



# Monterey County

## Capital Improvement Committee

### Meeting Minutes - Final

Monterey County  
Government Center  
168 W. Alisal St., 2nd Fl.,  
Monterey Room  
Salinas, CA 93901

---

Monday, September 13, 2021

3:00 PM

Monterey Room

---

#### MEETING WILL BE HELD VIA ZOOM

**Attendees:** Supervisor John M. Phillips, Chair; and, Supervisor Mary L. Adams, Vice Chair.  
**Committee Staff:** Dewayne Woods, Assistant County Administrative Officer; Mary Perry, Deputy County Counsel; and Maria Trujillo, Committee Secretary.

#### Call to Order

The meeting was called to order at 3:20 p.m.

#### Additions and Corrections

**Correction:** Item No. 5 was asked to go before Item No. 4 per Randi Ishii, Public Works Director.

#### Public Comment Period

There was no public comment received.

#### Approval of Action Minutes

1. Approve the Capital Improvement Committee Action Minutes of July 12, 2021. [21-752](#)

**The Capital Improvement Committee Action Minutes of July 12, 2021 were approved by consensus.**

#### Consent Agenda

2. Receive the List of Standing and Follow-Up Reports for the Capital Improvement Committee. [21-755](#)

**ACTION: The Committee received the List of Standing and Follow-up Reports for the Capital Improvement Committee.**

#### Regular Agenda

3.
  - a. Receive an update on the Enterprise Resource Planning (ERP) Replacement Project Planning; and [21-770](#)
  - b. Support an initial budget allocation of \$690,000 for the project resource costs related to pre-implementation planning phase which will include requirements definition, implementation resource planning, RFP development and release, and vendor selection.

**ACTION: The Committee supported the recommendations under item No. 3.a.**

**and Item No. 3.b. by consensus.**

4. a. Receive a request from the County Service Area (CSA) 25 Advisory Committee to: [21-772](#)
- 1) provide \$3.1 million to fund rehabilitation of streets within CSA 25;
  - 2) require Carmel Valley Manor to repair and refurbish any roads used for proposed sewer line installations;
  - 3) direct all Special Event fees paid by Quail Lodge into the CSA 25 fund; and
  - 4) hold an annual meeting with the Board of Supervisors to review performance of a maintenance plan; and
- b. Provide a recommendation to the Board of Supervisors.

**ACTION: The Committee received a request from the County Service Area (CSA) 25 Advisory Committee.**

**\* The Committee recommended to inform the 25 CSA.**

5. a. Receive a Status Report on the Board Referral 2020.12 “Consider funding options to increase the Pavement Condition Index of County roads to at least a “Fair” standard over the next ten years; [21-773](#)
- b. Consider adding the County Service Areas with activated services of road/street services into the plan; and
- c. Provide appropriate direction to staff.

**ACTION: The Committee received a status report under Item No. 5.a. though 5.c.**

**\* The Committee recommended to come back in 2 months.**

6. Receive a capital needs report from A&D Consulting, LLC for Laguna Seca Recreational Area (LSRA.) [21-769](#)

**ACTION: The Committee received a report from A&D Consulting for LSRA, and supported the recommendations by consensus.**

**Quarterly Reports**

7. a. Receive a Status Report on the 2016 Soberanes Fire and 2017 Winter Storm Repair Projects; [21-726](#)
- b. Receive a Status Report on the 2019 Winter Storms Repair Projects;
- c. Receive a Status Report on the 2020 Fire Damage Repair Projects;
- d. Receive a Status Report on the 2021 Winter Storms Repair Projects; and
- e. Consider retroactively adding the 2020 Fire Damage Repair Projects to the FY 2020-21 Annual Work Program for Road Fund; and
- f. Consider retroactively adding the 2021 Winter Storms Repair Projects to the FY 2020-21 Annual Work Program for Road Fund.

**ACTION: The Committee received a status Report on the 2016 Soberanes Fire**

**and 2017 Winter Storm Repair Projects, and supported the recommendations under Item No. 7.a. through 7.f.**

8. Receive a status report on the Job Order Contract Program from the Public Works, Facilities & Parks Department supporting Public Works and Facilities projects for the period of April through June 2021 to capture FY 2020/2021 Quarter Four (4). [21-731](#)

**ACTION: The Committee received a status report on the Job Order Contract Program from Public Works, Facilities and Parks Department.**

9. Receive a quarterly report on Job Order Contracting from Natividad Medical Center for the period ending June 30, 2021. [21-737](#)

**ACTION: The Committee received a quarterly report on Job Order Contracting from Natividad Medical Center.**

#### Semi-Annual Reports

10. Receive a report on Natividad Medical Center's key capital projects as of June 30, 2021. [21-736](#)

**ACTION: The Committee received a status report on Natividad Medical Center's Key projects.**

#### Adjournment

**The meeting adjourned at 5:21 p.m. The next meeting is Scheduled for October 11, 2021 at 3:00 p.m. in the Monterey Room.**