



# Monterey County

## Budget Committee

### Meeting Minutes - Final

168 W. Alisal St., 2nd Floor  
Monterey Room  
Salinas, CA 93901  
831.755.5115

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Thursday, November 18, 2021

10:30 AM

Thyme Conference Room

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**Attendees:** Supervisor Luis A. Alejo, Chair; and Supervisor Wendy R. Askew, Vice Chair.  
**Committee Staff:** Charles McKee, County Administrative Officer; Dewayne Woods, Assistant County Administrative Officer; Ezequiel Vega, County Budget Director; Les Girard, County Counsel; Maria Trujillo, Committee Secretary; and  
**Elected Officials:** Rupa Shah, Auditor-Controller; Mary Zeeb, Treasurer-Tax Collector; and Steve Vagnini, Assessor-Clerk-Recorder.

#### Call to Order

The meeting was called to order at 10:30 a.m.

#### Additions and Corrections

There were no additions or corrections to the agenda.

#### Public Comment Period

There was no public comment received.

#### Approval of Action Minutes

1. Approve the Budget Committee Action Minutes of October 29, 2021.

[MIN 21-090](#)

**The Budget Committee Action Minutes of October 29, 2021 were approved by consensus.**

#### Consent Agenda

##### **Consent Items Nos. 2 through 5**

**ACTION: Consent items 2 through 5 were approved by consensus.**

2. Receive the List of Standing and Follow-up Report due to the Budget Committee. [BC 21-144](#)
3. Receive the California Department of Finance Bulletin for October 2021. [BC 21-145](#)
4. Adopt the Budget Committee Meeting Schedule for Calendar Year 2022. [BC 21-148](#)
5.
  - a. Support amending the Office of Public Defender Fiscal Year 2021-22 Adopted Budget (001-2270-PUB001-8169) to reclassify one (1) Deputy Public Defender IV (39P31) to one (1) Assistant Public Defender (12C11) as indicated in Attachment A. [BC 21-140](#)
  - b. Support authorizing the Auditor-Controller and County Administrative Office to incorporate the position change in the FY 2021-22 Adopted Budget; and

- c. Support directing the Human Resources Department to implement the changes in the Advantage HRM system.

### Regular Agenda

6. a. Receive and accept the Budget End-of-Year Report for FY 2020-21 from the County Administrative Office. [BC 21-143](#)
  - b. Support to authorize the County Administrative Office to make the following fund balance designations in FY 2021-22 and authorize and direct the Auditor-Controller to make the fund balance changes in Advantage:
    1. Designate \$30,641,609 to a Section 115 pension trust assignment to be transferred to the County's Section 115 pension trust.
    2. Replenish the Compensated Absences Assignment by \$9,527,138 to continue to keep reserves for employee vacation accruals.
    3. Designate \$3,100,000 in a sub-account in the General Capital Assignment for the future replacement of the Sheriff radios.
    4. Designate \$526,700 in a sub-account in the General Capital Assignment for the capital equipment for the Elections Department.
    5. Transfer \$550,000 from the Information Technology Charges Mitigation Assignment to the new sub-account within the General Capital Assignment for capital equipment for the Elections Department.
  - c. Support a \$3,524,746 Natividad contribution to the pension trust (Fund 030) towards its share of the CalPERS miscellaneous plan's pension liability by:
    1. Authorizing and directing the Auditor-Controller to increase appropriations in the Natividad FY 2021-22 adopted budget (451-NMC001-8142) by \$3,524,746 financed by operating revenue; and
    2. Transferring \$3,524,746 from the Natividad enterprise fund (451-NMC001-8142) to the Pension Liability Fund (030-CA0049-8570).

**ACTION: The Committee received the Budget End-of-Year Report for FY 2020-21 from the County Administrative Office, and supported item No. 6 .a. though No 6 .c.**

**\* The Committee recommended item 3 remain open for the use of other purposes.**

7. a. Receive a report from the Monterey County Health Department's Striving to Reduce Youth Violence Everywhere (STRYVE) Program on the need for expanded violence prevention efforts; and [BC 21-139](#)
  - b. Support a request to use unexpended FY 2020-21 American Rescue Plan Act (ARPA) funds allocated to the Health Department in the amount of \$879,250 to enhance Crime Prevention Through Environmental Design (CPTED) efforts in Salinas and Greenfield from March 1, 2022 through December 31, 2024; and
  - c. Support the request for the implementation of CPTED in two additional Salinas schools and one location in Greenfield such as Greenfield High School, along with the surrounding neighborhoods.

**ACTON: The Committee received a report from Monterey County Health Department's on the program (STRYVE) Striving to Reduce Youth Violence Everywhere to expand violence prevention efforts, and the request to use American Rescue Plan Act (ARPA) funds to enhance Crime Prevention. Items No. 7 .a. though No. 7 .c. were approved by consensus.**

8. a. Support amending the Fiscal Year (FY) 2021-22 Health Department Adopted Budget 001-4000-8438-HEA014 to add 1.0 FTE Business Technology Analyst II (BTA II), 1.0 FTE Business Technology Analyst IV (BTA IV), and 1.0 FTE Supervising Departmental Information Systems Coordinator (Supervising DISC), resulting in estimated increased costs of \$166,374 for FY 2021-22, financed by a corresponding increase in revenue; and
- b. Support directing the Auditor-Controller and County Administrative Office to incorporate the position changes in the FY 2021-22 Health Department Adopted Budget 001-4000-8438-HEA014.

