

**AMENDMENT NO. 1 TO MEMORANDUM OF UNDERSTANDING
BETWEEN COUNTY OF MONTEREY AND
SALINAS UNION HIGH SCHOOL DISTRICT
CAMPUS PROBATION OFFICER PROGRAM**

This Amendment No. 1 to the Memorandum of Understanding, Agreement No. A-15321 is made and entered into by and between the County of Monterey (“County”) on behalf of the Monterey County Probation Department (“MCPD”) and the Salinas Union High School District (“SUHSD”), (collectively, the Parties).

WHEREAS, the Parties entered into a Memorandum of Understanding on June 18, 2021 (hereinafter, “MOU”) to provide a coordinated approach, utilizing available resources from both agencies, to closely monitor and supervise juvenile probationers and assist with at-risk students within the school system.; and

WHEREAS, effective July 1, 2022. SUHSD requests to add two (2) Deputy Probation Officers to the program, increasing the total number of officers from nine (9) to eleven (11) to meet operational needs; and

WHEREAS, the Parties agree effective July 1, 2022, to amend the MOU to revise the language increasing the total number of officers and update the budget and Exhibits; and

NOW THEREFORE, in consideration of the mutual covenants and conditions contained herein and in the MOU, the Parties agree to revise the language as follows:

1. Page 1, General Areas of Responsibilities, Paragraph 1, “Monterey County Probation Department agrees” is amended to read as follows:

Beginning July 1, 2021 through June 30, 2022, MCPD shall assign up to nine (9) Deputy Probation Officers and one (1) Probation Aide to SUHSD school sites within SUHSD while this AGREEMENT is in effect and in force.

Effective July 1, 2022 through June 30, 2023, MCPD shall assign up to eleven (11) Deputy Probation Officers and one (1) Probation Aide to SUHSD school sites within SUHSD while this AGREEMENT is in effect and in force.

2. Page 1, COVID -19 Modifications, Paragraph 3, is amended with an addition of the following paragraph:

Effective July 1, 2022, Upon SUHSD’s activation of Scenario *B. Partial return of students on campus* and *C. Full return of students on campus*, MCPD will assign and be reimbursed for the partial cost of full staffing, specifically eleven (11) Deputy Probation Officers and one (1) Probation Aide.

3. Page 3, “Salinas Union High School District agrees”, Item 1. is amended to read as follows:

SUHSD shall remit an amount up of \$766,946 for fiscal year 2021-2022 (Exhibit A), based on services rendered under the COVID-19 modified scenarios; and for a minimum of \$337,457 for fiscal year 2021-2022 for the partial cost of 4 (four) Deputy Probation Officers under Scenario A.

Effective July 1, 2022, SUHSD shall remit an amount up of \$997,655 for fiscal year 2022-2023 (Exhibit A-2), based on services rendered under the COVID-19 modified scenarios; and for a minimum of \$361,078 for fiscal year 2022-2023 (Exhibit A-3) for the partial cost of 4 (four) Deputy Probation Officers under Scenario A.

4. Effective July 1, 2022, Exhibit A and A-1 for the service period of July 1, 2022 to June 30, 2023 are replaced with Exhibit A-2 and A-3.
5. Except as provided herein, all remaining terms, conditions and provisions of the MOU are unchanged and unaffected by this Amendment and shall continue in full force and effect as set forth in the MOU.
6. A copy of this Amendment No. 1 shall be attached to the original MOU dated June 18, 2021.

[This Section is intentionally left blank]

SIGNATURES ON FOLLOWING PAGE

We, the undersigned, as authorized representatives of the **MONTEREY COUNTY PROBATION DEPARTMENT** and the **SALINAS UNION HIGH SCHOOL DISTRICT** do hereby approve this document.

COUNTY OF MONTEREY

SALINAS UNION HIGH SCHOOL DISTRICT

Signature of Chief Probation Officer

Dated:

Approved as to Fiscal Provisions:

Jennifer Forsyth

Deputy Auditor/Controller

Dated: 6/29/2022 | 1:13 PM PDT

Approved as to Liability Provisions:

Risk Management

Dated:

Approved as to Form:

AB

Anne K. Brereton
Deputy County Counsel

Dated: 6/29/2022 | 11:23 AM PDT

DocuSigned by:
Dan Burns

By: Signature of Superintendent, SUHSD
Dan Burns, Superintendent

Printed Name and Title

Dated: 6/15/2022 | 4:21 PM PDT

DocuSigned by:
Ana Aguilon

By: (Signature of Secretary, Asst. Secretary, CFO, Treasurer or Asst. Treasurer) *
Ana Aguilon, CBO

