload data for the Department of Social Services for the period of January through June 2022.

[BC 22-121](#)

**Attachments:**     [BC Report](#)  
                          [Caseload & Expenditure Report\\_FY 22.pdf](#)

### **Adjournment**

The next meeting is scheduled on September 28, 2022 at 1:30 p.m. in the Monterey Room and via Zoom.

**Committee Members:** Supervisor Wendy R. Askew, Chair; and Supervisor Luis A. Alejo, Vice-Chair.

**Committee Staff:** Charles McKee, County Administrative Officer; Dewayne Woods, Assistant County Administrative Officer; Ezequiel Vega, County Budget Director; Les Girard, County Counsel; Rocio Quezada, Committee Secretary; and

**Elected Officials:** Rupa Shah, Auditor-Controller; Mary Zeeb, Treasurer-Tax Collector; and Steve Vagnini, Assessor-Clerk-Recorder.

- Copies of staff reports or other written documentation relating to items referenced on this agenda and/or submitted after distribution of the agenda packet are on file and available for public inspection at the County Administrative Office, Monterey County Government Center, 168 West Alisal Street, 3rd Floor, Salinas.
- Meetings of the Board of Supervisors' Budget Committee are accessible to individuals with disabilities. The Administration Building and Monterey Conference Room are wheelchair accessible. Please contact the Monterey County Civil Rights Office at 831-755-5117 if you need assistance or accommodations in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.
- The following services are available when requests are made by 5:00 p.m. of the Friday before this noted meeting: American Sign Language interpreters during a meeting, large print agenda or minutes in alternative format.
- If you require the assistance of an interpreter, please contact Rocio Quezada, Administrative Secretary in the County Administrative Office at 831-755-5115. Every effort will be made to accommodate requests for translation assistance. Requests should be made as soon as possible, and at a minimum 24 hours in advance of any meeting.
- Si usted requiere la asistencia de un interprete, por favor comuniquese con las oficina de Administracion localizada en el Centro de Gobierno del Condado de Monterey, (Monterey County Government Center), 168 W. Alisal, Tercer Piso, Salinas - o por telefono llamar a Rocio Quezada, 831-755-5115. La asistente hara el esfuerzo para acomodar los pedidos de asistencia de un interprete. Los pedidos se deberan hacer lo mas pronto posible, y a lo minimo 24 horas de anticipo de cualquier junta.