[BC 21-142](#)

**ACTON: The Committee received a report from the Health Department to amend the Fiscal Year 2021-22, and to adopt a Budget for Business Technology Analysts and Supervising Departmental Information Systems Coordinator. The Committee approved Item No. 8 .a. and No. 8 .b. by consensus.**

9. a. Support adoption of a resolution to increase appropriations up to \$300,000 for Social Services Community Programs 001-5010-SOC004-8258 FY 2021-22 Adopted Budget to resolve parking issues at the Marina Coastal Office, financed by a corresponding release of up to \$300,000 from the Cannabis Tax Assignment, BSA 001-3132 which will require a 4/5ths vote; and
- b. Support authorization and directing the Auditor-Controller to amend the FY 2021-22 Adopted Budget by increasing appropriations up to \$300,000 for Social Services Community Programs 001-5010-SOC004-8258 FY 2021-22 Adopted Budget to resolve parking issues at the Marina Coastal Office, financed by a corresponding release of up to \$300,000 from the Cannabis Tax Assignment, BSA 001-3132 which will require a 4/5ths vote.

[BC 21-147](#)

**ACTION: The Committee received a report to support a resolution to increase appropriations for Social Services Community Programs, and adopt a Budget to resolve parking issues at the Marina Coastal Office. The Committee approved Item No. 9 .a. and 9 .b. by consensus.**

10. a. Support approval for an increase in appropriations and revenues of \$20,650,000 for the Social Services - Community Programs Budget Unit 001-5010-SOC004-8258 FY 2021-22 Adopted Budget to provide emergency rental & utility assistance to residents in Monterey County and will require a 4/5ths vote; and
- b. Support authorizing and directing the Auditor-Controller to amend the FY 2021-22 Adopted Budget by increasing appropriations and revenues by

[BC 21-141](#)

\$20,650,000 in Social Services - Community Program Budget Unit 001-5010-SOC004-8258 and will require a 4/5ths vote.

**ACTION: The Committee received a report to support the increase in appropriations and revenues for Social Services. Adopt a budget to provide emergency rental, and utility assistance to residents in Monterey County, this Item will need the 4/5ths Vote. The Committee supported and approved items No. 10 .a. and No. 10 .b. by consensus.**

11. Support directing the Auditor-Controller to amend the FY2021-22 Housing and Community Development (HCD) Adopted Budget to: [BC 21-138](#)
- Increase appropriations for Inclusionary Housing (009-3100-8544-HCD003) by \$550,000 using Fund 009 Unassigned Fund Balance (BSA 3101) as financing source;
  - Increase appropriations for Community Development Reuse (013-3100-8545-HCD004) by \$1,428,931, using Fund 013 Unassigned Fund Balance (BSA 3101) earlier authorized for use per Board Order Legistar File ID No. 19-1926; and,
  - Increase appropriations and revenues for Community Development Grant (013-3100-8546-HCD005) by \$1,697,375, financed by the available Community Development Block Grant (CDBG) funds from prior years amounting to \$1,697,375, earlier authorized for use per Board Order Legistar File ID Nos. 18-0612, 19-0481, 19-1926, and 21-0364.

**ACTON: The Committee received a report to support the direction for Auditor-Controller to amend the FY2021-22 Housing and Community Development (HCD). Item No. 11 .a. through No. 11 .c. were approved by consensus.**

12. Support the Housing and Community Development Department's recommendation to the Board of Supervisors to adopt a resolution to authorize and direct the Auditor-Controller to increase appropriations for Fiscal Year 2021-22 in the Housing and Community Development budget, Fund 001, Appropriation Unit HCD002, Unit 8543 for the work remaining on the Salinas Valley Groundwater Basin Investigation in the amount of \$287,434, where the financing source is from FY 2021-22 General Fund Contingencies. [BC 21-110](#)

**ACTION: The Committee supported the Housing and Community Development Departments recommendation to the Board of Supervisors to adopt a resolution to authorize the Auditor-Controller to increase appropriation for Fiscal Year 2021-2022. This Item was approved by consensus.**

13. a. Receive a follow-up status report on Implementation Plan strategies from staff on the Board Referral 2020.12 "Consider funding options to increase the Pavement Condition Index of County roads to at least a 'Fair' standard over the next ten years"; and [BC 21-149](#)

- b. Provide appropriate direction to staff.

**ACTION: The Committee received a follow-up status report on Implementation Plan Strategies from staff on the Board Referral 2020.12. to consider funding options to increase pavement conditions for the next ten years. This item was approved by consensus.**

#### **Adjournment**

**The meeting adjourned at 11:52 a.m. The next meeting is scheduled for December 16, 2021 at 10:30 a.m. in the Monterey Room.**