Printed Name and Title

Dated: 6/29/2022 | 11:16 AM PDT

EXHIBIT A-2			
Monterey County Probation Department Salinas Union High School District Campus Deputy Probation Officer Program			6/1/2022
FY2022-23: July 1, 2022 to June 30, 2023			
	FY2022-23 Annual Costs	FY2022-23 Funding From SUHSD	FY2022-23 Net Cost To Probation
Deputy Probation Officers & Probation Aide			
Salary (per budget system) - DPO II Step 7 (1.0 FTE)	111,866		
Benefits	87,986		
	199,852		
Salary (per budget system) - DPO III Step 7 (1.0 FTE)	117,386		
Benefits	91,382		
	208,768		
Salary (per budget system) - DPO II Step 7 (1.0 FTE)	111,866		
Benefits	87,986		
	199,852		
Salary (per budget system) - DPO II Step 7 (1.0 FTE)	111,866		
Benefits	87,986		
	199,852		
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Benefits	87,986		
	199,852		
Salary (per budget system) - DPO II Step 7 (1.0 FTE)	111,866		
Benefits	87,986		
	199,852		
Salary (per budget system) - DPO II Step 7 (1.0 FTE)	111,866		
Benefits	87,986		
	199,852		
Salary (per budget system) - Probation Aide - (1.0 FTE)	57,966		
Benefits	48,294		
	106,260		
Allocated County benefits (Workers Comp, OPEB, UI and Insurance Unit) @ \$654/mo per FTE FY2022-23	94,176		
Salary & Benefits Total:	2,407,724	997,655	1,410,069
Cell Phone Monthly Service @\$30/mo per FTE (Probation Officers only = 11.00 FTE)	3,960		
ITD Data Processing Communication Services (E-mail, Desktop, Telecom, ERP Mnce and Upgr, Net work and ITD Support) @\$737 annually per FTE	8,844		
Vehicle Cost Pool @\$3,094 per month for program FTEs	37,128		
Office Supplies @\$250 per yr per FTE	3,000		
Training - Mandatory for Deputy Probation Officers @\$500 per yr per FTE	5,500		
Services & Supplies Total:	58,432	0	58,432
11.0 FTE Deputy Probation Officers and 1.0 FTE Probation Aide for Grand Total:	2,466,156	997,655	1,468,501
Salary & Ben amounts compiled from SBFS FY2022-23 Budget download			
Grand Total Includes allocated benefits and supplies/services			

EXHIBIT A-3			
Monterey County Probation Department Sallinas Union High School District Campus Deputy Probation Officer Program			6/1/2022
FY2022-23: July 1, 2022 to June 30, 2023			
	FY2022-23 Annual Costs	FY2022-23 Funding From SUHSD	FY2022-23 Net Cost To Probation
Deputy Probation Officers & Probation Aide			
Salary (per budget system) - DPO II Step 7 (1.0 FTE)	111,866		
Benefits	87,986		
	199,852		
Salary (per budget system) - DPO III Step 7 (1.0 FTE)	117,386		
Benefits	91,382		
	208,768		
Salary (per budget system) - DPO II Step 7 (1.0 FTE)	111,866		
Benefits	87,986		
	199,852		
Salary (per budget system) - DPO II Step 7 (1.0 FTE)	111,866		
Benefits	87,986		
	199,852		
Salary (per budget system) - DPO II Step 7 (1.0 FTE)	0		
Benefits	0		
	0		
Salary (per budget system) - DPO II Step 7 (1.0 FTE)	0		
Benefits	0		
	0		
Salary (per budget system) - DPO II Step 7 (1.0 FTE)	0		
Benefits	0		
	0		
Salary (per budget system) - DPO II Step 7 (1.0 FTE)	0		
Benefits	0		
	0		
Salary (per budget system) - DPO II Step 7 (1.0 FTE)	0		
Benefits	0		
	0		
Salary (per budget system) - DPO II Step 7 (1.0 FTE)	0		
Benefits	0		
	0		
Salary (per budget system) - Probation Aide - (1.0 FTE)	0		
Benefits	0		
	0		
Allocated County benefits (Workers Comp, OPEB, UI and Insurance Unit) @ \$654/mo per FTE FY2022-23	31,392		
Salary & Benefits Total:	839,716	361,078	478,638
Cell Phone Monthly Service @\$30/mo per FTE (Probation Officers only =4.00 FTE)	1,440		
ITD Data Processing Communication Services (E-mail, Desktop, Telecom, ERP Mnce and Upgr, Net work and ITD Support) @\$737 annually per FTE	2,948		
Vehicle Cost Pool @\$3,094 per month for program FTEs	37,128		
Office Supplies @\$250 per yr per FTE	1,000		
Training - Mandatory for Deputy Probation Officers @\$500 per yr per FTE	2,000		
Services & Supplies Total:	44,516	0	44,516
4.0 FTE Deputy Probation Officers for Grand Total:	884,232	361,078	523,154
Salary & Ben amounts compiled from SBFS FY2022-23 Budget download Grand Total Includes allocated benefits and supplies/services			